

Membership from May 2021

Councillor Anderson
Councillor Appleby
Councillor Borda
Councillor Crissall
Councillor De'Ath (ViceChair)
Councillor Drummond
Councillor Ferries
Councillor Hall
Councillor Harvey
Councillor Hood
Councillor Hulbert
Councillor Jefferys
Councillor Winter (Chair)
Councillor Yarrow
Quorum = 3



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
COMMUNITY & LEISURE SERVICES COMMITTEE to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP
on **Monday 6th December at 7.00pm**
or following on from the Development and Planning
Committee meeting, whichever is the later time

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- 1) Chair to read** fire safety notice and announce that proceedings may be filmed or recorded.
- 2) Apologies** - To receive and accept apologies for absence
- 3) Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
- 4) Minutes of previous meeting held 1st November 2021**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
- 5) Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- 6) Accounts** – To receive and note the accounts for Community and Leisure for the previous month
- 7) Budget 2022/2023** – to receive and approve a draft budget for Community and Leisure services (to follow)
- 8) Rayes Lane parking** – to receive any updates
- 9) Clocktower** – to receive an update regarding refurbishment
- 10) Car boot sales** – to receive further information regarding suggested relocation
- 11) Remembrance Sunday** – debriefing
- 12) Newmarket Venues** – to receive an update on bookings at the venues
- 13) Correspondence**
- 14) Date of next meeting – Monday 10th January**
- 15) Items for next agenda**

Signed: *TSymonds* Tracey Symonds, Deputy Town Clerk

Date: 30th November 2021

To: Chairman and Members of Community & Leisure Services Committee, Other Council Members, The Press

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community & Leisure Services Committee Held on Monday 1st November 2021 at 7:00 pm

Attendance:

Councillor P Winter (Chairman)
Councillor M Anderson
Councillor L Crissall
Councillor J Borda

Councillor J Ferries
Councillor D Hall
Councillor J Harvey
Councillor P Hulbert

Also Present: T Symonds – Deputy Town Clerk, C Argyroudi – Events Manager, J Ashton – Minute Assistant, Cllr O'Neil, Sgt McConnell – Army Cadets, 2 Members of the public and 1 Member of the Press.

Minute

CL/21/11/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting read out the fire safety briefing and announced that no fire alarm was planned and that the meeting may be filmed or recorded.

CL/21/11/2 Apologies for Absence

Apologies were received from Cllrs, Appleby, J De'Ath, Drummond, Hood Jefferys and Yarrow.

CL/21/11/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

Cllr Harvey declared a non-pecuniary interest in item 12 a and Correspondence – Local History Society. Cllr Anderson declared a non-pecuniary interest in item 9 – Rayes Lane.

CL/21/11/4 To Receive and Confirm for Accuracy the Minutes of the Community and Leisure Services Committee Meeting Held on Monday 4th October 2021 and Any Matters Arising

Members received the minutes of the Community and Leisure Services Committee meeting held on 4th October 2021 and the following was agreed:

CL/21/11/4.01 Resolved

That the minutes of the Community and Leisure Services Committee meeting held on 4th October 2021 be adopted and signed as a true record by the Chairman of the Community and Leisure Services Committee.

There were no matters arising. The Chairman would seek confirmation that letters were sent to SCC and West Suffolk Council regarding weeding.

CL/21/11/5 Public Open Session

Sgt McConnell spoke to item 9 - Rayes Lane and requested that NTC support their application for set permits for loading and unloading on a single yellow line at their

premises.

The Chairman proposed that item 9 be brought forward and the following was agreed:

CL/21/11/5.01 Resolved

That item 9 – Rayes Lane be brought forward.

CL/21/11/6 Rayes Lane

The parking restrictions in Rayes Lane were discussed and there were two options to be looked at, supporting the request for set parking permits at a cost of £1500 or lifting restrictions along the single yellow line after 1:00pm to allow all of the business in the Lane to load and unload without penalty.

Cllr Anderson agreed to pursue this issue with West Suffolk Council and the Chairman would consult Jockey Club Estates and report back to the Committee.

Sgt McConnell and 2 members of the public left the meeting

CL/21/11/7 To Receive the Accounts

The accounts for October 2021 were received and noted.

CL/21/11/8 Budget 2022/2023

The draft C&L budget for 2022/2023 was considered and discussed and was referred for further amendments.

