

Membership as from June 2022

Councillor Berry
Councillor Clover
Councillor Drummond
Councillor Ferries
Councillor Hall
Councillor Harvey
Councillor Hood
Councillor Hulbert
Councillor Jefferys
Councillor Lay
Quorum = 3



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

TEL: 01638 667227

You are hereby summoned to attend a meeting of the
Development and Planning committee
to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP

Monday 4th July at 6.15pm

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- 1. To elect a Chairman** for the Development & Planning Committee for the municipal year 2022/2023
- 2. To elect a Vice Chairman** for the Development & Planning Committee for the municipal year 2022/2023
- 3. Chair to read** fire safety notice and announce that proceedings may be filmed or recorded.
- 4. Apologies** - To receive and accept apologies for absence
- 5. Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
- 6. Minutes of previous meeting held 20th June 2022**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
- 7. Public participation** – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting for members of the public to address Councillors
- 8. To consider where Newmarket Neighbourhood Plan policies impact on planning applications for consideration**
- 9. Planning applications** – West Suffolk Council, weeks commencing 06/06/2022 (late additions), 13/06/2022, 20/06/2022
- 10. Planning applications** – Amended and Deferred Plans
- 11. Planning Appeals** – to discuss any notified appeals
- 12. Planning applications** – East Cambs
- 13. Planning decisions and plans withdrawn** – West Suffolk Council-week commencing 13/06/2022, 20/06/2022
- 14. Delegation Panel decisions** - To discuss any decisions by Delegation Panel
- 15. Tree Preservation Orders** – To receive a TPO notice
- 16. Licensing** – To discuss any Licensing Applications or other Licensing matters
 - a) **The Shoes, Moulton Road** – application to vary a premises licence
 - b) **Statement of Licensing Policy (review and update)** – to receive information from WSC
- 17. Resident's Parking Zone** – To receive a report regarding the All Saint's Ward proposed RPZ
- 18. West Suffolk Local Plan** – To discuss a response to the West Suffolk Local Plan Preferred Options consultation (26/5/22-26/7/22)
- 19. Correspondence**
- 20. Date of next meeting** – Monday 18th July

Signed: *CE Whitaker*

Cathy Whitaker, Town Clerk

Date: 28th June 2022

To: Chair & Members of D&P Committee, Other Council Members, Press & the Public

Material Planning Considerations	
Site specific issues	• adequacy for turning, loading • availability/capacity of local infrastructure (eg public drainage or water systems) • car parking • deficiencies in community/social facilities (eg spaces in schools) • design, appearance and materials • layout and density of building(s) • road access • traffic generation
Environmental effects	• effect on street scene • hazardous materials, contaminated land • landscaping • light (including overshadowing) • loss of trees • nature conservation & biodiversity issues • noise & disturbance resulting from use • overlooking/loss of privacy • smells and fumes • visual amenity
Listed buildings/conservation areas	• The need to preserve or enhance the special character or appearance of designated conservation areas and protect listed buildings • Effect on archaeological interest
Usage	• Incompatible or unacceptable uses • Desire to retain and promote certain uses e.g. stables in Newmarket.
Previous decisions	• Previous planning decisions, including appeal decisions
Policies	• Statutory provisions contained in planning acts, statutory regulations & planning case law • Central Government planning policy and advice • National Planning Policy Framework (NPPF) • Supplementary planning guidance/documents eg. Affordable Housing SPD, Master plans, development briefs • WSC Local Plan policies • Newmarket Neighbourhood Plan • Newmarket Conservation Area Appraisal (adopted September 2009)
Key principle of the NPPF – presumption in favour of sustainable development. For decision-taking this means granting permission unless: • the application of policies in the NPPF that protect areas or assets of particular importance provides a clear reason for refusing the development proposed; or • <i>any adverse impacts of doing so would significantly and demonstrably outweigh the benefits</i>	
Matters which are not material planning considerations	
<i>Greater weight is attached to issues raised which are supported by evidence rather than solely by assertion.</i>	
Competition (unless in relation to adverse effects on a town centre as a whole)	Moral and religious issues
Breach of private covenants or other private property or access rights, including boundary disputes	Council interests (eg land ownership or contractual matters)
Devaluation of property	Identity or motives of an applicant or occupier
Protection of a private view	Private disputes between neighbours
Impact of construction work	

Parking Guidance for Use Classes C3 and C4: Dwelling houses and houses in multiple occupation

Family houses, or house occupied by up to six residents living together as a single household, or Houses in Multiple Occupation (HMO)¹³, including a household where care is provided for residents.

Standard: Flats and Houses are to be treated the same.

Use	Vehicle	Cycle	PTW	Disabled
	Minimum*	Minimum	Minimum	Minimum
1 bedroom	1 space per dwelling	2 secure covered spaces per dwelling. (Satisfied if garage or secure area is provided within curtilage of dwelling to minimum dimensions)	N/A	N/A if parking is in curtilage of dwelling, otherwise as Visitor/unallocated
2 bedrooms	2 spaces per dwelling**			
3 bedrooms	2 spaces per dwelling			
4+ bedrooms	3 spaces per dwelling			
Retirement developments (e.g., warden assisted independent living accommodation)	1 space per dwelling	2 spaces per 8 units (visitors)	2 PTW spaces and 1 space per 2 dwellings for mobility scooters	
Visitor/unallocated	0.25 spaces per dwelling (unallocated)	If no garage or secure area is provided within curtilage of dwelling, then 2 covered & secure spaces per dwelling in a communal area for residents plus 2 spaces^ per 8 dwellings for visitors	1 space + 1 per 20 car spaces (for 1 st 100 car spaces), then 1 space per 30 car spaces (over 100 car spaces)	

¹³ Houses in multiple occupation (Class C4) are defined in The Town and Country Planning (Use Classes) Order 1987 (as amended) as 'small shared houses occupied by between three and six unrelated individuals, as their only or main residence, who share basic amenities such as a kitchen or bathroom'.

Informative notes:

*Standards exclude garages under 6m x 3m (internal dimension) as a parking space but can include undercroft parking and car ports providing, they have no other current or potential use.

**Reduction in this figure may be considered with robust and agreed highway mitigation

^Mobility vehicle spaces should be secure and covered with charging facilities.

Visitor/unallocated vehicle parking can, subject to appropriate design, be located on street.

Unallocated cycle parking for residents to be secure and covered, located in easily accessible locations throughout the development. These guidelines will be applied to all development (including infill developments, extension applications and change of use).

Where grouped, unassigned parking is proposed, more flexible and efficient use of the parking may be achieved than with allocated parking. Subject to discussion with the Highway Authority this may potentially reduce the nominal on-street parking provision standards required by up to 25%.

