Membership from May 2022
Councillor Borda
Councillor Drummond
Councillor Ferries
Councillor Hall
Councillor Harvey
Councillor Hood
Councillor Hulbert
Councillor Jefferys
Councillor Lay
Councillor Perry
Councillor Yarrow

Newmarket TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
FINANCE & POLICY COMMITTEE to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP on
Monday 25th July at **7pm**
or following on from the Development and Planning Committee meeting, whichever is later

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.
Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:
a. film, photograph or make an audio recording of the meeting;
b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.
The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader

1. **To Elect a Chairman** for the Finance & Policy Committee for the municipal year 2022/2023
2. **To elect a Vice Chairman** for the Finance & Policy Committee for the municipal year 2022/2023
3. **Chair to read** fire safety notice and announce that proceedings may be filmed or recorded.
4. **Apologies –** To receive and accept apologies for absence
5. **Declaration of interests**
   a) Councillors are invited to raise any declarations of interest concerning items on the agenda
   b) To consider any requests for dispensation
6. **Minutes of previous meeting held 16th May 2022**
   a) To consider and adopt the minutes, as a true record of the proceedings
   b) To consider any matters arising
7. **Public participation –** an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda
   Rules of public participation: no person may speak for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
8. **Submission of schedules of payments for information** - To approve cashbooks 1-4 for the previous two months
9. **Bank statements** – To confirm that the bank statement balances & related bank reconciliations have been signed by the Chair of the Finance & Policy Committee
10. **Accounts** – To receive and note the Income & Expenditure for the Finance & Policy Committee for the previous month
11. **Health and safety –** to receive a monthly report
12. **UK Prosperity Fund** – to recommend the council survey response to Full Council for approval
13. **Flagship** – to receive an update regarding levels of social housing in Newmarket (to follow)
14. **Signatories** – to approve signatories list (to follow)
15. **Correspondence**
16. Date of next meeting **Monday 19th September 2022**

Signed *CE Whitaker* Cathy Whitaker, Town Clerk Date 19/7/2022

Blank

Newmarket TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee
Held on Monday 16th May 2022 at the Memorial Hall at 7:00pm

Attendance:

Councillor D Hall (Chairman)
Councillor J Borda
Councillor J Harvey
Councillor R Hood
Councillor M Jefferys
Councillor P Hulbert
Councillor C O'Neill
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant and Cllr Winter as a Member of the Public.

Minute

F/22/05/1 **Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded**

The Chairman opened the meeting and advised that the Fire Safety Notice was not required and confirmed that proceedings may be filmed or recorded.

F/22/05/2 **Apologies for Absence**

Apologies were received from Cllr Drummond.

F/22/05/3 **Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Members Dispensation**

None noted. There were no requests for dispensations.

F/22/05/4 **To Confirm the Minutes of the Meeting Held on 19th April 2022 and any Matters Arising**

Members received the minutes of the Finance & Policy Committee meeting held on 19th April 2022 and the following was agreed:

F/22/05/4.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 19th April 2022 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.

Matters arising:

F/22/04/10.02 – Community Nature Reserve grant – a community planting event will be held at Mill Bank on Sat 4th June 2022 at 10:00am.

F/22/05/5 **Public Open Session**

No members of the public wished to speak.

F/22/05/6 **Submission of Schedules of Payments for Information CB1 - CB4 2022**

Members reviewed CB1 - CB4 for April 2022 and the following was agreed:

F/22/05/6.01 Recommendation
That the ratification of the schedules of payments for the period 01/04/2022 – 30/04/2022 (Cash Book 1 - 4) be received and adopted.

F/22/05/7 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee
The Chairman of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 30/04/2022 (month 1) for the Town Council's Current, Petty Cash, Salaries and Barclaycard Cashbooks.

F/22/05/8 To Receive the Income and Expenditure
The Income and Expenditure reports for April 2022 were received and noted.

F/22/05/9 Reserves
The Ear-Marked Reserve and General Reserve funds were reviewed and noted.

F/22/05/10 Policy Review
The NTC Protection of Children and Vulnerable Adults Policy was reviewed and further amendments were made. The following was agreed:

F/22/05/10.01 Recommendation
That subject to further amendments being made, the NTC Protection of Children and Vulnerable Adults Policy be received and approved.

F/22/05/11 Living with COVID Grant Application
A report regarding an application by the Town Council for grant funding was considered and a grant application will be submitted for £5,000 to go towards funding an ice rink, £2000 for two gazebos and £3,000 for other activities for the Winter event.

F/22/05/12 Net Zero
A report on a NTC Net Zero Project were considered and the following was agreed:

F/22/05/12.01 Recommendation
That NTC commits to consider what actions it could take to help mitigate the effects of global warming by engaging in a programme of assessment, review and reduction of its carbon footprint.

F/22/05/12.02 Recommendation
That the quote from Groundwork East be accepted and for them to work with Climate Change Working Group and to report back to Full Town Council with recommendations.

F/22/05/13 Health and Safety
The monthly health and safety report was received and noted.

F/22/05/14 **<u>Correspondence</u>**
None noted.

F/22/05/15 **<u>Date of Next Meeting</u>**
Monday 18th July 2022 at the Memorial Hall.

Meeting closed at 7:30pm

Signed ________________________________ Date __________________________

Summary of Recommendations

Recommendation	Recommendation Wording
<u>F/22/05/6.01 Recommendation</u>	**That the ratification of the schedules of payments for the period 01/04/2022 – 30/04/2022 (Cash Book 1 - 4) be received and adopted.**
<u>F/22/05/10.01 Recommendation</u>	**That subject to further amendments being made, the NTC Protection of Children and Vulnerable Adults Policy be received and approved.**
<u>F/22/05/12.01 Recommendation</u>	**That NTC commits to consider what actions it could take to help mitigate the effects of global warming by engaging in a programme of assessment, review and reduction of its carbon footprint.**
<u>F/22/05/12.02 Recommendation</u>	**That the quote from Groundwork East be accepted and for them to work with Climate Change Working Group and to report back to Full Town Council with recommendations.**