CL/21/11/9 Memorial Gardens

An update report was presented and included the following:

Litter picking and safety checks – the volunteer Cllrs reported that they were happy to continue for the next 3 months until the new SLA is agreed.

Play Equipment – The monthly report was received and noted.

CL/21/11/10 Newmarket Venues

The Events Manager gave a verbal report on the bookings for October, noting that £2,509 income was received in October 2021; £20,736 Year-To-Date. There was one party and 20 meetings in October.

CL/21/11/11 Amplification

The requirements to purchase a portable PA system for events was considered and the following was agreed:

CL/21/11/11.01 Recommendation

That purchasing a portable PA system be agreed in principle and that further quotes be obtained.

CL/21/11/12 Update on Newmarket Events

Car Boots – The Events Manager presented a proposal to move the location from the Severals to the George Lambton Playing fields to avoid traffic congestion on Boot days in Bury Road and Fordham Road. The proposal was discussed and the Events

Manager was asked to investigate further regarding the football season, parking capacity and to negotiate the fees with West Suffolk Council.

Christmas 2021 – The Events Manager presented a plan for the Christmas Events that NTC will be supporting:

18th December 2021 – Carols at the Bill Tutte Memorial 11:00 – 1200 – costs £200 for the choir and £100 for catering (free mince pies). The following was agreed:

CL/21/11/12.01 Recommendation

That NTC hosts a Carol service at the Bill Tutte Memorial on 18th December from 11:00 – 12:00 offering free mince pies to those in attendance, total cost £300.

18th December 2021 – Discover Newmarket's launch of the Wizard of Oz trail along the Yellow Brick Road. NTC to support the event with walkabout acts from Nomads in exchange for free use of the Memorial Hall 4 times for rehearsals, a photo booth, and symbolic free gifts for the children – costs £400 donation, £700 for a generator and £200 for gifts. The following was agreed:

CL/21/11/12.02 Recommendation

That NTC supports Discover Newmarket's launch of the Wizard of Oz trail along the Yellow Brick Road, total cost £1,300 for a donation, photo booth, generator and free gifts for children.

18th December 2021 – Newmarket Community Arts Taste of Christmas event in the Memorial Hall and Gardens 12:00 -7:00pm. To approve the use of the Memorial Hall free of charge for lantern workshops on 4th and 5th December 2021 and entertainment to create a music mural, Christmas Crafts throughout the day, professional interaction storytelling, theatre performance by local theatre and dance group. In the Memorial Gardens to support the Newmarket Samba Band live performance, a DJ playing Christmas music throughout the day, lantern exhibition, free fun fair, a small Christmas Market with gazebos, and walkabout performances on the High Street to direct people to the Gardens – costs £250 for the DJ, £800 for the fun fair, £1450 for a Snow Globe, £705 for walkabout artists, £500 for the lantern workshops and £200 for materials/lights. The following was agreed:

CL/21/11/12.03 Recommendation

That NTC supports the Newmarket Community Arts event in the Memorial Hall and Gardens 4th -5th lantern workshops and 18th December 2021, total cost £4005 for a DJ, Fun Fair, live Samba band, Snow Globe, walkabout artists, 2 Lantern Workshops and materials/lights.

Newmarket Bombing Memorial – Quotes for a Newmarket Bombing Memorial plaque and a suitable location were considered and discussed and the wording on the plaque was changed to “In Remembrance of those who died as a result of the bombing in Newmarket High Street on 18th February 1941”. The events Manager was asked to obtain further quotes for the revised wording, to be considered at Full Town Council

CL/21/11/13 PCC Police and Crime Plan Consultation

A response to the consultation was proposed and the following was agreed:

CL21/11/13.01 Recommendation

That individual responses be sent to the Chairman to collate a full response by 22nd November 2021.

CL/21/11/14 Correspondence

Newmarket Local History Society – The request to hold the November meeting in the Memorial Hall was considered and the following was agreed:

CL/21/11/14.01 Recommendation

That the request to hold the Newmarket Local History Society meeting 16th November 2021 in the memorial Hall for the same fee that is paid for the Stable be approved subject to availability.

CL/21/11/15 Date of Next Meeting

Monday 6th December 2021 at the Memorial Hall.

