



Newmarket TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP

Tel: 01638 667 227. E-mail townclerk@newmarket.gov.uk

NOTICE IS HEREBY GIVEN OF A MEETING OF THE NEWMARKET TOWN COUNCIL

to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP

Monday 20th December 2021 at 7.00pm

Councillors are hereby summoned to attend for the purpose of transacting the business that follows

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

A G E N D A

1. **Welcome** - The Mayor to read the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies** for absence
3. **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
4. **Minutes of the previous meetings held 22nd November 2021**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
6. **Councillor Reports** - to receive and note reports (if any) from County and District Councillors, Ward Reports and outside bodies reports from Town Councillors
7. **Announcements** - To receive the Town Mayor's and Deputy Mayor's Announcements (if any)
8. **Committee Meetings**
 - a) To receive the minutes and consider and approve any recommendations from the Development & Planning meetings held on 6th December 2021
 - b) To receive the minutes and consider and approve any recommendations from the Community & Leisure Services meeting held on 6th December 2021
 - c) To receive the minutes and consider and approve any recommendations from the Neighbourhood Plan meeting held on the 13th December 2021
 - d) To receive the minutes and consider and approve any recommendations from the Finance and Policy meeting held on 13th December 2021
 - e) To receive the minutes and consider and approve any recommendations from the Human Resources meeting held on 13th December 2021

9. **Suffolk Constabulary** – to receive a report
10. **Parking Working Group report** – to receive a verbal update regarding plans for an All Saints Resident Parking Zone
11. **Weatherby Crossing Inquiry** – to receive the Statement of Case, finance update and Inquiry details (to follow)
12. **Bury Road and St Mary's Square Horse Walks** – to receive and consider the Jockey Club's improvement plans for improving horse and traffic safety
13. **Correspondence**
14. Date of the next Meeting – **31st January 2022**
15. **Items for the next Agenda**

Signed: *CE Whitaker*
Cathy Whitaker, Town Clerk

14th December 2021



Newmarket

TOWN COUNCIL

held on Monday 22nd November 2021 at 6:15 pm at the Memorial Hall

Attendance:

Councillor M Jefferys (Town Mayor)
Councillor A Appleby
Councillor J Berry
Councillor J Borda
Councillor J Clover
Councillor L Crissall
Councillor J Ferries
Councillor A Drummond

Councillor D Hall
Councillor J Harvey
Councillor R Hood
Councillor P Hulbert
Councillor J Lay
Councillor C O'Neill
Councillor P Winter
Councillor K Yarrow

Also Present: T Symonds – Deputy Town Clerk, C Argyroudi – Events Manager, J Ashton – Minute Assistant, Tracey Harding – manager Discover Newmarket, 1 Member of the Press and 2 Members of the Public.

Minute

21/11/1 Welcome

The Chairman opened the meeting and read out the Fire Safety Notice and confirmed that proceedings were being recorded.

The Mayor proposed that item 9 - Christmas Events be brought forward to be discussed after item 5 - Public Open Session and the following was agreed:

21/11/01.01 Resolved

That item 9 - Christmas Events be brought forward to be discussed after item 5 - Public Open Session.

21/11/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)

Apologies were received from Cllrs Anderson and De'Ath.

21/11/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no member dispensation requests.

21/11/4 To Receive and Confirm the Minutes of the Town Council Meetings held on 25th October 2021 and any Matters Arising.

The minutes of the meeting held on 25th October 2021 were presented and the following was agreed:

21/11/4.01 Resolved

That the minutes of the meeting held on 25th October 2021 be adopted and signed as a correct record by the Town Mayor.

There were no matters arising.

21/11/5 Public Open Session

A resident spoke to item 12 - Bombing Plaque and agreed that this was an excellent initiative but it was not the only death of a civilian from bombing raids. George Claydon

was the first civilian casualty that died as a result of a bombing raid on Newmarket Railway Station on 29th October 1940 and requested that George Claydon be added to the Bombing Memorial Plaque.

A resident spoke to item 8 F&P recommendation F/21/11/12.01 regarding the proposed change to the Committee meeting schedule.

The Mayor proposed that item 12 – Bombing Plaque and item 15 – Correspondence be brought forward to be discussed after item 6 – Christmas Events and the following was agreed:

21/11/5.01 Resolved

That item 12 – Bombing Plaque and item 15 – Correspondence to be discussed after item 6 – Christmas Events.

21/11/6

Christmas Events

Tracey Harding gave an outline of the planned event for the YBR trail. This will be an interactive trail with 10 stories being told along the route. There will be music and photo opportunities and will lead visitors into the centre of Town. The aim of the event is to highlight the YBR area and the work that has been done to improve it and will be a building block for future events. They are hoping to engage lots of families and asked NTC to help promote the event.

The Events Manager presented a report to support two Christmas events. The report was considered and the following was agreed:

21/11/6.01 Resolved

That NTC hosts a Street Party at the Bill Tutte Memorial on 18th December 2021 with a DJ £250, Snow Globe £1,450, Santa £320, Carols by Newmarket Choir £200 and Newmarket Band £80, free mince pies £200 and Stilt Walkers £425 total cost £2925 +VAT.