Where an individual dwelling may require more than two spaces these additional spaces may be provided as part of unallocated on street parking, providing this is designed in.

An allowance will be required for visitor cycle and car parking, refer para 3.2 and 4.5.

Suffolk Guidance for Parking 2019 {excerpt}

Car clubs should be promoted in low provision/car free residential developments and car club spaces provided. Electric vehicle charging infrastructure should also be provided in new developments.

Research was undertaken to derive the residential parking guidance for Suffolk. The research included a questionnaire survey to approximately 9000 dwellings. The results of the survey and the 2001 and 2011 Census data for Suffolk car ownership can be found in Appendix 1.

Electric Vehicle recharging points to be provided to support the use of low emission vehicles. See EV Parking Guidance table within this document for further guidance.

Reductions to the minimum parking guidance

This advisory residential parking guidance is the minimum required; however a range of factors will be taken into account. For main urban areas a reduction to the parking guidance may be considered where a proposal has been designed to be exceptionally sustainable in transport terms and which effectively promotes an overall reduction in the use of high emission vehicles and avoids the provision of car parking adjacent or close to dwellings within the main layout.

Main urban areas are defined as those having frequent and extensive opportunities for public transport and cycling and walking links; close proximity to local services (including accessing education, healthcare, food shopping and employment); and on street parking controls at all times e.g. double yellow lines. Where there is evidence that these factors are in place, local planning authorities may, after consultation with the Highway Authority, bring forward local parking policies to limit the scale of parking in specific areas.

When making their recommendation to local planning authorities considering reduced parking proposals for residential development, the Highway Authority must be:

- able to recommend a condition for suitable cycle storage and secure parking facilities;
- satisfied that servicing vehicles would be able to operate efficiently i.e. not restricted by loading restrictions or road layout;
- able to determine how highly sustainable the location is in terms of proximity to services, shops etc. and public transport (high frequency and wide ranging) and suitable cycling and walking routes;
- made aware of the likelihood of a viable Car Club (the provision of a car club would need to be secured through a Planning Obligation on Condition);
- able to determine the possible impact that a single application may have in setting a precedent in an area;
- satisfied by the availability of visitor parking (off street public car parks may be acceptable for visitor use); and
- satisfied that the likely impact of additional road parking in the vicinity would not cause inconsiderate and unsafe obstructions to the surrounding road or footpath network or add pressure onto an already densely utilised parking network.

If all the above criteria are satisfied on a site by site basis then the Highways Authority would be more likely to approve of reduced parking proposals.

However, it is not possible to make the assumption that occupiers will be car free; although it may be possible to accept this to some degree where the units are single bed. Furthermore, if the neighbouring streets are controlled by Residents Parking then any new development is prohibited from joining the scheme.

The presumption that occupiers are required to use off road public car parks for parking of their vehicles is not generally supported. The Highways Authority will only consider any identified use of off-road public car parks as a means of resident parking in exceptionally sustainable developments that are located in main urban areas (as defined above). In such cases, the Highway Authority must first be satisfied that the car park/s in question are viable long-term parking options for affected residents and that the development has been designed to be extremely sustainable in transport terms.

To summarise, the key questions the Highways Authority will seek to address when considering proposals for reduced parking are:

- Where might residents park?
- What real harm would these vehicles cause?
- Are the roads heavily regulated in terms of prohibition of parking?
- Are the streets already under significant pressure?



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 20th June 2022 at 6.15pm

Attendance:

Councillor R Hood (Chairman)

Councillor J Ferries

Councillor D Hall

Councillor P Hulbert

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant, Cllr Winter as an observer, and 1 Member of the Press.

Minute

D/22/06/19 To Reaffirm the Election of a Chairman

Cllr Hulbert nominated Cllr Hood. There were no other nominations and a vote was taken. The following was agreed:

D/22/06/19.01 Resolved

That Cllr Hood be elected as the Chairman of the D&P Committee for the municipal year 2022/2023.

D/22/06/20 To Reaffirm the Election of a Vice Chairman

Councillor Hood nominated Cllr Ferries. There were no other nominations and a vote was taken. The following was agreed:

D/22/06/20.01 Resolved

That Cllr Ferries be elected as the Vice Chairman of the D&P Committee for the municipal year 2022/2023.

D/22/06/21 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting and read out the Fire Notice and that the meeting may be filmed or recorded.

D/22/06/22 Apologies

Apologies were received from Cllrs Berry, Clover, Drummond, Harvey, Jefferys and Lay. It was noted that all apologies should be sent to the Town Clerk.

D/22/06/23 Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

Cllr Hood declared a non-pecuniary interest in correspondence – WSC Local Plan and planning applications, DC/22/0872/FUL, DC/22/1033/TCA and DC/22/1032/TCA. There were no requests for dispensations.

D/22/06/24 To Confirm the Minutes of the Meeting Held on 6th June 2022 and any Matters Arising

Members received the minutes of the Development & Planning Committee held on 6th June 2022 and the following was agreed:

D/22/06/24.01 Resolved

Book Number 28 2022 - 2023

That the minutes of the Development & Planning Committee held on 6th June 2022 be adopted and signed as a true record by the Chairman of the Development & Planning Committee.

There were no matters arising.

D/22/06/25 Public Open Session

No members of the public wished to speak.

D/22/06/26 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

The following policies applied: Policy 14 – trees, Policy 2 – Key Views and Policy 1 – Buildings in a Conservation Area.

D/22/06/27 Planning Applications

Week Commencing 30/05/2022 and 06/06/2022

D/22/06/27/1 DC/22/0932/HH - Householder planning application - a. two storey rear extension b. single storey rear extension - Esher Cottage 37 King Edward VII Road Newmarket Suffolk.

D/22/06/27.01 Resolved

The Committee voiced no objections.

Cllr Hood declared a non-pecuniary interest in the following application and did not vote.

D/22/06/27/2 DC/22/0872/FUL - Planning application - temporary siting of classroom block for five years - Fairstead House School Fordham Road Newmarket Suffolk.

D/22/06/27.02 Resolved

The Committee voiced no objections and supported the cladding proposal and subject to the Jockey Club's comments being taken into account.

Cllr Hood declared a non-pecuniary interest in the following application and did not vote.

D/22/06/27/3 DC/22/1033/TCA - Trees in a conservation area notification - one Lime (T1 on plan) crown lift by five metres above ground level - Scout Hq Cardigan Street Newmarket Suffolk.

D/22/06/27.03 Resolved

The Committee actively encourages responsible tree management and does not object to this application.

