

Councillor Anderson
Councillor Appleby
Councillor Borda
Councillor Crissall
Councillor De'Ath (ViceChair)
Councillor Drummond
Councillor Ferries
Councillor Hall
Councillor Harvey
Councillor Hood
Councillor Hulbert
Councillor Jefferys
Councillor Winter (Chair)
Councillor Yarrow



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
COMMUNITY & LEISURE SERVICES COMMITTEE to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP
on **Monday 1st November at 7.00pm**
or following on from the Development and Planning
Committee meeting, whichever is the later time

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- 1) Chair to read** fire safety notice and announce that proceedings may be filmed or recorded.
- 2) Apologies** - To receive and accept apologies for absence
- 3) Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
- 4) Minutes of previous meeting held 4th October 2021**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
- 5) Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- 6) Accounts** – To receive and note the accounts for Community and Leisure for the previous month
- 7) Budget 2022/2023** – to receive a draft proposal for the Community and Leisure budgets (to follow)
- 8) Memorial Gardens** –
 - a) To receive an update regarding weekend litter and safety checks by councillors (verbal)
 - b) To receive the play inspection safety report
- 9) Rayes Lane** – to discuss parking restrictions
- 10) Newmarket Venues** – to receive an update on bookings at the venues (verbal)
- 11) Amplification** – to discuss requirements for the purchase of a portable PA system for events
- 12) NTC Events – to receive an update and authorise any actions**
 - a) Car Boots – to discuss the relocation to George Lambton field from The Severals
 - b) Christmas Event (report to follow)
 - c) Newmarket Bombing Memorial – to receive a report regarding a plaque
- 13) PCC Police and Crime Plan consultation** – to consider a response
- 14) Correspondence**

To: Chairman and Members of Community & Leisure Services Committee, Other Council Members, The Press

15) Date of next meeting – Monday 6th December 2021

16) Items for the next agenda

Signed: *TSymonds*

Tracey Symonds, Deputy Town Clerk

Date: 26th October 2021



Item 4

Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community & Leisure Services Committee
Held on Monday 4th October 2021 at 7:00 pm

Attendance:

Councillor P Winter (Chairman)
Councillor A Appleby
Councillor J Borda
Councillor P Hulbert
Councillor J D'Ath

Councillor A Drummond
Councillor D Hall
Councillor J Harvey
Councillor R Hood
Councillor M Jefferys

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, C Argyroudi – Events Manager, J Ashton – Minute Assistant and 1 Member of the Press.

Minute

CL/21/10/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting read out the fire safety briefing and announced that no fire alarm was planned and that the meeting may be filmed or recorded.

CL/21/10/2 Apologies for Absence

Apologies were received from Cllrs Anderson, Crissall and Yarrow.

CL/21/10/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted.

CL/21/10/4 To Receive and Confirm for Accuracy the Minutes of the Community and Leisure Services Committee Meeting Held on Monday 6th September 2021 and Any Matters Arising

Members received the minutes of the Community and Leisure Services Committee meeting held on 6th September 2021 and the following was agreed:

CL/21/10/4.01 Resolved

That the minutes of the Community and Leisure Services Committee meeting held on 6th September 2021 be adopted and signed as a true record by the Chairman of the Community and Leisure Services Committee.

There were no matters arising.

CL/21/10/5 Public Open Session

There were no members of the public in attendance.

CL/21/10/6 To Receive the Accounts

The accounts for September 2021 were received and noted.

CL/21/10/7 Memorial Gardens

An update report was presented and included the following:

Security – Abbey Security were now responsible for the closing of the Memorial Gardens during all days and opening at weekends and this will be on-going. The night-time temporary visits have now ceased as there were no reports of any issues.

Anti-climb paint is being applied to the walls, however damage was still occurring and alternatives will need to be considered in the 2022/2023 budget.

Play Equipment – Plans to incorporate inclusive play equipment in the play area are on-going. Advice and quotes are being actively sought to establish budget provision requirements for 2022/23.

CL/21/10/8 Memorial Hall

Street Furniture - A report on the plans to relocate the street furniture was considered and the following was agreed:

CL/10/8.01 Recommendation

That the project proceeds when the relevant licence has been obtained and that delegated powers be given to the Town Clerk to select quotes for the work and purchase of new cycle rails within delegated spending powers.

CL/21/10/9 Cemetery

Memorial Safety - A report on Memorial safety checks was presented and it was noted that the Town Keeper is now qualified to carry out these checks and take action to make them safe.