21/11/6.02 Resolved

That NTC subsidises the YBR Trail by providing a photo booth £500, walkabout acts by Nomads, complimentary use of the Memorial Hall and gifts £200. Total cost £1,100 +VAT.

Tracey Harding left the meeting.

21/11/7

Bombing Plaque

The request to add George Claydon to the Bombing Memorial plaque was considered and it was agreed that the bombing raid in Oct 1940 resulting in civilian casualties should also be remembered. A number of alternative sites for an additional plaque were discussed and the following was agreed:

21/11/7.01 Resolved

That the request for a Bombing Memorial plaque for civilian casualties as a result of the bombing of the Railway Station be considered at the next Community & Leisure Services Committee meeting.

Members agreed to go ahead with the current plan for the plaque and a further quote for the Bombing Memorial plaque was considered and the following was agreed:

21/11/7.02 Resolved

That the quote from Ivett & Reed to provide a Bombing Memorial Plaque for £1,964 +VAT be accepted.

A member of the public left the meeting.

21/11/8 Councillor Reports

SCC – The October Town and Parish Newsletter was noted and Cllr Hood highlighted items in the report.

West Suffolk Council (WSC) – Cllr Lay reported that he had attended the Police and Crime Conference in Warwick and that PCSOs had been discussed. There are currently 40 PCSOs employed and 35 of these are funded by the Police and 5 funded by local Councils. He will be having further discussions on this issue.

It was noted that Newmarket is covered by 2 PCSOs funded by the Police for West Suffolk and that NTC had agreed to fund an additional resource for specific duties.

Ward – Cllr Yarrow (Freshfields Ward) reported that residents had reported an issue of rats, thought to have come from the development of the old gas works site. He and Cllr Crissall had produced a flyer to gather evidence of the problem and a number of responses had been received.

Cllr Hood reported that Cllr Nobbs had reported this issue to West Suffolk Council and that they had been working on the issue since the beginning of November 2021.

Cllr Yarrow reported that he was meeting with the Head of Housing for Icwells flats to look at what can be done to improve the environment for residents. He also reported that the tree planting was a slow progress.

Cllr Ferries reported that he met with the PCSO and showed him the areas where there were incidents of anti-social behaviour on the Studlands estate. He had also discussed drug issues with the Racing Centre and Open Door regarding pop-up shops.

Cllr O'Neill reported that NTC had discussed making a number of roads one-way and that this should be looked at again following the recent closure of Cheveley Road and the impossible diversion along Stanley Road.

Cllr Hood reported that Suffolk Highways had been quick to inspect the closure of Cheveley Road and found that drivers were using an unofficial diversion route along Stanley Road.

Cllr Hall reported that the market traders were disappointed with the current set up and hoped that a new site would be identified and implemented soon. He also reported that with great sadness, Angela Davies had passed away. She had been an active volunteer during the Covid-19 lock down and her tremendous efforts to support the Community were appreciated.

Outside bodies – There was nothing to report.

21/11/9 Mayors Announcements

The Mayor reported that in addition to normal Committee meetings and Working Groups his activities included the following:

11th November – attended the 2-minute silence at the War Memorial

14th November – attended the Remembrance Sunday ceremony, parade and service at Tattersalls.

19th November – attended the Christmas lights switch on which was a well-attended event with a great atmosphere

21/11/10 To Receive the Minutes and Consider any Recommendations from the D&P Committee Meetings held on 1st and 15th November 2021

The Chairman of the Development & Planning Committee presented the minutes and recommendations from the Development & Planning Committee meetings held on 1st and 15th November 2021.

21/11/10.01 Resolved (D/21/11/7.01 Recommendation)

That NTC fully supported and approved the proposal for traffic calming along Woodditton Road.

21/11/11 To Receive the Minutes and Consider any Recommendations from the Community & Leisure Services Committee Meeting held on 1st November 2021

The Chairman of the Community and Leisure Services Committee presented the minutes and recommendations of the Community & Leisure Services Committee meeting held on 1st November 2021.

21/11/11.01 Resolved (CL/21/11/11.01 Recommendation)

That purchasing a portable PA system be agreed in principle and that further quotes be obtained.

21/11/11.02 Resolved (CL/21/11/12.01 Recommendation)

That NTC hosts a Carol service at the Bill Tutte Memorial on 18th December from 11:00 – 12:00 offering free mince pies to those in attendance, total cost £300.

21/11/11.03 Resolved (CL/21/11/12.02 Recommendation)

That NTC supports Discover Newmarket's launch of the Wizard of Oz trail along the Yellow Brick Road, total cost £1,300 for a donation, photo booth, generator and free gifts for children.

21/11/11.04 Resolved (CL/21/11/14.01 Recommendation)

That the request to hold the Newmarket Local History Society meeting 16th November 2021 in the memorial Hall for the same fee that is paid for the Stable be approved subject to availability.

21/11/12 To Receive the Minutes and Consider any Recommendations from the F&P Committee Meetings held on 15th November 2021

The Chairman of the Finance & Policy Committee presented the minutes and recommendations from the Finance & Policy Committee meetings held on 15th November 2021.

21/11/12.01 Resolved (F/21/11/6.01 Recommendation)

That the ratification of the schedules of payments for the period 01/10/2021 – 31/10/2021 (Cash Book 1 - 4) be received and adopted.

