



Report to	Community & Leisure Committee
Subject	Cemetery – waste area
Purpose	Information & Decision
Classification	Unrestricted
Meeting date	7th March 2022
Item number	8
Written By	Cathy Whitaker CLERK

Summary: This report outlines progress regarding the proposed cemetery waste area changes.

1.	Introduction
a.	A quote for the installation of a new waste (spoil/topsoil) area in the cemetery was received in November 2021. Further quotes are being sought, but there are delays.
b.	The quote included a cost for a smaller project in the area to remove an old shed and revert the ground back to grass for grave spaces.
2.	Context
a.	The further quotes for the waste area will continue to be sought.
b.	The quote for the smaller project of removing the shed can be approved now.
3.	Proposal/Options
a.	To approve the quote by Mead Construction for the removal of the cemetery shed, breaking up of concrete base (with removal) and laying of topsoil ready for seeding - £1,300.
4.	Financial/Resource Implications
a.	£1,300 to be funded from 22/23 budget 4037/202 Cemetery R&M.
5.	Next Steps/Recommendations
a.	Approval of quote by Mead Construction for £1,300.

Cambridge, CB25 0LA



CLIENT NAME		QUOTE REFERENCE	
CLIENT ADDRESS		PHONE NUMBER	
		EMAIL ADDRESS	
COMPANY NAME		SITE ADDRESS	
DATE			

[illegible]

VAT Number: 770743813
Company Number: 04077576



Report to	Community & Leisure Committee
Subject	Memorial Gardens Fencing
Purpose	Decision
Classification	Unrestricted
Meeting date	7th March 2022
Item number	10
Written By	Cathy Whitaker CLERK

Summary: This report outlines the issues regarding the fencing/security along part of the wall in the Memorial Gardens, including quotes for the installation of additional fencing.

1.	Introduction
a.	The wall along the car park side of the gardens has a section of metal fencing missing.
2.	Context
a.	Over the past years there have been instances of vandalism and anti-social behaviour on the wall, which is adjacent to the neighbouring residence; the owner of which has requested that we take action. Past actions have been applying anti-climb paint and plastic spike panels, both of which proved to be ineffective. The PCSO has been called to attend ASB instances.
3.	Proposal/Options
a.	To go ahead with the installation of matching steel fencing, using Harris Steel who have provided the best quote.
4.	Financial/Resource Implications
a.	Quotes:- 1: Harris Steel, Newmarket - £10,662.80 (Attached) 2: Artsteelwork, Moulton - £18,500 3: Anglia Fabrication, Newmarket - £69,724.80 All quotes are supply and installation of fencing to match existing.
5.	Next Steps/Recommendations
a.	Approve the installation of fencing by Harris Steel of Newmarket at £10,662.80; to be funded with £8,662.80 from EMR 342 Memorial Gardens and £2,000 from 22/23 budget 4037/306 Memorial Gardens R&M.

Deputy Town Clerk

From: Janet Harris [REDACTED]
Sent: 03 November 2021 14:43
To: Deputy Town Clerk
Subject: Re: wall top fencing enquiry

Dear Tracey - further to Robert's site survey, we have pleasure in quoting as follows:-

To supply and install:

153 metres of 1200mm high railings to match existing. Posts cranked over the wall and secured with chemical fixings. Finish galvanised and powder coated black.

All for the total price of £39,639.00 + VAT

Due to the volatile increases in steel at present, these prices are held for 30 days.

Kind regards - Janet

On Tue, 12 Oct 2021 at 12:52, Janet Harris [REDACTED] wrote:
Hello Tracey - Robert will meet you at 11.30am at the Town Hall. Please confirm this is Ok for you. Thank you and kind regards - Janet

On Tue, 12 Oct 2021 at 12:48, Deputy Town Clerk <DTC@newmarket.gov.uk> wrote:

Hi Janet

I had a message from Robert while I was out.

I'm free to meet him here tomorrow either at 9/9.30am or between 11.30 and 1pm.

Kind regards

Tracey

Tracey Symonds, Deputy Town Clerk



King Edward VII Memorial Hall
High Street
Newmarket



Artsteelwork

Dear Tracey,

This is a quote to manufacture and install same fence at the existing one, they are 40Mt total cost 18500£ plus vat.