CL/21/11/16 Items for Next Agenda

- Rayes Lane
- Draft Budget 2022/2023
- Studlands Lighting
- Car boot sales
- PA system

Meeting closed at 8:07pm

Signed _____ Date _____
Summary of Recommendations

Recommendation	Recommendation Wording
<u>CL/21/11/5.01 Resolved</u>	That item 9 – Rayes Lane be brought forward.
<u>CL/21/11/11.01 Recommendation</u>	That purchasing a portable PA system be agreed in principle and that further quotes be obtained.
<u>CL/21/11/12.01 Recommendation</u>	That NTC hosts a Carol service at the Bill Tutte Memorial on 18th December from 11:00 – 12:00 offering free mince pies to those in attendance, total cost £300.
<u>CL/21/11/12.02 Recommendation</u>	That NTC supports Discover Newmarket's launch of the Wizard of Oz trail along the Yellow Brick Road, total cost £1,300 for a donation, photo booth, generator and free gifts for children.
<u>CL/21/11/14.01 Recommendation</u>	That the request to hold the Newmarket Local History Society meeting 16th November 2021 in the memorial Hall for the same fee that is paid

Book number 39 2021 -2022

	for the Stable be approved subject to availability.
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Book number 40 2021 -2022

Minutes of Community & Leisure Services Committee held on Monday 1st November 2021

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Newmarket Town Council Current Year 2021/2022

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Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee DRAFT Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Community Services									
<u>200</u>	<u>Outside Services</u>								
1005	Misc Income	0	150	0	(150)			0.0%	
	Outside Services :- Income	0	150	0	(150)				0
4029	General Equipment	0	631	500	(131)		(131)	126.2%	
4039	Vehicle Costs	0	1,445	5,000	3,555		3,555	28.9%	
4095	Assets Purchased	0	1,499	0	(1,499)		(1,499)	0.0%	1,499
4326	Outside Services SLA	3,856	21,779	74,878	53,099		53,099	29.1%	
	Outside Services :- Indirect Expenditure	3,856	25,354	80,378	55,024	0	55,024	31.5%	1,499
	Net Income over Expenditure	(3,856)	(25,204)	(80,378)	(55,174)				
6000	plus Transfer from EMR	0	1,499						
	Movement to/(from) Gen Reserve	(3,856)	(23,705)						
<u>201</u>	<u>General Town Planting</u>								
1007	Sponsorship Income	0	60	5,200	5,140			1.2%	
1009	Roundabout Sponsorship	0	0	5,200	5,200			0.0%	
	General Town Planting :- Income	0	60	10,400	10,340			0.6%	0
4037	R&M - Grounds	0	1,250	0	(1,250)		(1,250)	0.0%	
4100	Seasonal Planting	21,941	23,846	3,300	(20,546)		(20,546)	722.6%	
4101	Hanging Baskets	0	3,988	4,300	312		312	92.7%	
4102	Other Planting Expenses	0	127	0	(127)		(127)	0.0%	
	General Town Planting :- Indirect Expenditure	21,941	29,210	7,600	(21,610)	0	(21,610)	384.3%	0
	Net Income over Expenditure	(21,941)	(29,150)	2,800	31,950				
<u>202</u>	<u>Cemetery</u>								
1000	Burial Fees	0	3,885	29,000	25,115			13.4%	
1020	Interment(Ashes) Income	0	2,475	4,000	1,525			61.9%	
1021	Monumental Income	0	1,692	4,000	2,308			42.3%	
1022	Grave Space Purchase Income	0	5,414	12,000	6,586			45.1%	
1029	Income Commemorative Bench	0	0	1,500	1,500			0.0%	
	Cemetery :- Income	0	13,466	50,500	37,034			26.7%	0
4011	Rates	0	2,426	3,700	1,274		1,274	65.6%	
4012	Water Rates	0	172	1,000	828		828	17.2%	
4014	Electricity	53	803	1,600	797		797	50.2%	
4016	Cleaning	0	0	100	100		100	0.0%	