Cemetery Spoil Facility – A report on how the current spoil facility is managed and proposals to improve this were considered and the following was agreed:

CL/21/10/9.01 Recommendation

That quotes be obtained to remove the tin shed and concrete base to allow for re-grassing the area, to concrete and install a hedge for a 2-bay spoil area.

CL/21/10/10 Newmarket Clock Tower

A report to upgrade the lighting system at the Clock Tower was reconsidered and the following was agreed:

CL/21/10/10.01 Recommendation

That further quotes be obtained and that delegated powers be given to the Town Clerk to select an appropriate quote to proceed

CL/21/10/11 Speeding

A report on the location and rotation plan for the current SIDs along with a quote to purchase an additional appliance were considered and the following was agreed:

CL/21/10/11.01 Recommendation

**That further quotes be obtained for a mini SID unit and that applications for site suitability at Icewell Hill, Edinburgh Road and Fordham Road be progressed.
That £4000 be allocated to the 2022/223 budget to purchase an additional device.**

A request was made to reassess the location of the SID on the Bury Rd

CL/21/10/12 Highway

The state of the paths and roads that are covered in weeds was discussed and that the work to address the issues by the responsible Local Authorities had not been carried out leading to residents not being able to be proud of the Town. All Towns in Suffolk should be regularly maintained by the responsible authorities and the following was agreed:

CL/21/10/12.01 Recommendation

That a letter be sent to SCC and West Suffolk Council to point out that residents want to be proud of their Town with a request that action is taken to address the weed issues as a priority.

CL/21/10/13 Newmarket Venues

The Events Manager gave a verbal report on the bookings for September 2021, noting that £2,568 income was received in September 2021; £20,736 Year-To-Date.

CL/21/10/14 Update on Newmarket Events

Remembrance Day Arrangements – The Events Manager confirmed that the road closure, bugler, vicar, Tattersalls and Town Band had been booked and that all arrangements were in hand.

The Chairman asked for volunteers who are able to do a 2-hour shift on the poppy stall at Waitrose to contact Mr Pringle to book a slot.

YBR Planting Event Debrief – The Chairman reported that this was a very successful day and all of the allocated bulbs were planted within the scheduled time. Thanks were given to the Town Keeper for digging the holes, to the Events Manager for the refreshments, the Cubs, Scouts and Brownies, PCSO Butcher and to Tesco.

The Mayor reported that this was a fantastic successful team event with at least 25 children and 15 adults helping to plant the bulbs and we are all looking forward to seeing the daffodils in bloom in the Spring. This was another good example of what the community can achieve by working together.

Christmas 2021 – NTC will not be holding a separate event, but will be using the Christmas budget to support the Discover Newmarket event on the Yellow Brick Road and other organisation's events.

1: The Events Manager reported that there are plans to support the Christmas lights switch on and the YBR Wizard of Oz trail (Discover Newmarket) on 19th November 2021 by providing a photo booth and themed entertainment on the YBR between 4:00pm – 7:00pm. This is to encourage people to walk through the YBR into Town for the Christmas lights switch-on event.

2: Working with Newmarket Community Arts, a proposal was made to hold 2 weekend lantern workshops on 20th-21st November and 4th-5th December and have an exhibition of the lanterns in the Memorial Gardens with music and food stalls on Saturday 18th December. This will have the Wizard of Oz theme also.

3: There will be a Christmas Carol event around the Bill Tutte Christmas tree; date to be confirmed. Newmarket Community Choir will be invited to lead the singing.

The Events Manager was asked to provide a full report with costs for full Council to consider.

Silver Sunday – Previously for this event, 20 free tickets were offered to residents to attend a tea dance in December. The Committee considered doing the same this year but owing to the current climate and safety concerns, the tea dance in December will now be postponed.

CL/21/10/15 Correspondence

Community litter picking request for support - A resident has been clearing weeds and litter singlehandedly along Rowley Drive and St Mary's Square and made a request for NTC support this initiative by supplying volunteers with litter picking equipment. A social media campaign will be run to recruit volunteers and suggested that, if successful, this initiative could be expanded to other areas. The request was considered to be a great example of the Community getting involved to keep Newmarket tidy and the following was agreed:

CL/21/10/15.01 Recommendation

That NTC facilitates the setting up of a volunteer group by promoting the initiative on social media and to provide a hub to co-ordinate a litter picking rota and the collection of equipment.

Mural proposal – the proposal was considered and was deferred until the costs for the proposed refurbishment of the Clock Tower are received.

