

Membership from May 2022

Councillor Anderson
 Councillor Borda
 Councillor Crissall
 Councillor De'Ath
 Councillor Drummond
 Councillor Ferries
 Councillor Hall
 Councillor Harvey
 Councillor Hood
 Councillor Hulbert
 Councillor Jefferys
 Councillor Lay
 Councillor Perry
 Councillor Winter
 Councillor Yarrow

Quorum = 3



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
LEISURE SERVICES (Civic, Community & Environment)
COMMITTEE

to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP

on Monday 4th July 2022 at 7.00pm

**or following on from the Development and Planning
 Committee meeting, whichever is the later time**

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- film, photograph or make an audio recording of the meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- To elect a Chairman** for the Leisure Services Committee for the municipal year 2022/2023
- To elect a Vice Chairman** for the Leisure Services Committee for the municipal year 2022/2023
- Chair to read** fire safety notice and announce that proceedings may be filmed or recorded.
- Apologies** - To receive and accept apologies for absence
- Declaration of interests**
 - Councillors are invited to raise any declarations of interest concerning items on the agenda
 - To consider any requests for dispensation
- Public participation** – an invitation to members of the public to make representations to Councillors.
 Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- Accounts** – To receive and note the accounts for Leisure Services for the previous month
- Memorial Gardens** – to receive and note the safety report for the Memorial Gardens
- Cricket Club** – to receive a report from the Cricket Liaison Working Group regarding the current 'Licence to Use' agreement (to follow)
- Speed Indicator Device Data** – To receive the latest report
- Events**
 - Soapbox Derby (28/8/22)** (to follow)
 - To identify and allocate charitable funding from Soapbox income
 - To nominate charities to received allocated charitable funding donation
 - Memorial Gardens Summer Entertainment** (verbal)
- Venues**
 - To receive a report regarding the Town Council venues (to follow)
 - To receive a report and request from Newmarket Community Arts for use of the Pavilion building
- Correspondence**
- Date of next meeting 5th September 2022 at 7pm**

Signed: *CE Whitaker* Cathy Whitaker, Town Clerk

Date: 28th June 2022

To: Chairman and Members of Community Services Committee, Other Council Members, The Press

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28/06/2022

Newmarket Town Council Current Year 2022/2023

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Detailed Income & Expenditure by Budget Heading as at 28/06/2022

Month No: 3

DRAFT Committee Report Leisure Services M2

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Leisure Services								
120 Memorial Hall								
1001 Hall Hire Standard Rate	0	3,004	20,000	16,996			15.0%	
1016 Refreshments Income	0	62	1,000	938			6.2%	
Memorial Hall :- Income	0	3,066	21,000	17,934			14.6%	0
4011 Rates	0	5,988	6,300	312		312	95.0%	
4012 Water Rates	0	186	3,000	2,814		2,814	6.2%	
4014 Electricity	615	1,440	5,000	3,560		3,560	28.8%	
4015 Gas	1,655	1,655	6,000	4,345		4,345	27.6%	
4016 Cleaning	209	846	2,000	1,154		1,154	42.3%	
4017 Fire Precautions	0	0	510	510		510	0.0%	
4029 General Equipment	0	25	0	(25)		(25)	0.0%	
4036 R&M - Buildings	2	8,089	5,000	(3,089)		(3,089)	161.8%	6,480
4038 Furniture/Fixtures/Fittings	118	466	2,500	2,034		2,034	18.7%	
4040 Trade Refuse Collections	0	1,895	1,953	58		58	97.0%	
4044 Public Toilet Cleansing	0	0	200	200		200	0.0%	
4046 Opening/Closing Costs	0	99	0	(99)		(99)	0.0%	
4078 Refreshment Costs Hall Hire	71	75	800	725		725	9.4%	
4080 PWLB Loan Charges (CAP + INT)	44,932	44,932	89,864	44,932		44,932	50.0%	
Memorial Hall :- Indirect Expenditure	47,603	65,696	123,127	57,431	0	57,431	53.4%	6,480
Net Income over Expenditure	(47,603)	(62,630)	(102,127)	(39,497)				
6000 plus Transfer from EMR	0	6,480						
Movement to/(from) Gen Reserve	(47,603)	(56,150)						
301 Arts								
1043 Income - Tea Dance	0	0	500	500			0.0%	
Arts :- Income	0	0	500	500			0.0%	0
4440 Costs - Childrens' Events	300	2,425	7,000	4,575		4,575	34.6%	
4443 Costs - Tea Dance	0	2	1,800	1,798		1,798	0.1%	
Arts :- Indirect Expenditure	300	2,427	8,800	6,373	0	6,373	27.6%	0
Net Income over Expenditure	(300)	(2,427)	(8,300)	(5,873)				
302 Winter Event								
1059 Income - Winter Event	0	0	3,000	3,000			0.0%	
Winter Event :- Income	0	0	3,000	3,000			0.0%	0

