



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee **Held on Monday 16th May 2022 at the Memorial Hall at 7:00pm**

Attendance:

Councillor D Hall (Chairman)
Councillor J Borda
Councillor J Harvey
Councillor R Hood

Councillor M Jefferys
Councillor P Hulbert
Councillor C O'Neill
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant and Cllr Winter as a Member of the Public.

Minute

F/22/05/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chairman opened the meeting and advised that the Fire Safety Notice was not required and confirmed that proceedings may be filmed or recorded.

F/22/05/2 Apologies for Absence

Apologies were received from Cllr Drummond.

F/22/05/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Members Dispensation

None noted. There were no requests for dispensations.

F/22/05/4 To Confirm the Minutes of the Meeting Held on 19th April 2022 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 19th April 2022 and the following was agreed:

F/22/05/4.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 19th April 2022 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.

Matters arising:

F/22/04/10.02 – Community Nature Reserve grant – a community planting event will be held at Mill Bank on Sat 4th June 2022 at 10:00am.

F/22/05/5 Public Open Session

No members of the public wished to speak.

F/22/05/6 Submission of Schedules of Payments for Information CB1 - CB4 2022

Members reviewed CB1 - CB4 for April 2022 and the following was agreed:

Minutes of Finance & Policy held on 16th May 2022

Book Number 4 2022 - 2023

F/22/05/6.01 Recommendation

That the ratification of the schedules of payments for the period 01/04/2022 – 30/04/2022 (Cash Book 1 - 4) be received and adopted.

F/22/05/7 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee

The Chairman of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 30/04/2022 (month 1) for the Town Council's Current, Petty Cash, Salaries and Barclaycard Cashbooks.

F/22/05/8 To Receive the Income and Expenditure

The Income and Expenditure reports for April 2022 were received and noted.

F/22/05/9 Reserves

The Ear-Marked Reserve and General Reserve funds were reviewed and noted.

F/22/05/10 Policy Review

The NTC Protection of Children and Vulnerable Adults Policy was reviewed and further amendments were made. The following was agreed:

F/22/05/10.01 Recommendation

That subject to further amendments being made, the NTC Protection of Children and Vulnerable Adults Policy be received and approved.

F/22/05/11 Living with COVID Grant Application

A report regarding an application by the Town Council for grant funding was considered and a grant application will be submitted for £5,000 to go towards funding an ice rink, £2000 for two gazebos and £3,000 for other activities for the Winter event.

F/22/05/12 Net Zero

A report on a NTC Net Zero Project were considered and the following was agreed:

F/22/05/12.01 Recommendation

That NTC commits to consider what actions it could take to help mitigate the effects of global warming by engaging in a programme of assessment, review and reduction of its carbon footprint.

F/22/05/12.02 Recommendation

That the quote from Groundwork East be accepted and for them to work with Climate Change Working Group and to report back to Full Town Council with recommendations.

F/22/05/13 Health and Safety

The monthly health and safety report was received and noted.

F/22/05/14 Correspondence

None noted.

F/22/05/15 Date of Next Meeting

Monday 18th July 2022 at the Memorial Hall.

Meeting closed at 7:30pm

Signed by the Chairman Date 25th July 2022

Summary of Recommendations

Recommendation	Recommendation Wording
<u>F/22/05/6.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/04/2022 – 30/04/2022 (Cash Book 1 - 4) be received and adopted.
<u>F/22/05/10.01 Recommendation</u>	That subject to further amendments being made, the NTC Protection of Children and Vulnerable Adults Policy be received and approved.
<u>F/22/05/12.01 Recommendation</u>	That NTC commits to consider what actions it could take to help mitigate the effects of global warming by engaging in a programme of assessment, review and reduction of its carbon footprint.
<u>F/22/05/12.02 Recommendation</u>	That the quote from Groundwork East be accepted and for them to work with Climate Change Working Group and to report back to Full Town Council with recommendations.