

Membership from May 2021

Councillor Anderson
Councillor Appleby
Councillor Borda
Councillor Crissall
Councillor De'Ath (ViceChair)
Councillor Drummond
Councillor Ferries
Councillor Hall
Councillor Harvey
Councillor Hood
Councillor Hulbert
Councillor Jefferys
Councillor Winter (Chair)
Councillor Yarrow
Quorum = 3



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
COMMUNITY & LEISURE SERVICES COMMITTEE to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP
on **Monday 10th January 2022 at 7.00pm**
or following on from the Development and Planning
Committee meeting, whichever is the later time

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- 1) Chair to read** fire safety notice and announce that proceedings may be filmed or recorded.
- 2) Apologies** - To receive and accept apologies for absence
- 3) Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
- 4) Minutes of previous meeting held 6th December 2021**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
- 5) Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- 6) Samphire Homes (Flagship)** – To receive an update regarding situations at Freshfields and Icewell Hill garages
- 7) Accounts** – To receive and note the accounts for Community and Leisure for the previous month
- 8) Budget 2022/2023** – to receive and approve an amended draft budget for Community and Leisure
- 9) Cemetery Deeds Management** – to receive and consider a quote for scanning of the remaining deeds held at the Memorial Hall
- 10) Rayes Lane**
 - a) **Parking**- to receive updates
 - b) **Horse safety / fencing** – to receive information regarding a recent safety incident
- 11) Memorial Gardens** – to receive the play inspection safety report
- 12) Clocktower** – to receive an update regarding refurbishment
- 13) Listed Buildings** – to discuss the matter of listed buildings in the town with specific regard to shop frontages
- 14) Newmarket Community Nature Reserve** – to receive a report
- 15) Jubilee Beacon** – to receive a report
- 16) Lexington Link** – to receive recent communication regarding a future twinning event

To: Chairman and Members of Community & Leisure Services Committee, Other Council Members, The Press

17) Events:- to discuss plans and budgets

- a) **Bombing Ceremony February 2022**
- b) **Soapbox Derby August 2022**
- c) **Jubilee Celebration June 2022**

18) Newmarket Venues – to receive an update on bookings at the venues

19) Correspondence

- a) Newmarket Inter-Faith Forum
- b) Electric Vehicle Charging Points on Studlands
- c) Traffic Calming on Studlands
- d) Any other correspondence received

20) Date of next meeting – Monday 7th February 2022

21) Items for next agenda

Signed: *CE Whitaker* Cathy Whitaker, Town Clerk

Date: 4th January 2022



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community & Leisure Services Committee **Held on Monday 6th December 2021 at 7:00 pm**

Attendance:

Councillor P Winter (Chairman)
 Councillor J Borda
 Councillor J De'Ath
 Councillor J Ferries

Councillor J Harvey
 Councillor P Hulbert
 Councillor M Jefferys
 Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, C Argyroudi – Events Manager, J Ashton – Minute Assistant, 1 Member of the Press and 1 Member of the Public.

Minute

CL/21/12/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting read out the fire safety briefing and announced that no fire alarm was planned and that the meeting may be filmed or recorded.

CL/21/12/2 Apologies for Absence

Apologies were received from Cllrs Appleby, Crissall, Drummond and Hall. Cllrs Anderson and Hood were absent.

CL/21/12/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

Cllr Harvey declared a non-pecuniary interest in item 10. There were no requests for dispensations.

CL/21/12/4 To Receive and Confirm for Accuracy the Minutes of the Community and Leisure Services Committee Meeting Held on Monday 1st November 2021 and Any Matters Arising

Members received the minutes of the Community and Leisure Services Committee meeting held on 1st November 2021 and the following was agreed:

CL/21/12/4.01 Resolved

That the minutes of the Community and Leisure Services Committee meeting held on 1st November 2021 be adopted and signed as a true record by the Chairman of the Community and Leisure Services Committee.

There were no matters arising.

CL/21/12/5 Public Open Session

No members of the public wished to speak.

CL/21/12/6 To Receive the Accounts

The draft accounts for November 2021 were received and noted.

Book number 41 2021 -2022

Minutes of Community & Leisure Services Committee held on Monday 6th December 2021

CL/21/12/7 Budget 2022/2023

The draft C&L budget for 2022/2023 was considered and the following was agreed:

CL/21/12/7.01 Recommendation

That the C&L Budget for 2022/2023 be approved.

CL/21/12/8 Rayes Lane Parking

The Chairman reported that details of the parking permits from West Suffolk were awaited.

CL/21/12/9 Clock Tower

The Chairman reported that quotes to carry out the recommended refurbishments were awaited.

Cllr Harvey declared a non-pecuniary interest in the following item.

CL/21/12/10 Car Boot Sales

The Events Manager presented a report on the relocation of the car boot sales from the Severals to the George Lambton Field. The report was considered and the following was agreed:

CL/21/12/10.01 Recommendation

That the location of the car boot sales be relocated to the George Lambton Field for a trial period in the 2022 summer season.

CL/21/12/11 Remembrance Sunday Debrief

The Chairman reported that more people had attended the War Memorial Service this year and the bugler did an excellent job. The addition of a choir next year would improve the event along with additional publicity. Thanks were given to the Event Manager for organising the event.