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Detailed Income & Expenditure by Budget Heading as at 28/06/2022

Month No: 3

DRAFT Committee Report Leisure Services M2

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4453 Cost - Winter Event	0	0	11,000	11,000		11,000	0.0%	
Winter Event :- Indirect Expenditure	0	0	11,000	11,000	0	11,000	0.0%	0
Net Income over Expenditure	0	0	(8,000)	(8,000)				
303 Entertainments								
1172 SoapBox Derby - income	550	550	10,000	9,450			5.5%	
Entertainments :- Income	550	550	10,000	9,450			5.5%	0
4098 SoapBox Derby - costs	0	50	10,000	9,950		9,950	0.5%	
4179 Entertainment	100	125	5,000	4,875		4,875	2.5%	
Entertainments :- Indirect Expenditure	100	175	15,000	14,825	0	14,825	1.2%	0
Net Income over Expenditure	450	375	(5,000)	(5,375)				
304 Tourism								
4311 Christmas Tree	0	0	1,000	1,000		1,000	0.0%	
Tourism :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				
305 Carnival								
1026 Carnival income	500	720	1,000	280			72.0%	
1100 Grants Received	0	4,119	0	(4,119)			0.0%	
Carnival :- Income	500	4,839	1,000	(3,839)			483.9%	0
4312 Newmarket Carnival	5,101	16,537	10,000	(6,537)		(6,537)	165.4%	
Carnival :- Indirect Expenditure	5,101	16,537	10,000	(6,537)	0	(6,537)	165.4%	0
Net Income over Expenditure	(4,601)	(11,699)	(9,000)	2,699				
306 Memorial Gardens								
1004 Kiosk Income	0	0	1,200	1,200			0.0%	
Memorial Gardens :- Income	0	0	1,200	1,200			0.0%	0
4012 Water Rates	0	129	1,000	871		871	12.9%	
4014 Electricity	0	0	105	105		105	0.0%	
4037 R&M - Grounds	0	8,851	5,000	(3,851)		(3,851)	177.0%	6,931
4041 R&M - play-equipment	0	702	18,500	17,798		17,798	3.8%	
4046 Opening/Closing Costs	330	1,137	5,000	3,863		3,863	22.7%	
4112 Water Feature	0	1,450	6,000	4,550		4,550	24.2%	
4142 Memorial Garden Kiosk	0	968	1,000	32		32	96.8%	
Memorial Gardens :- Indirect Expenditure	330	13,237	36,605	23,368	0	23,368	36.2%	6,931
Net Income over Expenditure	(330)	(13,237)	(35,405)	(22,168)				
6000 plus Transfer from EMR	0	6,931						