Blank

Date: 12/07/2022

Newmarket Town Council Current Year 2022/2023

Time: 09:41

Cashbook 1

User: CEW

Current Account

For Month No: 2

Receipts for Month 2

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**1,121,682.37**					**1,121,682.37**	
adjustment	Banked: **21/03/2021**	**-300.00**							
	Sales Recpts Page 2342		-300.00	-300.00		101			Sales Recpts Page 2342
adjustment	Banked: **21/03/2021**	**300.00**							
adjustment	adjustment		300.00		50.00	565		250.00	adjustment/Triple Threat Theat
correction	Banked: **20/04/2022**	**-0.30**							
correction	correction/Tanzer		-0.30		-0.05	565		-0.25	correction/Tanzer
correction	Banked: **20/04/2022**	**0.30**							
correction	correction/Tanzer		0.30		0.05	1001	120	0.25	correction/Tanzer
adjustment	Banked: **21/04/2022**	**-100.00**							
adjustment	adjustment/Kangoo		-100.00		-16.67	565		-83.33	adjustment/Kangoo
adjustment	Banked: **27/04/2022**	**100.00**							
	Sales Recpts Page 2343		100.00	100.00		101			Sales Recpts Page 2343
adj	Banked: **27/04/2022**	**-60.00**							
adj	Hifields Ltd		-60.00		-10.00	565		-50.00	adj.toJubilee pmt. HifieldsLtd
bacs	Banked: **27/04/2022**	**60.00**							
bacs	Hifields Ltd		60.00		10.00	4312	305	50.00	Jubilee Food Vendor Hifields
bacs	Banked: **03/05/2022**	**265.00**							
bacs	Stan F		265.00		44.17	565		220.83	hdep.StanF.21/5/22
bacs	Banked: **03/05/2022**	**300.00**							
bacs	Akinsara EO		300.00		50.00	565		250.00	hdep.Akinsara.15/8/22
bacs	Banked: **04/05/2022**	**60.00**							
bacs	Hedges VR		60.00		10.00	1026	305	50.00	Jubilee Food Stall/Hedges
bacs	Banked: **05/05/2022**	**70.00**							
bacs	Akinsara EO		70.00		11.67	565		58.33	hdep.Akinsara.15/8/22
BACS	Banked: **06/05/2022**	**41.58**							
BACS	NFU		41.58			4039	200	41.58	credit on inv.1145651225/2
bacs	Banked: **06/05/2022**	**200.00**							
	Sales Recpts Page 2344		200.00	200.00		101			Sales Recpts Page 2344
bacs	Banked: **09/05/2022**	**144.00**							
bacs	Bluest Blue		144.00		24.00	565		120.00	hdep.BluestBlue.22/5/22
bacs	Banked: **09/05/2022**	**185.30**							
bacs	Harris, JK&DM		185.30			1005	307	185.30	Harris donation to costs
bacs	Banked: **10/05/2022**	**103.75**							
bacs	SJ Wilson		103.75			1005	307	103.75	Wilson donation to costs
bacs	Banked: **12/05/2022**	**198.80**							
bacs	Jackson DH&SA		198.80			1005	307	198.80	Jackson donation to costs

Continued on Page 2

Receipts for Month 2 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
bacs	Banked: **12/05/2022**	**170.30**							
bacs	Procter, M		170.30			1005	307	170.30	Procter donation to costs
bacs	Banked: **13/05/2022**	**456.00**							
	Sales Recpts Page 2345		456.00	456.00		101			Sales Recpts Page 2345
bacs	Banked: **16/05/2022**	**36.00**							
bacs	Colourbox Montessori		36.00		6.00	565		30.00	hdep.Colourbox.16/7/22bkg
bacs	Banked: **17/05/2022**	**63.00**							
bacs	Nomads ltd		63.00		10.50	565		52.50	hdep.Nomads.bkg 13/5/22
bacs	Banked: **19/05/2022**	**-35.15**							
bacs	Mr MT Procter		-35.15			1005	307	-35.15	refund-twinning donation
bacs	Banked: **20/05/2022**	**350.00**							
	Sales Recpts Page 2346		350.00	350.00		101			Sales Recpts Page 2346
bacs	Banked: **20/05/2022**	**84.00**							
bacs	Zunamu Ltd		84.00		14.00	1026	305	70.00	JubileeFdVendor.ZunamuLtd
bacs	Banked: **23/05/2022**	**480.20**							
bacs	Stan F		480.20		80.03	565		400.17	Hdep.Stan F. bkg21/5/22
bacs	Banked: **24/05/2022**	**311.10**							
bacs	East Anglian Chess		311.10		51.85	565		259.25	hdep.EAChess.27/5/22
bacs	Banked: **24/05/2022**	**4,118.54**							
bacs	Suffolk Community Action		4,118.54			1100	305	4,118.54	Jubilee Event Grant-SCAction
bacs	Banked: **25/05/2022**	**45.00**							
bacs	ACD Projects Ltd		45.00		7.50	565		37.50	hdep.ACDProjects.20/5/2022
000138	Banked: **26/05/2022**	**300.00**							
	Sales Recpts Page 2347		300.00	300.00		101			Sales Recpts Page 2347
bacs	Banked: **27/05/2022**	**36.00**							
bacs	Susan Halil		36.00		6.00	1026	305	30.00	JubileeStallholder S Halil
BACS	Banked: **31/05/2022**	**84.00**							
BACS	L Lucas		84.00		14.00	1026	305	70.00	Jubilee fd vendor L Lucas
	Total Receipts for Month	8,067.42		1,106.00	363.05			6,598.37	
	Cashbook Totals	1,129,749.79		1,106.00	363.05			1,128,280.74	

Continued on Page 3

Payments for Month 2 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
06/05/2022	Anglian Water Business Nationa	354535901/	39.12	39.12		501			WATER CEMETERY
06/05/2022	Anglian Water Business Nationa	290307401/	33.00	33.00		501			WATER CEMETERY
06/05/2022	Crash Cleaner Ltd	00030/31/3	311.50	311.50		501			CHAPEL CLEANING APR
06/05/2022	Abbey Security Services Ltd	36821/3672	858.00	858.00		501			CALL OUTS APRIL
06/05/2022	AAA Inflatables Ltd	2097/2113/	4,290.00	4,290.00		501			SUMMER ENT INFLATABLES
06/05/2022	Melcon Services Ltd	1599	8,904.00	8,904.00		501			GROUNDWORKS
06/05/2022	Edmondson Hall	38641	3,051.00	3,051.00		501			FEES - CRICKET LICENCE
06/05/2022	Yes Entertainment Ltd	1709	1,290.00	1,290.00		501			JUBLIEE JUGGLERS
06/05/2022	Regina Ray Photography	010-371	150.00	150.00		501			PHOTO EXHIBITS
06/05/2022	Harris Steel Services Ltd	3512	8,316.98	8,316.98		501			MATERIALS/STORAGE FOR RAILINGS
06/05/2022	NFU Mutual	001160683	340.22	340.22		501			ANNUAL VAN INS RENEWAL
06/05/2022	Suffolk Motors Ltd	75223	54.00	54.00		501			VAN MOT
06/05/2022	Adams & Eden Restoration	270422	612.00	612.00		501			REPLACE FIRE EXIT DOOR
06/05/2022	Scripti Ltd	930	1,530.12	1,530.12		501			GRANT REGISTER CONSERVATION
06/05/2022	C.H. Munday Limited	220136	104.28	104.28		501			SHIELD
06/05/2022	Dan Forshaw	8502	297.50	297.50		501			JAZZ DUO CIVIC EVENT
06/05/2022	Complete Business Solutions Gr	03177659	45.86	45.86		501			STATIONERY
06/05/2022	Dawn Burford	290422	750.00	750.00		501			JUBILEE WORKSHOPS
06/05/2022	Louise Eatock	300422	280.00	280.00		501			STAGE MANAGEMENT
06/05/2022	Phoenix Events East Ltd	0835	100.80	100.80		501			CANCELLATION FEE
06/05/2022	CRC Pest Control	4750	600.00	600.00		501			PEST CONTROL QUARTER
12/05/2022	Artsteelwork	100522	288.00	288.00		501			HANGING BASKET BRACKETS
12/05/2022	PRO-SCAPE LTD	22585	597.60	597.60		501			ZIPLINE INSTALLATION
12/05/2022	Regency Cakes	OC00601	162.00	162.00		501			JUBILEE CUPCAKES
12/05/2022	Gas Heating Services Ltd	56787	60.00	60.00		501			CALL OUT TO GAS LEAK
12/05/2022	Suffolk West Citizens Advice B	CAWS2303	3,000.00	3,000.00		501			GRANT PAYMENT
12/05/2022	PRO-SCAPE LTD	22641	288.00	288.00		501			MAINTENANCE @ CLOCK TOWER
12/05/2022	Suffolk Police & Crime Commiss	9422006213	18,000.00	18,000.00		501			PCSO APR-SEPT 22
12/05/2022	Jockey Club Estates	10644	1,800.00	1,800.00		501			TREE WATERING, GRASS CUTTING
12/05/2022	Westcotec Ltd	13528	432.00	432.00		501			REPLACEMENT BATTERIES
12/05/2022	Funk of the Monk Ltd	NMJUBILEE	300.00	300.00		501			MARQUEE DEPOSIT
12/05/2022	Michelle Bolger Expert Landsca	358	2,079.00	2,079.00		501			EXPERT WITNESS
12/05/2022	The Racing Centre Ltd	TRC1415	1,950.00	1,950.00		501			CATERING CIVIC EVENT
12/05/2022	Fool's Paradise Ltd	17134	1,008.00	1,008.00		501			PARADE ENTERTAINMENT
12/05/2022	JezO's Events Ltd	3101	2,145.76	2,145.76		501			JUBILEE ENTERTAINMENT
12/05/2022	Quadient UK Limited	92856016	134.99	134.99		501			FRANKING INK
12/05/2022	N-CIS	9507/3796	573.35	573.35		501			IT SERVICES
13/05/2022	NFU Mutual	ADJ	-340.22	-340.22		501			CXL DOUBLE PAID INVOICE
19/05/2022	Harrisons Packaging	5510096	360.00	360.00		501			DOG WASTE BAGS
19/05/2022	Discover Newmarket	0139	190.00	190.00		501			HOSTING TWINNING
19/05/2022	Dorans Plumbing	2410	102.00	102.00		501			REPLACE TAP

