



Newmarket TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP

Tel: 01638 667 227. E-mail townclerk@newmarket.gov.uk

NOTICE IS HEREBY GIVEN OF A MEETING OF THE NEWMARKET TOWN COUNCIL

to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP

Monday 28th February at 6.15pm

Councillors are hereby summoned to attend for the purpose of transacting the business that follows

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

A G E N D A

1. **Welcome** - The Mayor to read the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies** for absence
3. **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
4. **Minutes of the previous meeting held 31st January 2022**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda
Rules of public participation: no person may for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
6. **Sunnica Energy Farm** – to discuss Suffolk County Council's response
7. **Councillor Reports** - to receive and note reports (if any) from County and District Councillors, Ward Reports and outside bodies reports from Town Councillors
8. **Announcements** - To receive the Town Mayor's and Deputy Mayor's Announcements (if any)
9. **Committee Meetings**
 - a) To receive the minutes and consider and approve any recommendations from the Development & Planning meetings held on 7th February 2022 and 21st February 2022
 - b) To receive the minutes and consider and approve any recommendations from the Community & Leisure Services meeting held on 7th February 2022
 - c) To receive the minutes and consider and approve any recommendations from the Neighbourhood Plan meeting held on the 14th February 2022
 - d) To receive the minutes and consider and approve any recommendations from the Finance and Policy meeting held on 21st February 2022
 - e) To receive the minutes and consider and approve any recommendations from the Human Resources meeting held on 14th February 2022

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website

10. **Suffolk Constabulary** – to receive a report
11. **Parking Working Group report** – to receive a verbal update regarding plans for an All Saints Resident Parking Zone
12. **Chairperson's Training** – to receive confirmation of four training sessions for those chairing meetings
13. **Application for Gambling Licence** – to discuss the Merkur Slots application and gambling establishments in general in Newmarket
14. **Cemetery Regulations** – to re-consider the proposed amendment to the Newmarket Cemetery Regulations from 1/4/22
15. **Lexington Link** – to discuss a painting project (to follow)
16. **Correspondence**
17. **Date of the next Meeting – 28th March 2022**
18. **Items for the next Agenda**

CE Whitaker

Cathy Whitaker, Town Clerk

22nd February 2022



Newmarket

TOWN COUNCIL

Item 4

held on Monday 31st January 2022 at 6:15pm at the Memorial Hall

Attendance:

Councillor M Jefferys (Town Mayor)
Councillor J Berry
Councillor J Borda
Councillor A Drummond
Councillor D Hall
Councillor J Ferries

Councillor J Harvey
Councillor P Hulbert
Councillor C O'Neill
Councillor P Winter
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, J Ashton – Minute Assistant, David Hall – CEO, Newmarket Charitable Foundation, Chris Pyburn – Public Health Manager, SCC, Inspector Shipton – Suffolk Constabulary, 1 Member of the Press and 1 Member of the Public.

Minute

- 22/01/1 **Welcome**
The Chairman opened the meeting and read out the Fire Safety Notice and confirmed that proceedings were being recorded.
- 22/01/2 **Apologies for Absence – LGA 1972, Section 85(1) & (2)**
Apologies were received from Cllrs Clover, Crissall, De'Ath, Hood and Lay. Cllr Anderson was absent.
- 22/01/3 **Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation**
Cllr Drummond declared a non-pecuniary interest in item 13 as a BID Director. There were no member dispensation requests.
- 22/01/4 **To Receive and Confirm the Minutes of the Town Council Meetings held on 20th December 2021 and any Matters Arising.**
The minutes of the meeting held on 20th December 2021 were presented and the following was agreed:

22/01/4.01 Resolved
That the minutes of the meeting held on 20th December 2021 be adopted and signed as a correct record by the Town Mayor.

There were no matters arising.
- 22/01/5 **Public Open Session**
None noted.
- 22/01/6 **Newmarket Charitable Foundation**
David Hall gave a presentation on the work of the Foundation (previously the Newmarket Festival) and the plans to work with other organisations to deliver benefits to the Town and Newmarket Community.

A member of the public joined the meeting.

Four founder sponsors have each donated £50,000 and further funding will be sourced for specific projects including the possible installation of outside gym equipment and BMX track at the YBR, a riding school, a cinema, an education hub and a business start-up space, using vacant retail unit. Most of these projects link directly to the Community Actions of the Neighbourhood Plan and he welcomed interaction with NTC.

The Mayor thanked David for his presentation and NTC would be more than happy to work with the Foundation to deliver benefits to the Town.

22/01/7 Report from Inspector Shipton

Inspector Shipton gave a verbal report on his last day of duty following 15 years of service. The figures for the last few months had been steady with no real spikes in crime. He was pleased with the proactive work of the ASB team and other agencies to address anti-social behaviour issues.

The Mayor thanked Inspector for all that he had done for the Town and a round of applause was given.

David Hall left the meeting.

22/01/8 Health & Wellbeing Group

Chris Pyburn, Public Health Manager SCC, gave a presentation on the work of the Working Group so far, along with a summary of outcomes.

Inspector Shipton left the meeting

Cllr O'Neill gave an outline of the next five priorities that the Group will focus on and a summary of the recommendations contained in the report.

The recommendations from the report were considered and the following was agreed:

22/01/8.01 Resolved

That all of the recommendations contained in the Health & Wellbeing Working Group report be accepted as follows:

- **That the work of the outcomes of the group be noted.**
- **That the five themes for priority to focus on to underpin all activity to support health and wellbeing in Newmarket be approved.**
- **That a series of virtual and face-to-face events be held to raise awareness and highlight the assets and opportunities to support wellbeing, from volunteering to help to being physically active.**
- **To continue to improve health and wellbeing in Newmarket by prioritising the five themes, to be delivered in collaboration with groups and networks, co-opting other key partners as required.**

22/01/9 Councillor Reports

SCC – Cllr Drummond: that the SCC Newsletter for January had just been received and will be circulated. He highlighted that SCC had secured warm home funding for non-council owned properties. Households that are experiencing fuel poverty will be encouraged to apply for grants up to £5,000. Open Reach will be upgrading the fibre broad band in Newmarket.

The December Newsletter had mentioned a review of street light hours owing to the rises

in energy costs and it was confirmed that NTC owned street lights was also being reviewed.

West Suffolk Council (WSC) – Cllr Drummond reported that the Welcome Back funding had been used for a deep clean of the High Street and funding had also been secured for business grants support. The tree planting project had started with trees being planted on the George Lambton Field as part of the Queen's Green Canopy project. WSC had been rated 14 in the country for climate change actions and further funding had been secured to improve council owned properties.

Ward – Cllr Yarrow provided a report on the work carried out by the Asset Management Team at Samphire Homes to pressure clean the underpass to the Icewell Hill flats and surrounding areas. However asbestos had been identified which will need to be addressed and new wall lights had been installed in the underpass.

Chris Pyburn left the meeting

The water stains on the outside walls will be removed and residents will be consulted to find a solution for the garages. The rat issues appear to have improved and will continue to be monitored.

Cllr Winter reported that a representative from Samphire Homes would be attending the March committee meeting.

Cllr Ferries (Studlands Ward) reported that he will be conducting monthly walk arounds with the PCSO and that work to fix the barriers at the A14 bridge at the North entrance needs to be finished.

Outside bodies – There was nothing to report.

22/01/10 Mayors Announcements

The Mayor reported that there were no announcements for January 2022.

22/01/11 To Receive the Minutes and Consider any Recommendations from the D&P Committee Meetings held on 10th and 24th January 2022

The Mayor presented the minutes and recommendations from the Development & Planning Committee meetings held on 10th and 24th January 2022.

22/01/11.01 Resolved (D/22/01/6.01 Recommendation)

That NTC welcomes the upgrades to the horse crossings by Jockey Club Estates.

22/01/11.02 Resolved (D/22/01/24.02 Recommendation)

MAJOR DEVELOPMENT. The Committee objected on the material grounds that the ground floor should be retained for commercial use purposes and that the number of flats is an overdevelopment of the site.

22/01/11.03 Resolved (D/22/01/24.06 Recommendation)

MAJOR DEVELOPMENT. The Committee objected given the parking issues associated with the All Saints Ward and the pending outcome of the parking review, the Committee considers that the number of parking spaces allocated to be insufficient.

22/01/11.04 Resolved (D/22/01/25.01 Recommendation)

MAJOR DEVELOPMENT. The Committee continued to Support the outline planning application and looked forward to seeing the detailed plans.

22/01/12 To Receive the Minutes and Consider any Recommendations from the Community & Leisure Services Committee Meeting held on 10th January 2022

The Chairman of the Community and Leisure Services Committee presented the minutes and recommendations of the Community & Leisure Services Committee meeting held on 10th January 2022.