Waitrose had increased the amount collected and had raised £6027.52; the increase being largely due to taking card payments. The collection at Tattersalls had raised £303.28.

CL/21/12/12 Newmarket Venues

The Events Manager gave a verbal report on the bookings for November, noting that £2,217 income was received in November 2021; £22,953 Year-To-Date. Bookings for December were quieter with 2 NHS Blood Donation bookings, 1 New Years Eve party and 1 meeting for December.

A member of the public left the meeting.

CL/21/12/13 Correspondence

A Resident letter regarding Flagship property on Windsor Road, and the Icewell Hill Garages was noted. Cllr Yarrow reported that he was in contact with Flagship Housing regarding the garages at Icewell Hill where there is also a rat issue.

The list of issues raised will be sent to Flagship Housing for them to address along with an invitation to attend the CL meeting in January 2022 to report on progress at resolving the issues raised.

Book number 42 2021 -2022

Cllr Yarrow gave an update on the rat issue at Freshfields and requested better support from West Suffolk.

The Chairman reported that a car had crashed into the Cemetery wall and an insurance claim will be submitted.

It was noted that several positive comments had been received regarding the Christmas Lights.

CL/21/12/14 Date of Next Meeting

Monday 10th January 2022 at the Memorial Hall.

CL/21/12/15 Items for Next Agenda

- Clock tower refurbishment plan update
- Flagship/Samphire Homes
- Rayes Lane Parking

Meeting closed at 7:40pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>CL/21/12/7.01 Recommendation</u>	That the C&L Budget for 2022/2023 be approved.
<u>CL/21/12/10.01 Recommendation</u>	That the location of the car boot sales be relocated to the George Lambton Field for a trial period in the 2022 summer season.

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Detailed Income & Expenditure by Budget Heading as at 31/12/2021

Month No: 9

Committee Report Community & Leisure Services M9

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Community Services									
200	Outside Services								
1005	Misc Income	0	150	0	(150)			0.0%	150
	Outside Services :- Income	0	150	0	(150)				150
4029	General Equipment	25	745	500	(245)		(245)	149.0%	
4039	Vehicle Costs	129	1,696	5,000	3,304		3,304	33.9%	
4095	Assets Purchased	40	1,539	0	(1,539)		(1,539)	0.0%	1,539
4326	Outside Services SLA	13,404	35,183	74,878	39,695		39,695	47.0%	
	Outside Services :- Indirect Expenditure	13,598	39,163	80,378	41,215	0	41,215	48.7%	1,539
	Net Income over Expenditure	(13,598)	(39,013)	(80,378)	(41,365)				
6000	plus Transfer from EMR	40	1,539						
6001	less Transfer to EMR	150	150						
	Movement to/(from) Gen Reserve	(13,709)	(37,625)						
201	General Town Planting								
1007	Sponsorship Income	4,830	4,890	5,200	310			94.0%	
1009	Roundabout Sponsorship	0	0	5,200	5,200			0.0%	
	General Town Planting :- Income	4,830	4,890	10,400	5,510			47.0%	0
4037	R&M - Grounds	0	1,250	0	(1,250)		(1,250)	0.0%	
4100	Seasonal Planting	127	23,973	3,300	(20,673)		(20,673)	726.4%	20,640
4101	Hanging Baskets	0	3,988	4,300	312		312	92.7%	
4102	Other Planting Expenses	(127)	0	0	0		0	0.0%	
	General Town Planting :- Indirect Expenditure	0	29,210	7,600	(21,610)	0	(21,610)	384.3%	20,640
	Net Income over Expenditure	4,830	(24,320)	2,800	27,120				
6000	plus Transfer from EMR	20,640	20,640						
	Movement to/(from) Gen Reserve	25,470	(3,680)						
202	Cemetery								
1000	Burial Fees	6,140	10,025	29,000	18,975			34.6%	
1020	Interment(Ashes) Income	3,150	5,625	4,000	(1,625)			140.6%	
1021	Monumental Income	2,344	4,036	4,000	(36)			100.9%	
1022	Grave Space Purchase Income	8,975	14,389	12,000	(2,389)			119.9%	
1029	Income Commemorative Bench	1,140	1,140	1,500	360			76.0%	
	Cemetery :- Income	21,749	35,215	50,500	15,285			69.7%	0
4011	Rates	404	3,638	3,700	62		62	98.3%	