Continued on Page 4

Payments for Month 2

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
19/05/2022	Complete Business Solutions Gr	03192570	19.36	19.36		501			STATIONERY
19/05/2022	Quadiant Finance UK Ltd	2022025388	101.34	101.34		501			MAINTENANCE FRANKING MACHINE
19/05/2022	Business Watch UK Fire & Secu	4029406	66.00	66.00		501			CALL RESPONSE
19/05/2022	Bury Flyer Ltd	2692	240.00	240.00		501			ADVERTISING MAY
19/05/2022	Dan Forshaw	8503	200.00	200.00		501			DINNER PIANIST
19/05/2022	Hayden's Arboricultural Consul	23-0110	2,379.00	2,379.00		501			TREE SAFETY SURVEY
19/05/2022	West Suffolk Council	1202052	25.00	25.00		501			HIRE GEORGE LAMBTON CAR BOOT
19/05/2022	Community Land Trust Network	2668	75.00	75.00		501			MEMBERSHIP 22-23
23/05/2022	Staff Salary Account	TOPUP	40,000.00			204		40,000.00	ACCOUNT TOPUP
24/05/2022	Total Gas and Power Ltd	3005957526	369.02	369.02		501			ELECTRICITY MH
24/05/2022	Total Gas and Power Ltd	3006009237	56.16	56.16		501			ELECTRICITY CEM
25/05/2022	Collaboration 23 Construction	703	1,062.00	1,062.00		501			WALL REPAIRS
25/05/2022	Glasdon UK Ltd	SI839690	788.47	788.47		501			WASTE BINS MG
25/05/2022	Glenmoriston Pipe Band	03062022	500.00	500.00		501			PIPERS JUBILEE EVENT
25/05/2022	Simon Johnson Catering Ltd	0016	120.00	120.00		501			CATERING FOR TWINNING
25/05/2022	Ken Booth & Co Ltd	392253	272.05	272.05		501			CLEANING SUPPLIES
25/05/2022	SLCC Enterprises Ltd	ORD508284-	141.80	141.80		501			COUNCIL ADMIN BOOK
25/05/2022	Commercial Vehicle Contracts L	CVCI10620	198.00	198.00		501			DOCUMENT FEE VAN
25/05/2022	Phillip Green	03052022	115.00	115.00		501			CLOCK TOWER APRIL
25/05/2022	Phoenix Events East Ltd	0866	118.80	118.80		501			SECURITY FOR BOOKING
25/05/2022	Kirk & Sons Windows & Glazing	0634840	310.00	310.00		501			BUS STOP GLASS PANEL
25/05/2022	Elite Elton	1188	600.00	600.00		501			EVENT ENTERTAINMENT
25/05/2022	David R Pullen	20052022	138.00	138.00		501			PIPER FOR BEACON EVENT
25/05/2022	Total Gas and Power Ltd	3006009248	173.57	173.57		501			ELECTRICITY PAV
25/05/2022	Total Gas and Power Ltd	3006050620	167.59	167.59		501			ELECTRICITY TOILETS
26/05/2022	Anglian Water Business Nationa	354447001	315.25	315.25		501			WATER M HALL
26/05/2022	Anglian Water Business Nationa	229789301	15.88	15.88		501			WATER SEVERALS
30/05/2022	Collaboration 23 Construction	709	689.33	689.33		501			INSPECTION AND VENTS
30/05/2022	Walker & Turpin Consultants	V22-4856	354.00	354.00		501			ASBESTOS SURVEY CLOCKTOWER
30/05/2022	Suffolk Association of Local C	26094	6.00	6.00		501			TRAINING
30/05/2022	Penguinos	240520222	1,175.00	1,175.00		501			AFTERNOON TEA
30/05/2022	MPB Electrical Contractors Ltd	0091	564.00	564.00		501			EXTRACTOR FAN PAVILION
30/05/2022	P&H Security	1578-CB80N	216.00	216.00		501			CALLOUT TO CEMETERY
30/05/2022	Saxon Fire Ltd	41111	96.00	96.00		501			EXTINGUISHER SERVICE PAVILION
30/05/2022	Barclaycard Account	AprBCARD	1,639.65			208		1,639.65	April Bcard payment
31/05/2022	Petty Cash	300806	91.59			210		91.59	PettyCashM2reimbursement
	Total Payments for Month		118,487.72	76,756.48	0.00			41,731.24	
	Balance Carried Fwd		1,011,262.07						
	Cashbook Totals		1,129,749.79	76,756.48	0.00			1,052,993.31	

Receipts for Month 2

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		150.00					150.00	
	Banked: 31/05/2022	91.59							
300806	Current Account		91.59			201		91.59	PettyCashM2reimbursement
	Total Receipts for Month	91.59		0.00	0.00			91.59	
	Cashbook Totals	241.59		0.00	0.00			241.59	

Continued on Page 2

Payments for Month 2 Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
31/05/2022	Petty Cash M2	PETTYCASH	91.59		10.34	4016	120	12.38	PCashM2/cleaning supplies
						4020	102	7.99	PCashM2/office refr
						4443	301	1.60	PCashM2/Jubilee teadance refr
						4037	306	20.00	PCashM2/Plants for MemGdns
						4036	120	21.04	PCashM2/JubDecs-MemHall
						4181	307	18.24	PCashM2/Twinning gifts
	Total Payments for Month		91.59	0.00	10.34			81.25	
	Balance Carried Fwd		150.00						
	Cashbook Totals		241.59	0.00	10.34			231.25	

Receipts for Month 2 — Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		6,651.72					6,651.72	
	Banked: 23/05/2022	40,000.00							
TOPUP	Current Account		40,000.00			201		40,000.00	ACCOUNT TOPUP
	Total Receipts for Month	40,000.00		0.00	0.00			40,000.00	
	Cashbook Totals	46,651.72		0.00	0.00			46,651.72	

Continued on Page 2

Payments for Month 2

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
25/05/2022	HMRC M2	1108662302	4,554.14			515		4,554.14	HMRC M2
25/05/2022	Net Salaries M2	NETSAL M2	11,131.82			516		11,131.82	Net Salaries M2
26/05/2022	People's Pension M2	DD M2	721.46			514		721.46	People's Pension M2
	Total Payments for Month		16,407.42	0.00	0.00			16,407.42	
	Balance Carried Fwd		30,244.30						
	Cashbook Totals		46,651.72	0.00	0.00			46,651.72	