22/01/12.01 Resolved (CL/22/01/6.01 Recommendation)

That NTC supports the initiative to improve the safety at Rayes Lane and would request a contribution for funding from SCC Cllr Drummond.

22/01/12.02 Resolved (CL/22/01/7.01 Recommendation)

That NTC supports the initiative and look forward to receiving further information.

22/01/12.03 Resolved (CL/22/01/10.01 Recommendation)

That the revised C&L Budget for 2022/2023 be approved.

22/01/12.04 Resolved (CL/22/01/11.01 Recommendation)

That the quote by Scripti Ltd for £2,000 to scan the remaining deeds held at the Memorial Hall be accepted.

The following amendment was made to remove sending a letter to SCC.

22/01/12.05 Resolved (CL/22/01/14.01 Recommendation)

That a letter be sent to the West Suffolk Council Planning Department to ask what action they were taking to resolve the issues of the listed building in St Marys Square and to ask what enforcement action is being taken on the property.

22/01/12.06 Resolved (CL/22/01/16.01 Recommendation)

That the Town Band be booked to play music from the period of the bombing and that refreshments be offered at the Bombing Event on 18th February 2022 subject to any Covid-19 restrictions.

22/01/12.07 Resolved (CL/22/01/16.02 Recommendation)

That a Soapbox Derby be held in August 2022.

22/01/12.08 Resolved (CL/22/01/16.03 Recommendation)

That in principle, an event be held for the Jubilee Celebration on Friday 3rd and Sunday 5th June 2022.

22/01/13 To Receive the Minutes and Consider any Recommendations from the Neighbourhood Plan Committee Meetings held on 17th January 2022

The Chairman of the Neighbourhood Plan Committee presented the minutes and recommendations from the Neighbourhood Plan Committee meetings held on 17th January 2022.

22/01/13.01 Resolved (N/22/01/9.01 Recommendation)

That the bio-diversity Community Action be discussed as a priority.

22/01/13.02 Resolved (N/22/01/9.02 Recommendation)

That a Public Rights of Way Working Group be set up to take this Community Action forward.

22/01/14 To Receive the Minutes and Consider any Recommendations from the Human Resources Committee Meetings held on 17th January 2022

The Vice Chairman of the Human Resources Committee presented the minutes and recommendations from the Human Resources Committee meetings held on 17th January 2022. There were no recommendations.

22/01/15 To Receive the Minutes and Consider any Recommendations from the F&P Committee Meetings held on 24th January 2022

The Chairman of the Finance & Policy Committee presented the minutes and recommendations from the Finance & Policy Committee meetings held on 24th January 2022.

22/01/14.01 Resolved (F/22/01/6.01 Recommendation)

That the request for a grant to support the Newmarket Community First Responder Scheme be deferred to the end of the fiscal year and that the amount considered be not less than £500. That the use of the Memorial Hall as a training venue be offered free of charge, subject to availability.

22/01/14.02 Resolved (F/22/01/7.01 Recommendation)

That the ratification of the schedules of payments for the period 01/12/2021 – 31/11/2021 (Cash Book 1 - 4) be received and adopted.

22/01/14.03 Resolved (F/22/01/10.01 Recommendation)

That the requested virement of £8,500 from 4115/101 to 4030/101 be approved.

22/01/16 Suffolk Constabulary

The monthly PCSO report was received and noted.

Cllr Drummond declared a non-pecuniary in the following item.

22/01/17 Newmarket BID Business Awards 2022

A request for NTC to sponsor a business award was considered and the following was agreed:

22/01/17.01 Resolved

That the request from Newmarket BID to sponsor a Green Business Awards for £500 be approved.

22/01/18 Interim Audit 2021/2022

The Interim Audit for 2021/2022 was received and noted. Thanks were given the Town Clerk.

22/01/19 Projected Current Year Budget Outcome

Town Clerk presented a report on the projected outcomes for the end of the current year budget (2021/2022) which was noted.

22/01/20 Budget 2022/2023

Town Clerk presented the budget and precept for 2022/2023 and the following was agreed:

22/01/20.01 Resolved

That the budget for 2022/2023 be approved. That a precept application of £715,210.00 be submitted to West Suffolk Council (£5.78 for a band D property, a

4.75.% increase for 2022/2023).

22/01/21 Public Rights of Way (PROW)

The reinstatement of the path between Laureate School Road and Willie Snaith Road in the context of the definitive map (DMMO) was discussed and the following was agreed:

22/01/21.01 Resolved

That in principle, NTC supports the initiative to keep the path between Laureate School Road and Willie Snaith Road open.

This item would be referred to D&P Committee

22/01/22 Youth Strategy

The Youth Strategy was discussed and Town Clerk to send out an email to seek membership for this Working Group in January 2020 and Cllr Jefferys had volunteered to be a member at that time along with Will Wright. Outside membership could be sought.

22/01/23 Councillor Training

The Councillor training dates were confirmed with the first session taking place on 3rd March 2022. Town Clerk will send out further training dates for Chairperson and Leadership training which will take place in September at the earliest.

22/01/24 Meeting Dates

The meeting schedules for April, May and the Annual Town Meeting were considered and the following was agreed:

22/01/24.01 Resolved

That the meeting schedules for April and May be approved. That the date of the Annual Town Meeting be held on 11th May 2022.

22/01/25 Meeting Venue

Returning to the Council Chamber was discussed and the following was agreed:

22/01/25.01 Resolved

That future meetings be held in the Council Chamber.

22/01/26 Correspondence

West Suffolk Council Tax – resident's emails regarding Council Tax payments by cheque in the light of the absence of a WSC Office in Newmarket – to be referred to the Community & Leisure Committee.

Weatherby Crossing – the Inquiry will be a virtual event starting on Tuesday 1st February 2022 at the Memorial Hall.

Love Newmarket Business Expo 9th March at Bedford Lodge – an advert was distributed at the meeting.

22/01/27 Date of the next Meeting

Monday 28th February 2022 in the Memorial Hall.

22/01/28 Items for the next Agenda

None noted.

Meeting closed at 7:36pm

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>22/01/08.01 Resolved</u>	• That the work of the outcomes of the group be noted. • That the five themes for priority to focus on to underpin all activity to support health and wellbeing in Newmarket be approved. • That a series of virtual and face-to-face events be held to raise awareness and highlight the assets and opportunities to support wellbeing, from volunteering to help to being physically active. • To continue to improve health and wellbeing in Newmarket by prioritising the five themes, to be delivered in collaboration with groups and networks, co-opting other key partners as required.
<u>22/01/11.01 Resolved (D/22/01/6.01 Recommendation)</u>	That NTC welcomes the upgrades to the horse crossings by Jockey Club Estates.
<u>22/01/11.02 Resolved (D/22/01/24.02 Recommendation)</u>	MAJOR DEVELOPMENT. The Committee objected on the material grounds that the ground floor should be retained for commercial use purposes and that the
<u>22/01/11.03 Resolved (D/22/01/24.06 Recommendation)</u>	MAJOR DEVELOPMENT. The Committee objected given the parking issues associated with the All Saints Ward and the pending outcome of the parking review, the Committee considers that the number of parking spaces allocated to be insufficient.
<u>22/01/11.04 Resolved (D/21/01/25.01 Recommendation)</u>	MAJOR DEVELOPMENT. The Committee continued to Support the outline planning application and looked forward to seeing the detailed plans.
<u>22/01/12.01 Resolved (CL/22/01/6.01 Recommendation)</u>	That NTC supports the initiative to improve the safety at Rayes Lane and would request a contribution for funding from SCC Cllr Drummond.
<u>22/01/12.02 Resolved (CL/22/01/7.01 Recommendation)</u>	That NTC supports the initiative and look forward to receiving further information.
<u>22/01/12.03 Resolved (CL/22/01/10.01 Recommendation)</u>	That the revised C&L Budget for 2022/2023 be approved.
<u>22/01/12.04 Resolved (CL/22/01/11.01 Recommendation)</u>	That the quote by Scripti Ltd for £2,000 to scan the remaining deeds held at the Memorial Hall be accepted.
<u>22/01/12.05 Resolved (CL/22/01/14.01 Recommendation)</u>	That a letter be sent to the West Suffolk Council Planning Department to ask what action they were taking to resolve the issues of the listed building in St Marys Square and to ask what enforcement action is