21/11/12.02 Resolved ((F/21/11/09.01 Recommendation)

That Merrow Golden be instructed to prepare a brief statement of case for £1450 +VAT and that Rosalinde Emyrs-Roberts be engaged as the expert witness for £1,000.

Cllr Borda declared an interest and left the meeting

21/11/12.03 Resolved ((F/21/11/10.01 Recommendation))

That a grant application from Newmarket Open Door for £945.45 and a grant application from SOS Bus CIO for £945.45 be approved.

The above recommendation was discussed and an amendment to not approve the grants was voted on which was not carried and the recommendation stood.

Cllr Borda returned to the meeting

21/11/12.04 Resolved (F/21/11/11.01 Recommendation)

That subject to the amendments being made, that the draft F&P Committee budget for 2022/2023 be received and adopted.

21/11/12.05 Not Resolved (F/21/11/12.01 Recommendation)

That the revised Committee process and delegations be received and adopted from February 2022 for a trial period of six months subject to success criteria being presented to full council.

The above recommendation was discussed and two amendments were made. The second one, to defer the recommendation back to the F&P Committee was voted on and a recorded vote was requested. The results were as follows:

Votes For – Cllrs Appleby, Berry, Borda, Crissall, Hall, Harvey, Jefferys, O'Neill and Yarrow.

Votes Against – Cllrs Clover, Drummond, Ferries Hood, Hulbert, Lay and Winter.

With the vote on the amendment being carried, the following was agreed:

21/11/12.06 Resolved

That the recommendation for the revised Committee process and delegations to be received and adopted from February 2022 for a trial period of six months subject to success criteria being presented to full council, be referred to the F&P Committee.

21/11/12.07 Resolved (F/21/11/13.01 Recommendation)

That the revised Financial Regulation be received and adopted.

21/11/12.08 Not Resolved (F/21/11/14.01 Recommendation)

That all of the above revisions to Standing Orders be received and adopted except for making proposals or motions in writing which will be trialled for F&P Committee agendas from next month.

The above recommendation was discussed and an amendment to remove the requirement and trial was voted on and a recorded vote was requested. The results were as follows:

Votes For – Cllrs Berry, Clover, Drummond, Ferries, Hood, Hulbert, Jefferys, Lay, Winter and Appleby.

Votes Against – Cllrs Borda, Hall, Harvey, O'Neill and Yarrow.

With the vote on the amendment being carried, the following was agreed:

21/11/12.09 Resolved

That the recommendation for making proposals or motions in writing which will be trialled for F&P Committee agendas from next month not be implemented and be removed from the amendments to Standing Orders.

21/11/12.10 Resolved (F/21/11/16.01 Recommendation)

That NTC actively supports the newly formed Forest Heath Parish Forum and that the Chairman of the F&P Committee and Deputy Mayor be appointed as representatives to attend forum meetings.

A final recorded vote was requested to accept the full report and recommendations including the amendments. The results were as follows:

Votes For – Cllrs Crissall, Hall, Harvey, O'Neill, Jefferys, Yarrow, Appleby, Berry and Borda.

Votes Against – Cllrs Drummond, Ferries, Hood, Hulbert, Lay, Winter and Clover.

With the vote on the amendment being carried, the following was agreed:

21/11/12.11 Resolved

That the full report and recommendations including amendments for the F&P Committee meeting held on 15th November 2021 be approved.

A member of the public left the meeting.

21/11/13 PA System

A report was presented for purchasing a portable PA system for the Christmas Events and the following was considered.

21/11/13.01 Resolved

That the quote from Bose L1 for £1,699 to purchase a Pro16 Portable Line Array System with travel bag, be accepted.

21/11/14 Climate Change

The West Suffolk Council Environmental Statement 2020 – 2021 was presented and actions that NTC could take to help mitigate the effects of global warming were discussed. Suggestions included:

- Assess own efficiency for lights, heating, water, insulation solar power circa £1,000 for an audit
- The West Suffolk Council Environmental Statement appears to be in contradiction to current practice as there is no recycling centre in Newmarket and carbon footprints are increased travelling to other Towns, brown bins for garden waste are charged for so residents use general waste and there used to be a paid post for a Tree Champion but is now covered by volunteers. It was noted that SCC are responsible for recycling centres.
- NALC is a good resource for information
- Timescales should be added for any agreed actions
- Not use disposable cups for water points
- Consider solar panels for the Memorial Hall
- Use less paper for Council business.

The following was agreed:

21/11/14.01 Resolved

That this item be referred to the F&P Committee to consider.

21/11/14.02 Resolved

That a Working Group be set up with a remit of looking at the actions that NTC can take to help mitigate the effects of global warming.

Invitations to join the Working Group will be sent by email.

21/11/15 Suffolk Constabulary

The monthly PCSO report was received and noted.

21/11/16 Christmas Closure

The closure of the office for 3 working days between Christmas and New Year was considered and the following was agreed:

21/11/16.01 Resolved

That the closure of the office for 3 working days between Christmas and New Year be authorised.

21/11/17 Correspondence

There was no further correspondence.

21/11/18 Date of the next Meeting

Monday 20th December 2021 in the Memorial Hall.

21/11/19 Items for the next Agenda

None noted.