Detailed Income & Expenditure by Budget Heading as at 31/12/2021

Month No: 9

Committee Report Community & Leisure Services M9

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4012 Water Rates	0	172	1,000	828		828	17.2%	
4014 Electricity	59	861	1,600	739		739	53.8%	
4016 Cleaning	142	142	100	(42)		(42)	141.8%	
4017 Fire Precautions	0	0	155	155		155	0.0%	
4035 Equipment	0	0	200	200		200	0.0%	
4036 R&M - Buildings	(88)	1,446	2,000	554		554	72.3%	
4037 R&M - Grounds	3,738	24,783	18,000	(6,783)		(6,783)	137.7%	10,017
4040 Trade Refuse Collections	0	296	1,500	1,204		1,204	19.7%	
4047 Grave Digging	2,808	4,628	11,500	6,873		6,873	40.2%	
4325 Cemetery SLA	2,580	5,161	10,540	5,379		5,379	49.0%	
4995 Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0%	
Cemetery :- Indirect Expenditure	9,643	41,126	51,295	10,169	0	10,169	80.2%	10,017
Net Income over Expenditure	12,106	(5,911)	(795)	5,116				
6000 plus Transfer from EMR	10,017	10,017						
Movement to/(from) Gen Reserve	22,123	4,106						
203 Disused Churchyards								
4037 R&M - Grounds	615	615	2,000	1,385		1,385	30.8%	
Disused Churchyards :- Indirect Expenditure	615	615	2,000	1,385	0	1,385	30.8%	0
Net Expenditure	(615)	(615)	(2,000)	(1,385)				
204 Memorial - War,Cooper,Tutte								
1005 Misc Income	0	431	0	(431)			0.0%	
Memorial - War,Cooper,Tutte :- Income	0	431	0	(431)				0
4014 Electricity	0	43	100	57		57	42.9%	
4036 R&M - Buildings	0	429	500	71		71	85.8%	
4037 R&M - Grounds	292	1,790	1,000	(790)		(790)	179.0%	
Memorial - War,Cooper,Tutte :- Indirect Expenditure	292	2,262	1,600	(662)	0	(662)	141.4%	0
Net Income over Expenditure	(292)	(1,831)	(1,600)	231				
205 Clocks								
4014 Electricity	12	104	250	146		146	41.5%	
4036 R&M - Buildings	5,450	5,750	500	(5,250)		(5,250)	1150.0%	5,450
4177 Clock Tower Expenses	115	915	1,400	485		485	65.4%	
Clocks :- Indirect Expenditure	5,577	6,769	2,150	(4,619)	0	(4,619)	314.8%	5,450
Net Expenditure	(5,577)	(6,769)	(2,150)	4,619				
6000 plus Transfer from EMR	5,450	5,450						
Movement to/(from) Gen Reserve	(127)	(1,319)						

Detailed Income & Expenditure by Budget Heading as at 31/12/2021

Month No: 9

Committee Report Community & Leisure Services M9

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
206 Bus Shelters								
4036 R&M - Buildings	158	1,604	1,500	(104)		(104)	106.9%	
4037 R&M - Grounds	6	6	0	(6)		(6)	0.0%	
Bus Shelters :- Indirect Expenditure	164	1,610	1,500	(110)	0	(110)	107.3%	0
Net Expenditure	(164)	(1,610)	(1,500)	110				
207 General Town Maintenance								
4037 R&M - Grounds	0	1,062	0	(1,062)		(1,062)	0.0%	922
4092 Infrastructure	0	0	2,500	2,500		2,500	0.0%	
4108 Town Centre Regeneration	0	40,119	8,000	(32,119)		(32,119)	501.5%	32,119
4140 Dog Waste Collection/Disposal	0	641	850	209		209	75.4%	
General Town Maintenance :- Indirect Expenditure	0	41,821	11,350	(30,471)	0	(30,471)	368.5%	33,041
Net Expenditure	0	(41,821)	(11,350)	30,471				
6000 plus Transfer from EMR	922	33,041						
Movement to/(from) Gen Reserve	922	(8,780)						
208 Public Conveniences								
1005 Misc Income	0	2,944	0	(2,944)			0.0%	
1100 Grants Received	3,300	3,300	3,300	0			100.0%	
Public Conveniences :- Income	3,300	6,244	3,300	(2,944)			189.2%	0
4011 Rates	0	1,472	1,520	48		48	96.8%	
4012 Water Rates	0	0	152	152		152	0.0%	
4014 Electricity	0	193	400	207		207	48.3%	
4016 Cleaning	0	0	300	300		300	0.0%	
4036 R&M - Buildings	0	55	900	845		845	6.1%	
4044 Public Toilet Cleansing	0	0	100	100		100	0.0%	
4046 Opening/Closing Costs	160	1,320	2,400	1,080		1,080	55.0%	
Public Conveniences :- Indirect Expenditure	160	3,040	5,772	2,732	0	2,732	52.7%	0
Net Income over Expenditure	3,140	3,204	(2,472)	(5,676)				
211 The Queens Statue								
4012 Water Rates	0	0	200	200		200	0.0%	
4014 Electricity	0	0	300	300		300	0.0%	
4037 R&M - Grounds	0	0	1,000	1,000		1,000	0.0%	
The Queens Statue :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Expenditure	0	0	(1,500)	(1,500)				