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Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee DRAFT Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4017 Fire Precautions	0	0	155	155		155	0.0%	
4035 Equipment	0	0	200	200		200	0.0%	
4036 R&M - Buildings	0	1,476	2,000	524		524	73.8%	
4037 R&M - Grounds	1,343	20,988	18,000	(2,988)		(2,988)	116.6%	
4040 Trade Refuse Collections	0	0	1,500	1,500		1,500	0.0%	
4047 Grave Digging	0	1,819	11,500	9,681		9,681	15.8%	
4325 Cemetery SLA	0	2,580	10,540	7,960		7,960	24.5%	
4995 Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0%	
Cemetery :- Indirect Expenditure	1,396	30,264	51,295	21,031	0	21,031	59.0%	0
Net Income over Expenditure	(1,396)	(16,798)	(795)	16,003				
<u>203 Disused Churchyards</u>								
4037 R&M - Grounds	0	0	2,000	2,000		2,000	0.0%	
Disused Churchyards :- Indirect Expenditure	0	0	2,000	2,000	0	2,000	0.0%	0
Net Expenditure	0	0	(2,000)	(2,000)				
<u>204 Memorial - War,Cooper,Tutte</u>								
4014 Electricity	0	43	100	57		57	42.9%	
4036 R&M - Buildings	0	429	500	71		71	85.8%	
4037 R&M - Grounds	0	1,300	1,000	(300)		(300)	130.0%	
Memorial - War,Cooper,Tutte :- Indirect Expenditure	0	1,772	1,600	(172)	0	(172)	110.7%	0
Net Expenditure	0	(1,772)	(1,600)	172				
<u>205 Clocks</u>								
4014 Electricity	0	91	250	159		159	36.5%	
4036 R&M - Buildings	0	300	500	200		200	60.0%	
4177 Clock Tower Expenses	115	800	1,400	600		600	57.1%	
Clocks :- Indirect Expenditure	115	1,191	2,150	959	0	959	55.4%	0
Net Expenditure	(115)	(1,191)	(2,150)	(959)				
<u>206 Bus Shelters</u>								
4036 R&M - Buildings	98	1,446	1,500	54		54	96.4%	
Bus Shelters :- Indirect Expenditure	98	1,446	1,500	54	0	54	96.4%	0
Net Expenditure	(98)	(1,446)	(1,500)	(54)				

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee DRAFT Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
207 General Town Maintenance								
4037 R&M - Grounds	160	960	0	(960)		(960)	0.0%	
4092 Infrastructure	0	0	2,500	2,500		2,500	0.0%	
4108 Town Centre Regeneration	0	40,119	8,000	(32,119)		(32,119)	501.5%	32,119
4140 Dog Waste Collection/Disposal	0	641	850	209		209	75.4%	
General Town Maintenance :- Indirect Expenditure	160	41,719	11,350	(30,369)	0	(30,369)	367.6%	32,119
Net Expenditure	(160)	(41,719)	(11,350)	30,369				
6000 plus Transfer from EMR	0	32,119						
Movement to/(from) Gen Reserve	(160)	(9,600)						
208 Public Conveniences								
1005 Misc Income	0	2,944	0	(2,944)			0.0%	
1100 Grants Received	0	0	3,300	3,300			0.0%	
Public Conveniences :- Income	0	2,944	3,300	356			89.2%	0
4011 Rates	0	1,472	1,520	48		48	96.8%	
4012 Water Rates	0	0	152	152		152	0.0%	
4014 Electricity	0	101	400	299		299	25.3%	
4016 Cleaning	0	0	300	300		300	0.0%	
4036 R&M - Buildings	0	55	900	845		845	6.1%	
4044 Public Toilet Cleansing	0	0	100	100		100	0.0%	
4046 Opening/Closing Costs	0	1,160	2,400	1,240		1,240	48.3%	
Public Conveniences :- Indirect Expenditure	0	2,788	5,772	2,984	0	2,984	48.3%	0
Net Income over Expenditure	0	156	(2,472)	(2,628)				
211 The Queens Statue								
4012 Water Rates	0	0	200	200		200	0.0%	
4014 Electricity	0	0	300	300		300	0.0%	
4037 R&M - Grounds	0	0	1,000	1,000		1,000	0.0%	
The Queens Statue :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Expenditure	0	0	(1,500)	(1,500)				
215 Allotments								
1010 Allotment Fees	0	0	900	900			0.0%	
Allotments :- Income	0	0	900	900			0.0%	0
4037 R&M - Grounds	0	0	1,500	1,500		1,500	0.0%	
Allotments :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Income over Expenditure	0	0	(600)	(600)				