Cllr Hood declared a non-pecuniary interest in the following application and did not vote.

D/22/06/27/4 DC/22/1032/TCA - Trees in a conservation area notification - group of 10 Hawthorn trees (G1 on plan) – fell - Land Adjacent To The Severals Bury Road Newmarket Suffolk.

D/22/06/27.04 Resolved

The Committee actively encourages responsible tree management and does not object to this application.

D/22/06/27/5 DC/22/0945/TCA - Trees in a conservation area notification – 22 Lombardy Poplar

(T1-9, 11-15, 27-36 on plan) fell; one Plum (T10 on plan) fell; one Willow (T40 on plan) reduce crown by three metres; one Alder (T90 on plan) reduce branches clear of building by 1.5 metres; one Alder (T155 on plan) fell; one Beech (T246 on plan) reduce overhanging limbs by 50 per cent; one Beech (T248 on plan) fell; one Beech (T251 on plan) crown reduction by 30 per cent and reduce two lateral branches by 40 per cent; one Sycamore (T281 on plan) reduce extended limb over building by three metres; one Horse Chestnut (T381 on plan) fell - Tattersalls The Avenue Newmarket Suffolk.

D/22/06/27.05 Resolved

The Committee actively encourages responsible tree management and object to the felling of healthy trees. The Committee requested that the application be submitted to the Tree Officer for consideration. If the trees are to be felled, that they be felled outside of the bird nesting season and the Committee requests that suitable replacements be planted.

D/22/06/28 Amended and Deferred Planning Applications

None noted.

D/22/06/29 Planning Appeals

None noted.

D/22/06/30 East Cambs Planning Applications

None noted.

D/22/06/31 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing, 30/05/2022 & 06/06/2022

Applications	Description	Address	WS Decision	NTC Decision
DC/19/2064/FUL	Application to discharge condition three (arboricultural method statement) of DC/19/2064/FUL	Solario Tattersalls The Avenue Newmarket Suffolk	Approved	No objections
DC/21/2377/TPO	TPO/1972/234 - Tree preservation order - one Beech (as indicated on plan, A2 on order) pole thinning of the regrowth stems by 30%	75 Weston Way Newmarket	Approved	No objections

D/22/06/32 Delegation Panel Decisions

None noted.

D/22/06/33 Licensing

5 All Saint's Road – the licence application was considered and the following was agreed:

D/22/06/33.01 Resolved

That the following comments be submitted to WSC Licencing:

- **That a licenced premises is not suitable for a residential Conservation area, opposite a Church.**
- **The Committee were sympathetic to the concerns of residents on the effect on neighbours from late night noise.**

- That the residents' views be considered.
- Concerns that the entertainment sector is being extended beyond the High Street into residential areas.

WSC Regulatory Environment – The Revised Statement of Licensing consultation (21/6/22 – 2/8/22) was noted.

D/22/06/34 Sunnica

The additional consultation details were noted and the following was agreed:

D/22/06/34.01 Recommendation

That NTC continues to support the “Say no to Sunnica” Action group.

D/22/06/35 Correspondence

A Boards - Town Clerk to seek clarification on what is required and to consult with Newmarket BID.

Cllr Hood declared a non-pecuniary interest in the following application and did not vote.

WSC Local Plan Consultation – was considered and the following was agreed:

D/22/06/35.01 Resolved

That a Working Group be set up to formulate a response to the consultation and that invitations to join the Working Group be sent to all committee Members.

D/22/06/36 Date of Next Meeting

Monday 4th July 2022 at 6.15pm at the Memorial Hall.

Meeting closed at 7:05pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/22/06/19.01 Resolved</u>	That Cllr Hood be elected as the Chairman of the D&P Committee for the municipal year 2022/2023.
<u>D/22/06/20.01 Resolved</u>	That Cllr Ferries be elected as the Chairman of the D&P Committee for the municipal year 2022/2023.
<u>D/22/05/22.01 Resolved</u>	The Committee voiced no objections.
<u>D/22/06/27.02 Resolved</u>	The Committee voiced no objections and supported the cladding proposal and subject to the Jockey Club's comments being taken into account.
<u>D/22/06/27.03 Resolved</u>	The Committee actively encourages responsible tree

Book Number 31 2022 - 2023

	management and does not object to this application.
<u>D/22/06/27.04 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application.
<u>D/22/06/27.05 Resolved</u>	The Committee actively encourages responsible tree management and object to the felling of healthy trees. The Committee requested that the application be submitted to the Tree Officer for consideration. If the trees are to be felled, that they be felled outside of the bird nesting season and the Committee requests that suitable replacements be planted
<u>D/22/06/33.01 Resolved</u>	That the following comments be submitted to WSC Licencing: • That a licenced premises is not suitable for a residential Conservation area, opposite a Church. • The Committee were sympathetic to the concerns of residents on the effect on neighbours from late night noise. • That the residents' views be considered. • Concerns that the entertainment sector is being extended beyond the High Street into residential areas.
<u>D/22/06/34.01 Recommendation</u>	That NTC continues to support the "Say not to Sunnica" Action group.
<u>D/22/06/35.01 Resolved</u>	That a Working Group be set up to formulate a response to the consultation and that invitations to join the Working Group to be sent to Members.

Blank

Please note that the WSC planning portal is marked as unavailable from 27th - 30th June

Application	Constraints	Case Officer	Applicant name	Ward Member	Consultation expiry date
Week beginning 6 th June					
TPO (1987) 04 - Tree Preservation Order - one False Acacia (T1 on plan, within A1 on order) – fell Wolverton Lodge High Street Newmarket Suffolk Ref. No: DC/22/1035/TPO Received: Fri 10 Jun 2022 Validated: Fri 10 Jun 2022 Status: Pending Consideration	Conservation Area	Clare Oliver	Mr Jeremy Wager	Councillor Andy Drummond Councillor James Lay	Thu 14 Jul 2022
Householder planning application - single storey rear extension Falmouth House Falmouth Avenue Newmarket Suffolk CB8 0NB Ref. No: DC/22/1021/HH Received: Thu 09 Jun 2022 Validated: Thu 09 Jun 2022 Status: Pending Consideration	Conservation Area	Clare Oliver	Mr And Mrs S Bailey	Councillor Andy Drummond Councillor James Lay	Not Available

Please note that the WSC planning portal is marked as unavailable from 27th - 30th June