Detailed Income & Expenditure by Budget Heading as at 31/12/2021

Month No: 9

Committee Report Community & Leisure Services M9

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
215 Allotments								
1010 Allotment Fees	900	900	900	0			100.0%	
Allotments :- Income	900	900	900	0			100.0%	0
4037 R&M - Grounds	0	0	1,500	1,500		1,500	0.0%	
Allotments :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Income over Expenditure	900	900	(600)	(1,500)				
220 Studlands								
4045 Street Lighting - Maint Cont	0	0	17,825	17,825		17,825	0.0%	
4052 Street Lighting - Repair	0	0	1,000	1,000		1,000	0.0%	
Studlands :- Indirect Expenditure	0	0	18,825	18,825	0	18,825	0.0%	0
Net Expenditure	0	0	(18,825)	(18,825)				
308 Christmas								
4310 Christmas Lights	6,023	6,027	15,500	9,473		9,473	38.9%	
4811 CP - Christmas Lights Infrast	0	422	10,000	9,578		9,578	4.2%	
4995 Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0%	
Christmas :- Indirect Expenditure	6,023	6,449	26,500	20,051	0	20,051	24.3%	0
Net Expenditure	(6,023)	(6,449)	(26,500)	(20,051)				
Community Services :- Income	30,779	47,830	65,100	17,270			73.5%	
Expenditure	36,073	172,065	211,970	39,905	0	39,905	81.2%	
Net Income over Expenditure	(5,294)	(124,235)	(146,870)	(22,635)				
plus Transfer from EMR	37,069	70,687						
less Transfer to EMR	150	150						
Movement to/(from) Gen Reserve	31,624	(53,698)						

Detailed Income & Expenditure by Budget Heading as at 31/12/2021

Month No: 9

Committee Report Community & Leisure Services M9

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Leisure Services								
120 Memorial Hall								
1001 Hall Hire Standard Rate	1,691	22,405	7,000	(15,405)			320.1%	
1016 Refreshments Income	0	193	500	307			38.6%	
Memorial Hall :- Income	1,691	22,598	7,500	(15,098)			301.3%	0
4011 Rates	599	5,389	6,170	781		781	87.3%	
4012 Water Rates	0	1,005	5,000	3,995		3,995	20.1%	
4014 Electricity	363	2,822	5,000	2,178		2,178	56.4%	
4015 Gas	1,375	2,123	6,000	3,877		3,877	35.4%	
4016 Cleaning	184	4,660	2,000	(2,660)		(2,660)	233.0%	3,401
4017 Fire Precautions	13	476	510	34		34	93.4%	
4020 Misc. Staff Costs	(10)	0	0	0		0	0.0%	
4036 R&M - Buildings	1,261	8,933	4,000	(4,933)		(4,933)	223.3%	
4037 R&M - Grounds	189	189	0	(189)		(189)	0.0%	
4038 Furniture/Fixtures/Fittings	0	905	2,500	1,595		1,595	36.2%	
4040 Trade Refuse Collections	0	1,860	1,860	(0)		(0)	100.0%	
4044 Public Toilet Cleansing	0	149	200	51		51	74.6%	
4078 Refreshment Costs Hall Hire	68	77	800	723		723	9.7%	
4080 PWLB Loan Charges (CAP + INT)	44,932	89,864	89,864	1		1	100.0%	
4095 Assets Purchased	0	1,809	0	(1,809)		(1,809)	0.0%	1,809
Memorial Hall :- Indirect Expenditure	48,974	120,263	123,904	3,641	0	3,641	97.1%	5,210
Net Income over Expenditure	(47,282)	(97,665)	(116,404)	(18,739)				
6000 plus Transfer from EMR	1,809	5,210						
Movement to/(from) Gen Reserve	(45,473)	(92,455)						
301 Arts								
1181 Grant Received WSC	0	2,396	0	(2,396)			0.0%	
Arts :- Income	0	2,396	0	(2,396)				0
4440 Costs - Childrens' Events	0	4,903	3,500	(1,403)		(1,403)	140.1%	
4443 Costs - Tea Dance	0	0	1,800	1,800		1,800	0.0%	
Arts :- Indirect Expenditure	0	4,903	5,300	397	0	397	92.5%	0
Net Income over Expenditure	0	(2,507)	(5,300)	(2,793)				
302 Winter Event								
1059 Income - Winter Event	1,670	1,670	3,000	1,330			55.7%	
Winter Event :- Income	1,670	1,670	3,000	1,330			55.7%	0