Barclaycard Account

Receipts for Month 2

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 30/05/2022	1,639.65							
AprBCARD	Current Account		1,639.65			201		1,639.65	April Bcard payment
	Total Receipts for Month	1,639.65		0.00	0.00			1,639.65	
	Balance Carried Fwd	2,152.24							
	Cashbook Totals	3,791.89		0.00	0.00			3,791.89	

Continued on Page 2

Payments for Month 2

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Balance Brought Fwd :	1,604.48					1,604.48	
01/05/2022	card/Adobe	CC230360	15.17		2.53	4025	101	12.64	card/Acropro licence fee
03/05/2022	card/Thurlow Nunn Standen	CC230329	15.17		2.53	4025	101	12.64	card/Adobe licence
03/05/2022	card/Thurlow Nunn Standen	CCADJ0329	-15.17		-2.53	4025	101	-12.64	Correction
03/05/2022	Thurlow Nunn Standen	CC230329	20.00		3.33	4037	306	16.67	card/leafblower fuel
04/05/2022	card/Homebase	CC230337	117.00		19.50	4037	306	97.50	card/binshed area repairs
06/05/2022	card/BP	CC230338	86.89		14.48	4039	200	72.41	card/fuel for van
09/05/2022	card/LCN.com Ltd	CC230339	22.73		3.79	4025	101	18.94	card/NNPlan website renewal
09/05/2022	card/DVLA	CC230340	162.00			4039	200	162.00	card/van tax 6 months
09/05/2022	card/Facebook	CC230363	56.64			4077	101	56.64	publicity for Jubilee eventsFB
10/05/2022	card/Homebase	CC230341	37.00		6.17	4036	120	30.83	card/Primer
10/05/2022	card/Majestic Wines	CC230342	-462.74		-77.12	4180	101	-385.62	card/returned wines-civicevent
11/05/2022	card/Aldi	CC230343	23.54		3.92	4181	307	19.62	card/wine-FrenchTwinning
11/05/2022	card/Aldi	CC230344	35.20			4181	307	35.20	card/FrenchTwinning reception
12/05/2022	card/BW Trophies	CC230345	148.45		24.74	4312	305	123.71	card.Jubilee Medals for event
13/05/2022	card/Amazon	CC230352	15.98		2.66	4036	120	13.32	card/Jubilee decs for MHall
14/05/2022	card/Heath Court Hotel	CC230346	811.00		135.17	4181	307	675.83	card/French Twinning dinner
15/05/2022	card/Audley End House	CC230347	268.07		44.68	4181	307	223.39	card/French Twinning visit
15/05/2022	card/Elder Street Cafe	CC230348	456.50		4.25	4181	307	452.25	card/French Twinning Lunch
17/05/2022	card/WHSmith	CC230350	4.99		0.83	4036	120	4.16	card/hooks for decorations
17/05/2022	card/Amazon	CC230361	13.54		2.26	4037	306	11.28	card/birdfood for gardens
17/05/2022	card/Amazon	CC2303626	32.99			4037	306	32.99	card/birdfood for garden
19/05/2022	card/B&M	CC230351	4.29			4078	120	4.29	card/venues refr (20/5/22)
19/05/2022	card/Amazon	CC230352RF	-15.98		-2.66	4036	120	-13.32	card/refund-jubilee decs
20/05/2022	card/Homebase	CC230353	76.00		12.67	4036	120	63.33	card/paint/stain-fencing/door
23/05/2022	card/B&M	CC230354	18.00		3.00	4038	310	10.00	card/pedal bin for Pavilion
						4036	120	5.00	card/cable tie-MHall
24/05/2022	card/Amazon	CC230355	41.98		7.00	4029	200	34.98	card/Megaphone loudspeaker
27/05/2022	card/QD	CC230356	7.98		1.33	4037	306	2.07	card/twine for garden
						4036	120	4.58	card/paint roller
27/05/2022	card/B&M	CC230357	3.49		0.58	4016	120	2.91	card/cleaning supplies
27/05/2022	card/Suffolk County Council	CC230358	50.00			4098	303	50.00	card/Road Closure SBox
27/05/2022	card/Amazon	CC230364	52.35		9.48	4016	310	3.67	card/toiletbrush
						4016	120	4.57	card/dwasher unblocker
						4036	202	8.39	card/padlocks for chapel
						4037	306	26.24	card/birdfood
27/05/2022	card/Amazon	CC230371	20.99		3.50	4037	306	17.49	card/birdfood
29/05/2022	Card/Zoom	CC230359	14.39		2.40	4115	101	11.99	card/Zoom licence
31/05/2022	card/Three	CC230368	35.00		5.83	4021	101	29.17	card/mobile topup EM Jubilee
31/05/2022	card/Amazon	CC230366	9.99		1.67	4019	101	8.32	card/adaptor for pav.router
31/05/2022	card/Amazon	CC230365	3.98		0.66	4037	306	3.32	card/prikla strips for fencing

Continued on Page 3

Total Payments for Month	2,187.41	0.00	236.65	1,950.76
Cashbook Totals	3,791.89	0.00	236.65	3,555.24

Receipts for Month 3 | Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		1,011,262.07					1,011,262.07	
bacs	Banked: 06/06/2022	243.60							
bacs	Clarke, L		243.60		40.60	565		203.00	hdep.Comedy Nt.Clarke. 11/6/22
bacs	Banked: 07/06/2022	120.00							
bacs	Zunamu Ltd		120.00		20.00	1172	303	100.00	SBox vendor Zunamu Ltd
bacs	Banked: 07/06/2022	360.00							
bacs	Verrecchia Ices		360.00		60.00	1172	303	300.00	SBox fd vendor.Verrecchia Ices
bacs	Banked: 07/06/2022	144.00							
bacs	Bluest Blue		144.00		24.00	565		120.00	hdep.bluest blue.12/6/22
bacs	Banked: 08/06/2022	240.00							
	Sales Recpts Page 2348		240.00	240.00		101			Sales Recpts Page 2348
bacs	Banked: 08/06/2022	1,199.95							
	Sales Recpts Page 2349		1,199.95	1,199.95		101			Sales Recpts Page 2349
bacs	Banked: 08/06/2022	190.00							
	Sales Recpts Page 2350		190.00	190.00		101			Sales Recpts Page 2350
bacs	Banked: 08/06/2022	120.00							
	Sales Recpts Page 2351		120.00	120.00		101			Sales Recpts Page 2351
bacs	Banked: 08/06/2022	120.00							
bacs	Ayesha Mass		120.00		20.00	565		100.00	hdep.25/6/22.Ayesha Mass
000139	Banked: 09/06/2022	30.00							
000139	Photocopying Income		30.00			1005	101	30.00	Photocopying Income
bacs	Banked: 09/06/2022	222.00							
bacs	John Shibu		222.00		37.00	565		185.00	hdep.18/6/22.Shibu.Wedding
bacs	Banked: 09/06/2022	60.00							
bacs	A Starkey		60.00			1007	201	60.00	hanging basket sponsorship
bacs	Banked: 09/06/2022	60.00							
bacs	Susan Halil		60.00		10.00	1172	303	50.00	SBox fd vendor.Suzan Halil
000140	Banked: 13/06/2022	500.00							
000140	Mr L Gray		500.00			1026	305	500.00	Jubilee funfair commission
bacs	Banked: 13/06/2022	93.60							
bacs	Nmkt & District Car Club		93.60		15.60	565		78.00	hdep.N&D CarClub 26/6/22
bacs	Banked: 14/06/2022	120.00							
bacs	Hifields Ltd		120.00		20.00	1172	303	100.00	SBox vendor payment Hifields
bacs	Banked: 20/06/2022	329.85							
bacs	Pountain		329.85			1005	211	329.85	Pountain plaques-rem trees
bacs	Banked: 23/06/2022	130.52							
bacs	Zurich		130.52			1005	101	130.52	refund/insurance Zurich