Week beginning 13 th June	Conservation Area	Ed Fosker	TNK Lettings Ltd	Councillor Andy Drummond Councillor James Lay	Not Available
Application for lawful development certificate for proposed use or development - lawful implementation of planning permission DC/17/2674/FUL 122 High Street Newmarket Suffolk CB8 8JP Ref. No: DC/22/1080/CLP Received: Thu 16 Jun 2022 Validated: Thu 16 Jun 2022 Status: Pending Consideration <i>Comments may not be submitted at this time. This notifies the Council of proposed work or development not needing its permission. The Council will not be approving or refusing the proposal, so comments are not invited.</i>					
Application to part discharge condition 22 (contaminated land) of application DC/20/0624/FUL 143A All Saints Road Newmarket Suffolk CB8 8HH Ref. No: DCON(C)/20/0624 Received: Wed 15 Jun 2022 Validated: Wed 15 Jun 2022 Status: Pending Consideration <i>Comments may not be submitted at this time. This notifies the Council of proposed work or development not needing its permission. The Council will not be approving or refusing the proposal, so comments are not invited.</i>		Ed Fosker	Mr. Finneran	Councillor Rachel Hood Councillor Robert Nobbs	Not Available

Please note that the WSC planning portal is marked as unavailable from 27th - 30th June

<u>Trees in a conservation area notification - four conifers and two Ash (indicated on plan) fell</u> Chels 51 A Bury Road Newmarket Suffolk CB8 7B Y Ref. No: DC/22/1048/TCA Received: Mon 13 Jun 2022 Validated: Mon 13 Jun 2022 Status: Pending Consideration	Conservation Area	Dave Beighton	Mr. Stephen Redhead	Councillor Rachel Hood Councillor Robert Nobbs	Fri 08 Jul 2022
<u>Householder planning application - two storey side extension (following removal of lobby/store)</u> 8 Exning Road Newmarket Suffolk CB8 0AB Ref. No: DC/22/1019/HH Received: Thu 09 Jun 2022 Validated: Thu 09 Jun 2022 Status: Pending Consideration		Ian Opolot	Mr. and Mrs. Holmes	Councillor Rachel Hood Councillor Robert Nobbs	Wed 13 Jul 2022

Please note that the WSC planning portal is marked as unavailable from 27th - 30th June

Week beginning 20 th June	Conservation Area	Ian Opolot	Mr. J Sharman	Councillor Rachel Hood Councillor Robert Nobbs	Thu 14 Jul 2022
Planning application - install 14 upvc windows into existing box sash frames and replace one crittal window 5-7 The Avenue Newmarket Suffolk CB8 9AA Ref. No: DC/22/1001/FUL Received: Mon 06 Jun 2022 Validated: Wed 22 Jun 2022 Status: Pending Consideration					
Planning application - removal of existing external ATM and signage 53 High Street Newmarket Suffolk CB8 8NF Ref. No: DC/22/0940/FUL Received: Wed 25 May 2022 Validated: Tue 21 Jun 2022 Status: Pending Consideration	Conservation Area	Adam Yancy	Mrs. Chloe Source	Councillor Rachel Hood Councillor Robert Nobbs	Tue 12 Jul 2022
Determination in respect of Development by Telecommunications Code systems operators - 15 metre monopole tower to support antenna, associated radio-equipment housing and ancillary development Monopole Tower Rowley Drive Newmarket Suffolk Ref. No: DC/22/1047/TE1 Received: Fri 10 Jun 2022 Validated: Fri 10 Jun 2022 Status: Pending Consideration		Amy Murray	Hutchison 3G UK Ltd	Councillor Andy Drummond Councillor James Lay	Thu 07 Jul 2022

Please note that the WSC planning portal is marked as unavailable from 27th - 30th June

Trees in a conservation area notification - one Horse Chestnut (T2 on plan) re-pollard to previous cutting points; one Horse Chestnut (T1 on plan) fell Clarehaven Stable 57 Bury Road Newmarket Suffolk CB8 7B Y Ref. No: DC/22/1110/TCA Received: Wed 22 Jun 2022 Validated: Wed 22 Jun 2022 Status: Pending Consideration	Conservation Area	Dave Beighton	Mr John Gosden	Councillor Rachel Hood Councillor Robert Nobbs	Fri 15 Jul 2022
Application to discharge conditions 16 (A14 slip road) and 25 (Rayes Lane/Fordham Road horse crossing) of application DC/13/0408/OUT Hatchfield Farm Fordham Road Newmarket Suffolk CB8 7XL Ref. No: DCON(F)/13/0408 Received: Tue 21 Jun 2022 Validated: Tue 21 Jun 2022 Status: Pending Consideration <i>Comments may not be submitted at this time. This notifies the Council of proposed work or development not needing its permission. The Council will not be approving or refusing the proposal, so comments are not invited.</i>		Gareth Durrant	Not Available	Councillor Michael Anderson Councillor Karen Soons	Not Available

Please note that the WSC planning portal is marked as unavailable from 27th - 30th June

Application to discharge conditions 4 (dust management plan) 11 (biodiversity enhancements) 13 (boundary treatments) 14 (materials) of DC/21/1074/FUL 28 St Fabians Close Newmarket Suffolk CB8 0EJ Ref. No: DCON(A)/21/1074 Received: Mon 20 Jun 2022 Validated: Mon 20 Jun 2022 Status: Pending Consideration		Savannah Cobbold	Mr. Malcolm Daines-Smith	Councillor Andy Drummond Councillor James Lay	Not Available
--	--	------------------	--------------------------	--	---------------

-----end-----

Item 10 Amended

Application	Constraints	Case Officer	Applicant name	Ward Member	Consultation expiry date
Ref. No: DC/22/0106/VAR <u>Planning application - variation of condition (2) of DC/16/1131/FUL to enable use of amended drawings for the a. two buildings to include 11 apartments and one Office unit (following demolition of existing building) b. Freestanding bicycle/bin store</u> Southernwood Fordham Road Newmarket Suffolk CB8 7AQ RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL Note from officer: For reference the amended plans concern the retention of a rear outbuilding (used for the storage of additional building materials e.g windows etc as confirmed by a site visit), the entrance columns and enlargement of the car park to enable each unit to have allocated spaces as well as include non-allocated electric vehicle charging points.		Charlotte Waugh	Y Armoghan	Councillor Michael Anderson Councillor Karen Soons	Tue 28 Jun 2022 (extension granted to 5th July)

Blank

Decision List

Week commencing 13th June 2022

Trees in a conservation area notification - eight conifers (T1 on plan) fell

Annexe Southernwood Fordham Road Newmarket Suffolk CB8 7AQ

DC/22/0844/TCA

APPROVED

Trees in a conservation area notification - one Blue Atlas (T1 on plan) selective crown reduction by up to two metres of lateral branches and removal of damaged limb in lower crown

The Gables 20 Bury Road Newmarket Suffolk CB8 7BT

DC/22/0815/TCA

APPROVED

TPO 03 (1990) tree preservation order - one Lime (T2 on plan in area G2 on order) crown raise to 5.5 metres above ground level over driveway of 36 Leaders Way: one Lime (T3 on plan in area G2 on order) crown raise to 5.5 metres above ground level to the south-east. Prune secondary branch structures to provide 3 metres clearance from roofline of 36 Leaders Way

36 Leaders Way Newmarket Suffolk CB8 0DP

DC/22/0510/TPO

APPROVED

T1 Pinus sp. Fell. T2 Beech. Crown raise to 4.5 metres above ground level, pruning secondary branch structures only. T4 Beech. Crown raise to 4.5 metres above ground level, pruning secondary branch structures only.