The other side (Rossdale) will be fixed on the top of the wall, the will be bolt to the wall at the centre and will be a total 113Mt long ant 1.2 Mt high, total cost 29250£ plus vat.

Kind regards

Simone Aresu

Artsteelwork Unit 7 Griffinth Yd, Gazeley Rd, Moulton Newmarket, CB8 8SR

Workshop 01638 429825 Mobile 07853756457 VAT GB 238 522113

Deputy Town Clerk

From: David Woozley <David@aafabricationsandmachineryltd.co.uk>
Sent: 10 January 2022 11:52
To: Deputy Town Clerk
Subject: Fencing

Dear Tracey,

Apologies for the delay in getting back to you, but we are having huge problems getting materials at the present time.

I have worked some figures out for the 'above wall fencing panels' coming with independent posts and supports. I would suggest doing the section to the left of the playground/park first from where the existing fence ends then down to the corner near the bottom gates.

- To just supply fence panels and posts as per existing design but with ball-top finials: £1232.00 per linear metre
- To supply fence panels and posts as per existing design with ball-top finials and including installation: £1743.12 per linear metre
- Delivery lead times are at present approximately 8-10 weeks from point of order and upon receipt of agreed deposit
- All quoted prices are plus vat at the prevailing rate

I trust the enclosed is of interest and we await your further instructions.

Kind regards,

David


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Report to	Community & Leisure Committee
Subject	Jubilee Torch Relay
Purpose	Decision
Classification	Unrestricted
Meeting date	7th March 2022
Item number	11
Written By	Cathy Whitaker CLERK

Summary: This report outlines plans under the Festival of Suffolk 2022 for a Jubilee Torch Relay.

1. Gives information about the relay and the date for Newmarket.
2. Gives information about the nominating of Community Champions.

1.	Introduction
a.	The Torch Relay will be in Newmarket on Saturday 14 th May 2022.
2.	Context
a.	Community Champion nominations should be made to the Town Council and/or by the Town Council – local heroes or notable characters recognised for their service to the community – who will be ‘torch bearers’ in the rickshaw during its journey through the town.
3.	Proposal/Options
a.	That NTC registers for the Torch Relay event.
b.	That council considers criteria and procedure for nominations for the torch bearers.
4.	Financial/Resource Implications
a.	None
5.	Next Steps/Recommendations
a.	Registration.
b.	Decision regarding selection of torch bearers.

Festival of Suffolk 2022



The Festival is Suffolk's unique contribution to the national Jubilee celebrations as the country and Commonwealth marks the historic Queen's Platinum Jubilee, her 70-year reign as Monarch and her impact on the world.

The last few years have been, for everyone, a time of hardship and change. The impact of COVID has been severe: on people's physical and mental health, with communities and families kept apart, businesses hit and all sense of routine and normality lost. So the Festival of Suffolk is the turning point.

In the words of Clare, Countess of Euston, the Festival will "bring together all people and communities in joyful celebration, and create a powerful legacy to increase the visibility of our county and improve local lives for many years to come".

Launch of torch relay across Suffolk

The Festival of Suffolk is having a Torch Relay, carried on its journey in May by selected community torch bearers riding on a rickshaw. The symbolic torch will tour the county from Fri 13 May 22 to Wed 1 Jun 22 to herald the start of the Festival of Suffolk and the celebrations to mark HM the Queen's Platinum Jubilee.

Suggested local heroes will be nominated by their community and it is hoped that all the towns and villages take the opportunity to celebrate and welcome the torch as it transits through their community. The torch begins its journey on the county boundary at Brandon and then passes through 250 towns and villages, a distance of over 550 miles before reaching its final destination at the Suffolk Show in Ipswich.