Continued on Page 2

Receipts for Month 3 — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
bacs	Banked: 24/06/2022	360.00						
bacs	Offshoot Foundation		360.00	60.00	565		300.00	hdep.22/8/22.Offshoot F'dation
000141	Banked: 28/06/2022	110.60						
000141	Hedges		110.60		1005	202	110.60	Hedges bench plaque reimb.
	Total Receipts for Month	4,754.12	1,749.95	307.20			2,696.97	
	Cashbook Totals	1,016,016.19	1,749.95	307.20			1,013,959.04	

Continued on Page 3

Payments for Month 3 Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/06/2022	Aurora Managed Services Ltd	359284/376	119.17	119.17		501			OFFICE COPIER USAGE
08/06/2022	Mrs Brenda Willison	02062022	25.00	25.00		501			JUBILEE CRIER
08/06/2022	Childrens Entertainments	5622	300.00	300.00		501			PUNCH & JUDY JUBILEE
08/06/2022	Dorans Plumbing	2426A	166.00	166.00		501			PUBLIC TOILETS LEAK
08/06/2022	Cooleraid Ltd	1601607	149.10	149.10		501			WATER/CUPS
08/06/2022	Phillip Green	060622	115.00	115.00		501			CLOCKTOWER MAY
08/06/2022	Cozens (UK) Ltd	6686	4,032.00	4,032.00		501			BUNTING INSTALLATION
08/06/2022	Mead Contruction (Cambridge) L	52860	27,624.00	27,624.00		501			STORAGE BAYS CEMETERY
08/06/2022	Mrs G King	00648	375.00	375.00		501			SOCIAL MEDIA MARKETING
08/06/2022	PRO-SCAPE LTD	22709	96.00	96.00		501			CLOCKTOWER BED MAINTENANCE
08/06/2022	Abbey Security Services Ltd	37000	801.00	801.00		501			SECURITY MAY 2022
08/06/2022	Simon Johnson Catering Ltd	0019	998.75	998.75		501			JUBILEE TART
08/06/2022	The Mighty Macca	31052022	1,250.00	1,250.00		501			JUBILEE PERFORMANCE
08/06/2022	Bridget Pooley	NTC_001_20	100.00	100.00		501			YOGA IN MG
08/06/2022	BS Initiative Ltd	7485/6/7/8	2,400.00	2,400.00		501			COST ASSESS. PAVILION
08/06/2022	Nova Events & Entertainment Lt	923A/925	1,248.00	1,248.00		501			STILTWALKERS
08/06/2022	Funk of the Monk Ltd	NMJUBILEE	900.00	900.00		501			MARQUEE BALANCE
08/06/2022	AFP Construction Consultants	7509/22	288.00	288.00		501			CLOCKTOWER SERVICES
08/06/2022	Heelis and Lodge	HL9262	350.00	350.00		501			INTERNAL AUDIT YEAR END
09/06/2022	JezO's Events Ltd	3113	240.00	240.00		501			JUBILEE HOSTING
09/06/2022	The Sound of Pop Art	1037	50.00	50.00		501			JUBILEE PERFORMANCE
09/06/2022	Aimee Heloise	101	50.00	50.00		501			JUBILEE PERFORMANCE
09/06/2022	Tristan Hall	108	50.00	50.00		501			JUBILEE PERFORMANCE
10/06/2022	British Telecom	VP11560570	46.80	46.80		501			TELEPHONE
12/06/2022	N-CIS	9586/3863	520.78	520.78		501			MONTHLY FEES IT
16/06/2022	Level Up Print Ltd	496/497	246.00	246.00		501			LOGO ARTWORK
16/06/2022	Phoenix Events East Ltd	0913	374.40	374.40		501			JUBILEE STEWARDS
16/06/2022	A S Wigg & Son Ltd	0106	100.00	100.00		501			TRANSPORT FOR CLOCK
16/06/2022	Suffolk Motors Ltd	75539	149.09	149.09		501			VAN TYRES
16/06/2022	Jockey Club Estates	INJCE00107	1,800.00	1,800.00		501			MAINTENANCE
16/06/2022	West Suffolk Council	1203723/22	178.07	178.07		501			PARKING PASS REFUND
16/06/2022	West Suffolk Council	1203713	3,388.10	3,388.10		501			BY ELECTION COSTS
20/06/2022	Total Gas and Power Ltd	3004259050	1,986.06	1,986.06		501			MHALL GAS
20/06/2022	Total Gas and Power Ltd	3006241140	246.53	246.53		501			PAVILION GAS
21/06/2022	Public Works Loan Board	PWLB210622	44,931.75			4080	120	44,931.75	Public Works Loan Board
22/06/2022	Newprint Ltd	I521771	42.00	42.00		501			PHOTO SCAN AND PRINT
22/06/2022	Mrs G King	660	375.00	375.00		501			MARKETING MAY-JUNE
22/06/2022	Penguinos	166226	70.00	70.00		501			CATERING FOR MEETING
22/06/2022	Ken Booth & Co Ltd	394548	245.59	245.59		501			JANITORIAL SUPPLIES
22/06/2022	CREATIVE ARTS EAST	LV112	350.00	350.00		501			WAGON OF DREAMS
22/06/2022	The Sign Maker	2206.ANG.0	329.85	329.85		501			2 MEMORIAL PLAQUES
22/06/2022	St John Ambulance	SP22003577	230.40	230.40		501			FIRST AID PROVISION
22/06/2022	Kirk & Sons Windows & Glazing	0634846	310.00	310.00		501			REPLACE GLASS IN BUS STOP
27/06/2022	Total Gas and Power Ltd	3006079835	41.63	41.63		501			ELECTRIC CLOCK TOWER
28/06/2022	Petty Cash	300807	72.59			210		72.59	PCash reclaim M3

Continued on Page 4

Payments for Month 3 — Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
28/06/2022	Total Gas and Power Ltd	3006009237	67.54	67.54		501			elec. 3 x cem meters
29/06/2022	MPB Electrical Contractors Ltd	0092	636.00	636.00		501			CLOCKTOWER WORKS
29/06/2022	Level Up Print Ltd	520	60.00	60.00		501			ARTWORK
29/06/2022	Newmarket Community Arts Creat	009	150.00	150.00		501			JUBILEE PERFORMANCE
29/06/2022	Woolpit Nurseries Ltd	10335	7,462.82	7,462.82		501			SUMMER BEDDING
29/06/2022	Abbey Memorials (Stonecraft) L	21/629	6,769.20	6,769.20		501			TOPPLE TESTING
29/06/2022	Barclaycard Account	ccd trans	2,295.08			208		2,295.08	May statement payment
30/06/2022	Unity Trust Bank	BANKCHARG	2.80			4051	101	2.80	UTB manual credit handling fee
30/06/2022	Unity Trust Bank	BANKCHARG	51.15			4051	101	51.15	UTB svc charge
	Total Payments for Month		115,256.25	67,902.88	0.00			47,353.37	
	Balance Carried Fwd		900,759.94						
	Cashbook Totals		1,016,016.19	67,902.88	0.00			948,113.31	

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		150.00					150.00	
	Banked: 28/06/2022	72.59							
300807	Current Account		72.59			201		72.59	PCash reclaim M3
	Total Receipts for Month	72.59		0.00	0.00			72.59	
	Cashbook Totals	222.59		0.00	0.00			222.59	