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee DRAFT Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
220 Studlands								
4045 Street Lighting - Maint Cont	0	0	17,825	17,825		17,825	0.0%	
4052 Street Lighting - Repair	0	0	1,000	1,000		1,000	0.0%	
Studlands :- Indirect Expenditure	0	0	18,825	18,825	0	18,825	0.0%	0
Net Expenditure	0	0	(18,825)	(18,825)				
308 Christmas								
4310 Christmas Lights	0	527	15,500	14,973		14,973	3.4%	
4811 CP - Christmas Lights Infrast	0	422	10,000	9,578		9,578	4.2%	
4995 Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0%	
Christmas :- Indirect Expenditure	0	948	26,500	25,552	0	25,552	3.6%	0
Net Expenditure	0	(948)	(26,500)	(25,552)				
Community Services :- Income	0	16,620	65,100	48,480			25.5%	
Expenditure	27,565	134,693	211,970	77,277	0	77,277	63.5%	
Net Income over Expenditure	(27,565)	(118,073)	(146,870)	(28,797)				
plus Transfer from EMR	0	33,618						
Movement to/(from) Gen Reserve	(27,565)	(84,455)						
Leisure Services								
120 Memorial Hall								
1001 Hall Hire Standard Rate	0	17,478	7,000	(10,478)			249.7%	
1016 Refreshments Income	0	40	500	460			8.0%	
Memorial Hall :- Income	0	17,518	7,500	(10,018)			233.6%	0
4011 Rates	0	3,592	6,170	2,578		2,578	58.2%	
4012 Water Rates	0	1,005	5,000	3,995		3,995	20.1%	
4014 Electricity	357	2,459	5,000	2,541		2,541	49.2%	
4015 Gas	0	749	6,000	5,251		5,251	12.5%	
4016 Cleaning	155	4,473	2,000	(2,473)		(2,473)	223.7%	3,401
4017 Fire Precautions	0	463	510	47		47	90.9%	
4020 Misc. Staff Costs	0	10	0	(10)		(10)	0.0%	
4036 R&M - Buildings	3,019	7,560	4,000	(3,560)		(3,560)	189.0%	
4038 Furniture/Fixtures/Fittings	0	905	2,500	1,595		1,595	36.2%	
4040 Trade Refuse Collections	0	1,860	1,860	(0)		(0)	100.0%	
4044 Public Toilet Cleansing	0	149	200	51		51	74.6%	
4078 Refreshment Costs Hall Hire	0	3	800	797		797	0.4%	