	being taken on the property.
<u>22/01/12.06 Resolved (CL/22/01/6.01 Recommendation)</u>	That the Town Band be booked to play music from the period of the bombing and that refreshments be offered at the Bombing Event on 18 th February 2022 subject to any Covid-19 restrictions.
<u>22/01/12.07 Resolved (CL/22/01/6.02 Recommendation)</u>	That a Soapbox Derby be held in August 2022.
<u>22/01/12.08 Resolved (CL/22/01/6.03 Recommendation)</u>	That in principle, an event be held for the Jubilee Celebration on Friday 3 rd and Sunday 5 th June 2022.
<u>22/01/13.01 Resolved (N/22/01/9.01 Recommendation)</u>	That the bio-diversity Community Action be discussed as a priority.
<u>22/01/13.01 Resolved (N/22/01/9.02 Recommendation)</u>	That a Public Rights of Way Working Group be set up to take this Community Action forward.
<u>22/01/14.01 Resolved (F/22/01/6.01 Recommendation)</u>	That the request for a grant to support the Newmarket Community First Responder Scheme be deferred to the end of the fiscal year and that the amount considered be not less than £500. That the use of the Memorial Hall as a training venue be offered free of charge, subject to availability.
<u>22/01/14.01 Resolved (F/22/01/7.01 Recommendation)</u>	That the ratification of the schedules of payments for the period 01/12/2021 – 31/11/2021 (Cash Book 1 - 4) be received and adopted.
<u>22/01/14.01 Resolved (F/22/01/10.01 Recommendation)</u>	That the requested virement of £8,500 from 4115/101 to 4030/101 be approved.
<u>22/01/17.01 Resolved</u>	That the request from Newmarket BID to sponsor a Green Business Awards for £500 be approved.
<u>22/01/20.01 Resolved</u>	That the budget for 2022/2023 be approved. That a precept application of £715,210.00 be submitted to West Suffolk Council (£5.78 for a band D property a 4.75% increase for 2022/2023).
<u>22/01/21.01 Resolved</u>	That in principle, NTC supports the initiative to reinstatement the path between Laureate School Road and Willie Snaith Road and wishes to see this path kept open.
<u>22/01/24.01 Resolved</u>	That the meeting schedules for April and May be approved. That the date of the Annual Town Meeting be held on 11 th May 2022.
<u>22/01/25.01 Resolved</u>	That future meetings be held in the Council Chamber.

Sunnica Farm Working Group, meeting 15/11/2020
Present: Cllr Jefferys, Cllr Appleby, Cllr Hood, Cllr O'Neill, D. Baines
Recommendation to Town Council meeting 23rd November 2020 Newmarket Town Council fully endorses West Suffolk Councils response to the proposals, and wishes to highlight the following concerns.
1) Scale and size of the proposals 2) Loss of iconic views - invoking Newmarket Neighbourhood Plan policy NKT2 Key Views, the panoramic view from the historic lime kilns 3) Loss of productive farmland 4) Reservations in terms of negative impact on the countryside as an amenity and as an attractive area that surrounds Newmarket and the detrimental effects on biodiversity 5) No legally enforceable plan or funding for the removal of the installation (solar panels and batteries) or reparation/restoration of the land at the end of the 40 year period. 6) Concerns regarding the safety of batteries, and their proximity to nearby homes 7) No analysis has been undertaken to assess the carbon footprint of the scheme 8) Contravention of local planning policies in respect of climate and ecology
Link to West Suffolk Council consultation response https://democracy.westsuffolk.gov.uk/documents/s38859/CAB.WS.20.066%20Appendix%20A%20-%20Draft%20Response%20to%20Statutory%20Consultation.pdf

Minutes of the Meeting of Newmarket Town Council held on Monday 23rd November 2020 at 6:00 pm via Zoom

20/11/17 Sunnica Energy Farm

The Working Group presented a response to the consultation and the following was agreed:

20/11/17.01 Resolved

That the Working Group response to the Sunnica Energy farm consultation be accepted and submitted.

Suffolk County Council news release

For immediate release: 18 February 2022

For further information contact: Kate Dodd

Tel: 07543237667 Email: kate.dodd@suffolk.gov.uk

Plans for a large solar farm are seriously flawed and can't be supported, say Suffolk County Council

Suffolk County Council has today published its concerns over plans for a large solar farm in West Suffolk and East Cambridgeshire.

Cabinet papers released today state that plans for the 2,792 acre Sunnica solar farm project are unacceptable in their current form. The paper claims it is impossible for the Government to fully evaluate the significance and degree of the impact of the site because several key assessments are inadequate. A link to the papers can be found [here](#).

Plans to build the Sunnica solar farm are currently with the Planning Inspectorate for examination. In time, the Planning Inspectorate will make a recommendation to the Secretary of State for Business Energy and Industrial Strategy who will, ultimately, be responsible for making the final decision. The recommendations made in this Cabinet paper, if agreed, will form part of Suffolk County Council's initial submission to the Planning Inspectorate.

Councillor Richard Rout, Deputy Leader and Cabinet Member for Finance and Environment at Suffolk County Council, said: "Suffolk County Council is totally committed to renewable energy and it plays a key role in our climate change pledge.

"However, this commitment cannot come at any cost. Each project must be reasoned and considered. We will always examine the scale of the project and the impact it may have on those who live nearby.

"Unfortunately, we cannot support this solar farm because the size of the development hasn't been justified and the fact that the planning application is seriously flawed. Amongst many things, it fails to assess the full range of harm to the landscape and surrounding area. If consented, Sunnica will permanently change the character of a unique part of Suffolk which has been shaped by a combination of agriculture and horse racing."

The examination by the Planning Inspectorate is expected to begin in spring 2022 and last for six months, following which a recommendation will be made to the Secretary of State for Business, Energy and Industrial Strategy. The Secretary of State is expected to make a decision around spring 2023.

Suffolk County Council is a statutory consultee, along with West Suffolk Council, East Cambridgeshire District Council and Cambridgeshire County Council.

Along with overall concerns about the scale of the development, the council raises these key issues to be addressed by the developer:

- Landscape and visual amenity: The council expects the developer to provide a more thorough presentation of key areas of impact, and to work with the local authorities to reduce these impacts and propose more ambitious mitigation proposals
- Transport and access: The submitted material is not acceptable, with the assessments being seriously flawed. There needs to be credible evidence of impact and required mitigation.

- Socio-economics and land use: The submitted workforce modelling is unsound as a basis for the Outline Skills, Supply Chain and Employment Plan. Contrary to the applicant's assessments, the Council does not anticipate employment and socio-economic benefits of any significance.
- Community impacts: A project of the scale and nature proposed will change the character of an area which has been shaped by a unique combination of agriculture and horse racing. The Environmental Statement does not recognise this.
- Ecology and nature Conservation: The council requires that existing gaps in the assessments are closed.

The Cabinet papers also highlight the risk posed to council resources if the applicant does not provide a fair funding deal. Local councils are usually funded by developers to provide feedback on Nationally Significant Infrastructure Projects, but the applicant has not agreed to fully pay the council's costs.

This paper will be discussed by Cabinet on March 1.

ENDS

For finance:

Councillor Richard Rout (Con), Deputy Leader and Cabinet Member for Finance and Environment, 07711 133422, richard.rout@suffolk.gov.uk

Councillor Robert Lindsay (Green), Deputy Leader of the Green, Liberal Democrat, and Independent Group, 07738 264087, robert.lindsay@suffolk.gov.uk

Councillor Sarah Adams (Lab), Leader of the Labour Group, and spokesperson for Economic Development, Infrastructure, & Finance 01473 402605, 07907 979520, sarah.adams@suffolk.gov.uk

For environment:

Councillor Richard Rout (Con), Deputy Leader and Cabinet Member for Finance and Environment, 07711 133422, richard.rout@suffolk.gov.uk

Councillor Annette Dunning (Green), Green, Liberal Democrat, and Independent Group Spokesperson for Achieving Net Zero Carbon, 07955 434408, annette.dunning@suffolk.gov.uk

Councillor Sandy Martin (Lab), Deputy Leader of the Labour Group and Spokesperson for Highways & Environment, 07955 434417, 07854 334288, sandy.martin@suffolk.gov.uk

Kate Dodd

Communications Manager

Suffolk County Council

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<https://www.suffolk.gov.uk/about/privacy-notice/>

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee **Held on Monday 7th February 2022 at 6.15pm**

Attendance:

Councillor M Jefferys (Chairman)
Councillor J Clover
Councillor A Drummond

Councillor J Ferries
Councillor D Hall
Councillor R Hood
Councillor P Hulbert

Also Present: C Whitaker – Town Clerk, J Ashton – Minute Assistant, A Representative for Costa Coffee, 1 Member of the Press and 1 Member of the Public.

Minute

D/22/02/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting, read out the fire safety briefing and announced that no fire alarm was planned and that the meeting may be filmed or recorded.

D/22/02/2 Apologies

Apologies were received from Cllrs, Berry and O'Neill.

D/22/02/3 Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for dispensations.

D/22/02/4 To Confirm the Minutes of the Meeting Held on 24th January 2022 and any Matters Arising

Members received the minutes of the Development & Planning Committee held on 24th January 2022 and the following was agreed:

D/22/02/4.01 Resolved

That the minutes of the Development & Planning Committee held on 24th January 2021 be adopted and signed as a true record by the Chairman of the Development & Planning Committee.

There were no matters arising.