Continued on Page 2

Payments for Month 3

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
27/06/2022	Petty Cash M3	PCASH	72.59		1.33	4009	101	57.65	pcash/DTC & EM travel fees
						4016	120	4.17	pcash/cleaning supplies
						4078	120	1.10	pcash/event refr
						4020	102	5.85	pcash/office refr
						4036	120	2.49	pcash/batteries for mic.
	Total Payments for Month		72.59	0.00	1.33			71.26	
	Balance Carried Fwd		150.00						
	Cashbook Totals		222.59	0.00	1.33			221.26	

Staff Salary Account For Month No: 3

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		30,244.30					30,244.30	
	Banked:	0.00							
			0.00					0.00	
	Total Receipts for Month	0.00		0.00	0.00			0.00	
	Cashbook Totals	30,244.30		0.00	0.00			30,244.30	

Continued on Page 2

Payments for Month 3

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
23/06/2022	Net Salaries June 2022	BACS	11,785.50			516		11,785.50	Net Salaries June 2022
23/06/2022	HMRC	11086 2303	5,386.71			515		5,386.71	HMRC June 2022
23/06/2022	People's Pension	DD/WPP03	962.55			514		962.55	Workplace pension M3
30/06/2022	Unity Trust Bank	BANKCHARG	18.00			4051	101	18.00	UTB Service charge
	Total Payments for Month		18,152.76	0.00	0.00			18,152.76	
	Balance Carried Fwd		12,091.54						
	Cashbook Totals		30,244.30	0.00	0.00			30,244.30	

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 29/06/2022	2,295.08							
ccd trans	Current Account		2,295.08			201		2,295.08	May statement payment
	Total Receipts for Month	2,295.08		0.00	0.00			2,295.08	
	Balance Carried Fwd	666.24							
	Cashbook Totals	2,961.32		0.00	0.00			2,961.32	

Continued on Page 2

Payments for Month 3 | Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		2,152.24					2,152.24	
01/06/2022	card/BP Hyperion	CC230369	76.57		12.76	4039	200	63.81	card/diesel - council vehicle
01/06/2022	card/WHSmith	CC230372	4.99		0.83	4023	101	4.16	card/Raffle tickets
01/06/2022	card/Adobe	CC230389	15.17		2.53	4025	101	12.64	card/licence fees
02/06/2022	card/Giant Bradley's Sweets	CC230373	15.99		2.67	4131	307	13.32	card/Fudge- twinning gift
02/06/2022	card/Coinadrink Ltd	CC230374	12.30			4181	307	12.30	card/shortbread-twinning gift
02/06/2022	card/Best One Shop	CC230376	17.82		0.23	4443	301	17.59	card/milk/cakes
06/06/2022	card/Destiny Entertainments	CC230375	-41.98		-7.00	4029	200	-34.98	card/refund megaphone
07/06/2022	card/All Saints News	CC230377	22.60			4028	101	22.60	card/Newspapers
07/06/2022	card/QD Stores	CC230378	8.16			4020	102	4.99	card/coffee
						4078	120	3.17	card/biscuits
08/06/2022	card/Shoe Doctor	CC230380	12.00		2.00	4036	120	10.00	card/key cutting
09/06/2022	card/Amazon	CC230384	9.99		1.67	4181	307	8.32	card/twinning bags
09/06/2022	card/Facebook	CC230390	159.41			4077	101	159.41	card/publicity
13/06/2022	card/BananaPrint	CC230381	21.90		3.65	4181	307	18.25	card/commemorative postcards
13/06/2022	card/Homebase	CC230382	54.00		9.00	4037	306	45.00	card/bark mulch
15/06/2022	card/Homebase	CC230383	71.55		11.92	4037	306	59.63	card/compost
15/06/2022	card/Amazon	CC230385	32.80			4037	306	32.80	card/bird food
16/06/2022	card/Amazon	CC230386	35.99		6.00	4038	310	20.00	card/rubbish bins
						4038	120	9.99	card/rubbish bin
17/06/2022	card/Thurlow Nunn	CC230387	22.00		3.67	4037	306	18.33	card/fuel -leaf blower
21/06/2022	card/LCN.com	CC230367	105.54		17.59	4059	101	87.95	card/Wordpress licence
22/06/2022	card/Farthings	CC230388	137.89			4036	120	137.89	card/cleaning of tablecloths
29/06/2022	A S Wigg & Son Ltd	CC230391	14.39		2.40	4115	101	11.99	card/monthly subscription
	Total Payments for Month		809.08	0.00	69.92			739.16	
	Cashbook Totals		2,961.32	0.00	69.92			2,891.40	

Blank

Newmarket Town Council Current Year 2022/2023

Detailed Income & Expenditure by Budget Heading as at 30/6/22

Month No: 3

Committee Report Finance & Policy M3

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Policy									
100	Precept								
1176	Precept Received	0	715,210	715,210	0			100.0%	
	Precept :- Income	0	715,210	715,210	0			100.0%	0
	Net Income	0	715,210	715,210	0				
101	Administration								
1003	Banner Income	0	1,000	1,000	0			100.0%	
1005	Misc Income	161	161	0	(161)			0.0%	
1103	Rent Receivable	0	0	100	100			0.0%	
	Administration :- Income	161	1,161	1,100	(61)			105.5%	0
4008	Staff Training	0	30	3,000	2,970		2,970	1.0%	
4009	Staff Travel	58	58	250	192		192	23.1%	
4018	Software/Computer Consumables	0	292	2,500	2,208		2,208	11.7%	
4019	New IT System/Hardware	0	76	5,000	4,924		4,924	1.5%	
4021	Telephone and Fax	96	318	2,000	1,682		1,682	15.9%	
4022	Postage	0	0	2,100	2,100		2,100	0.0%	
4023	Stationery	35	371	2,000	1,629		1,629	18.6%	
4025	Subscriptions&Licences	13	2,504	5,700	3,196		3,196	43.9%	
4026	Insurance	0	0	10,000	10,000		10,000	0.0%	
4028	Office Maintenance	423	1,897	11,500	9,603		9,603	16.5%	
4030	Recruitment Advertising	0	0	500	500		500	0.0%	
4051	Bank Charges/Interest	72	72	200	128		128	36.0%	
4056	Legal Expenses	0	2,547	10,000	7,453		7,453	25.5%	
4057	Audit & Accountancy Fees	350	908	3,850	2,942		2,942	23.6%	
4058	Professional Fees	2,000	5,008	4,275	(733)		(733)	117.1%	
4059	web site	88	107	1,000	893		893	10.7%	
4060	Councillors Training	0	0	550	550		550	0.0%	
4061	Councillors Expenses	0	0	275	275		275	0.0%	
4062	Civic Regalia	60	147	325	178		178	45.2%	
4064	Town Mayor's Allowance	0	60	1,000	940		940	6.0%	
4075	Grant to CAB	0	3,000	3,000	0		0	100.0%	
4076	Grants	0	1,250	5,000	3,750		3,750	25.0%	
4077	Marketing	1,054	1,311	3,000	1,689		1,689	43.7%	
4079	Remembrance Event Expenses	0	0	1,000	1,000		1,000	0.0%	
4083	PCSO	0	18,000	36,000	18,000		18,000	50.0%	
4090	Biodegradable Dog Poo Bags	0	300	1,000	700		700	30.0%	
4097	Election Costs	3,388	3,388	5,000	1,612		1,612	67.8%	

