



Report to	Leisure Services
Subject	Cricket Club use of Severals
Purpose	Decision
Classification	Unrestricted
Meeting date	4th July 2022
Item number	9
Written By	Clerk

Summary: This report outlines details of a recent breach of timings relating to the licence between the club and NTC.

1.	Introduction
a.	On Saturday 25 th June the club accessed the Pavilion building and the grounds before the agreed and permitted access times.
b.	The Cricket Working Group met 30/6/22.
2.	Context
a.	The Licence to Occupy 21/4/22 clearly states the access timing.
b.	A letter of apology from the club has since been received.
3.	Proposal/Options
a.	The club must adhere to the recently signed licence regarding all matters, including access timings.
b.	An updated risk assessment will be requested from the club which must be 'site-specific' regarding the racehorses and riders in the area; this to be received by 18 th July 2022.
c.	A separate alarm access point to be installed into the outside storage which is used by the club.
4.	Financial/Resource Implications
a.	Cost for alarm access point installation to be confirmed.
4.	Next Steps/Recommendations
a.	To await the updated site-specific risk assessment from the cricket club.

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Report to	Leisure Services
Subject	Soapbox Derby – charitable funding and nominations
Purpose	Decision
Classification	Unrestricted
Meeting date	4th July 2022
Item number	11a
Written By	Events Manager /Clerk

Summary: This report outlines:-

1. Suggestions to consider for identifying and allocating charitable funding from Soapbox income.
2. A request for councillors to decide to nominate either one or two local charities to receive the allocated funding from the event.

1.	Introduction
a.	The 2022 Soapbox Derby event is on Sunday 28 th August.
b.	Last year, money from the income of the event was donated to two local charities/non-profit making organisations – Newmarket Open Door and the SOS Bus.
2.	Context
a.	Income from the Soapbox will be:- - Local sponsorship - Food and trader vendor fees - Public donations (on day and in advance online) - Car Parking charges
b.	The sponsorship and vendor fees are the amounts which bolster our budget to offset the expenditure and enable us to provide the event. The public donations and car parking charges will be the ‘surplus income’ which could be used to donate to charity(s) and/or non-profit making organisations.
3.	Proposal/Options
a.	To create a “go fund me” page and encourage ticket holders to pay an optional £1 per ticket.
b.	To approach local companies and stakeholders to support the event with sponsorship.
c.	To nominate one or two charities for the donation(s) to be publicized in advance.
4.	Financial/Resource Implications
a.	The event budget is £15,000.
4.	Next Steps/Recommendations
a.	The council to approve the allocation of charitable funding from Soapbox income.
b.	The council to nominate charities which will receive the funding after the event.



Report to	Leisure Services
Subject	Memorial Garden Summer Entertainment
Purpose	Information
Classification	Unrestricted
Meeting date	4 July 2022
Item number	11b
Written By	Events Manager

Summary: This report outlines Memorial Gardens Summer Entertainment plan for 2022 - Earth Art Family Festival

Councillors are asked to **CONSIDER** the event plan as outlined in this report:

1. Summer event schedule
2. Event budget
3. Holiday Free school meal programme

1.	Introduction
a.	The Town Council with Newmarket Community Arts has organised quality workshops and fun activities for young people this summer in the Memorial Gardens. A very popular long-standing event.
b.	Date: 28 th July, 4 th , 11 th , 18 th , 25 th August from 1-4pm
3.	Proposal/Options
a.	28th July Children and families will be able to get involved with a circus skills workshop where they will learn, diablo, juggling, spinning plates and much more. The workshop includes a demonstration at the beginning of the afternoon and a performance at the end. There will also be a magic show and Sharing Parenting will be providing a pot painting and seed planting workshop. Live music will be provided by local musicians, plus a free bouncy castle. 4th August Studio Scribbles will be providing a rock painting workshop and arts educators Penny Sobor and Dawne Bursford will be running a creative workshop creating God's Eyes from recycled materials. Live music will be provided by local musicians, plus a free bouncy castle. 11th August Ali Atkins from Market Place will be running a community weaving workshop and there will also be a magic show with an old school sport day. Live music will be provided by local musicians, plus a free bouncy castle. 18th August There will be performances from Newmarket School of Dance, Formations Dance Group and Newmarket Morris group. Arts educators Penny Sober and Dawne Bursford will be running a workshop using recycled materials. There will also be love music from local musicians, plus a free bouncy castle.

	25th August: Mini music festival– performances from acclaimed arts including Hannah & Jameson, Phil Crawford and more. Arts educators Penny Sober and Dawne Bursford will be running a workshop using recycled materials. There will also be a magic show and free bouncy castle
4.	Financial/Resource Implications
a.	The event is budgeted for £7,000.
b.	28th July: £1,019 + vat 4th August: £1,000 + vat 11th August: £700 + vat 18th August: £925 + vat 25th August: £2,225 +vat
c.	Newmarket Community Arts fee: £650
d.	A funding from Suffolk County Council & West Suffolk Council is approved to take part in the Holiday Free School meal programme - £2,250. 20 healthy meals will be provided each day to children entitled to free school meals. Catering budget: £600. The remaining amount of £1,650 will go towards the event costs.
	Additional documents:

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Report to	Leisure Services
Subject	Newmarket Venues
Purpose	Information
Classification	Unrestricted
Meeting date	4 July 2022
Item number	12a
Written By	Events Manager

Summary: This report outlines the room hire revenue for June 2022 and provides a brief description of the July's meetings/events in Newmarket Venues.

June Revenue: £3,895

Year to date: £8,473

July bookings:

- 1x Sport Pavilion weekly meeting £54+vat
- 1x Sport Pavilion daily meetings £1,680 + vat
- 1 x Outdoor weekly exercise class £64 + vat
- 1x Sport Pavilion event (Christening) £100 + vat
- 1x Main Hall meeting £58 + vat
- 2x Blood donations £680 + vat
- 1 x Charity event £30 +vat
- 1x Dance Event £120 + vat