21/11/20 Exclusion of the Press & Public

With the vote being unanimous, it was:

21/11/20.01 Resolved

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

The Events Manager and a member of the Press left the meeting

21/11/21 Staff Update

Deputy Town Clerk reported that the Admin Assistant had handed in her notice and would be leaving on 3rd December. A temp had been supplied to cover. The Town Clerk was recovering well and will start to resume duties on 1st December.

Meeting closed at 8:04pm

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>21/11/6.01 Resolved</u>	That NTC hosts a Street Party at the Bill Tutte Memorial on 18 th December 2021 with a DJ £250, Snow Globe £1,450, Santa £320, Carols by Newmarket Choir £200 and Newmarket Band £80, free mince pies £200 and Stilt Walkers £425 total cost £2925 +VAT.
<u>21/11/6.02 Resolved</u>	That NTC subsidises the YBR Trail by providing a photo boot £500, walkabout acts by Nomads, complimentary use of the Memorial Hall use of the Memorial Hall and gifts £200. Total cost £1,100 +VAT.
<u>21/11/7.01 Resolved</u>	That the request for a Bombing Memorial plaque for civilian casualties as a result of the bombing of the Railway Station be considered at the next Community & Leisure Services Committee meeting.
<u>21/11/7.02 Resolved</u>	That the quote from Ivett & Reed to provide a Bombing Memorial Plaque for £1,964 +VAT be accepted.
<u>21/11/10.01 Resolved (D/21/11/6.01 Recommendation)</u>	That NTC fully supported and approved the proposal for traffic calming along Woodditton Road.
<u>21/11/11.01 Resolved (CL/21/11/11.01 Recommendation))</u>	That purchasing a portable PA system be agreed in principle and that further quotes be obtained
<u>21/11/11.02 Resolved (CL/21/11/12.01 Recommendation)</u>	That NTC hosts a Carol service at the Bill Tutte Memorial on 18 th December from 11:00 – 12:00 offering free mince pies to those in attendance, total cost £300.
<u>21/11/11.03 Resolved (CL/21/11/12.02 Recommendation)</u>	That NTC supports Discover Newmarket's launch of the Wizard of Oz trail along the Yellow Brick Road, total cost £1,300 for a donation, photo booth, generator and free gifts for children.
<u>21/11/11.0 Resolved (CL/21/11/14.01 Recommendation)</u>	That the request to hold the Newmarket Local History Society meeting 16 th November 2021 in the memorial Hall for the same fee that is paid for the Stable be approved subject to availability.
<u>21/11/12.01 Resolved (F/21/11/6.01 Recommendation)</u>	That the ratification of the schedules of payments for the period 01/10/2021 – 31/10/2021 (Cash Book 1 - 4) be received and adopted.
<u>21/10/12.02 Resolved ((F/21/11/09.01 Recommendation)</u>	That Merrow Golden be instructed to prepare a brief statement of case for £1450 +VAT and that Rosalinde Emyrs-Roberts be engaged as the expert witness for £1,000
<u>21/10/12.03 Resolved ((F/21/11/10.01 Recommendation)</u>	That a grant application from Newmarket Open Door for £945.45 and a grant application from SOS Bus CIO for £945.45 be approved
<u>21/10/10.04 Resolved (F/21/11/11.01 Recommendation)</u>	That subject to the amendments being made, that the draft F&P Committee budget for 2022/2023 be received and adopted.
<u>21/11/12.05 Not Resolved (F/21/11/12.01 Recommendation)</u>	That the revised Committee process and delegations be received and adopted from February 2022 for a trial

	period of six months subject to success criteria being presented to full council
<u>21/11/12.06 Resolved</u>	That the recommendation for the revised Committee process and delegations to be received and adopted from February 2022 for a trial period of six months subject to success criteria being presented to full council, be referred to the F&P Committee.
<u>21/10/12.07 Resolved (F/21/11/13.01 Recommendation)</u>	That the revised Financial Regulation be received and adopted.
<u>21/11/12.08 Not Resolved (F/21/11/14.01 Recommendation)</u>	That all of the above revisions to Standing Orders be received and adopted except for making proposals or motions in writing which will be trialled for F&P Committee agendas from next month.
<u>21/11/12.09 Resolved</u>	That the recommendation for making proposals or motions in writing which will be trialled for F&P Committee agendas from next month not be implemented and be removed from the amendments to Standing Orders.
<u>21/10/12.10 Resolved (F/21/11/16.01 Recommendation)</u>	That NTC actively supports the newly formed Forest Heath Parish Forum and that the Chairman of the F&P Committee and Deputy Mayor be appointed as representatives to attend forum meetings.
<u>21/11/12.11 Resolved</u>	That the full report and recommendations including amendments for the F&P Committee meeting held on 15 th November 2021 be approved.
<u>21/11/13.01 Resolved</u>	That the quote from Bose L1 for £1,699 to purchase a Pro16 Portable Line Array System with travel bag, be accepted.
<u>21/11/14.01 Resolved</u>	That this item be referred to the F&P Committee to consider.
<u>21/11/14.02 Resolved</u>	That a Working Group be set up with a remit of looking at the actions that NTC can take to help mitigate the effects of global warming.
<u>21/11/16.01 Resolved</u>	That the closure of the office for 3 working days between Christmas and New Year be authorised.
<u>21/11/20.01 Resolved</u>	To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

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Item 8 a

Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee
Held on Monday 6th December 2021 at 6.15pm

Attendance:

Councillor M Jefferys (Chairman in absence of Cllr O'Neil)
Councillor J Ferries
Councillor J Berry
Councillor P Hulbert

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant, Cllr Winter, 1 Member of the Press and 1 Member of the Public.