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4113	Rolling Capitol Reserve	0	0	13,800	13,800		13,800	0.0%	
4114	Other Projects / Reserves	0	0	15,724	15,724		15,724	0.0%	
4115	Coronavirus Response Costs	74	262	5,000	4,738		4,738	5.2%	
4180	Civic Functions	0	2,233	2,000	(233)		(233)	111.6%	
4220	Discover Nmkt Stakeholder Fee	0	5,000	5,000	0		0	100.0%	
4221	CCTV WSC SLA Monitoring	0	0	2,000	2,000		2,000	0.0%	
	Administration :- Indirect Expenditure	7,710	49,140	163,549	114,409	0	114,409	30.0%	0
	Net Income over Expenditure	(7,550)	(47,980)	(162,449)	(114,469)				
103	Health & Safety								
4020	Misc. Staff Costs	0	0	250	250		250	0.0%	
4028	Office Maintenance	0	0	250	250		250	0.0%	
4058	Professional Fees	0	0	2,500	2,500		2,500	0.0%	
	Health & Safety :- Indirect Expenditure	0	0	3,000	3,000	0	3,000	0.0%	0
	Net Expenditure	0	0	(3,000)	(3,000)				
	Finance & Policy :- Income	161	716,371	716,310	(61)			100.0%	
	Expenditure	7,710	49,140	166,549	117,409	0	117,409	29.5%	
	Movement to/(from) Gen Reserve	(7,550)	667,230						
	Grand Totals:- Income	161	716,371	716,310	(61)			100.0%	
	Expenditure	7,710	49,140	166,549	117,409	0	117,409	29.5%	
	Net Income over Expenditure	(7,550)	667,230	549,761	(117,469)				
	Movement to/(from) Gen Reserve	(7,550)	667,230						

Detailed Balance Sheet - Excluding Stock Movement

Month 3 Date as at 30 June 2022

A/c	Description	Actual		
	Current Assets			
101	Debtors	14,210		
105	Vat Due	18,742		
201	Current Account	900,760		
204	Staff Salary Bank Account	12,092		
208	Barclaycard Account	(666)		
210	Petty Cash	150		
	Total Current Assets		945,288	
	Current Liabilities			
501	Creditors	728		
565	Bookings Deposit	722		
	Total Current Liabilities		1,450	
	Net Current Assets			943,838
	Total Assets less Current Liabilities			943,838
	Represented by :-			
301	Current Year Fund	478,407		
310	General Fund	168,612		
311	EMR Play Equipment	35,449		
312	EMR - WSC Covid Town	1,788		
313	EMR Town Regeneration	41,680		
316	EMR Clocks/Memorials	7,205		
317	EMR Buildings-M Hall Fund	13,152		
318	EMR Buildings - Pavilion Fund	9,563		
319	EMR Disused Churchyard	2,836		
320	EMR Cooper Memorial	2,008		
321	EMR Grants	4,801		
322	EMR Street Lighting	3,500		
323	EMR Allotments	2,839		
325	EMR Public Realm	12,000		
326	EMR Elections	16,428		
327	EMR Legends of the Turf	2,844		
328	EMR Vehicle Replacement	3,260		
330	EMR Cemetery	8,839		
331	EMR Town Improvement	28,840		
332	EMR Human Resources	33,889		
333	EMR Carnival	14,407		
334	EMR Christmas Lights	2,679		
335	EMR Winter Event	6,000		
336	EMR Events-General	6,000		
337	EMR Twinning	6,043		
338	EMR Soapbox Derby	10,000		
341	EMR Water Feature	4,971		
342	EMR Memorial Gardens	11,926		
343	EMR Workwear	472		
344	EMR Asset Sales	3,401		
	Total Equity			943,838

Summary Income & Expenditure by Budget Heading as at 30/6/22

Month No: 3

SUMMARY CTTE REPORT M3

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Finance & Policy							
Income	161	716,371	716,310	(61)			100.0%
Expenditure	7,710	49,140	166,549	117,409	0	117,409	29.5%
Net Income over Expenditure	(7,550)	667,230					
plus Transfer from EMR	0	0					
less Transfer to EMR	0	0					
Movement to/(from) Gen Reserve	(7,550)	667,230					
Community Services							
Income	955	9,085	65,100	56,015			14.0%
Expenditure	42,050	57,303	225,984	168,681	0	168,681	25.4%
Net Income over Expenditure	(41,095)	(48,218)					
plus Transfer from EMR	23,020	23,880					
less Transfer to EMR	0	0					
Movement to/(from) Gen Reserve	(18,075)	(24,338)					
Leisure Services							
Income	5,033	14,635	41,700	27,065			35.1%
Expenditure	54,276	104,672	230,377	125,705	0	125,705	45.4%
Net Income over Expenditure	(49,242)	(90,038)					
plus Transfer from EMR	0	13,411					
less Transfer to EMR	0	0					
Movement to/(from) Gen Reserve	(49,242)	(76,627)					
Human Resources							
Income	0	0	0	0			0.0%
Expenditure	18,294	50,568	189,700	139,132	0	139,132	26.7%
Net Income over Expenditure	(18,294)	(50,568)					
plus Transfer from EMR	0	0					
Movement to/(from) Gen Reserve	(18,294)	(50,568)					

Neighbourhood Plan

Continued over page

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Income	0	0	0	0			0.0%
Expenditure	0	0	10,500	10,500	0	10,500	0.0%
Movement to/(from) Gen Reserve	0	0					

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	6,149	740,091	823,110	83,019			89.9%
Expenditure	122,330	261,684	823,110	561,426	0	561,426	31.8%
Net Income over Expenditure	(116,181)	478,407	0	(478,407)			
plus Transfer from EMR	23,020	37,291					
less Transfer to EMR	0	0					
Movement to/(from) Gen Reserve	(93,161)	515,698					

Blank

Item 11

Newmarket TOWN COUNCIL

Health, Safety and Facilities update for F&P 18/07/2022

by Deputy Town Clerk

We are working towards ensuring legal compliance and minimising the risks and liability faced by Newmarket Town Council. This will help to ensure the H&S for all staff and also for all those that we have legal responsibility for.

Additional information about happenings this month:

Memorial Hall/Garden

The High Street gate has been closed off as scaffolding has been erected while neighbouring contractors work on their walls and roof. Work due to last up to 2 weeks, and they have been informed that it needs to be finished and access restored before the start of the summer holidays. Teenagers have been seen to still gain access under the barrier and onto the scaffolding over the weekend, which is extremely concerning

Permission was granted for the wall-top railings on the left hand side of the gardens – installation due imminently. Huge amount of ivy had to be removed prior to this

A late night party resulted in our security personnel calling the police as they overstayed, were hostile towards him, refused to turn music down (then refused to turn it off), and eventually left under protest leaving a lot of mess behind. A further party this weekend saw children accessing the upstairs, and interfering with items left in the chamber.

Severals/Pavilion

A can of petrol was found concealed in the storage area, and removed to an appropriate secure fuel box at the Memorial Hall

Additional airbricks and a trickle extractor have been installed to deal with the smell (presumed to be due to driving the roller in/out as no fuel is permitted to be stored)

Early access to the Severals has been noted, with activities taking place that have potential to disturb racehorses. Updated risk assessment awaited, and liaison meeting scheduled to occur next week

Cemetery

The belltower on the chapel is in need of specialist repairs. Heras fencing erected around building – no vehicle access beyond middle gate. One quote received, further being sought

Still awaiting details from the contractor regarding the memorials that have been strapped up

Elsewhere

Bunting was strung across the High Street for the jubilee and will remain until the Christmas lights installation

Tree work permissions have been applied for, and a contractor engaged to do the work. Replacement trees to be planted at a later date

Flowers have been removed from various planters on the High Street – to be replaced by WSC

Flowers have been removed from the Clock Tower flowerbed – WSC have checked CCTV but have been unable to locate any incident on camera due to an unspecified timeframe

Blank

UK Shared Prosperity Fund - engagement

1. The UK Shared Prosperity Fund - background

In April 2022, the Government launched the UK Shared Prosperity Fund (UKSPF) to support its Levelling Up agenda. The primary goal of the UKSPF is to build pride in place and increase life chances across the UK. Full details of the fund are available in the prospectus UK Shared Prosperity Fund: prospectus - GOV.UK (www.gov.uk)

West Suffolk Council has been allocated £1.9m to invest over three years (2022-25) in initiatives that will contribute to levelling up. To meet these aims, the Government has identified categories of local stakeholders and asked councils to invite them to give their views on what are the most pressing local challenges that need to be addressed, and the projects and initiatives that could best address them. This input will be combined with data about the local area and existing funding; the Government criteria; and wider strategic priorities to inform the development of the West Suffolk investment plan which will be considered by the Cabinet in July for submission to Government by 1 August.