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee DRAFT Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4080 PWLB Loan Charges (CAP + INT)	0	44,932	89,864	44,932		44,932	50.0%	
4095 Assets Purchased	0	1,809	0	(1,809)		(1,809)	0.0%	
Memorial Hall :- Indirect Expenditure	3,531	69,970	123,904	53,934	0	53,934	56.5%	3,401
Net Income over Expenditure	(3,531)	(52,452)	(116,404)	(63,952)				
6000 plus Transfer from EMR	0	3,401						
Movement to/(from) Gen Reserve	(3,531)	(49,050)						
301 Arts								
1181 Grant Received WSC	0	2,396	0	(2,396)			0.0%	
Arts :- Income	0	2,396	0	(2,396)				0
4440 Costs - Childrens' Events	0	4,903	3,500	(1,403)		(1,403)	140.1%	
4443 Costs - Tea Dance	0	0	1,800	1,800		1,800	0.0%	
Arts :- Indirect Expenditure	0	4,903	5,300	397	0	397	92.5%	0
Net Income over Expenditure	0	(2,507)	(5,300)	(2,793)				
302 Winter Event								
1059 Income - Winter Event	0	0	3,000	3,000			0.0%	
Winter Event :- Income	0	0	3,000	3,000			0.0%	0
4453 Cost - Winter Event	1,875	1,875	11,000	9,125		9,125	17.0%	
Winter Event :- Indirect Expenditure	1,875	1,875	11,000	9,125	0	9,125	17.0%	0
Net Income over Expenditure	(1,875)	(1,875)	(8,000)	(6,125)				
303 Entertainments								
1172 SoapBox Derby - income	0	9,833	10,000	167			98.3%	
Entertainments :- Income	0	9,833	10,000	167			98.3%	0
4098 SoapBox Derby - costs	0	16,462	10,000	(6,462)		(6,462)	164.6%	
4179 Entertainment	977	1,758	5,000	3,242		3,242	35.2%	
Entertainments :- Indirect Expenditure	977	18,220	15,000	(3,220)	0	(3,220)	121.5%	0
Net Income over Expenditure	(977)	(8,386)	(5,000)	3,386				
304 Tourism								
4311 Christmas Tree	0	0	1,000	1,000		1,000	0.0%	
Tourism :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee DRAFT Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
305 Carnival								
1026 Carnival income	0	0	1,000	1,000			0.0%	
Carnival :- Income	0	0	1,000	1,000			0.0%	0
4312 Newmarket Carnival	0	0	10,000	10,000		10,000	0.0%	
Carnival :- Indirect Expenditure	0	0	10,000	10,000	0	10,000	0.0%	0
Net Income over Expenditure	0	0	(9,000)	(9,000)				
306 Memorial Gardens								
1004 Kiosk Income	0	0	1,200	1,200			0.0%	
Memorial Gardens :- Income	0	0	1,200	1,200			0.0%	0
4012 Water Rates	0	709	200	(509)		(509)	354.7%	
4014 Electricity	0	0	105	105		105	0.0%	
4037 R&M - Grounds	30	4,481	5,000	519		519	89.6%	
4041 R&M - play-equipment	0	10,643	10,000	(643)		(643)	106.4%	
4046 Opening/Closing Costs	0	2,717	4,500	1,784		1,784	60.4%	
4095 Assets Purchased	0	430	0	(430)		(430)	0.0%	
4112 Water Feature	0	3,360	6,000	2,641		2,641	56.0%	
4142 Memorial Garden Kiosk	0	0	1,000	1,000		1,000	0.0%	
Memorial Gardens :- Indirect Expenditure	30	22,339	26,805	4,466	0	4,466	83.3%	0
Net Income over Expenditure	(30)	(22,339)	(25,605)	(3,266)				
307 Twinning								
4181 Twinning Expenses	0	521	3,500	2,979		2,979	14.9%	
Twinning :- Indirect Expenditure	0	521	3,500	2,979	0	2,979	14.9%	0
Net Expenditure	0	(521)	(3,500)	(2,979)				
310 The Severals Sports Facilities								
1002 Sports Hire Income	0	3,258	5,000	1,742			65.2%	
1005 Misc Income	0	500	0	(500)			0.0%	
The Severals Sports Facilities :- Income	0	3,757	5,000	1,243			75.1%	0
4011 Rates	0	225	605	380		380	37.2%	
4012 Water Rates	0	791	1,300	509		509	60.8%	
4014 Electricity	204	538	1,000	462		462	53.8%	
4015 Gas	0	2,789	3,045	256		256	91.6%	
4017 Fire Precautions	0	77	250	173		173	30.6%	
4036 R&M - Buildings	265	25,302	2,000	(23,302)		(23,302)	1265.1%	

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee DRAFT Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4037 R&M - Grounds	0	1,319	600	(719)		(719)	219.9%	
4038 Furniture/Fixtures/Fittings	0	0	1,000	1,000		1,000	0.0%	
4040 Trade Refuse Collections	0	441	290	(151)		(151)	152.1%	
4044 Public Toilet Cleansing	0	53	100	47		47	52.6%	
The Severals Sports Facilities :- Indirect Expenditure	469	31,536	10,190	(21,346)	0	(21,346)	309.5%	0
Net Income over Expenditure	(469)	(27,779)	(5,190)	22,589				
Leisure Services :- Income	0	33,505	27,700	(5,805)			121.0%	
Expenditure	6,882	149,364	206,699	57,335	0	57,335	72.3%	
Net Income over Expenditure	(6,882)	(115,859)	(178,999)	(63,140)				
plus Transfer from EMR	0	3,401						
Movement to/(from) Gen Reserve	(6,882)	(112,458)						
Grand Totals:- Income	0	50,125	92,800	42,675			54.0%	
Expenditure	34,447	284,057	418,669	134,612	0	134,612	67.8%	
Net Income over Expenditure	(34,447)	(233,932)	(325,869)	(91,937)				
plus Transfer from EMR	0	37,020						
Movement to/(from) Gen Reserve	(34,447)	(196,913)						

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(ABRIDGED VERSION OF HANDWRITTEN LETTER RECEIVED)

■ Windsor Road

11/11/2021

August/September last year I rang flagship to register a formal complaint about the state of the garden adjacent to mine, belonging to number ■ (Tenanted). I'm leasehold.