112 Churchill Avenue Newmarket Suffolk CB8 0BY

DC/22/0497/TPO

APPROVED

Week commencing 20th June 2022

Application to discharge condition 11 (Travel Pack) of DC/21/0055/VAR

Proposed Building Site Cemetery Hill Newmarket Suffolk

DCON (D)/21/0055

APPROVED

Planning application - conversion of existing annexe and nursery into two residential units

Louisville Fordham Road Newmarket Suffolk

DC/22/0639/FUL

APPROVED

----- end -----

Blank



Parish Consultation
King Edward VII Memorial Hall
High Street
Newmarket
Suffolk
CB8 8JP

Case Officer: Sarah Drane
Direct Line: 01638 719432
Email: planning.help@westsuffolk.gov.uk

Order no: TPO/005(2022)

Today's date: 16 June 2022

**Town And Country Planning Act 1990 (as Amended)
Town & Country Planning (Tree Preservation) (England) Regulations
2012
Tree Preservation Order - TPO/005(2022)**

Location: TPO, Paget Place And Wyndham Way, Newmarket, Suffolk,

I hereby give you notice that the West Suffolk Council, in pursuance of its powers as Local Planning Authority under the Town & Country Planning Act 1990, have on 14 June 2022 confirmed, as an unopposed Order, the Tree Preservation Order made by the Council on 28 April 2022.

Sarah Drane

Sarah Drane
Principal Planning Officer

Enc

Town & Country Planning (Tree Preservation) (England) Regulations 2012

Town And Country Planning Act 1990 (as Amended)

**West Suffolk Council
Tree Preservation Order TPO/005(2022)
Land At, Paget Place/Wyndham Way, Newmarket**

The Default LA Code in exercise of the powers conferred on them by section 198 of the Town and Country Planning Act 1990, make the following Order:-

Citation

1. This Order may be cited as Tree Preservation Order TPO/005(2022) for Land At, Paget Place/Wyndham Way, Newmarket

Interpretation

2. (1) In this Order "the authority" means the West Suffolk Council

(2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation)(England) Regulations 2012.

Effect

3. (1) Subject to article 4, this Order takes effect provisionally on 28th April 2022

(2) Without prejudice to subsection (7) of section 198 (power to make tree preservation orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners), and, subject to the exceptions in regulation 14, no person shall -

(a) cut down, top, lop, uproot, wilfully damage or wilfully destroy; or

(b) cause or permit the cutting down, topping, lopping, wilful damage or wilful destruction of,

any tree specified in the Schedule to this Order except with the written consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

4. Application to trees to be planted pursuant to a condition

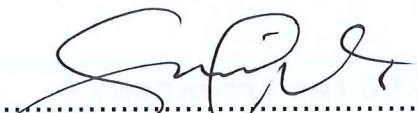
In relation to any tree identified in the first column of the Schedule by the letter "C", being a tree to be planted pursuant to a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for

preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Dated this 28th day of April 2022

The Common Seal of West Suffolk Council was affixed to this Order in the presence of:-





Authorised by the Council to sign in that behalf

Authorised Signatory

CONFIRMATION OF ORDER

[This Order was confirmed by West Suffolk Council without modification on the

14 day of June 2022]

OR

~~[This Order was confirmed by West Suffolk Council], without modifications on the~~

~~..... day of 20.....]~~



Authorised by the Council to sign in that behalf]

DECISION NOT TO CONFIRM ORDER

[A decision not to confirm this Order was taken by West Suffolk Council on the

..... day of 20.....]

.....
Authorised by the Council to sign in that behalf]

VARIATION OF ORDER

This Order was varied by West Suffolk Council on the

..... day of 20.....] by a variation Order under the reference number

Order], [a copy of

[insert reference number to the variation which is attached]

.....
Authorised by the Council to sign in that behalf]

REVOCATION OF ORDER

[This Order was revoked by West Suffolk Council on the

..... day of 20.....] under the reference number

.....
Authorisation by the Council to sign in that behalf]