Detailed Income & Expenditure by Budget Heading as at 31/12/2021

Month No: 9

Committee Report Community & Leisure Services M9

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4453 Cost - Winter Event	2,600	4,475	11,000	6,525		6,525	40.7%	
Winter Event :- Indirect Expenditure	2,600	4,475	11,000	6,525	0	6,525	40.7%	0
Net Income over Expenditure	(930)	(2,805)	(8,000)	(5,195)				
<u>303 Entertainments</u>								
1172 SoapBox Derby - income	0	11,075	10,000	(1,075)			110.8%	
Entertainments :- Income	0	11,075	10,000	(1,075)			110.8%	0
4098 SoapBox Derby - costs	0	16,462	10,000	(6,462)		(6,462)	164.6%	
4179 Entertainment	115	3,726	5,000	1,274		1,274	74.5%	
Entertainments :- Indirect Expenditure	115	20,188	15,000	(5,188)	0	(5,188)	134.6%	0
Net Income over Expenditure	(115)	(9,113)	(5,000)	4,113				
<u>304 Tourism</u>								
4311 Christmas Tree	0	1,093	1,000	(93)		(93)	109.3%	
Tourism :- Indirect Expenditure	0	1,093	1,000	(93)	0	(93)	109.3%	0
Net Expenditure	0	(1,093)	(1,000)	93				
<u>305 Carnival</u>								
1026 Carnival income	0	0	1,000	1,000			0.0%	
Carnival :- Income	0	0	1,000	1,000			0.0%	0
4312 Newmarket Carnival	0	0	10,000	10,000		10,000	0.0%	
Carnival :- Indirect Expenditure	0	0	10,000	10,000	0	10,000	0.0%	0
Net Income over Expenditure	0	0	(9,000)	(9,000)				
<u>306 Memorial Gardens</u>								
1004 Kiosk Income	0	0	1,200	1,200			0.0%	
Memorial Gardens :- Income	0	0	1,200	1,200			0.0%	0
4012 Water Rates	147	857	200	(657)		(657)	428.4%	
4014 Electricity	0	0	105	105		105	0.0%	
4037 R&M - Grounds	165	5,234	5,000	(234)		(234)	104.7%	
4041 R&M - play-equipment	0	10,656	10,000	(656)		(656)	106.6%	
4046 Opening/Closing Costs	148	2,865	4,500	1,636		1,636	63.7%	
4095 Assets Purchased	0	430	0	(430)		(430)	0.0%	430
4112 Water Feature	0	3,360	6,000	2,641		2,641	56.0%	
4142 Memorial Garden Kiosk	0	0	1,000	1,000		1,000	0.0%	
Memorial Gardens :- Indirect Expenditure	460	23,402	26,805	3,403	0	3,403	87.3%	430
Net Income over Expenditure	(460)	(23,402)	(25,605)	(2,203)				
6000 plus Transfer from EMR	430	430						

Detailed Income & Expenditure by Budget Heading as at 31/12/2021

Month No: 9

Committee Report Community & Leisure Services M9

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(30)	(22,972)						
<u>307 Twinning</u>								
4181 Twinning Expenses	0	521	3,500	2,979		2,979	14.9%	
Twining :- Indirect Expenditure	<u>0</u>	<u>521</u>	<u>3,500</u>	<u>2,979</u>	<u>0</u>	<u>2,979</u>	<u>14.9%</u>	<u>0</u>
Net Expenditure	0	(521)	(3,500)	(2,979)				
<u>310 The Severals Sports Facilities</u>								
1002 Sports Hire Income	209	4,960	5,000	40			99.2%	
1005 Misc Income	0	500	0	(500)			0.0%	
1016 Refreshments Income	0	27	0	(27)			0.0%	
The Severals Sports Facilities :- Income	<u>209</u>	<u>5,487</u>	<u>5,000</u>	<u>(487)</u>			<u>109.7%</u>	<u>0</u>
4011 Rates	76	453	605	152		152	74.9%	
4012 Water Rates	0	791	1,300	509		509	60.8%	
4014 Electricity	0	538	1,000	462		462	53.8%	
4015 Gas	403	3,192	3,045	(147)		(147)	104.8%	
4017 Fire Precautions	0	77	250	173		173	30.6%	
4036 R&M - Buildings	988	26,036	2,000	(24,036)		(24,036)	1301.8%	
4037 R&M - Grounds	300	1,650	600	(1,050)		(1,050)	275.1%	15,437
4038 Furniture/Fixtures/Fittings	0	0	1,000	1,000		1,000	0.0%	
4040 Trade Refuse Collections	0	441	290	(151)		(151)	152.1%	
4044 Public Toilet Cleansing	0	53	100	47		47	52.6%	
The Severals Sports Facilities :- Indirect Expenditure	<u>1,767</u>	<u>33,231</u>	<u>10,190</u>	<u>(23,041)</u>	<u>0</u>	<u>(23,041)</u>	<u>326.1%</u>	<u>15,437</u>
Net Income over Expenditure	(1,558)	(27,744)	(5,190)	22,554				
6000 plus Transfer from EMR	15,437	15,437						
Movement to/(from) Gen Reserve	13,879	(12,307)						
Leisure Services :- Income	3,571	43,225	27,700	(15,525)			156.0%	
Expenditure	53,916	208,075	206,699	(1,376)	0	(1,376)	100.7%	
Net Income over Expenditure	(50,345)	(164,849)	(178,999)	(14,150)				
plus Transfer from EMR	17,676	21,077						
Movement to/(from) Gen Reserve	(32,669)	(143,772)						

Detailed Income & Expenditure by Budget Heading as at 31/12/2021

Month No: 9

Committee Report Community & Leisure Services M9

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	34,350	91,056	92,800	1,744			98.1%	
Expenditure	89,989	380,140	418,669	38,529	0	38,529	90.8%	
Net Income over Expenditure	(55,640)	(289,084)	(325,869)	(36,785)				
plus Transfer from EMR	54,745	91,764						
less Transfer to EMR	150	150						
Movement to/(from) Gen Reserve	(1,045)	(197,470)						



Newmarket Memorial Gardens

Inspection Ref: 1539715

Site Ref: 26066

Operational Inspection - 20-December-2021 - 08:59 Inspector Tim McGhee

Risk Assessment: 10 Low Risk



Location:

The site is located in an area of public open space and is not directly overlooked by any properties in the local community.