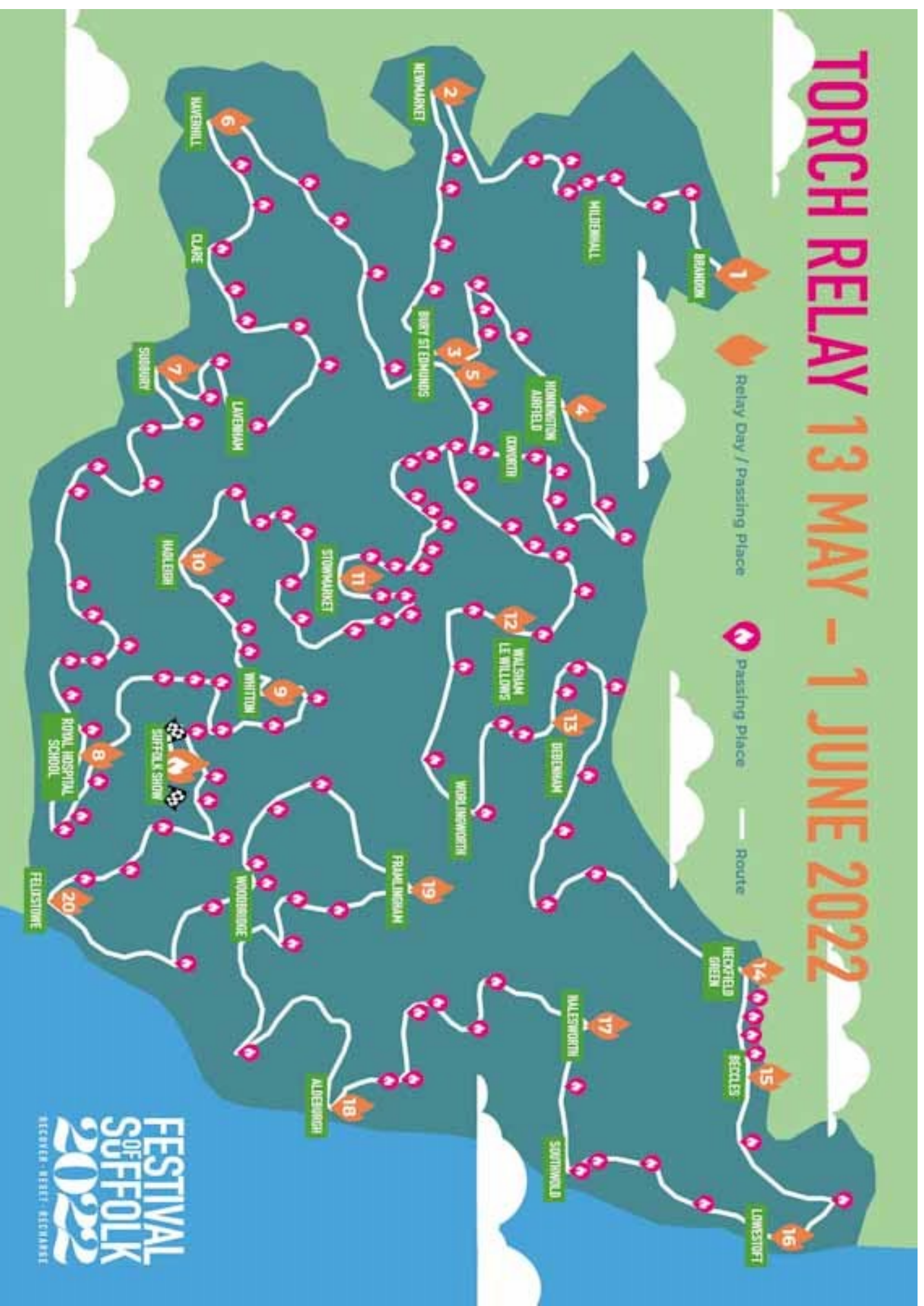
Communities across Suffolk are invited to nominate worthy individuals to carry the torch. These could include local heroes or notable characters chosen in recognition for their service to the community. Most torch bearers will sit in the rickshaw and so it is suitable for all ages and all abilities. Suggestions should be made to parish councils or via www.festivalofsuffolk.org.

A small team comprising of the rickshaw driver and a support vehicle will escort the torch throughout its journey. The team will keep the torch on schedule and ensure the safe passage of the torch. Led by the Bury St Edmunds rickshaw team, the rickshaws of Framlingham and Stowmarket will also join in along the route.

There is an official route for Torch Relay (details attached) but it may be possible for the Torch to also go to other community events that are planned for the Jubilee celebrations and the Festival of Suffolk. Organisers should send the Festival of Suffolk team their requests via the website.