SCHEDULE

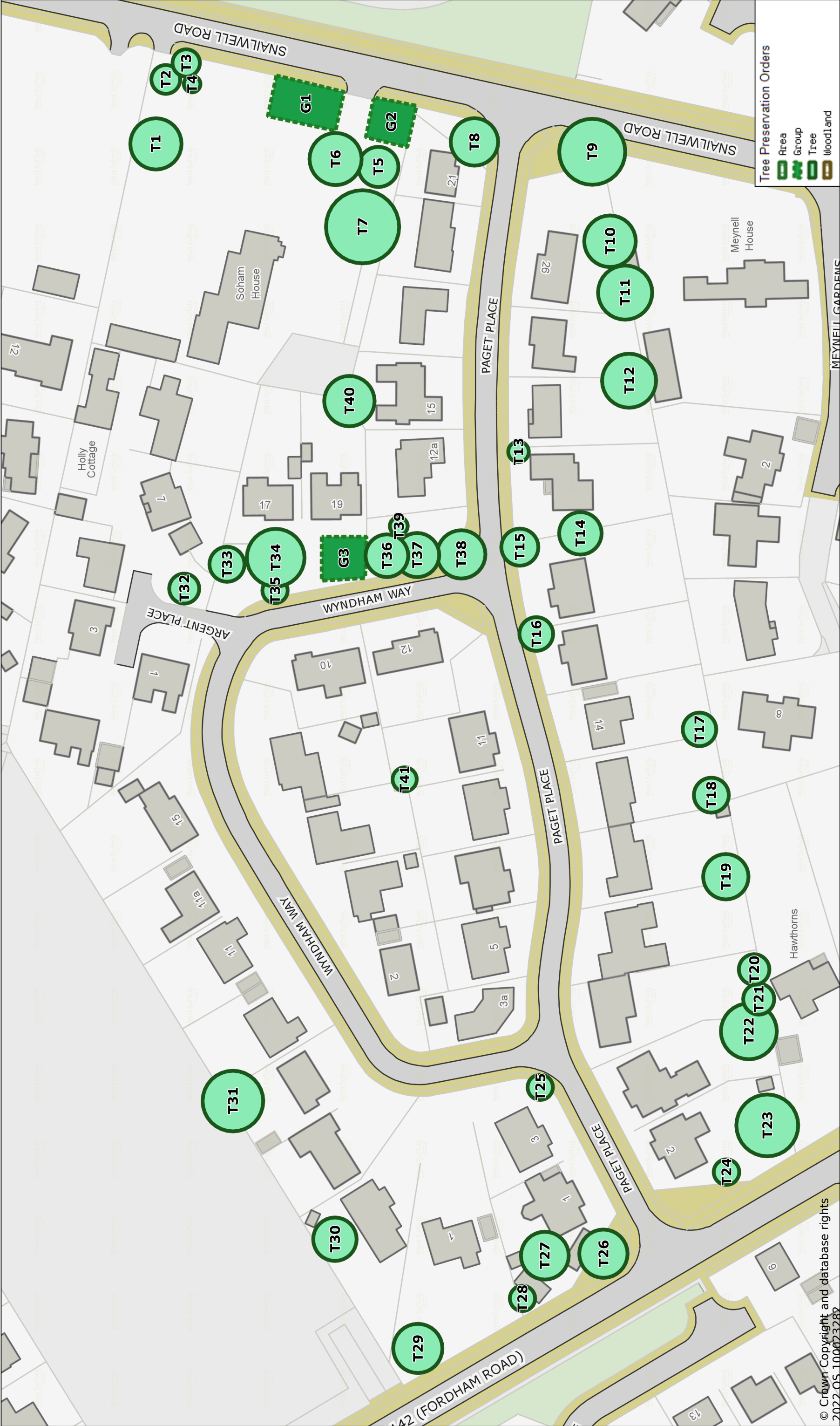
SPECIFICATION OF TREES Trees specified individually (encircled in black on the map)

<i>Reference on Map</i>	<i>Description</i>	<i>Situation</i>
T1	Lime (Tilia)	southern side of the driveway of Soham House
T2	Lime (Tilia)	southern side of the driveway of Soham House
T3	Lime (Tilia)	southern side of the driveway of Soham House
T4	Yew (Taxus baccata)	southern side of the driveway of Soham House
T5	Beech (Fagus spp)	adjacent to the southern boundary of Soham House
T6	Beech (Fagus spp)	adjacent to the southern boundary of Soham House
T7	Beech (Fagus spp)	adjacent to the southern boundary of Soham House
T8	Sycamore (Acer pseudoplatanus)	the grassed area to the south east of 21 Paget Place
T9	Horse Chestnut (Aesculus hippocastanum)	the grassed area to the east of 26 Paget Place
T10	Lime (Tilia)	the back garden of 26 Paget Place
T11	Sycamore (Acer pseudoplatanus)	the back garden of 26 Paget Place
T12	Sycamore (Acer pseudoplatanus)	the back garden of 22 Paget Place
T13	Rowan (Sorbus aucuparia)	to the front of 20 Paget Place

T14	Yew (<i>Taxus baccata</i>)	on the boundary of no.18 & no.20 Paget Place
T15	Sycamore (<i>Acer pseudoplatanus</i>)	on the boundary of no.18 & no.20 Paget Place
T16	Sycamore (<i>Acer pseudoplatanus</i>)	on the boundary of no.16 & no.18 Paget Place
T17	Yew (<i>Taxus baccata</i>)	the back garden of 14 Paget Place
T18	Lime (<i>Tilia</i>)	the back garden of 12 Paget Place
T19	Horse Chestnut (<i>Aesculus hippocastanum</i>)	the back garden of 10 Paget Place
T20	Sycamore (<i>Acer pseudoplatanus</i>)	the back garden of 8 Paget Place
T21	Horse Chestnut (<i>Aesculus hippocastanum</i>)	the back garden of 6 Paget Place
T22	Beech (<i>Fagus spp</i>)	the back garden of 4 Paget Place
T23	Beech (<i>Fagus spp</i>)	the back garden of 2 Paget Place
T24	Holly (<i>Ilex aquifolium</i>)	the back garden of 2 Paget Place
T25	Thuja (<i>Thuja spp</i>)	to the south east of 3 Paget Place
T26	Sycamore (<i>Acer pseudoplatanus</i>)	in the grassed area to the west of 1 Paget Place
T27	Beech (<i>Fagus spp</i>)	the back garden of 1 Paget Place
T28	Holly (<i>Ilex aquifolium</i>)	the back garden of 1 Paget Place
T29	Beech (<i>Fagus spp</i>)	the back garden of 1 Wyndham Way
T30	Beech (<i>Fagus spp</i>)	the back garden of 3 Wyndham Way
T31	Sycamore (<i>Acer pseudoplatanus</i>)	the back garden of 7 Wyndham Way
T32	Yew (<i>Taxus baccata</i>)	adjacent to the eastern side of Argent Place

T33	Yew (<i>Taxus baccata</i>)	the grassed area to the front of 17 Wyndham Way
T34	Beech (<i>Fagus spp</i>)	the grassed area to the front of 17 Wyndham Way
T35	Yew (<i>Taxus baccata</i>)	the grassed area to the front of 17 Wyndham Way
T36	Sycamore (<i>Acer pseudoplatanus</i>)	the grassed area to the west of 12A Paget Place
T37	Sycamore (<i>Acer pseudoplatanus</i>)	the grassed area to the west of 12A Paget Place
T38	Horse Chestnut (<i>Aesculus hippocastanum</i>)	the grassed area to the west of 12A Paget Place
T39	Beech (<i>Fagus spp</i>)	the grassed area to the west of 12A Paget Place
T40	Sycamore (<i>Acer pseudoplatanus</i>)	the back garden of 15 Paget Place
T41	Birch, silver (<i>Betula pendula</i>)	the back garden of 11 Paget Place
Trees specified by reference to an area (within a dotted black line on the map)		
<i>Reference on Map</i>	<i>Description</i>	<i>Situation</i>
Group of Trees (within a broken black line on the map)		
<i>Reference on Map</i>	<i>Description (including number of trees of each species in the group)</i>	<i>Situation</i>
G1	3 x Yew, 1 x Sycamore, 1 x Robinia, 1 x Lime	adjacent to the eastern boundary of Soham House
G2	4x Sycamore, 2 x Robinia, 3 x Yew	adjacent to the eastern boundary of Soham House
G3	4 x Holly, 1 x Yew	the grassed area to the front of 19 Wyndham Way

Woodlands (within a continuous black line on the map)		
Reference on Map	Description	Situation



© Crown Copyright and database rights
2022 OS 100023282

TPO/005(2022) - Land At, Paget Place/Wyndham Way, Newmarket

Scale: 1:850

Printed on 2022-04-27 11:36:13

by sdrane@SEBC_DOMAIN

© Crown Copyright and database rights 2022 OS 100023282.