2. Key points about UKSPF funding:

- The funding can be spent on capital (assets) and revenue (day to day running) projects
- While there is a link between the ending of EU Structural Funds and UKSPF, the latter is not a direct replacement for EU Structural Funds, but is seen as a successor to it
- The funding amounts for each of the three years differ as follows:

	To be spent by 31 March 2023	1 April 2023 to 31 March 2024	1 April 2024 to 31 March 2025	Total
Amount of funding	£235,858	£471,715	£1,235,894	£1,934,467
Minimum capital element	10%	13%	20%	

- Funding for the first year will be confirmed in October 2022 but must be spent by the end of the financial year (March 2023)
- Councils must submit their investment plans by 1 August 2022, which means we have limited time to complete engagement with stakeholders and put plans forward

This online form is part of West Suffolk Council's engagement approach around UKSPF. It consists of two introductory questions about the organisation you are representing, followed by four questions on the challenges faced in the district and your suggestions and ideas for projects to be funded from UKSPF. Your input will help set West Suffolk's priorities and shape the investment plan. Clearly, given the amount of funding available through this Fund, we will not be able to support all the suggestions put forward.

If you have any questions about the Fund or would like a fuller discussion, please email: policy@westsuffolk.gov.uk

3. About you

1. **What is your name? ***

   Cathy Whitaker

2. **What is the name of the organisation you are responding on behalf of (where applicable)?**

   Newmarket Town Council

Local priorities

The Government has asked local authorities to use their UK Shared Prosperity Fund allocations to address the challenges and opportunities in local communities that are creating inequalities and holding them back from greater opportunity and prosperity.

4. What do you see as the most important challenges and opportunities in the local area, that you would like to see addressed through the UK Shared Prosperity Fund?

Levelling Up for accessible and inclusive play and open space in Newmarket.

Regeneration of the Newmarket market; with a relocation to the High Street.

Increased sports and leisure provision for Newmarket.

Support of tourism for Newmarket – a premises for a Town Museum.

Local projects

Through its allocation of the UK Shared Prosperity Fund, West Suffolk Council must invest in a range of local projects and initiatives that support the Government's three investment priorities of:

- Community and place
- Supporting local business; and
- People and skills

In order to shape decisions on which of the many potential projects and initiatives the council should support, we would like to hear your suggestions. Based on the issues identified in your answer to question three, please tell us below about any specific projects or initiatives that you would like to see supported with UKSPF funding, under each of the above three investment priorities. You may wish to respond to one, two or all three sections, depending on your area of interest.

Please note: if you would like further detail, the Government has also set out 41 types of 'intervention' that the funding should be used to support - see list of interventions

Projects and initiatives that are match funded and have wide support are likely to be particularly suitable.

5. Communities and place

The Government has set out its objectives for projects to be funded under the communities and place priority as:

1. **Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and access to amenities, such as community infrastructure and local green space, and community-led projects.**
2. **Building resilient, healthy and safe neighbourhoods, through investment in quality places that people want to live, work, play and learn in, through targeted improvements to the built and natural environment innovative approaches to crime prevention.**

Which local projects would you like to see funded through the UK Shared Prosperity Fund in West Suffolk under the communities and place priority? Where you are aware of match funding for these projects, please outline this in your answer below.

In the 2022/2023 funding: The town Council is currently investigating the renovation of its small play area in the Memorial Gardens; the remit is to make the area accessible and inclusive with the view to hosting weekly play access sessions for children with special and additional needs; their siblings and carers. The upgrade programme will include several accessible pieces of play equipment (swings, roundabout, sensory and tactile units) and also improve the access and egress to the area to cater for wheelchairs. There will also be two hybrid picnic benches which will cater for wheelchairs/mobility scooters. The total cost of the upgrade will be £55,000. The Town Council will be sourcing from other funders/providing funding of £10,000 and would be looking for funding from UKSPF of £45,000 to cover the balance. (Guidance point E3).

In the 2023/2024 funding: The relocation of the market from the Market Square to the High Street is something that the residents of Newmarket and the surrounding areas wish for; it would enhance and support the High Street area and the Town Council is fully in support of this; working with West Suffolk Council to find solutions to enable the project. Initial discussions area already in place between NTC and WSC. This would be a longer-term project which would involve the installation of fixed infrastructure along the High Street and the necessary highway adjustments that would be required. Investigation into costing estimates and solutions are currently in progress. (Guidance point E1).

In the 2024/2025 funding: Looking further ahead the Town Council aspires to assist the Local History Society to provide a Town Museum for Newmarket; this to encourage the local community to engage with its heritage, provide education and encourage tourism. A High Street premises would be desirable and funding would be required for initial lease and fitting and then ongoing running costs including staffing. (Guidance point s E4/E8).

Also the town requires improved and increased sporting and leisure facilities – to improve physical and mental well-being for its residents. (Guidance point E10)

6. Supporting local business

The Government has set out its objectives for projects to be funded under the supporting local business priority as:

1. **Creating jobs and boosting community cohesion, through investments that build on existing industries and institutions, and range from support for starting businesses to visible improvements to local retail, hospitality and leisure sector facilities.**
2. **Promoting networking and collaboration, through interventions that bring together businesses and partners within and across sectors to share knowledge, expertise and resources, and**

stimulate innovation and growth.

3. **Increasing private sector investment in growth-enhancing activities, through targeted support for small and medium-sized businesses to undertake new-to-firm innovation, adopt productivity-enhancing, energy efficient and low carbon technologies and techniques, and start or grow their exports. Which local projects would you like to see funded through the UK Shared Prosperity Fund in West Suffolk under the supporting local business priority? Where you are aware of match funding for these projects, please outline this in your answer below.**

Both the Market and Town Museum projects would promote the town for business and tourism and encourage visitors to the area, as well as providing a resource for Newmarket's residents. Local businesses would benefit from extra footfall which these projects would provide. (Guidance point E17).

7. People and skills

The Government has set out its objectives for projects to be funded under the people and skills priority as:

- **Reducing levels of economic inactivity through investment in bespoke intensive life and employment support tailored to local need. Investment should facilitate the join-up of mainstream provision and local services within an area for participants, through the use of one-to-one keyworker support, improving employment outcomes for specific cohorts who face labour market barriers.**
- **Supporting people furthest from the labour market to overcome barriers to work by providing cohesive, locally tailored support including access to basic skills.**
- **Supporting local areas to fund gaps in local skills provision to support people to progress in work, and supplement local adult skills provision e.g. by providing additional volumes; delivering provision through wider range of routes or enabling more intensive/innovative provision, both qualification based and non-qualification based. This should be supplementary to provision available through national employment and skills programmes.**

Which local projects would you like to see funded through the UK Shared Prosperity Fund in West Suffolk under the people and skills priority? Where you are aware of match funding for these projects, please outline this in your answer below.