The torch is currently being made in Suffolk and the design is a closely guarded secret at the moment, but will have great symbolism for the county and the Queen.

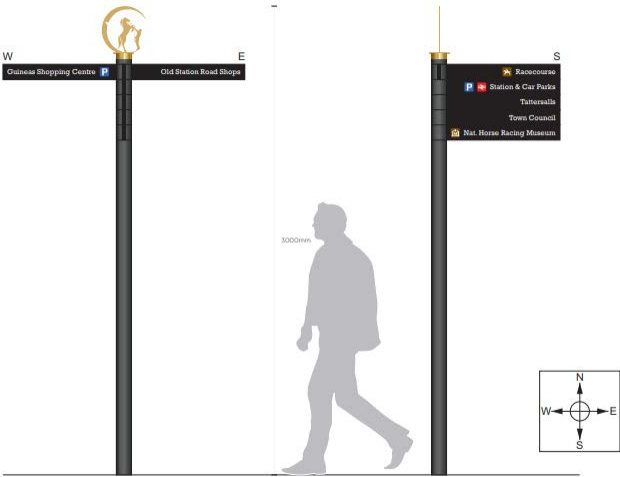
TORCH RELAY 13 MAY - 1 JUNE 2022



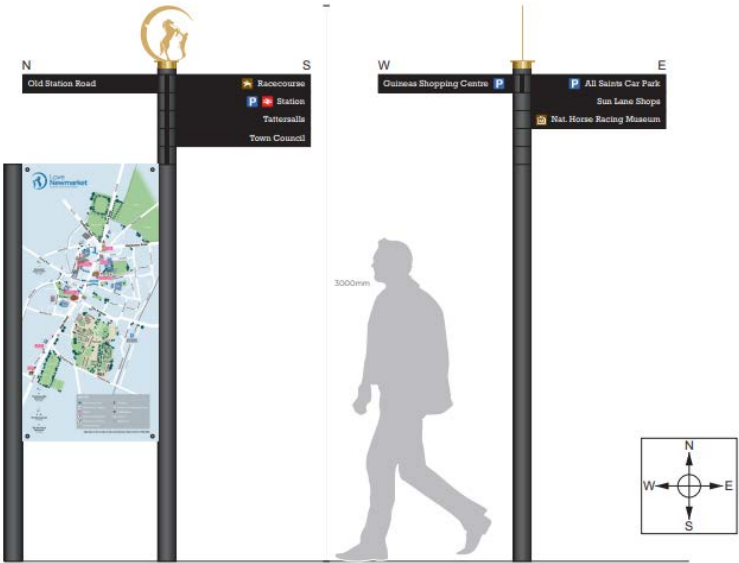
FESTIVAL
OF
SUFFOLK
2022
RECOVER · RESET · RECHARGE

Blank

Old Station Road

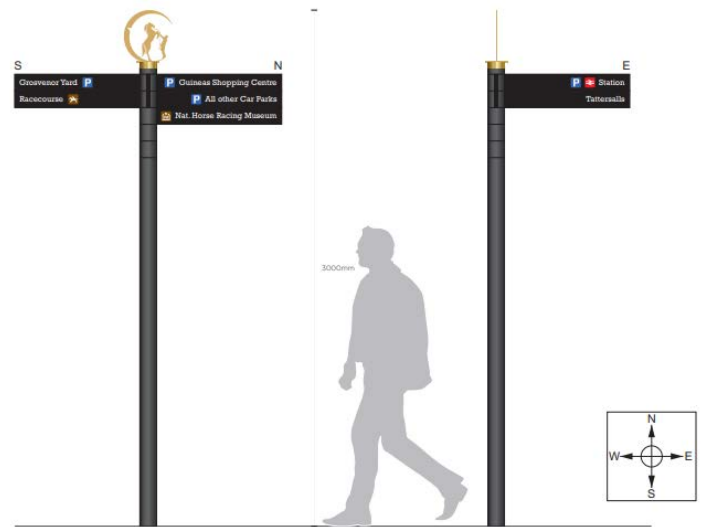


Sun Lane



All folders are up to date. Connected to: Micros...

Memorial Hall



New Signage outside Cheffins, High street/ Black Bear Lane