Disabled Access:

Generally accessible; an area accessible to most.

i 4 - Very Low Risk

Item: Site General
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Sign
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Fence - Bow Top
Manufacturer: Unknown
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Bench
Manufacturer: Unknown
Surface Type: Mixed Surface
Item Quantity: 3
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Bench
Manufacturer: Marmax Products Ltd
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Litter Bin
Manufacturer: Unknown
Surface Type: Grass
Item Part Number:
Item Quantity: 3
Equipment Compliance: N/A
Surface Area Compliance: N/A
Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Gate - Self Closing
Manufacturer: Unknown
Surface Type: Bitmac
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Splash Pad
Manufacturer: Unknown
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Sand Play Unit
Manufacturer: Unknown
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A



Total Findings: 1

Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: 2 Bay 4 Seat (Cradle)
Manufacturer: Record RSS
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes



Total Findings: 1

Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Multi Play (Junior)
Manufacturer: Not Identified
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: No

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Log Walk
Manufacturer: Unknown
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

6 - Low Risk

Item: Multi Play (Senior)
Manufacturer: Unknown
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 3



Finding 1

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

Finding 3

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

Finding 2

There is offensive graffiti present - Remove as soon as practicable

5 - Very Low Risk

Item: Log Climber
Manufacturer: Unknown
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

Bolt cover broken off - Replace

6 - Low Risk

Item: Single Point Swing - Type 3
Manufacturer: Massey & Harris
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

Safety chain missing ? - Replace if part is designed to be in place

4 - Very Low Risk

Item: Boulders
Manufacturer: Natural Feature
Surface Type: Mixed Surface
Item Quantity: 20
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -



i 10 - Low Risk

Item: Cable Runway
Manufacturer: Massey & Harris
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 3



Finding 1

Nylon runners broken - Replace if necessary

Finding 3

Bark retaining timbers broken - Repair as necessary

Finding 2

Wire strands starting to break - Recommend replacement of cable as discussed

Findings information

6 - Low Risk (Finding 1)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The ropes/nets are worn/damaged in places

Action: Monitor for any further deterioration and repair or replace as required

i 0 - Risk Assessment not Undertaken (Finding 2)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: N - Risk Assessment not Undertaken
Surface: Bark Mulch



Finding: There is offensive graffiti present

Action: Remove as soon as practicable

i 6 - Low Risk (Finding 3)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The ropes/nets are worn/damaged in places

Action: Monitor for any further deterioration and repair or replace as required

i 5 - Very Low Risk (Finding 1)

Item: Activity Equipment - Log Climber
Manufacturer: Unknown

Risk Level: V - Very Low Risk
Surface: Bark Mulch



Finding: Bolt cover broken off

Action: Replace

i 6 - Low Risk (Finding 1)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: Safety chain missing ?

Action: Replace if part is designed to be in place

i 6 - Low Risk (Finding 1)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: Nylon runners broken

Action: Replace if necessary

i 10 - Low Risk (Finding 2)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: Wire strands starting to break

Action: Recommend replacement of cable as discussed

i 3 - Very Low Risk (Finding 3)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: V - Very Low Risk
Surface: Bark Mulch



Finding: Bark retaining timbers broken

Action: Repair as necessary

Blank

Townclerk

From: ALAN SHAND [REDACTED]
Sent: 16 December 2021 11:16
To: Councillor Jefferys
Cc: Townclerk; Christy Argyroudi
Subject: NIFF, Compliments

Dear Michael, Cathy,

We felt it right to drop a note congratulating the Town's splendid efforts and fruits of your labours of all community events, which we support where we can. The engagement is at it's best yet, far better now than I recall, UK jigsaw event, schools involvements, Jockey Club collaborations, Soapbox Derby, Community awards, Christmas Lights to name a few, the outreach and dynamic works splendidly, long may you grow from strength to strength.

For us interfacing, I wished to put in writing our also compliments to your Christy Argyroudi, with her excellent communication skills and natural organiser, always helpful, enthusiastic, willing and eager, a joy to work with.

Thank you also for the lovely Christmas card to NIFF, walked past the other day looking for the beautiful tree.

Look forward to supporting you folks again in 2022, great stuff

'Compliments of the Season' to you all and the team

Alan

NIFF (chair)

Townclerk

From: Townclerk
Sent: 30 December 2021 10:16
To: Tamzin Whelehan
Subject: Re: Electric vehicle charging points

Dear Mrs Whelehan

Thank you for your email. I will take this to the Community and Leisure Services committee on 10 January for discussion. It is likely then to be passed to West Suffolk Council who deal with electric charge points.

Many thanks

Cathy Whitaker

Townnclerk

From: Tamzin Whelehan
Sent: Tuesday, December 28, 2021 7:18:14 PM
To: Townclerk <Townclerk@newmarket.gov.uk>
Subject: Electric vehicle charging points

Dear Sir/Madam

I'm interested in purchasing an electric vehicle in 2022 but there are no suitable charging points near my home. I wonder if you're aware of any plans to increase the number of points in Newmarket as a whole? Also, does the Council have any plans to make EV charging possible where I live on Studlands where, as you may know, many properties are not accessible by road meaning it's not possible to fit my own domestic charging point.