West Suffolk House
Western Way
Bury St Edmunds
IP33 3YU
01284 763233
www.westsuffolk.gov.uk

Application to vary a premises licence under the Licensing Act 2003**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **Punch Taverns Limited**

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

PL015

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
The Shoes
Moulton Road

Post town

Newmarket

Postcode

CB8 8DU

Telephone number at premises (if any)

n/a

Non-domestic rateable value of premises

£27,500 – Band B

Part 2 – Applicant details

Daytime contact
telephone number

E-mail address (optional)

Current postal address if
different from premises
address

Post town

Postcode

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

☒ Yes

☐
No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) ☐ Yes ☒ No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

This is an application to vary the layout and design of the premises in accordance with the submitted plan, drawing number 2281/01. The changes are to include a new extension, which includes a new dispense bar, adjacent to the external courtyard dispense bar within the licensable area of the premises.

Any part of the variation application that changes the plan/layout at the premises to be of no effect until the work has been completed.

Locations of fire safety equipment subject to change in accordance with the requirements of the responsible authorities or following a risk assessment.

Any detail shown on the plan that is not required by the licensing plan regulations is indicative only and subject to changed.

The operating hours, licensable activities and current conditions authorised by the premises licence are to remain unaltered.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

n/a

For further information please visit:

<https://www.westsuffolk.gov.uk/Business/Licensing-and-regulation/Licensing/currentpremiseslicenceapplications.cfm>

- Additional appendices have been added – this is primarily to shorten the substantive Statement, to allow for easier navigation for the user, as well as to avoid unnecessary repetition.
- 12.1, 2, 3 mandatory conditions – updated.

Besides the above changes, most alterations are intended to shorten and make the overall document more accessible.

View the [Draft Statement of Licensing Policy](#).

Consultation

There is a statutory duty when reviewing the Statement of Licensing Policy to undertake a consultation to gauge impact and opinion among key stakeholders.

The consultation will run from 9am 21 June 2022. The closing date for comments is 5pm 22 July 2022.

All comments must be in writing and sent by email to licensing@westsuffolk.gov.uk

Or in writing to:

Licensing Team
West Suffolk House
Western Way
Bury St Edmunds
Suffolk IP33 3YU

When responding, please provide your name and details of the body you represent (if relevant).

Statement of Licensing Policy – review and update

Background

The Licensing Act 2003 established a single integrated scheme for licensing premises in England and Wales which are used for the sale or supply of alcohol, to provide regulated entertainment, or late-night refreshment. The legislation supports public safety through upholding the following four licensing objectives:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm.

In order to license this activity, section 5 of the 2003 Act requires a licensing authority to prepare and publish a statement of its licensing policy at least every five years. Such a policy must be published before the authority carries out any function in respect of individual applications and notices made under the terms of the 2003 Act.

The policy must be kept under review during the five-year period and the licensing authority may make any revisions as it considers appropriate, such as those relating to feedback from the local community on whether the licensing objectives are being met. If the licensing authority determines and publishes its policy in this way, a new five-year period commences on the date it is published.

Revising the Statement of Licensing Policy, 2022-2027

The substantive changes to the Statement are minimal and primarily dictated by changes in guidance and legislation.

The key alterations are:

- Additional segment added on ancillary delivery of alcohol and late-night refreshments – this has been added due to changes in business and customer habits caused by COVID-19. As more premises licensed to sell alcohol are providing a delivery service - which is an ancillary to the main use of the premises – it is important to ensure that this kind of business is captured within the councils policy. Applications for premises that intend to sell alcohol in this way will generally be granted subject to not being contrary to other policies within the Statement of Licensing Policy. It will also need to meet certain criteria, such as:
 - Delivery only takes place in line with the operating hours of the premises
 - Delivery to residential addresses or workplace will remain ancillary to the main premises use
 - The applicant implements their own age verification procedures and ensure staff are trained in said procedures
 - Ensure that delivery adheres to other core objectives of the Statement.
- The entire opening section setting out the area profile has been redrafted – this is to ensure that the information has been updated and condensed.



Report to	Development and Planning Committee
Subject	Resident's Parking Zone proposal – All Saints Ward
Purpose	Information/Decision
Classification	Unrestricted
Meeting date	4th July 2022
Item number	17
Written By	Cathy Whitaker CLERK

Summary: This report

1. Presents the report from WSC following the meeting with NTC on 9th June.
2. Gives recommendations regarding the way forward.

1.	Introduction
a.	A meeting on 9 th June was held between SCC, WSC and NTC regarding the proposed RPZ scheme in All Saints Ward.
b.	The report is attached.
2.	Proposal/Options
a.	1: Agreement to proceed on the RPZ scheme to TRO stage as consulted on, including The Avenue and Warrington Street given the likely impact on these roads from an adjacent RPZ once in operation.
	2: Confirmation that NTC will extend their underwriting of the scheme, if it does not proceed, from £5,306.50 to £18,800 and confirm this in writing to WSC. £18,800 underwriting (if necessary) - we could reasonably add in a proviso in case they come up with a scheme that we consider inadequate or inappropriate, eg: "provided that WS/SCC consult with NTC to ensure that the scheme proposals from WS/SCC include sufficient consideration and innovation for NTC to support and promote during consultation with improvements for residents whilst also striking a balance with visitors - including the scheme area, the days and times of operation, potential for additional on-street spaces, access to WS car parks (All Saints, Rous Road), potential for links to pocket car park spaces and (reduced) car park permits, updating disabled parking bays, appropriate short-term parking by shops, enforcement regime and potentially traffic management around All Saints School, on-kerb parking (e.g. Nat Flatman Street) or potential one-way streets that could facilitate enhanced parking solutions".
b.	3: Note that the duration of the next stage will be approximately 12 months. Request clarification of exactly what the next stage of 12 months is. ie: does it include the TRO consultation and details of signage, etc - such that approval would trigger implementation of lines and signs and then how long could this take before the scheme is actually up and running - bearing in mind that our survey was June 2020 so we are already looking at a minimum of 3 years since then.
3.	Finance/Resource implications
	WSC will fund the scheme from the on-street parking account and revenue from permit sales and enforcement will flow back to that account.