CL/21/10/16 Date of Next Meeting

Monday 1st November 2021 at the Memorial Hall.

CL/21/10/17 Items for Next Agenda

- Soapbox accounts
- Clock Tower costs

Meeting closed at 7:54pm

Signed _____ Date _____

Summary of Recommendations

Book number 34 2021 -2022

Recommendation	Recommendation Wording
<u>CL/21/10/8.01 Recommendation</u>	That the project proceeds when the relevant licence has been obtained and that delegated powers be given to the Town Clerk to select quotes for the work and purchase of new cycle rails within delegated spending powers.
<u>CL/21/10/9.01 Recommendation</u>	That quotes be obtained to remove the tin shed and concrete base to allow for re-grassing the area, to concrete the spoil area and install a hedge for the a 2-bay spoil area.
<u>CL/21/10/10.01 Recommendation</u>	That further quotes be obtained and that delegated powers be given to the Town Clerk to select an appropriate quote to proceed
<u>CL/21/10/11.01 Recommendation</u>	That further quotes be obtained for a mini SID unit and that applications for site suitability at Icewell Hill, Edinburgh Road and Fordham Road be progressed. That £4000 be allocated to the 2022/223 budget to purchase an additional device.
<u>CL/21/10/12.01 Recommendation</u>	That a letter be sent to SCC and West Suffolk Council to point out that residents want to be proud of their Town with a request and that action is taken to address the weed issues as a priority.
<u>CL/21/10/15.01 Recommendation</u>	That NTC facilitates the setting up of a volunteer group by promoting the initiative on social media and to provide a hub to co-ordinate a litter picking rota and the collection of equipment.

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25/10/2021

Newmarket Town Council Current Year 2021/2022

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Detailed Income & Expenditure by Budget Heading as at 25/10/2021

Month No: 7

Committee Report DRAFT Community and Leisure Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Community Services</u>								
<u>200 Outside Services</u>								
1005 Misc Income	150	150	0	(150)			0.0%	
Outside Services :- Income	150	150	0	(150)				0
4029 General Equipment	0	631	500	(131)		(131)	126.2%	
4039 Vehicle Costs	0	1,445	5,000	3,555		3,555	28.9%	
4095 Assets Purchased	0	1,499	0	(1,499)		(1,499)	0.0%	1,499
4326 Outside Services SLA	0	17,923	74,878	56,955		56,955	23.9%	
Outside Services :- Indirect Expenditure	0	21,498	80,378	58,880	0	58,880	26.7%	1,499
Net Income over Expenditure	150	(21,348)	(80,378)	(59,030)				
6000 plus Transfer from EMR	0	1,499						
Movement to/(from) Gen Reserve	150	(19,849)						
<u>201 General Town Planting</u>								
1007 Sponsorship Income	(350)	60	5,200	5,140			1.2%	
1009 Roundabout Sponsorship	0	0	5,200	5,200			0.0%	
General Town Planting :- Income	(350)	60	10,400	10,340			0.6%	0
4037 R&M - Grounds	0	1,250	0	(1,250)		(1,250)	0.0%	
4100 Seasonal Planting	0	1,905	3,300	1,395		1,395	57.7%	
4101 Hanging Baskets	0	3,988	4,300	312		312	92.7%	
4102 Other Planting Expenses	127	127	0	(127)		(127)	0.0%	
General Town Planting :- Indirect Expenditure	127	7,269	7,600	331	0	331	95.6%	0
Net Income over Expenditure	(477)	(7,209)	2,800	10,009				
<u>202 Cemetery</u>								
1000 Burial Fees	0	3,885	29,000	25,115			13.4%	
1020 Interment(Ashes) Income	0	2,475	4,000	1,525			61.9%	
1021 Monumental Income	0	1,692	4,000	2,308			42.3%	
1022 Grave Space Purchase Income	0	5,414	12,000	6,586			45.1%	
1029 Income Commemorative Bench	0	0	1,500	1,500			0.0%	
Cemetery :- Income	0	13,466	50,500	37,034			26.7%	0
4011 Rates	0	2,426	3,700	1,274		1,274	65.6%	
4012 Water Rates	0	118	1,000	882		882	11.8%	
4014 Electricity	42	750	1,600	850		850	46.8%	
4016 Cleaning	0	0	100	100		100	0.0%	