Detailed Income & Expenditure by Budget Heading as at 28/06/2022

Month No: 3

DRAFT Committee Report Leisure Services M2

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(330)	(6,306)						
<u>307 Twinning</u>								
1005 Misc Income	0	623	0	(623)			0.0%	
Twining :- Income	0	623	0	(623)				0
4181 Twining Expenses	0	2,292	3,500	1,208		1,208	65.5%	
Twining :- Indirect Expenditure	0	2,292	3,500	1,208	0	1,208	65.5%	0
Net Income over Expenditure	0	(1,669)	(3,500)	(1,831)				
<u>310 The Severals Sports Facilities</u>								
1002 Sports Hire Income	0	1,574	5,000	3,426			31.5%	
The Severals Sports Facilities :- Income	0	1,574	5,000	3,426			31.5%	0
4011 Rates	0	1,185	2,450	1,265		1,265	48.4%	
4012 Water Rates	0	16	2,000	1,984		1,984	0.8%	
4014 Electricity	0	165	1,000	835		835	16.5%	
4015 Gas	235	235	3,045	2,810		2,810	7.7%	
4016 Cleaning	0	31	0	(31)		(31)	0.0%	
4017 Fire Precautions	0	80	250	170		170	32.0%	
4036 R&M - Buildings	0	1,005	10,000	8,996		8,996	10.0%	
4037 R&M - Grounds	0	330	1,000	670		670	33.0%	
4038 Furniture/Fixtures/Fittings	0	10	1,000	990		990	1.0%	
4040 Trade Refuse Collections	0	645	500	(145)		(145)	129.1%	
4044 Public Toilet Cleansing	0	0	100	100		100	0.0%	
The Severals Sports Facilities :- Indirect Expenditure	235	3,702	21,345	17,643	0	17,643	17.3%	0
Net Income over Expenditure	(235)	(2,128)	(16,345)	(14,217)				
Leisure Services :- Income	1,050	10,651	41,700	31,049			25.5%	
Expenditure	53,669	104,066	230,377	126,311	0	126,311	45.2%	
Net Income over Expenditure	(52,619)	(93,414)	(188,677)	(95,263)				
plus Transfer from EMR	0	13,411						
Movement to/(from) Gen Reserve	(52,619)	(80,003)						
Grand Totals:- Income	1,050	10,651	41,700	31,049			25.5%	
Expenditure	53,669	104,066	230,377	126,311	0	126,311	45.2%	
Net Income over Expenditure	(52,619)	(93,414)	(188,677)	(95,263)				
plus Transfer from EMR	0	13,411						
Movement to/(from) Gen Reserve	(52,619)	(80,003)						

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Safety Inspection Report, Memorial Gardens 17th May by The Play Inspection Company

SUMMARY OF FINDINGS (where present)

8 - Low Risk	
Item:	Multi Play (Senior)
Manufacturer:	Unknown
Surface Type:	Bark Mulch
Item Quantity:	1
Equipment Compliance:	No
Surface Area Compliance:	Yes
Total Findings:	5
	
Finding 1	Finding 2
The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required	The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required
Finding 3	Finding 4
There is some graffiti present - Remove the graffiti	Upper roof net disconnected at entry point - Resecure
Finding 5	
There is or are fixings missing on the item - Replace all missing fixings	

DTC REMARKS: Rope wear is checked daily. Inspector states that this is for information to ensure we have replacements ready before wear is extensive.

Graffiti is an on-going problem and is removed as soon as possible – due to the nature of the material of the castle, it generally has to be sanded off.

Finding 5 was noted by us and reported to the inspector –replacement now received from Massey & Harris. All the weight has to be taken off of the ropes in order to refit this, so not as easy as it would appear, and we may need professional help to do this.

3 - Very Low Risk	
Item:	Cable Runway
Manufacturer:	Massey & Harris
Surface Type:	Bark Mulch
Item Quantity:	1
Equipment Compliance:	No
Surface Area Compliance:	Yes
Total Findings:	1
	
Finding 1	
Bark retaining timbers broken - Repair as necessary	

DTC REMARKS: Cable and carriage have been replaced. Wooden board still to be re-sited.

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Latest SIDs report summaries

For Project: ELIZABETH AVENUE
 Project Notes:
 Location/Name: Incoming
 Report Generated: 18/05/2022 12:57
 Speed Intervals: 5 MPH
 Time Intervals: Instant
 Traffic Report From: 28/04/2022 14:00:00 through 14/05/2022 01:59:59
 85th Percentile Speed: 30.1 MPH
 85th Percentile Vehicles: 16740
 Max Speed: 60 MPH on 29/04/2022 21:55:00
 Total Vehicles: 19694
 AADT: 1270

**Volumes -
weekly counts**

Time	5 Day	7 Day
Average Daily	54	1180
AM Peak	116	96
PM Peak	128	115

Speed

Speed Limit: 35
 85th Percentile Speed: 30.1
 Average Speed: 25.65

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
46	54	48	59	92	65	41
% over limit	1.9	1.7	2.0	2.2	2.7	2.0
Avg Speeder	38.8	38.3	38.6	38.5	38.9	38.4

For Project: SNAILWELL ROAD
 Project Notes:
 Location/Name: Incoming
 Report Generated: 28/04/2022 14:35
 Speed Intervals: 5 MPH
 Time Intervals: Instant
 Traffic Report From: 06/04/2022 14:00:00 through 28/04/2022 14:59:59
 85th Percentile Speed: 34 MPH
 85th Percentile Vehicles: 13087
 Max Speed: 70 MPH on 11/04/2022 19:40:00
 Total Vehicles: 15408
 AADT: 699