D/22/02/5 Public Open Session

No members of the public wished to speak.

The Chairman proposed that item 12 b) 1773-A12-P01-A.PDF - Studlands Retail Park, Newmarket.be brought forward and the following was agreed:

D/22/2/5.01 Resolved

That item 12 b) 1773-A12-P01-A.PDF - Studlands Retail Park, Newmarket be brought forward.

Cllr Hood joined the meeting.

D/22/02/12/6 1773-A12-P01-A.PDF - Studlands Retail Park, Newmarket.

Charlotte Williams, Senior Planner at Quod, representing Costa Coffee, gave a presentation of their plans for a drive- thru Unit on Studlands Retail Park. The unit will enhance the retail park and create the equivalent of 15 new jobs. A full application will be submitted to West Suffolk Council in the next 1 – 2 months.

Cllr Winter joined the meeting as an observer.

The presentation on the pre-application was welcomed.

The Representative for Cost Coffee left the meeting

D/22/02/6 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

The NNP Policy 14 - Tree Policy applied to the tree applications and Policy 32 – Entrances to the Town.

D/22/02/7 Planning Applications

Week Commencing 17/01/2022 and 24/01/2022

D/22/02/7/1 NMA(A)/21/1190 - Non material amendment to DC/21/1190/FUL - alternative cladding arrangement to the front and rear of the proposed building and reduction in warehouse doors to front elevation - Studlands Park Industrial Estate, Unit 14 Studlands Park Avenue Newmarket.

D/22/02/7.01 Resolved

The Committee made no comments.

D/22/02/7/2 DC/22/0110/TCA - Trees in a conservation area notification - a. one Robinia (T1 on plan) reduce to six metres above ground level; b. five Lime (T2,4,6,7 and 8 on plan) and three Chestnut (T3.5. and 9 on plan crown lift to eight metres above ground level - Bedford Lodge Hotel, 11 Bury Road, Newmarket.

D/22/02/7.02 Recommendation

The Committee actively encourages responsible tree management. The Committee does not object to this application.

D/22/02/7/3 DC/22/0070/TPO - TPO 002 (2021) tree preservation order - a. three Horse chestnut (marked on plan) crown lift to 5.4m above ground level over the road and 3.5m over the footpath b. three Lime and one Beech (marked on plan) crown lift to 3.5m over the footpath - St Louis Catholic Academy Fordham Road Newmarket.

D/22/02/7.03 Resolved

The Committee actively encourages responsible tree management. The Committee does not object to this application.

Cllr Yarrow joined the meeting as an observer.

D/22/02/7/4 NMA(A)DC/21/2264 – Non material amendment to DC/21/2264/FUL - Change name, company and address of applicant to that included in this application - Unit 2 To 4 St Leger Drive Newmarket Suffolk.

D/22/02/7.04 Resolved

The Committee made no comment.

D/22/02/7/5 DCON(D)/13/408 – Application to discharge conditions one (design code) two (green spaces) and 23 (landscape and ecology management plan) of DC/13/0408/OUT - Hatchfield Farm Fordham Road Newmarket Suffolk.

D/22/02/7.05 Recommendation

The Committee made no comments.

Cllr Hood declared a non-pecuniary interest in the following application.

D/22/02/7/6 DC/22/0114/FUL – Planning application - single storey extension to existing nursery building to provide new classroom and associated facilities - Laureate Community Primary Academy Exning Road Newmarket Suffolk.

D/22/02/7.06 Recommendation

The Committee voiced no objections.

D/22/02/8 Amended and Deferred Planning Applications

None noted.

Cllr Crissall joined the meeting as an observer.

D/22/02/9 East Cambs Planning Applications

D/22/02/9/1 22/00039/RMM – Approval of the details for reserved matters for Appearance, Landscaping, Layout and Scale of planning application 18/01435/OUM for up to 41 new homes to include 12 new affordable dwellings, accessible bungalows, over 55's bungalows and public open spaces with public footpaths/cycle ways – Site East of Clare House Stables Stetchworth Road Dullingham Suffolk.

This item was deferred to the next meeting.

D/22/02/10 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing, 17/01/2022 & 24/01/2022

Applications	Description	Address	WS Decision	NTC Decision
DC/21/2346/CLP	Application for lawful development certificate for proposed use or development - single storey rear extension	7 Cardigan Street Newmarket	Approved	No objections
DC/21/22647/FUL	Planning application - installation of plant	Unit 2 To 4 St Leger Drive Newmarket Suffolk	Approved	No objections
DC/21/1980/FHH	Householder planning application - part two storey part single storey side extension with associated internal alterations	2 Cardigan Street Newmarket	Approved	No objections
DC/19/2055/FUL	Planning Application - (i) 2no. dwellings (ii) vehicular access	Rear Of 51A Bury Road Newmarket Suffolk	Rejected	Objected
DC/21/2351/TPO	TPO 012 (1956) tree preservation order - T1 Horse Chestnut. Crown raise to 4 metres all round, pruning secondary branch structures only. Reduce lowest lateral scaffold limb growing to the south-east, by up to 1.5 metres	1 Halifax Way Newmarket	Approved	No objections

D/22/02/11 Delegation Panel Decisions

None noted.

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D/22/02/12 Pre-application Consultations

D/22/02/12/1 CS 115547_21 - Pre-Application Consultation - Base Station Upgrade - Exning Road.

D/22/02/12.01 Resolved

The Committee would be minded to object on the size and height of the mast which would be detrimental to the street scene and which is contrary to the Newmarket Neighbourhood Plan.

D/22/02/13 Licensing

A licence application for a Gambling Premise at 98 High Street, Newmarket, Suffolk was discussed and the following was agreed:

Cllr Borda joined the meeting as an observer.

D/22/02/13.01 Resolved

Newmarket Town Council strongly objects to the application for a premises licence by Merkur Slots UK Limited.

Newmarket High Street already has a significant number of gambling establishments and further retail outlets being used solely for gambling will cause an imbalance to the detriment of the whole High Street (West Suffolk Joint Development management Policy DM35).

Furthermore, such an establishment is an undesirable addition to the High Street, and has the potential to harm the wellbeing of the residents of Newmarket, through unsustainable gambling with its inevitable social problems. Such an establishment is likely to have an unattractive facade, which will be contrary to the shop front policy (Neighbourhood Plan policy NKT30). It may also lead to anti-social behaviour.

If this licence is granted by WSC, Newmarket Town Council will object to the change of use application that would need to be submitted to change from Retail to Betting shop/bingo hall on the above points.

D/22/02/14 Public Rights of Way (PROW)

The reinstatement of the path between Laureate School Road and Willie Snaith Road in the context of the definitive map (DMMO) was discussed.

A member of the public joined the meeting.

It was noted that in order to get the path reinstated, evidence of the path being used in the past would need to be provided by members of the public. A proposal was made to set up a working group to co-ordinate the collection of evidence and the following was agreed:

D/22/02/14.01 Resolved

That a Working Group comprising of Cllrs Hall, Ferries and Drummond be set up with a remit of co-ordinating the application to re-instate the footpath between Laureate School Road and Willie Snaith Road.

D/22/02/15 Correspondence

Sunnica Consultation – was deferred to the next meeting.

Letter of objection from the Suffolk Preservation Society to DC/21/1242/OUT - Land At Black Bear Lane High Street Newmarket – was noted.

D/22/02/16 Date of Next Meeting

Monday 21st February 2022 at 6.15pm at the Memorial Hall.

D/22/02/17 To Note any Items for Next Meeting

- East Cambs Planning Application - 22/00039/RMM
- Sunnica Consultation

Meeting closed at 7:03pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/22/02/7.01 Resolved</u>	The Committee voiced no objections.
<u>D/22/02/7.02 Resolved</u>	The Committee actively encourages responsible tree management. The Committee does not object to this application
<u>D/22/02/7.03 Resolved</u>	The Committee actively encourages responsible tree management. The Committee does not object to this application
<u>D/22/02/7.04 Resolved</u>	The Committee made no comment.
<u>D/22/02/7.05 Resolved</u>	The Committee made no comment.
<u>D/22/02/7.06 Resolved</u>	The Committee voiced no objections.
<u>D/22/02/12.01 Resolved</u>	The Committee would be minded to object on the size and height of the mast which would be detrimental to the street scene and which is contrary to the Newmarket Neighbourhood Plan.
<u>D/22/02/13.01 Resolved</u>	Newmarket Town Council strongly objects to the application for a premises licence by Merkur Slots UK Limited. Newmarket High Street already has a significant number of gambling establishments and further retail outlets being used solely for gambling will cause an imbalance to the detriment of the whole High Street (West Suffolk Joint Development management Policy DM35). Furthermore, such an establishment is an undesirable addition to the High Street, and has the potential to harm the wellbeing of the residents of Newmarket, through unsustainable gambling with its inevitable social problems. Such an establishment is likely to have an unattractive

	facade, which will be contrary to the shop front policy (Neighbourhood Plan policy NKT30). It may also lead to anti-social behaviour. If this licence is granted by WSC, Newmarket Town Council will object to the change of use application that would need to be submitted to change from Retail to Betting shop/bingo hall on the above points.
<u>D/22/02/14.01 Resolved</u>	That a Working Group comprising of Cllrs Hall, Ferries and Drummond be set up with a remit of co-ordinating the application to re-instate the footpath between Laureate School Road and Willie Snaith Road.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 21st February 2022 at 6.15pm

Attendance:

Councillor M Jefferys (Chairman)
Councillor J Berry
Councillor J Clover
Councillor A Drummond

Councillor J Ferries
Councillor D Hall
Councillor P Hulbert

Also Present: T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant and 1 Member of the Press.