	Underwriting costs, should it become necessary – it would be prudent to create a budget line for this in the 2023/2024 budget, with any budget surplus added at the end of the 2022/2023 budget to make provision for this scenario. This would prevent the general or ear-marked reserves being used for the underwriting.
4.	Next Steps/Recommendations
a.	Subject to the recommended clarifications in point 2, to proceed on the RPZ scheme for All Saint's Ward with WSC; agreeing to the underwriting of the scheme by NTC should it not proceed.
b.	To create a budget line in 2023/2024 budget for RPZ underwriting fees and to top up that account at the end of the current year budget.



Newmarket – Proposal for a Residents Parking Zone (RPZ)

Thursday 9 June 2022 10am

Newmarket Town Council, Memorial Hall, Newmarket, CB8 8JP

Notes of Meeting

Those Present:

Cllr Douglas Hall, Newmarket Town Council (DH)
 Cllr Michael Jefferys, Newmarket Town Council (MJ)
 Cllr Robert Nobbs, West Suffolk Council (RN)
 Cllr John Harvey, Newmarket Town Council (JH)
 Mark Walsh, West Suffolk Council (MW)
 Cllr Peter Stevens, West Suffolk Council (PS)
 John Giwra, Suffolk County Council (JG)
 David Chenery, Suffolk County Council (DC)
 Cameron Findlay, West Suffolk Council (CF)
 Cathy Whitaker, Newmarket Town Council (CW)

1. Introduction

After each attendee introduced themselves, MW set out briefly that following the resident consultation some decisions were needed about the next steps in the investigation. This was to assess whether stakeholders were confident in progressing in the context of the number of positive responses from residents vs the number of households who were invited to partake as well as the experience of difficult on-street enforcement in Newmarket. If the group felt that the decision was to progress then an appreciation of timescales, costs and implications of the introduction of a scheme needed to be understood by all. Above all, this project would need the buy-in of Newmarket Town Council, West Suffolk Council and Suffolk County Council as a whole.

2. Consultation Feedback

JG gave a presentation which gave an overview of the number of responses by street and details of specific feedback given. 1300 letters were distributed to relevant addresses in the target area and there were 204 positive responses. The below table demonstrates street by street responses.

Road	Response		Total	% Yes
	Yes	No		
All Saints	44	11	55.00	80.00
The Avenue	4	6	10.00	40.00
Old Station Rd/ Moulton Rd	17	5	22.00	77.27
Kingston passage/High St	2	0	2.00	100.00
Cardigan St	10	2	12.00	83.33
Park Lane	36	8	44.00	81.82
Stamford St	5	2	7.00	71.43
Queen St	17	1	18.00	94.44
Nat Flatman	16	8	24.00	66.67
Rous Rd	13	3	16.00	81.25
Lisburn Rd	25	2	27.00	92.59
Granary Rd	2	1	3.00	66.67
Granby Rd	9	2	11.00	81.82
Warrington	3	4	7.00	42.86
Green road	1	0	1.00	100.00
Malt Close	1	0	1.00	100.00

General discussion during the presentation highlighted that responses from The Avenue and Warrington Street did not support a resident parking scheme. Given this, it was suggested that these two streets be omitted from the scheme although it was discussed this may well create displacement parking and cause more parking issues than were currently being experienced.

3. Policy Position

DC gave an insight into the criteria that was approved in the recent Ipswich RPZ5 consultation carried out by SCC with IBC. This calculation is based on assessing support for a scheme if 50% or more of the responses from a particular road are positive rather than the previous benchmark of 50% or more of all responses from households mailed are in support. DC explained that the previous criteria to assess support was a very high bar to reach given general apathy and resulted in no new schemes being progressed by assuming those households that did not respond were negative. He explained that Ipswich RPZ5 was a very similar environment to Newmarket with similar quite dense terraced housing near the town centre. This new criteria has therefore established a precedent for assessing support for resident schemes and has been tested and passed in Ipswich without issue.

Following discussion all those present felt that the new criteria suggested strongly that residents were overall in favour of a scheme, with the exception of The Avenue and Warrington Street, and that this reflected the responses that DH, JH and MJ had experienced by surveys they had carried out door to door.

4. Discussion On Next Steps

There was general discussion around timescales assuming that the scheme is approved, DC indicated 1 year from confirmation and explained the steps required for design, works, TRO and on costs of delivery.

Costs were discussed and DC stated that an indicative total of £100,000 would be an appropriate estimate based on circa £85,000 for Ipswich RPZ5 and reflecting that the Newmarket scheme is larger. DC estimated that the cost for design (including surveys) to the TRO stage would be around £27,000.

MW confirmed that the costs would be met from West Suffolk's on street account and that revenue from permit sales and enforcement income would flow back to that account (a sum sufficient to cover the cost for design and surveys to the TRO stage has been allocated in the CPE reserve as part of the current budget allowing this work to proceed. A further allocation to cover the cost of the works and scheme implementation will need to be allocated when firm costs are established with SCC Highways).

Members were interested in the permit costs to residents. CF confirmed that WS would need to work up indicative estimates based on proposed operating times, level of enforcement, costs of administering and supplying permits.

MW reminded the meeting that NTC had agreed to underwrite 50% of any abortive costs to this current stage of the process to a maximum of £5,306.50 (letter from Debbie Baines to Mark Walsh dated 9 December 2020). In agreeing to proceed, WSC will want to extend this position with NTC from £5,306.50 to £18,800 (a further 50% of £27,000). NTC Members were agreeable to this in principle, but MJ said this would need to be approved formerly by the council and confirmed thereafter.

5. Recommendations and Agreement

In order to proceed, SCC Highways will need an instruction from WSC and evidence that the partners have the correct formal approval to proceed. WSC will work with NTC to draft an appropriate report with recommendations for approval at their committee meeting (4 July 2022) and Full Council meeting (25 July 2022) to proceed.

1. Agreement to proceed on the RPZ scheme to TRO stage as consulted on, including The Avenue and Warrington Street given the likely impact on these roads from an adjacent RPZ once in operation.
2. Confirmation that NTC will extend their underwriting of the scheme, if it does not proceed, from £5,306.50 to £18,800 and confirm this in writing to WSC.
3. Note that the duration of the next stage will be approximately 12 months.
4. Once approved by NTC, WSC will proceed under delegated authority in consultation with the Portfolio Holder for Operations (PS) and issue the appropriate instructions for the TRO stage to SCC.
5. WSC will fund the scheme from the on-street parking account and revenue from permit sales and enforcement will flow back to that account.