**Volumes -
weekly counts**

Time	5 Day	7 Day
Average Daily	889	925
AM Peak	90	89
PM Peak	79	75

Speed

Speed Limit: 35
 85th Percentile Speed: 34
 Average Speed: 25.9

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
251	225	240	132	238	241	303
% over limit	11.0	8.5	9.1	7.0	12.5	10.0
Avg Speeder	39.6	39.5	39.3	39.3	39.0	38.9

For Project: BURY ROAD
 Project Notes:
 Location/Name: Incoming
 Report Generated: 09/06/2022 14:15
 Speed Intervals: 5 MPH
 Time Intervals: Instant
 Traffic Report From: 06/04/2022 14:00:00 through 09/06/2022 14:59:59
 85th Percentile Speed: 33 MPH
 85th Percentile Vehicles: 138037
 Max Speed: 75 MPH on 02/06/2022 04:45:00
 Total Vehicles: 162397
 AADT: 2535

**Volumes -
weekly counts**

Time	5 Day	7 Day
Average Daily	3851	3739
AM Peak	300	285
PM Peak	387	347

Speed

Speed Limit: 35
 85th Percentile Speed: 33
 Average Speed: 26.81

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1519	1673	1609	1533	1715	1760	1667
% over limit	5.8	5.7	5.9	6.8	7.7	9.2
Avg Speeder	39.1	39.3	39.2	39.2	39.2	39.5

For Project: MOULTON ROAD
 Project Notes:
 Location/Name: Incoming
 Report Generated: 09/06/2022 14:47
 Speed Intervals: 5 MPH
 Time Intervals: Instant
 Traffic Report From: 18/05/2022 13:00:00 through 09/06/2022 14:59:59
 85th Percentile Speed: 33.9 MPH
 85th Percentile Vehicles: 15579
 Max Speed: 70 MPH on 20/05/2022 23:15:00
 Total Vehicles: 18328
 AADT: 829

**Volumes -
weekly counts**

Time	5 Day	7 Day
Average Daily	1195	1148
AM Peak	95	96
PM Peak	123	114

Speed

Speed Limit: 35
 85th Percentile Speed: 33.9
 Average Speed: 24.41

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
239	247	258	313	242	264	348
% over limit	9.7	7.2	9.9	11.4	8.2	11.1
Avg Speeder	39.4	39.5	39.6	39.7	39.7	39.4

SIDs were due in the week of this report being generated, but the schedule will be a week behind due to annual leave

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Proposal from Newmarket Community Arts for the Town Council to continue with its generous subsidy of venue hire costs for New Samba – Newmarket's Samba band.

As chair of community arts, I would like to put forward the above proposal to enable our voluntary organisation to continue to offer affordable, quality arts opportunities to residents of the town.

Newmarket Samba Band – New Samba – formed in September 2021 and is lead by Anthony Paul who is an experienced and professional percussionist. The group has attracted a wide and diverse group of residents with an age range from early 20s to 77 years old.

To keep the group affordable and accessible to all, we charge £6 per session full-price or £3 for over 60s and under 18s and this has been crucial to the group's success. The group is just about breaking even with the current arrangement and I feel that if the Town Council could offer free venue hire for another year, from September 2022 to September 2023, every Wednesday from 18:00 to 20:00. It would really help us to keep the group going and to attract more players.

New Samba performed at Newmarket's Jubilee parade and brought a carnival atmosphere to the event and we also performed at Ely Eel Day.

The group is full of wonderful and enthusiastic people and really provides a positive uplifting experience to all those taking part and plays a crucial role in member's well-being.

Comments from band members:

"As a member of several clubs, I can say with all honesty that New Samba is the most encouraging and, inclusive and enthusiastic group I've had the pleasure of being part of. I always look forward to Wednesday evenings as I know regardless of how bad my week is, I'll come away feeling energised and positive" – Tom

"The Samba group has given me a sense of community that I have felt for the first time since moving to the area over 10 Years ago" – Tina

"Such a friendly and welcoming group and as absolutely life affirming hour and a half on a Wednesday evening. We need to keep being able to offer this to the people of Newmarket and beyond." Jean

"I'm not sure I have ever had so much fun! It's cathartic bashing away for an hour and a half and then to do it with the most wonderful, welcoming people makes it a real keeper." Heather