Minute

D/21/12/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting, read out the fire safety briefing and announced that no fire alarm was planned and that the meeting may be filmed or recorded.

D/21/12/2 Apologies

Apologies were received from Cllrs, Appleby, Clover, Drummond, Hall and O'Neill. Cllr Hood was absent.

D/21/12/3 Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for dispensations.

D/21/12/4 To Confirm the Minutes of the Meeting Held on 15th November 2021 and any Matters Arising

Members received the minutes of the Development & Planning Committee held on 15th November 2021 and the following was agreed:

D/21/12/4.01 Resolved

That the minutes of the Development & Planning Committee held on 15th November 2021 be adopted and signed as a true record by the Chairman of the Development & Planning Committee.

A member of the public joined the meeting

There were no matters arising.

Cllr Winter joined the meeting as an observer

D/21/12/5 Public Open Session

A member of the Press reported that a Grade II listed shop in St Marys Square had been closed due to being unsafe. This item will be added to the next agenda.

D/21/12/6 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

NNP Tree Policies applied to the tree applications and Policy 39 Shop Front Policy.

D/21/12/7 Planning Applications

Deferred from previous meeting

D/21/12/7/1 DC/21/2135/FUL - Planning application - roof extension with five dormer windows to second floor - Flat 2 Sun Lane Newmarket.

D/21/12/7.01 Resolved

The Committee voiced no objections.

Week Commencing 15/11/2021

D/21/12/7/2 DC/21/2214/TPO - TPO 13 (1991) tree preservation order - one Beech (marked in blue on plan, within A4 on order) fell - Godolphin Stables Snailwell Road Newmarket.

D/21/12/7.02 Resolved

The Committee actively encourages responsible tree management. The Committee does not object to this application and noted that a suitable replacement is to be planted.

D/21/12/7/3 DC/21/2201/HH - Householder planning application five bay car port - Rathmoy Stables, Rathmoy House Hamilton Road Newmarket.

D/21/12/7.03 Resolved

The Committee voiced no objections.

Week Commencing 22/11/2021

D/21/12/7/4 DC/21/2247/TPO – TPO/1972/234 tree preservation order - one Sycamore (T1 on order) crown lift to five metres above ground level - 1 Weston Way Newmarket.

D/21/12/7.04 Resolved

The Committee actively encourages responsible tree management. The Committee does not object to this application.

D/21/12/7/5 DC/21/2224/TPO – TPO 05 (2000) tree preservation order - a. one Prunus and one Willow (T1 and T2 on plan within A1 on order) fell b. one Cypress (T3 on plan within A1 on order) remove limb obstructing driveway and reduce height by two metres c. one Holly and one Apple (G1 on plan within A1 on order) reduce away from building leaving one metre clearance - Paddock View 6 Exning Road Newmarket.

D/21/11/24.05 Resolved

The Committee actively encourages responsible tree management. The Committee does not object to this application and requests that suitable replacement trees be planted.

D/21/12/7/6 DC/21/2170/FUL – Planning application - Conversion and extension of existing garage to form residential dwelling - 107 Exning Road Newmarket.

D/21/12/7.06 Resolved

The Committee objected on the grounds that it is an over development of the site.

D/21/12/7/7 DC/21/2169/HH – Householder planning application - a. first floor rear extension b. single storey rear extension - 107 Exning Road Newmarket.

D/21/12/7.07 Resolved

The Committee voiced no objections.

D/21/12/8 Amended and Deferred Planning Applications

D/21/12/8/1 DC/20/0624/FUL - Planning Application - four flats to rear of 143 All saints Road.

D/21/12/8.01 Resolved

The Committee continued to OBJECT on the grounds that it is an over development of the site.

D/21/12/8/2 DC/21/1242/OUT - Outline planning application - (means of access to be considered) - a. provision of up to 123 residential dwellings (class C3); b. the part demolition, extension and conversion of the former White Lion public house to provide up to 562 sqm of commercial space (classes E(c) (i), e(c)(ii); e(c)(iii)); c. convenience store providing up to 371 sqm of floor space (class E(a)); together with public open space, landscaping and land reserved for a dedicated horse walk - Land At Black Bear Lane High Street Newmarket Suffolk.

D/21/12/8.02 Recommendation

The Committee continued to SUPPORT the outline planning application and looked forward to seeing the detailed plans.

D/21/12/8/3 DC/21/1748/FUL - Planning application - a. new shop front and canopy b. rear ventilation/extraction system - 128 High Street Newmarket CB8 8JP.

D/21/12/8.03 Resolved

The Committee continued to voice no objections.

D/21/12/8/4 DC/21/1749/ADV - Advertisement application - new signage - 128 High Street Newmarket CB8 8JP

D/21/12/8.04 Resolved

The Committee continued to voice no objections.

D/21/12/9 East Cambs Planning Applications

None noted.