Minute

D/22/02/18 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting, and advised that the fire Notice was not required and that the meeting may be filmed or recorded.

D/22/02/19 Apologies

Apologies were received from Cllrs, Hood and O'Neill.

D/22/02/20 Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for dispensations.

D/22/02/21 To Confirm the Minutes of the Meeting Held on 7th February 2022 and any Matters Arising

Members received the minutes of the Development & Planning Committee held on 7th February 2022 and the following was agreed:

D/22/02/21.01 Resolved

That the minutes of the Development & Planning Committee held on 7th February 2022 be adopted and signed as a true record by the Chairman of the Development & Planning Committee.

There were no matters arising.

D/22/02/22 Public Open Session

No members of the public were present.

D/22/02/23 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

The NNP Tree Policy 14 applied to the tree applications.

A member of the press joined the meeting

D/22/02/24 Planning Applications

Week Commencing 31/01/2022 and 07/02/2022

D/22/02/24/1 DC/22/0208/TCA – Trees in a conservation area notification – a. one Acacia (A1 on

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plan) pollard to previous pollarding points b. one Holly (H1 on plan) reduce height by up to three metres – 45 Rous Road Newmarket Suffolk.

D/22/02/24.01 Resolved

The Committee actively encourages responsible tree management. The Committee does not object to this application.

D/22/02/24/2 DCON(A)/21/1612 – Application to discharge of condition 22 (Surface water drainage) of application DC/21/1612/FUL – Newmarket Community Hospital 56 Exning Road, Newmarket Suffolk.

D/22/02/24.02 Resolved

The Committee voiced no comments.

D/22/02/24/3 DC/22/0051/FUL -Planning application – two additional flats adjoining existing apartment block – 2 St Fabians Close Newmarket Suffolk.

D/22/02/24.03 Resolved

The Committee objected on the grounds of it being an overdevelopment of the site and the lack of parking spaces.

D/22/02/24/4 DC/21/2436/HH – Householder planning application – a. single storey rear extension b. dormer to rear elevation – 12 Paget Place Newmarket.

D/22/02/24.04 Resolved

The Committee voiced no objections.

D/22/02/24/5 DCON(A)/21/0159 – Application to discharge condition 3 (pre-commencement – trees TPP and AMS) of application DC/21/0159/HH – 31 Norfolk Avenue Newmarket Suffolk.

D/22/02/24.05 Resolved

The Committee voiced no comments.

D/22/02/24/6 DC/22/0233/TCA – Trees in a conservation area notification- one Cherry (T3 on plan) – crown lift low canopy to 3 metres over roadside; one Silver Birch (T6 on plan) crown reduction to top by 3 metres; one Lime (T19 on plan) re-pollard back to previous points; one Crab Apple (T21 on plan) cut away from building by 1 – 1.5 metres; one Silver Birch (T23 on plan) crown reduction to top by 3 metres and sides by 1 metre; on Acacia (T24 on plan) crown reduction all round by 1 metre from top and 0.5 metre from sides; one Sycamore (NB1 on plan) lift over hanging branches off of garage block – The Severals Newmarket Suffolk.

D/22/02/24.06 Resolved

The Committee actively encourages responsible tree management. The Committee does not object to this application.

Cllr Clover declared a non-pecuniary interest in the following application

D/22/02/24/7 DC/22/0106/VAR – Planning application – variation of condition (2) of DC/16/1131/FUL to enable use of amended drawings for the a. two buildings to

include 11 apartments and on Office unit (following demolition of existing building)
b. Freestanding bicycle/bin store – Southernwood Fordham Road Newmarket.

D/22/02/24.07 Resolved

The Committee objected on the height being over 1.2 metres taller than the original plan.

D/22/02/25 Amended and Deferred Planning Applications

None noted.

D/22/02/26 East Cambs Planning Applications

D/22/02/26/1 22/00039/RMM – Approval of the details for reserved matters for Appearance, Landscaping, Layout and Scale of planning application 18/01435/OUM for up to 41 new homes to include 12 new affordable dwellings, accessible bungalows, over 55's bungalows and public open spaces with public footpaths/cycle ways – Site East of Clare House Stables Stetchworth Road Dullingham Suffolk.

D/22/02/26.01 Recommendation

The Committee requested that the application be tested against the East Cambs Horse Racing Policy.

D/22/02/27 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing, 31/01/2022 & 07/02/2022

Applications	Description	Address	WS Decision	NTC Decision
NMA/(A)21/2264	Non material amendment to DC/21/2264/FUL – Change name, company address of applicant to that included in this application	Unit 2 to 4 St Leger Drive Newmarket Suffolk	Approved	No objections
NMA/(A)21/1612	Non material amendment to DC/21/1612/FUL – realign road with alterations to existing site drainage	Newmarket Community Hospital 56 Exning Road Newmarket	Approved	No objections
DC/21/2449/CLP	Application for lawful development certificate for proposed use or development – alterations to existing outbuildings	4 Bridge Cottages Snailwell Road Newmarket	Withdrawn	
DC/21/2032/TCA	Trees in a conservation area notification – One robina (T1 on plan) reduce lateral limbs growing over property by up to 2 metres to suitable growth points	Tattersalls Solaria Yard The Avenue Newmarket	No objections	No objections
DC/21/2483/ADV	Application for advertisement consent – a. one non-illuminated fascia b. replacement panels to existing pole mounted sign	Hermes 7 Victoria Way Newmarket Suffolk	Approved	No objections
DC/21/2474/HH	Householder planning application – single storey rear extension (following demolition of existing extension)	4 Bridge Cottages Snailwell Road Newmarket	Approved	No objections
DC/21/2347/FUL	Planning application – a. conversion of existing dwelling to two flats; b. conversion of existing double garage to one flat and associated external works	Fern Villa 126 Exning Road Newmarket Suffolk	Withdrawn	
DC/21/2317/FUL	Planning application – a. automatic smoke vent at roof level on north elevation of main building b. infill ground floor window on north elevation of coach house.	The Coach House High Street Newmarket	Approved	No objections
DC/21/1994/TPO	TPO 03 (1991) tree preservation order - two	St Mary's Church St	Rejected	No objections

	Sycamore (one and two on plan within G1 order) crow lift over neighbouring property and car park by two metres	Mary's Square Newmarket		
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D/22/02/28 Delegation Panel Decisions

D/22/02/28/1 DC/20/0624/FUL – Planning Application – four flats to rear of 143 All Saints Road (including vehicular access) – 143A All Saints Road Newmarket.

It was noted that the revised application was fully supported by the Delegation Panel.

D/22/02/29 Licensing

None noted.

D/22/02/30 Parking Allocations

The Suffolk statutory parking allocation for developments in a town were noted and will be added to the planning considerations.

D/22/02/31 Correspondence

The views of Freckenham Parish Council will be sought and discussed at Full Council and it was noted that a public meeting will be held at Red Lodge on 9th March at 7:00pm

D/22/02/32 Date of Next Meeting

Monday 7th March 2022 at 6.15pm at the Memorial Hall.

D/22/02/33 To Note any Items for Next Meeting

None noted.

Meeting closed at 6:35pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/22/02/24.01 Resolved</u>	The Committee actively encourages responsible tree management. The Committee does not object to this application.
<u>D/22/02/24.02 Resolved</u>	The Committee voiced no comments.
<u>D/22/02/24.03 Resolved</u>	The Committee objected on the grounds of it being an overdevelopment of the site and the lack of parking spaces.
<u>D/22/02/24.04 Resolved</u>	The Committee voiced no objections.
<u>D/22/02/24.05 Resolved</u>	The Committee voiced no comments.
<u>D/22/02/24.06 Resolved</u>	The Committee actively encourages responsible tree management. The Committee does not object to this application.

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<u>D/22/02/24.07 Resolved</u>	The Committee objected on the height being over 1.2 metres than the original plan.
<u>D/22/02/26.01 Recommendation</u>	The Committee requested that the application be tested against the East Cambs Horse Racing Policy.