Many thanks.

Yours faithfully
Mrs TJ Whelehan

Townclerk

From: Lesley Dent [REDACTED]
Sent: 17 December 2021 10:13
To: Andy Drummond (SCC Councillor); Karen Soons (SCC Councillor)
Cc: Townclerk
Subject: RE: SPRA - CR 340642

Dear Andy

Yes, as it is a matter of safety then I feel I should.

Lesley

From: Andy Drummond (SCC Councillor) <Andy.Drummond@suffolk.gov.uk>
Sent: 13 December 2021 17:42
To: Lesley Dent [REDACTED] Karen Soons (SCC Councillor) <Karen.Soons@suffolk.gov.uk>
Cc: Townclerk <Townclerk@newmarket.gov.uk>
Subject: RE: SPRA - CR 340642

Hi Lesley

Thanks for your reply.

Would you be willing to take this up with the town council to see whether there is support for your proposal?

Thanks,

Andy

=====

Cllr Andy Drummond
Newmarket & Red Lodge Division
Suffolk County Council
Mobile: 07710 027 343

From: Lesley Dent [REDACTED]
Sent: 13 December 2021 10:39
To: Andy Drummond (SCC Councillor) <Andy.Drummond@suffolk.gov.uk>; Karen Soons (SCC Councillor) <Karen.Soons@suffolk.gov.uk>
Cc: Townclerk <Townclerk@newmarket.gov.uk>
Subject: RE: SPRA - CR 340642

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Dear Andy and Karen

Are they serious? If it is known that the installation of these speed humps could cause additional hazards, why install them where there are known parking issues without implementing parking restrictions?

Quote from Melanie Hall Suffolk Highways below **"We have similar issues in many parts of Ipswich."**

I understand the residents that park there would not be happy to move their cars, but then I am not happy driving in to oncoming traffic or being forced to reverse by said oncoming traffic either.

And the cost over safety question would be safety in my book, and these responsible for not foreseeing the issue in the first place, bearing in mind the above quote, should pick up the bill.

Thank you again for putting this issue out there, let's hope someone can come up with a reasonable solution.

Kind regards

Lesley

Lesley Dent
Studlands Park Village resident

From: Andy Drummond (SCC Councillor) <Andy.Drummond@suffolk.gov.uk>
Sent: 13 December 2021 09:36
To: Karen Soons (SCC Councillor) <Karen.Soons@suffolk.gov.uk>
Cc: Lesley Dent [REDACTED] Townclerk <Townclerk@newmarket.gov.uk>
Subject: RE: SPRA - CR 340642

Hi Karen

Thank you for following this up for Lesley.

Lesley – please see below response from Highways Support. It looks as if the remedy would be both costly and ineffective in the opinion of Suffolk Highways.

That's not to say that the idea is dead – but some contribution would need to come from third parties such as county councillor locality budget and/or the town council – were they to be in agreement with you that this needs doing.

I have copied the town clerk so that you can decide whether you want to take this any further.

Best regards,

Andy

=====

CLlr Andy Drummond
Newmarket & Red Lodge Division
Suffolk County Council
Mobile: 07710 027 343

From: Karen Soons (SCC Councillor) <Karen.Soons@suffolk.gov.uk>
Sent: 10 December 2021 17:12
To: Andy Drummond (SCC Councillor) <Andy.Drummond@suffolk.gov.uk>
Subject: FW: SPRA - CR 340642

Hi Andy

Are you ok to reply to Lesley on this?

Kind regards

Karen Soons LL.B (Hons)

County Councillor

Thingoe South Division

Barrow cum Denham, Chedburgh, Horringer cum Ickworth
& Rougham with Rushbrooke wards.

Chairman Pension Fund Committee

karen.soons@suffolk.gov.uk

07864 601 887



[Karen Soons for West Suffolk](#)



[@KarenSoons](#)



[@karensoons1](#)

From: Councillor Highways Support <CouncillorHighwaysSupport@suffolkhighways.org>

Sent: 25 November 2021 08:49

To: Karen Soons (SCC Councillor) <Karen.Soons@suffolk.gov.uk>

Cc: Andy Drummond (SCC Councillor) <Andy.Drummond@suffolk.gov.uk>

Subject: RE: SPRA - CR 340642

Dear Cllr Soons

Please see response to your enquiry from David Chenery, Safety and Speed Management :

Our highway safety engineers have looked at this situation and regret there is little that can be done unless an expensive TRO was progressed (around £10,000) to install double yellow lines to prevent parking. The parked vehicles seen on Street view near the first speed cushion (going anti-clockwise) is unfortunately too far away from the next bend to contravene the Highway Code. We have similar issues in many parts of Ipswich.

Best Regards

Melanie Hall

Senior Customer Co-ordinator

Councillor Highways Support

Suffolk Highways

0345 606 6171

www.suffolk.gov.uk/highways



From: Councillor Highways Support

Sent: 23 November 2021 08:47

To: Karen Soons (SCC Councillor) <Karen.Soons@suffolk.gov.uk>

Cc: Andy Drummond (SCC Councillor) <Andy.Drummond@suffolk.gov.uk>

Subject: RE: SPRA - CR 340642

Dear Karen

With reference to your email below, this enquiry was raised on CR 340642 as per the attached email and is currently with the Safety and Speed Management Team for response.