You couldn't open the gate, it was so full of rubbish. Wooden pallets, grapevines, a mattress and 21 water butts!

Lisa Davis, who was property development manager for the new houses being built on the garage site at the edge of Windsor Road, took photos and passed them on to the housing officer.

Flagship agreed to make an exception and get it cleared. Clearance didn't start until after Easter this year - it took four skips.

This went on & off, throughout the summer, by which time they'd damaged the fence beyond repair - it's been replaced with concrete post and thin strands of wire.

I have lost all my privacy. I've made calls to flagship to suggest that if I made a contribution to the cost of a proper panel fence, would that be agreeable? No one could make a decision and now it's too late - the boundary fence was put up on November 3rd and I'm faced with having to have a panel fence erected at a cost to me of £1275.

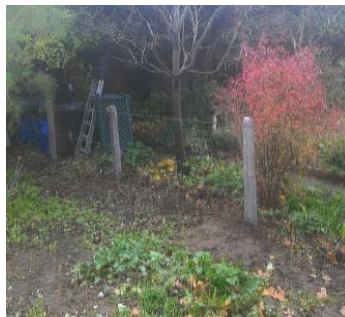
No-one has finished cleaning the garden of weeds, which are continuing to grow at the rate of knots. It was even suggested that I could buy a roll of membrane and lay it that side of the wire to stop weeds spreading to my side!

On the 2nd of September, I had pest control out to dispose of 3 skeleton mice, a wasp's nest and decomposing rat which was dropping maggots through the light switch in my bedroom. This cost me £90 and as the rat was in the roof space which belongs to the freeholder and which I'm not allowed to use, I don't see why I should pay for it, and I'd like to be reimbursed.

When the building work on Windsor Rd was ongoing last summer, resident's cars were allowed to be parked on the grass directly in front of the flats, to avoid being damaged. Building work is finished, the houses occupied, the cars - and the odd horsebox or two - are still parking on the grass, which is being ruined, & making it difficult for the grass cutters. When I mentioned this to (Glenda?) Simpson, the leasehold manager, she said I should ring west Suffolk as it was nothing to do with flagship. If that's the case, why do flagship cut it? (When they can get past the cars).

My contract clearly states that the front door furniture is the responsibilities of the freeholder (then FHDC) but I was told 'NO' – I had to supply and have fitted a new letter box. The same applied to a cover that had to be fitted to the chimney stack, to stop jackdaws nesting there for a fourth year. I thought the freeholder was responsible for everything external connected to bricks and mortar, but it seems not.

The problem with flagship is that no-one knows who to put you through to. Everyone passes the buck, and no one seems to ring back. I can't tell you how frustrating this past 12 months has been. When you get to nearly 80, live alone and are not in the best of health, you really could do without the aggravation.



Item 13

I think that last year, following a tour of the town by myself and councillors Winter and De'Ath, we looked at the Flagship-owned garages at Icewell Hill, mainly because parking is such a problem in that area, and the grass verges, where bulbs have recently been planted, are and will continue to be damaged by vehicles parking on because there is a lack of car parking space for the residents of the flats. This has been brought into sharper focus following the introduction of civil parking enforcement which has seen areas once used, albeit illegally for parking, now not and space is now in short supply.

Our suggestion, which was to put to a Flagship representative when they came to address a meeting, was that they considered demolishing some of the not-used garages to make more parking space, primarily for use by residents of the flats. This would in turn ease pressure on other areas in the vicinity. A resident of Exning Road told me just a few weeks ago that he had inquired about renting one of the garages, but had been told by Flagship that they were no longer fit for purpose.

A large proportion of them are unlet and vandalised and some are used, in contravention of lease agreements, for storing items other than cars. Flagship said it proposed to have talks with its residents at Icewell Hill but at that time had not yet done so because of the pandemic. Our feeling was the issue should now be re-visited and raised again. We also felt demolition of some of the garages could also provide Flagship with the opportunity to have a look at its play provision for children of residents, as the current offering has not been refurbished for more than 30 years.

Alison



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