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community & Leisure Services Committee Held on Monday 7th February 2022 at 7:05 pm

Attendance:

Councillor P Winter (Chairman)
Councillor J Borda
Councillor L Crissall
Councillor A Drummond
Councillor J Ferries
Councillor D Hall

Councillor J Harvey
Councillor R Hood
Councillor P Hulbert
Councillor M Jefferys
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, C Argyroudi – Events Manager, J Ashton – Minute Assistant,
1 Member of the Press and 2 Members of the Public.

Minute

CL/22/02/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting read out the fire safety briefing and announced that no fire alarm was planned and that the meeting may be filmed or recorded.

CL/22/02/2 Apologies for Absence

Apologies were received from Cllr De'Ath. Cllr Anderson was absent.

CL/22/02/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensations.

CL/22/02/4 To Receive and Confirm for Accuracy the Minutes of the Community and Leisure Services Committee Meeting Held on Monday 10th January 2022 and Any Matters Arising

Members received the minutes of the Community and Leisure Services Committee meeting held on 10th January 2022 and the following amendment was made

CL/22/01/17 – the year-to-date figure was amended to read £27,365

Subject to the amendment being made, the following was agreed:

CL/22/02/4.01 Resolved

That the minutes of the Community and Leisure Services Committee meeting held on 10th January 2022 be adopted and signed as a true record by the Chairman of the Community and Leisure Services Committee.

Matters arising:

CL/21/01/8 – Samphire Homes – it was confirmed that they had been invited to attend the next CL meeting.

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Minutes of Community & Leisure Services Committee held on Monday 7th February 2022

CL/22/02/5 Public Open Session

No members of the public wished to speak.

CL/22/02/6 To Receive the Accounts

The draft accounts for January 2022 were received and noted.

The Events Manager joined the meeting.

CL/22/02/7 Newmarket Cemetery

Cemetery Fees – the fees were considered and the following was agreed:

CL/22/02/7.01 Recommendation

That the increased Cemetery fees be approved.

Cemetery Regulations – the regulations were deferred to be amended and will be considered at Full Council.

Memorial Safety Testing – a quote from Abbey Memorial Stoneworks was considered and the following was agreed:

CL/22/02/7.02 Recommendation

That the quote from Abbey Memorial Stoneworks to carry out memorial safety testing be approved.

Damaged Cemetery Wall – a verbal update was given and an insurance claim is being progressed. Flint wall repairs to shore up the wall and make safe have been completed at a cost of £1,674. The total cost for repairs is £14,040.

CL/22/02/8 Service Level Agreement

A report on the SLA for 2022/223 was presented and considered. The following was agreed:

CL/22/02/8.01 Recommendation

That the existing SLA with West Suffolk Council be extended to 31/03/2023 (with the grass cutting of the Severals being removed from the contract), subject to monthly reports being provided and that monthly meetings are held between the Town Council and WSC.

The SLA for 2023/2024 was discussed and the following was agreed:

CL/22/02/8.02 Recommendation

That tender documents be prepared and sent out January 2023 for the 2023/2224 fiscal year.

CL/22/02/9 Clock Tower

The Chairman gave an update on the project and a report on the work required was considered and the following was agreed:

CL/22/02/9.01 Recommendation

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That a meeting be held with a listed buildings architect to explore further options at a rate of £80 per hour.

CL/22/02/10 High Street Bunting

A report on the installation of bunting in the High Street for the Platinum Jubilee was considered and the following was agreed:

CL/22/02/10.1 Recommendation

That bunting be installed along the High Street for the Platinum Jubilee celebrations.

CL/22/02/11 Parking Issues

A request for yellow lines in an area of traffic calming in Studlands was discussed and will be referred to SCC Highways.

CL/22/02/11.01 Recommendation

That a letter of support for this request be sent to SCC Cllr Drummond for him to carry this request forward.

CL/22/02/12 Speed Indicator Devices

A report on the data was received and noted.

CL/22/02/13 Memorial Gardens

A proposal for weekend safety checks and clean up was considered and the following was agreed:

CL/22/2/13.01 Recommendation

That the quote from Crash Cleaners Ltd for weekend safety checks and clean-up of the Memorial Gardens and the Severals be approved.

The play inspection safety report was received and noted.

CL/22/02/14 Severals and Pavilion

A report from the Cricket Liaison Working group was received and noted. A meeting was held with the architect for the Pavilion and sketch drawings for the required changes will be provided.

Cutting the grass at the Severals was discussed and the following was agreed:

CL/22/02/14.01 Recommendation

That subject to an acceptable quote being received, the Jockey Club Estates be contracted to cut and maintain the grass at the Severals.

CL/22/02/15 Events

The Events Manager reported on the following up-coming events:

Oktoberfest – issues regarding the last event were discussed and the following was agreed:

CL/22/02/15.01 Recommendation.

That no further Oktoberfest events be held on the Severals.

Soapbox Derby 28/08/2022 – Event Manager gave an update of the plans to improve the track.

Newmarket Bombing Exhibition 18/2/2022 – The costs for the event were presented and the following was agreed:

CL/22/02/15.02 Recommendation

That the total costs for the event at £850 +VAT be approved and that banners are included.

Platinum Jubilee Events 02 -05/06/2022 – a report on the outline plans to celebrate the Platinum Jubilee were noted.

Jigsaw Festival 19/06/2022 – A request from the organisers of the event for support was considered and the following was agreed:

CL/22/02/15.03 Recommendation

That the Memorial Hall be offered free of charge for the jigsaw competition on Sunday 19th June 2022.

CL/22/02/16 Newmarket Venues

The Events Manager presented a report on the bookings for January, noting that £1,167.85 income was received in January 2022; £28,533 Year-To-Date. Bookings for February include 1 wedding, 1 comedy night, 1 dance event, 1 meeting, 1 Public Inquiry and 3 regular monthly meetings.

CL/22/02/17 West Suffolk Council Office

The lack of an office in Newmarket and the issues raised by residents was discussed and further enquiries will be made regarding the facility for payment of Council Tax by cheque.

CL/22/02/18 Correspondence

None noted.

CL/22/02/19 Date of Next Meeting

Monday 7th March 2022 at the Memorial Hall.

CL/22/02/20 Items for Next Agenda

- **Clock Tower project**
- **Flag stones outside of Greggs**
- **Anglia Revenues facility for cheque payments**

Meeting closed at 7:48pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>CL/22/02/7.01 Recommendation</u>	That the increased Cemetery fees be approved.
<u>CL/22/02/7.02 Recommendation</u>	That the quote from Abbey Memorial Stoneworks to carry out memorial safety testing be approved.
<u>CL/22/02/8.01 Recommendation</u>	That the existing SLA with West Suffolk Council be extended to 31/03/2023 (with that the grass cutting of the Severals being removed from the contract), subject to monthly reports being provided and that monthly meetings are held between the Town Council and WSC.
<u>CL/22/02/8.02 Recommendation</u>	That tender documents be prepared and sent out January 2023 for the 2023/2024 fiscal year.
<u>CL/22/02/9.01 Recommendation</u>	That a meeting be held with a listed buildings architect to explore further options at a rate of £80 per hour.
<u>CL/22/02/10.01 Recommendation</u>	That bunting be installed along the High Street for the Platinum Jubilee celebrations.
<u>CL/22/02/11.01 Recommendation</u>	That a letter of support for this request be sent to SCC Cllr Drummond for him to carry this request forward.
<u>CL/22/02/13.01 Recommendation</u>	That the quote from Crash Cleaners Ltd for weekend safety checks and clean-up of the Memorial Gardens and the Severals be approved.
<u>CL/22/02/14.01 Recommendation</u>	That subject to an acceptable quote being received, the Jockey Club Estates be contracted to cut and maintain the grass at the Severals.
<u>CL/22/02/15.01 Recommendation</u>	That no further Oktoberfest events be held on the Severals.
<u>CL/22/02/15.02 Recommendation</u>	That the total costs for the event at £850 +VAT be approved and that banners are included.
<u>CL/22/02/15.03 Recommendation</u>	That the Memorial Hall be offered free of charge for the jigsaw competition on Sunday 19th June 2022.

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Minutes of Community & Leisure Services Committee held on Monday 7th February 2022

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Neighbourhood Plan Committee **Held on Monday 14th February 2022 at 6:15pm**

Attendance:

Councillor K Yarrow (Chairman)
Councillor A Drummond
Councillor J Ferries
Councillor D Hall

Councillor J Harvey
Councillor R Hood
Councillor P Hulbert
Councillor M Jefferys
Councillor C O'Neill

Also Present: C Whitaker – Town Clerk, J Ashton – Minute Assistant, R Fletcher – Newmarket Horse Racing Museum, S Easom – Newmarket Local History Society, 1 Member of the Press and 2 Members of the Public.

Minute

N/22/02/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting read out the fire safety briefing and announced that no fire alarm was planned and that the meeting may be filmed or recorded.