Kind Regards

Lisa Baxter
Customer Co-ordinator
Councillor Highway Support
Communications and Customer Service Team
T: 0345 606 6171
www.suffolk.gov.uk/highways



-----Original Message-----

From: Karen Soons (SCC Councillor) <Karen.Soons@suffolk.gov.uk>

Sent: 22 November 2021 18:21

To: Councillor Highways Support <CouncillorHighwaysSupport@suffolkhighways.org>; Andy Drummond (SCC Councillor) <Andy.Drummond@suffolk.gov.uk>

Subject: FW: SPRA - CR 340642

Please could you look into this for Andy and I.

Sorry this original email went into my spam folder hence the delay.

Kind regards

Karen Soons LL.B (Hons)

County Councillor
Thingoe South Division
Barrow cum Denham, Chedburgh, Horringer cum Ickworth & Rougham with Rushbrooke wards.

Chairman Pension Fund Committee

karen.soons@suffolk.gov.uk
07864 601 887
Karen Soons for West Suffolk
@KarenSoons
@karensoons1

-----Original Message-----

From: Lesley Dent [REDACTED]

To: Karen Soons (SCC Councillor) <Karen.Soons@suffolk.gov.uk>; Allen, Ruth [REDACTED]

Subject: RE: SPRA

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Dear Karen

No need to apologise, as long as the issue is going to be looked in to.

The speed humps do an excellent job of slowing down the traffic on a busy bend, but drivers are forced in to the path of oncoming traffic due to residents parking on the actual speed humps.

It is only a matter of time before there is an collision, this is worse at certain times of the year, when the sun can be blinding on that bend, so drivers are put at risk if forced to drive on the wrong side of the road by parked cars.

Your support is very much appreciated.

Kind regards

Mrs Lesley Dent



-----Original Message-----

From: Karen Soons (SCC Councillor) <Karen.Soons@suffolk.gov.uk>

Sent: 27 October 2021 20:05

To: Allen, Ruth [redacted] Lesley Dent [redacted]

Subject: RE: SPRA

Apologies, this email got missed somehow, I have only just seen it now.

I will pass this on to the highways team

Kind regards

Karen Soons LL.B (Hons)

County Councillor

Thingoe South Division

Barrow cum Denham, Chedburgh, Horringer cum Ickworth & Rougham with Rushbrooke wards.

Chairman Pension Fund Committee

karen.soons@suffolk.gov.uk

07864 601 887

Karen Soons for West Suffolk

@KarenSoons

@karensoons1

-----Original Message-----

From: Allen, Ruth [REDACTED]
Sent: 20 October 2021 14:18
To: [REDACTED]
Cc: Karen Soons (SCC Councillor) [REDACTED]aren.Soons@suffolk.gov.uk>
Subject: SPRA

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<https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsuffolk.freshservice.com%2Fsupport%2Fsolutions%2Farticles%2F50000031829-email-banners-external-emails&data=04%7C01%7C4ecfaa920bd14d19728808d9997ca088%7C49a50445bdfa4b79ade3547b4f3986e9%7C0%7C0%7C637709582806781193%7CUnknown%7CTWFpbGZsb3d8eyJWljojMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTil6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&reserved=0> for more information or help from Suffolk IT

Dear Karen and Lesley

I hope you are well.

We had a good meeting last night at Studlands Park.

I am putting you in touch with Lesley who attended last night. We were discussing the speed bumps around Hyperion Way and the positive effect they have had on slowing the majority of traffic. Lesley pointed out, and we all agreed, that the speed bump that is on the corner has got a bit of an issue as people actually park on the speed bump. This creates a dangerous situation as people coming from the basket ball end are driving on the correct side of the road going towards the left speed bump, as one should. However, as they come around the corner they are met with an oncoming vehicle who has had to drive on the wrong side of the road as someone has parked on the speed bump so forcing them to be right over the road.

It is a matter of time before there is a bad accident.

I am putting you in touch so that Lesley has your details but also if I have missed anything or misinterpreted anything Lesley can correspond with you directly.

Thank you

Ruth

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ljoiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6Ikl1haWwiLCJXVCI6Mn0%3D%7C1000&data=71cXGkJnJlNwcfUUUA9WERpGEHYQO9f4o0AwDkfCuX4%3D&reserved=0
<https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.suffolk.gov.uk%2Fabout%2Fprivacy-notice%2F&data=04%7C01%7C4ecfaa920bd14d19728808d9997ca088%7C49a50445bdfa4b79ade3547b4f3986e9%7C0%7C0%7C637709582806791145%7CUnknown%7CTWFpbGZsb3d8eyJWljoiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6Ikl1haWwiLCJXVCI6Mn0%3D%7C1000&data=71cXGkJnJlNwcfUUUA9WERpGEHYQO9f4o0AwDkfCuX4%3D&reserved=0> tells you how I collect and use personal data.

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