D/21/12/10 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing, 15/11/2021 & 22/11/2021

Applications	Description	Address	WS Decision	NTC Decision
DC/21/2119/TCA	Trees in a conservation area notification - four Sycamore (T1-T4 on plan) fell	Godolphin Stables Snailwell Road Newmarket	Approved	No objections

DC/21/2019P3CMA	Prior approval application under Part 3 of the Town and Country Planning (General Permitted Development) Order 2015 - change of use from commercial (class E) to 15 dwellings (class C3)	136 - 142 High Street Newmarket Suffolk	Withdrawn	
DC/21/1960/TCA	Trees in a conservation area notification - a. one Lime (red star on plan) fell	1 Somerville Lodge Fordham Road Newmarket	Approved	No objections
DC/21/1903/CLP	Application for lawful development certificate for proposed use or development - single storey side extension	Amherst House 14 The Avenue Newmarket	Approved	No objections
DC/21/1895/FUL	Planning application - proposed first floor extension to form additional office accommodation	Varian Stable Bury Road Newmarket Suffolk	Approved	No objections
DC/21/1431/ADV	Application for advertisement consent - four internally illuminated gantry signs	Unit 1, 2, 3A And 3B Newmarket Retail Park Oaks Drive Newmarket Suffolk	Withdrawn	
DC/21/1026/FUL	Planning application - a. extension and refurbishment of existing stables with two apartments at first floor; b. three detached dwellings with associated landscaping and parking	Calder Park Stables Hamilton Road Newmarket	Withdrawn	
DC/21/1896/HYB	Hybrid planning application: Full planning permission - 62 no. dwellings and a wardened 20 unit young persons' residence with associated access, landscaping and car parking. Outline planning permission (Means of Appearance/Landscaping/Layout and Scale to be considered) - up to 83 no. dwellings with all matters reserved apart from access.	Land To The South Of Churchill Avenue Churchill Avenue Newmarket Suffolk	Withdrawn	
DC/21/2051/TCA	Trees in a conservation area notification - a. one Mulberry (T1 on plan) overall crown reduction by two metres b. one Silver birch (T2 on plan) reduce height by four metres and sides by two metres c. one Magnolia (T3 on plan) - overall crown reduction by up to two metres d. one Hawthorn (T4 on plan) fell	19 The Avenue Newmarket	Approved	No objections
DC/21/1852/HH	Householder planning application - single storey side extension (following partial demolition of Woodland House)	Woodland The Severals Newmarket	Approved	No objections
DC/21/1813/HH	Householder planning application - a. single storey front extension with two roof lights b. two storey side extension (following demolition of existing garage) c single storey rear extension d. install gated entrance	Meynell House Snailwell Road Newmarket	Approved	No objections
DC/21/1580/FUL	Planning application - storage warehouse (class B8 - storage and distribution)	Unit 4 Albion Court 9 Studlands Park Avenue Newmarket Suffolk	Approved	No objections
NMA(A)/13/0408	Non material amendment to DC/13/0408/OUT for re-wording of conditions 1, 2, 3, 16, 22, 24, 25, 26 and 33 to allow the approved access works to commence on site, as amended by agents letter dated 28 October 2021	Hatchfield Farm Fordham Road Newmarket Suffolk	Approved	No objections
DC/21/0114/HH	Householder planning application - a. single storey rear extension b. first floor rear extension over existing kitchen and play room c. replacement front wall d. increase in height of existing rear lodge	10 Doris Street Newmarket	Approved	No objections
DC/21/2020/TE1	Determination in respect of Development by Telecommunications Code systems operators - proposed 16.0 metre phase 8 Monopole C/W wraparound cabinet at base and	George Lambton Avenue Studlands Park	Approved	No objections

	associated ancillary works.			
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D/21/12/11 Delegation Panel Decisions

None noted.

D/21/12/12 Licensing

None noted.

D/21/12/13 Correspondence

None noted.

D/21/12/14 Date of Next Meeting

Monday 20th December 2021 at 6.15pm at the Memorial Hall.

D/21/12/15 To Note any Items for Next Meeting

- Listed Buildings in the town/Shop Fronts

Meeting closed at 6:33pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/21/12/7.01 Resolved</u>	The Committee voiced no objections.
<u>D/21/12/7.02 Resolved</u>	The Committee actively encourages responsible tree management. The Committee does not object to this application and noted that a suitable replacement is to be planted.
<u>D/21/12/7.03 Resolved</u>	The Committee voiced no objections.
<u>D/21/12/7.04 Resolved</u>	The Committee actively encourages responsible tree management. The Committee does not object to this application.
<u>D/21/12/7.05 Resolved</u>	The Committee actively encourages responsible tree management. The Committee does not object to this application and requests that suitable replacement trees be planted.
<u>D/21/12/7.06 Resolved</u>	The Committee objected on the grounds that it is an over development of the site.
<u>D/21/12/7.07 Resolved</u>	The Committee voiced no objections.
<u>D/21/12/8.01 Resolved</u>	The Committee continues to object on the grounds that it is an over development of the site.
<u>D/21/12/8.02 Recommendation</u>	The Committee continues to support the outline planning application and look forward to seeing the detailed plans.
<u>D/21/12/8.03 Resolved</u>	The Committee continued to voice no objections.