N/22/02/2 Apologies for Absence

Apologies were received from Cllrs De'Ath, Crissal and Winter.

N/22/02/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensations.

N/22/02/4 To Receive and Confirm for Accuracy the Minutes of the Meeting Held on Monday 17th January 2022 and Any Matters Arising

Members received the minutes of the Neighbourhood Plan Committee Meeting held on Monday 17th January 2022 and the was agreed:

N/22/02/4.01 Resolved

That the minutes of the Neighbourhood Plan Committee meeting held on Monday 17th January 2022 be adopted and would be signed as a true record by the Chairman of the Neighbourhood Plan Committee.

There were no matters arising.

N/22/02/5 Public Open Session

R Fletcher offered to help the debate for item 7 if required.

A member of the public spoke to item 9 - PROW and suggested that the remit should be expanded to include all Public Rights of Way.

A member of the public wanted to know how much a member of the public was paid to help putting the NNP together and who was Mayor at the time. The Chairman asked the member of the public to email the questions to the Town Clerk.

N/22/02/6 To Receive the Accounts

The accounts for January 2022 were received and noted.

N/22/02/7 Town Museum

The new Chairman of the Working Group gave a verbal update on the work so far and confirmed the list of current members. Proposals are being investigated and when they have been firmed up a meeting will be held to consider them.

A request was made to find out how West Suffolk supports the Bury St Edmunds Museum financially.

It was confirmed that any future Business Case would be put to Full Town Council going forward.

On request, Councillor Drummond confirmed that, in his role at West Suffolk Council, he was in discussions with officers regarding the previous Newmarket Town Council offer for leasing a building and that the offer had been viewed as a derisory offer.

R Fletcher left the meeting.

N/22/02/8 Market

The Market Charter was discussed. It was suggested that Members of Newmarket Town Council could reconsider taking back control of the Market from West Suffolk. WSC/Newmarket BID/Newmarket Vision Group all wish the Market to move to Palace Street and there will be a report provided at the next committee meeting.

N/22/02/9 Public Rights of Way Working Group

A verbal update was given and the following was agreed:

N/22/02/9.01 Recommendation

That the 2 Working Groups from the D&P and NNP Committees for Public Rights of Way be consolidated and report to the NNP Committee. That the members of the PROW Working Group are Cllrs Hall Drummond, Ferries, O'Neill and that 2 members of the public be invited to the membership.

N/22/02/10 Correspondence

West Suffolk Local Plan – the dates for the consultation were noted and the following was agreed:

N/22/02/10.01 Recommendation

That the West Suffolk Local Plan consultation be informed that NTC will be making a presentation to lobby for a change to the St Felix school site housing allocation and request that it is changed to zero to allow adequate space for a Community Sports Hub.

N/22/02/11 **Date of Next Meeting**
Monday 14th March 2022.

N/22/02/12 **Items for Next Agenda**

- Quiet lanes
- Market Report from WSC/Newmarket BID/Newmarket Vision Group

Meeting closed at 6:49pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>N/22/02/9.01 Recommendation</u>	That the 2 Working Groups from the D&P and NNP Committees for Public Rights of Way be consolidated and report to the NNP Committee. That the members of the PROW Working Group are Cllrs Hall Drummond, Ferries, O'Neill and that 2 members of the public be invited to the membership.
<u>N/22/02/10.01 Recommendation</u>	That the West Suffolk Local Plan consultation be informed that NTC will be making a presentation to lobby for a change to the St Felix school site housing allocation and request that it is changed to zero to allow adequate space for a Community Sports Hub.

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee **Held on Monday 21st February 2022 at the Memorial Hall at 7:00pm**

Attendance:

Councillor D Hall (Chairman)
Councillor J Borda

Councillor J Harvey
Councillor M Jefferys
Councillor P Hulbert

Also Present: T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant and 1 Member of the Public.

Minute

F/22/02/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chairman opened the meeting and read out the Fire Safety Notice and confirmed that proceedings may be filmed or recorded.

F/22/02/2 Apologies for Absence

Apologies were received from Cllrs Drummond, Hood, O'Neill and Yarrow.

F/22/02/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Members Dispensation

Cllr Borda declared an interest in item 11. There were no requests for dispensations.

F/22/02/4 To Confirm the Minutes of the Meeting Held on 24th January 2022 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 24th January 2022 and the following was agreed:

F/22/02/4.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 24th January 2022 be adopted and signed as a true record by the Chairman of the Finance & Policy Committee.

There were no matters arising.

F/22/02/5 Public Open Session

No members of the public wished to speak.

F/22/02/6 Submission of Schedules of Payments for Information CB1 - CB4 2021

Members reviewed CB1 - CB4 for January 2022 and the following was agreed:

F/22/02/6.01 Recommendation

That the ratification of the schedules of payments for the period 01/01/2022 – 31/01/2022 (Cash Book 1 - 4) be received and adopted.

F/22/02/7 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee
The Chairman of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 31/01/2022 (months 10) for the Town Council's Current, Petty Cash, Salaries and Barclaycard Cashbooks.

F/22/02/8 To Receive the Income and Expenditure
The Income and Expenditure reports for January 2022 were received and noted.

F/22/02/9 Community Governance Review
The scenarios presented by West Suffolk Council regarding the Town Council Warding arrangements were considered and a hybrid scenario D was proposed to retain Freshfields, Severals and All Saints and use Newmarket North and Newmarket West for the other two wards. The following was agreed:

F/22/02/9.01 Recommendation

That NTC prefer scenario B and would not object to having an odd number of Councillors. If this cannot be facilitated, then a request for a hybrid scenario D to retain Freshfields, Severals and All Saints and use Newmarket North and Newmarket West for the other two wards be submitted to West Suffolk Council.

F/22/02/10 Book Printing
A request from regarding printing a book about Newmarket was considered and the following was agreed:

F/22/02/10.01 Recommendation

That the request to print a book about Newmarket be considered when a Town Museum is established.

Cllr Borda declared an interest in the following application and did not vote.

F/22/02/11 Defibrillator
A request to fund consumables for the defibrillator located at the RC Church was considered and the following was agreed:

F/22/02/11.01 Recommendation

That due to a lack of budget, the request not be approved and that an inventory be taken to locate the number of defibrillators held in town and to note who is responsible for them to formulate a NTC Policy on maintaining defibrillators.

F/22/02/12 Electricity Contract
This item was deferred to allow further discussions with the Chairman of the F&P Committee and the Town Clerk.

-
- F/22/02/13 Health and Safety**
The monthly health and safety report was undergoing reform following consultation with the Health and Safety representative.
- F/22/02/14 Correspondence**
None noted.
- F/22/02/15 Date of Next Meeting**
Monday 21st March 2022 at the Memorial Hall.
- F/22/02/16 Items for the Next Agenda**
- Risk Management Policy
 - Grant to First Responders

Meeting closed at 7.36 pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>F/22/02/6.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/12/2021 – 31/11/2021 (Cash Book 1 - 4) be received and adopted.
<u>F/22/02/9.01 Recommendation</u>	That NTC prefer scenario B and would not object to having an odd number of Councillors. If this cannot be facilitated, then a request for a hybrid scenario D to retain Freshfields, Severals and All Saints and use Newmarket North and Newmarket West for the other two wards be submitted to West Suffolk Council
<u>F/22/02/10.02 Recommendation</u>	That the request to print a book about Newmarket be considered when a Town Museum is established.
<u>F/22/02/11.01 Recommendation</u>	That due to a lack of budget, the request not be approved and that an inventory be taken to locate the number of defibrillators held in town and to note who is responsible for them to formulate a NTC Policy on maintaining defibrillators.

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Item 9e

Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Human Resources Committee
Held on Monday 14th February 2022 at 7:00pm

Attendance:

Councillor K Yarrow (Chairman)
Councillor D Hall
Councillor R Hood

Councillor P Hulbert
Councillor M Jefferys
Councillor C O'Neill

Also present: C Whitaker – Town Clerk and J Ashton – Minute Assistant and 1 Member of the Public

Minute

H/22/02/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings

May be Filmed or Recorded

The notice was not required.

H/22/02/2 Apologies for Absence

Apologies were received from Cllrs Drummond and Winter.

H/22/02/3 Declaration of Member's Interests and to Remind Councillors of the Need to
Keep up to Date Their Register of Member's Interests and to Consider Any
Requests Received for Member's Dispensation

None noted. There were no requests for dispensations.

H/22/02/4 To Receive and Confirm for Accuracy the Minutes of the Human Resources
Meeting Held on Monday 17th January 2022 and Any Matters Arising

Members received the minutes of the Human Resources Committee Meeting held on Monday 17th January 2022 and the following amendment was made:

H/22/01/11.02 – that a typo be corrected to change resolved to recommendation.

It was noted that the minutes had been adopted at the last full Town Council meeting and the minutes were not challenged.

