



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Human Resources Committee **Held on Monday 14th February 2022 at 7:00pm**

Attendance:

Councillor K Yarrow (Chairman)
Councillor D Hall
Councillor R Hood

Councillor P Hulbert
Councillor M Jefferys
Councillor C O'Neill

Also present: C Whitaker – Town Clerk and J Ashton – Minute Assistant and 1 Member of the Public

Minute

H/22/02/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded
The notice was not required.

H/22/02/2 Apologies for Absence
Apologies were received from Cllrs Drummond and Winter.

H/22/02/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation
None noted. There were no requests for dispensations.

H/22/02/4 To Receive and Confirm for Accuracy the Minutes of the Human Resources Meeting Held on Monday 17th January 2022 and Any Matters Arising
Members received the minutes of the Human Resources Committee Meeting held on Monday 17th January 2022 and the following amendment was made:

H/22/01/11.02 – that a typo be corrected to change resolved to recommendation.

It was noted that the minutes had been adopted at the last full Town Council meeting and the minutes were not challenged.

Subject to the amendment being made, the following was agreed:

H/22/02/4.01 Resolved
That the minutes of the Human Resources Committee meeting held on Monday 17th January 2022 be adopted and would be signed as a true record by the Chairman of the Human Resources Committee after the meeting.

There were no matters arising.

H/22/02/5 Public Open Session
No members of the public wished to speak.

H/22/02/6 To Receive the Accounts
The accounts for January 2022 were noted.

H/22/02/7 Items for Inclusion on Next Agenda
None noted.

H/22/02/8 Date of Next Meeting
Monday 14th March 2022.

A member of the public left the meeting

H/22/02/9 Exclusion of the Press & Public
With the vote being unanimous, it was:

H/22/02/09.01 Resolved
To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

H/22/02/10 *Staff Update*****
Town Clerk gave an update on the current staffing situation regarding vacant posts, recruitment, training and staff absence.

Meeting closed at 7:10pm

Signed by the Chairman Date 9th May 2022

Summary of Recommendations

Recommendation	Recommendation Wording
<u>There were no recommendations</u>	