Book Number 88 2021 - 2022

DRAFT



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community & Leisure Services Committee **Held on Monday 6th December 2021 at 7:00 pm**

Attendance:

Councillor P Winter (Chairman)
 Councillor J Borda
 Councillor J De'Ath
 Councillor J Ferries

Councillor J Harvey
 Councillor P Hulbert
 Councillor M Jefferys
 Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, C Argyroudi – Events Manager, J Ashton – Minute Assistant, 1 Member of the Press and 1 Member of the Public.

Minute

CL/21/12/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting read out the fire safety briefing and announced that no fire alarm was planned and that the meeting may be filmed or recorded.

CL/21/12/2 Apologies for Absence

Apologies were received from Cllrs Appleby, Crissall, Drummond and Hall. Cllrs Anderson and Hood were absent.

CL/21/12/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

Cllr Harvey declared a non-pecuniary interest in item 10. There were no requests for dispensations.

CL/21/12/4 To Receive and Confirm for Accuracy the Minutes of the Community and Leisure Services Committee Meeting Held on Monday 1st November 2021 and Any Matters Arising

Members received the minutes of the Community and Leisure Services Committee meeting held on 1st November 2021 and the following was agreed:

CL/21/12/4.01 Resolved

That the minutes of the Community and Leisure Services Committee meeting held on 1st November 2021 be adopted and signed as a true record by the Chairman of the Community and Leisure Services Committee.

There were no matters arising.

CL/21/12/5 Public Open Session

No members of the public wished to speak.

CL/21/12/6 To Receive the Accounts

The draft accounts for November 2021 were received and noted.

Book number 41 2021 -2022

Minutes of Community & Leisure Services Committee held on Monday 6th December 2021

CL/21/12/7 Budget 2022/2023

The draft C&L budget for 2022/2023 was considered and the following was agreed:

CL/21/12/7.01 Recommendation

That the C&L Budget for 2022/2023 be approved.

CL/21/12/8 Rayes Lane Parking

The Chairman reported that details of the parking permits from West Suffolk were awaited.

CL/21/12/9 Clock Tower

The Chairman reported that quotes to carry out the recommended refurbishments were awaited.

Cllr Harvey declared a non-pecuniary interest in the following item.

CL/21/12/10 Car Boot Sales

The Events Manager presented a report on the relocation of the car boot sales from the Severals to the George Lambton Field. The report was considered and the following was agreed:

CL/21/12/10.01 Recommendation

That the location of the car boot sales be relocated to the George Lambton Field for a trial period in the 2022 summer season.

CL/21/12/11 Remembrance Sunday Debrief

The Chairman reported that more people had attended the War Memorial Service this year and the bugler did an excellent job. The addition of a choir next year would improve the event along with additional publicity. Thanks were given to the Event Manager for organising the event.

Waitrose had increased the amount collected and had raised £6027.52; the increase being largely due to taking card payments. The collection at Tattersalls had raised £303.28.

CL/21/12/12 Newmarket Venues

The Events Manager gave a verbal report on the bookings for November, noting that £2,217 income was received in November 2021; £22,953 Year-To-Date. Bookings for December were quieter with 2 NHS Blood Donation bookings, 1 New Years Eve party and 1 meeting for December.

A member of the public left the meeting.

CL/21/12/13 Correspondence

A Resident letter regarding Flagship property on Windsor Road, and the Icewell Hill Garages was noted. Cllr Yarrow reported that he was in contact with Flagship Housing regarding the garages at Icewell Hill where there is also a rat issue.

The list of issues raised will be sent to Flagship Housing for them to address along with an invitation to attend the CL meeting in January 2022 to report on progress at resolving the issues raised.

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Cllr Yarrow gave an update on the rat issue at Freshfields and requested better support from West Suffolk.

The Chairman reported that a car had crashed into the Cemetery wall and an insurance claim will be submitted.

It was noted that several positive comments had been received regarding the Christmas Lights.

CL/21/12/14 Date of Next Meeting

Monday 10th January 2022 at the Memorial Hall.

CL/21/12/15 Items for Next Agenda

- Clock tower refurbishment plan update
- Flagship/Samphire Homes
- Rayes Lane Parking

Meeting closed at 7:40pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>CL/21/12/7.01 Recommendation</u>	That the C&L Budget for 2022/2023 be approved.
<u>CL/21/12/10.01 Recommendation</u>	That the location of the car boot sales be relocated to the George Lambton Field for a trial period in the 2022 summer season.

Blank



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Human Resources Committee **Held on Monday 13th December 2021 at 7:00pm**

Attendance:

Councillor C O'Neill (Chairman of this meeting)
Councillor A Drummond

Councillor R Hood
Councillor M Jefferys
Councillor P Winter

Also present: C Whitaker – Town Clerk and J Ashton – Minute Assistant.

Minute

- H/21/12/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded**
The notice was not required.
- H/21/12/2 Apologies for Absence**
Apologies were received from Cllrs Hall, Hulbert and Yarrow.
- H/21/12/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation**
None noted. There were no requests for dispensations.
- H/21/12/4 To Receive and Confirm for Accuracy the Minutes of the Extra Ordinary Meeting Held on Monday 11th October 2021 and Any Matters Arising**
Members received the minutes of the Human Resources Committee Meeting held on Monday 11th October 2021 and the following was agreed:
H/21/12/4.01 Resolved
That the minutes of the Human Resources Committee meeting held on Monday 11th October 2021 be adopted and would be signed as a true record by the Chairman of the Human Resources Committee after the meeting.