Subject to the amendment being made, the following was agreed:

H/22/02/4.01 Resolved

That the minutes of the Human Resources Committee meeting held on Monday 17th January 2022 be adopted and would be signed as a true record by the Chairman of the Human Resources Committee after the meeting.

There were no matters arising.

H/22/02/5 Public Open Session

No members of the public wished to speak.

H/22/02/6 To Receive the Accounts

Minutes of Human Resources Committee held on 14th February 2022

Book Number 21 2021 - 2022

The accounts for January 2022 were noted.

H/22/02/7 **Items for Inclusion on Next Agenda**
None noted.

H/22/02/8 **Date of Next Meeting**
Monday 14th March 2022.

A member of the public left the meeting

H/22/02/9 **Exclusion of the Press & Public**
With the vote being unanimous, it was:

H/22/02/09.01 Resolved

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

H/22/02/10 *****Staff Update*****

Town Clerk gave an update on the current staffing situation regarding vacant posts, recruitment, training and staff absence.

Meeting closed at 7:10pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>There were no recommendations</u>	

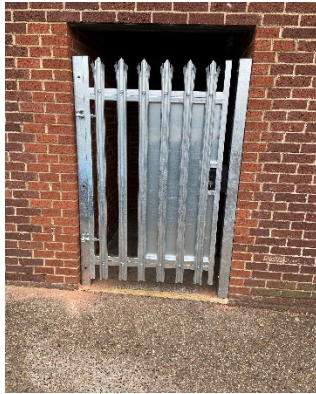


Welcome to my latest partnership funded PCSO report.

Included below are just some of the activities undertaken by myself - this is in addition to actively supporting the police with taskings which relate to incidents reported in Newmarket. This would typically involve the request and or collection of CCTV, the submission of Intelligence reports (9 this month) as well as engaging with victims or witnesses of crime to offer Support, Advice and updates.

- **Neighbourhood Priorities**-These are currently, Reducing ASB and tackling criminality in the area of Icewell Hill (Op Beckon) and also Targeting County Lines operating in and around Newmarket
- **Social Media Training**-I have completed Social Media Training which means I am now able to use Some of the Constabulary sites such as Twitter to report on my activities.
- **Post box Thefts**-You will be aware of the theft of mailboxes which has been taking place in rural parts of Suffolk. This is believed to be more for the collectability than the scrap value, However I have been giving attention to any in the Newmarket area which may be targeted
- **CABLE THEFT**- Locally thieves have once again been targeting copper cable from BT sites This results in a loss of service for phone users as well as the inconvenience and cost of replacing it.
- **PSPO Signage**-The new signage which I requested from The District Council has been installed at the agreed locations resulting in an almost 100% improvement.
- **Rough Sleepers**- TK MAXX have now gated their fire escape preventing the two rough sleepers from using it. Both have been temporarily housed in Newmarket. In addition, whilst on patrol on Studland I was made aware of a young male who was living in a tent which I then found and was able to sign post him to outreach workers.
- **Pop up stalls**-These are still proving to be extremely popular, providing an excellent opportunity for both Engagement and Intelligence Gathering.
- **School inputs**- This has been a busy period for inputs to schools and w/c 17/01/2022 saw me visiting Newmarket Academy daily to deliver Assembly's on Knife Crime to each year group, this was followed up on 25/01/2022 with a day's input on Cyber Crime and Finally I followed up a request from St Louis Primary School to speak to pupils on safety in the community.

- **Community Group Support-** I went along to the Shine a Light Dementia Support Group on 17/01/2022 and took part in activities. This group meets on the third Monday of each month. The Health Walk group is starting to grow in numbers, and I took part in a walk with them on 20/2/2022 This group meet fortnightly at the Day centre at 13:30 where after a brief stop for admin they carry out the planned walk finishing back at the day centre for a cup of tea and a de brief.



POLICE ADVICE AND GUIDANCE

I am Happy to give advice and guidance where I can. If it is something that I cannot give an immediate answer too, then I am ideally placed to seek advice from other professionals. Member of the public wanting advice on police-related matters can be signposted to the Suffolk Constabulary.

<https://www.suffolk.police.uk/contact-us>

Bill Butcher

PCSO 3036 WILLIAM BUTCHER NTC

Forest Heath Safer Neighbourhood Team

Newmarket Police Station

101 (non-emergency)/ 999 (Emergency only).

Suffolk Police has recently launched "1st Principle".

The first phase of a new library of crime prevention, security, and personal safety advice.

www.suffolk.police.uk/1stprinciple

[CRIME PREVENTION ADVICE](#)

[REPORT CRIME ONLINE](#)



***Confirmation of dates for chairperson training for any/all councillors
via Zoom
by***



All to start promptly at 7pm (join Zoom meeting by 6.55pm latest)

29 September	module one	Chairing a meeting
20 October	module two	Professional conduct
3 November	module three	Communication
10 November	module four	Community engagement

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Cathy Whitaker

From: licensing <licensing@westsuffolk.gov.uk>
Sent: 15 February 2022 12:35
To: Cathy Whitaker
Subject: New Gambling Premise Application, High Street, Newmarket

Dear Ms Whittaker,

Thank you for the time you have spent in consideration of the proposed Gambling Premise at **98 High Street, Newmarket, Suffolk, CB8 8JX.**

Under the Gambling Act 2005 the licensing objectives are;

- Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime.
- Ensuring that gambling is conducted in a fair and open way, and
- Protecting children and other vulnerable persons from being harmed or exploited by gambling.

Objections must be relevant and can only be made based on one or more of these three licensing objectives.

I have broken down the concerns you have raised below;

1) Newmarket High Street already has a significant number of gambling establishments and further retail outlets being used solely for gambling will cause an imbalance to the detriment of the whole High Street (West Suffolk Joint Development management Policy DM35).

This is not a consideration under the Gambling Act 2005, you must only focus on the objectives.

2) Furthermore, such an establishment is an undesirable addition to the High Street,

This is not a consideration under the Gambling Act 2005, you must only focus on the objectives.

3) and has the potential to harm the wellbeing of the residents of Newmarket, through unsustainable gambling with its inevitable social problems.

No evidence has been provided to support the claim that this specific premise would cause inevitable social problems. The relevant authorities who are part of the consultation process have not raised any objections.

4) Such an establishment is likely to have an unattractive facade, which will be contrary to the shop front policy (Neighbourhood Plan policy NKT30). It may also lead to anti-social behaviour.

This is not a consideration under the Gambling Act 2005. Façade will be brand orientated and the author has not enquired or consulted with the applicant on this matter therefore cannot be a relevant representation.

5) If this licence is granted by WSC, Newmarket Town Council will object to the change of use application that would need to be submitted to change from Retail to Betting shop/bingo hall on the above points.

The granting or refusal of a licence will not be influenced by representations made to an application outside of Licensing. Legislation requires that we consider applications based on the Licensing Guidance and the objectives only.

We cannot take into account other considerations, such as proliferation or anything that falls outside of the three licensing objectives as outlined above.

Kind Regards

Kerry Pryer
Licensing Officer
Licensing
Direct dial: 01284 757120
Email: Kerry.Pryer@westsuffolk.gov.uk
www.westsuffolk.gov.uk
West Suffolk Council
#TeamWestSuffolk

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Report to	Full Town Council
Subject	Cemetery Regulations
Purpose	Decision
Classification	Unrestricted
Meeting date	28th February 2022
Item number	14
Written By	Cathy Whitaker CLERK

Summary: This report revisits the proposed wording on the Cemetery Regulations from 1/4/22.

1.	Introduction
a.	Brought back to Full Town Council for a decision from the Community & Leisure Committee meeting on 7/2/22.
b.	Specifically, to discuss the double fees wording (see below).
2.	Context
a.	Further communication with the WSC Cemetery Manager has taken place and it is still recommended that this wording stands, which is standard across all the cemeteries that WSC manage. WSC Cemetery Manager is experienced in running and regulating cemeteries.
3.	Proposal/Options
a.	Double fees (non-resident fees) 84 Double fees will apply on all fees to those deceased who resided outside the Newmarket Town Council area. To qualify as a resident of the Newmarket Town Council area the deceased must have lived in the town during the last 5 years prior to their death and have paid their parish precept (council tax) to the Town Council. If a resident has been required to move out of the area for medical care, to a nursing or residential home due to no fault of their own, a single fee would apply. Proof of previous residency would be required by the Cemeteries office to arrive with the Notice of Interment. The only document that will be accepted is a Council Tax bill. It is the responsibility of the family or Funeral Director to provide the documentation, failure to do so will result in the payment of double fees
4.	Financial/Resource Implications
a.	None.
5.	Next Steps/Recommendations
a.	That the suggested changes to the Newmarket Cemetery Regulations apply from 1/4/22, as proposed by the WSC Cemetery Manager.

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