There were no matters arising.
- H/21/12/5 Public Open Session**
No members of the public were in attendance.
- H/21/12/6 To Receive the Accounts**
The accounts for November 2021 were deferred to the next meeting.
- H/21/12/7 Budget 2022/2023**
The draft budget for 2022/2023 was considered and was deferred to the next meeting, pending a fuller report.
- H/21/12/8 Items for Inclusion on Next Agenda**

- Accounts for November 2021
- Draft Budget 2022/23

H/21/12/9 **Date of Next Meeting**
Monday 17th January 2022

H/21/12/10 **Exclusion of the Press & Public**
With the vote being unanimous, it was:

H/21/12/10.01 Resolved
To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

H/21/12/11 *****Staff Update*****
Town Clerk gave an update on the current staffing and reported that a temp was covering the vacant Admin Assistant post. The post's duties and salary for the Admin Assistant vacancy will be reviewed.

It was noted that, due to Council business needing to continue in person at meetings, staff were still working from the Council offices. Individual staff members had been consulted regarding this with further social distancing measures being brought into being.

Meeting closed at 7:20pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
There were no recommendations	



SUFFOLK CONSTABULARY

PCSO 3036 BILL BUTCHER
Partnership Funded PCSO Report
OCT/NOV 2021



Welcome to my Latest Partnership Funded PCSO Report.

Below are some of the activities I have been involved in alongside actively supporting the Police with tasks regarding crimes reported in Newmarket, this has involved requesting and collecting CCTV submitting intelligence (11 this month) and speaking with businesses that have been victims or witnesses of crime to offer support, advice, and updates.

- **STUDLANDS-** I have begun a series of joint patrols with Councillor Ferries looking at issues such as fly tipping and street drinking. Also, I was invited along to the Friendship Club at the Studlands Community Centre where I delivered a presentation on my role.
 - **REMEMBRANCE-** The Parade which took place on 14/11/2021 in Newmarket was very well supported and I managed to put together a Police contingent of seven officers to take part.
- **OP SCEPTRE-** Is a week of action regarding knife crime and although we are not currently doing inputs in our schools due to COVID I was able to join with our Engagement Officer to run a series of pop-up stalls in Newmarket.
- **RAYES LANE-** Unfortunately, we recently had an incident whereby a child on their way to school inadvertently startled one of the Racehorses on the horse walk resulting in the rider being thrown. Police and Ambulance were both in attendance along with staff from the Jockey Club, and the school in question also received a visit. I Will hopefully be returning to speak to children re behaviour around horses in the near future.
- **CHRISTMAS LIGHTS SWITCH ON-** This event was very well supported and having requested additional resources The Police had six Officers on Foot Patrol including Inspector Shipton.
- **HOMELESS-** We still have two homeless persons in Newmarket, and they were both revisited by outreach workers this week to discuss housing options. Unfortunately, no progress was made and a long-term solution is still being sought.
- **STREET BEGGING-** Whilst on Patrol on the High Street on 24/11/2021 I came across a street beggar I was able to engage with him obtain details and offer help which resulted in him packing up and leaving.
- **MEMORIAL GARDENS-** No calls have been received since the flare up over half term. A request has been made for possible additional Policing resources over the Christmas Break, and this is currently still being considered
- **SPEED CHECKS-** I have been actively conducting speed checks at sites considered to be a problem by members of public. These are in addition to the regular checks carried out by our Safecam team.
- **VACCINATION SITES-** Such as Rowley Mile Racecourse have received reassurance visits when active.

POLICE ADVICE AND GUIDANCE

I am Happy to give advice and guidance where I can. If it is something that I cannot give an immediate answer too, then I am ideally placed to seek advice from other professionals. Member of the public wanting advice on police-related matters can be signposted to the Suffolk Constabulary.

<https://www.suffolk.police.uk/contact-us>

Bill Butcher

PCSO 3036 WILLIAM BUTCHER NTC

Forest Heath Safer Neighbourhood Team

Newmarket Police Station

101 (non-emergency)/ 999 (Emergency only).

Suffolk Police has recently launched "1st Principle".

The first phase of a new library of crime prevention, security, and personal safety advice.

www.suffolk.police.uk/1stprinciple

[CRIME PREVENTION ADVICE](#)

[REPORT CRIME ONLINE](#)



Townclerk

From: Councillor Appleby
Sent: 14 December 2021 09:44
To: councillors; Townclerk; Deputy Town Clerk
Cc: Devin, Lindsay; Patton, Nick
Subject: Fw: Horse Crossing Plans
Attachments: 231241-MARY-PCI-FOR-APPROVAL.pdf; 231241-BURY-PCI-FOR-APPROVAL.pdf

Dear All

Please find attached Jockey Club ideas re horse / traffic safety improvements / alterations in St Mary's Square and on Bury Road.

Please send any comments to JC staff as cc'ed.

My personal comment would be that the pedestrian crossing is too close to the Mill Hill / Exning Road junction.

Regards, Andrew

Councillor Andrew Appleby
Newmarket Town Council
www.newmarket.gov.uk

COVID-19 Newmarket Helpline: 01638 667227