Continued over page

Detailed Income & Expenditure by Budget Heading as at 25/10/2021

Month No: 7

Committee Report DRAFT Community and Leisure Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4017 Fire Precautions	0	0	155	155		155	0.0%	
4035 Equipment	0	0	200	200		200	0.0%	
4036 R&M - Buildings	127	1,388	2,000	612		612	69.4%	
4037 R&M - Grounds	5,125	18,335	18,000	(335)		(335)	101.9%	
4040 Trade Refuse Collections	0	0	1,500	1,500		1,500	0.0%	
4047 Grave Digging	0	1,819	11,500	9,681		9,681	15.8%	
4325 Cemetery SLA	0	2,580	10,540	7,960		7,960	24.5%	
4995 Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0%	
Cemetery :- Indirect Expenditure	5,293	27,417	51,295	23,878	0	23,878	53.4%	0
Net Income over Expenditure	(5,293)	(13,951)	(795)	13,156				
203 Disused Churchyards								
4037 R&M - Grounds	0	0	2,000	2,000		2,000	0.0%	
Disused Churchyards :- Indirect Expenditure	0	0	2,000	2,000	0	2,000	0.0%	0
Net Expenditure	0	0	(2,000)	(2,000)				
204 Memorial - War,Cooper,Tutte								
4014 Electricity	22	43	100	57		57	42.9%	
4036 R&M - Buildings	0	429	500	71		71	85.8%	
4037 R&M - Grounds	0	1,300	1,000	(300)		(300)	130.0%	
Memorial - War,Cooper,Tutte :- Indirect Expenditure	22	1,772	1,600	(172)	0	(172)	110.7%	0
Net Expenditure	(22)	(1,772)	(1,600)	172				
205 Clocks								
4014 Electricity	0	91	250	159		159	36.5%	
4036 R&M - Buildings	0	300	500	200		200	60.0%	
4177 Clock Tower Expenses	115	685	1,400	715		715	48.9%	
Clocks :- Indirect Expenditure	115	1,076	2,150	1,074	0	1,074	50.1%	0
Net Expenditure	(115)	(1,076)	(2,150)	(1,074)				
206 Bus Shelters								
4036 R&M - Buildings	145	1,203	1,500	297		297	80.2%	
Bus Shelters :- Indirect Expenditure	145	1,203	1,500	297	0	297	80.2%	0
Net Expenditure	(145)	(1,203)	(1,500)	(297)				

Detailed Income & Expenditure by Budget Heading as at 25/10/2021

Month No: 7

Committee Report DRAFT Community and Leisure Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>207 General Town Maintenance</u>								
4037 R&M - Grounds	240	800	0	(800)		(800)	0.0%	
4092 Infrastructure	0	0	2,500	2,500		2,500	0.0%	
4108 Town Centre Regeneration	0	40,119	8,000	(32,119)		(32,119)	501.5%	32,119
4140 Dog Waste Collection/Disposal	0	641	850	209		209	75.4%	
General Town Maintenance :- Indirect Expenditure	240	41,559	11,350	(30,209)	0	(30,209)	366.2%	32,119
Net Expenditure	(240)	(41,559)	(11,350)	30,209				
6000 plus Transfer from EMR	0	32,119						
Movement to/(from) Gen Reserve	(240)	(9,440)						
<u>208 Public Conveniences</u>								
1005 Misc Income	0	2,944	0	(2,944)			0.0%	
1100 Grants Received	0	0	3,300	3,300			0.0%	
Public Conveniences :- Income	0	2,944	3,300	356			89.2%	0
4011 Rates	0	1,472	1,520	48		48	96.8%	
4012 Water Rates	0	0	152	152		152	0.0%	
4014 Electricity	0	101	400	299		299	25.3%	
4016 Cleaning	0	0	300	300		300	0.0%	
4036 R&M - Buildings	0	55	900	845		845	6.1%	
4044 Public Toilet Cleansing	0	0	100	100		100	0.0%	
4046 Opening/Closing Costs	160	960	2,400	1,440		1,440	40.0%	
Public Conveniences :- Indirect Expenditure	160	2,588	5,772	3,184	0	3,184	44.8%	0
Net Income over Expenditure	(160)	356	(2,472)	(2,828)				
<u>211 The Queens Statue</u>								
4012 Water Rates	0	0	200	200		200	0.0%	
4014 Electricity	0	0	300	300		300	0.0%	
4037 R&M - Grounds	0	0	1,000	1,000		1,000	0.0%	
The Queens Statue :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Expenditure	0	0	(1,500)	(1,500)				
<u>215 Allotments</u>								
1010 Allotment Fees	0	0	900	900			0.0%	
Allotments :- Income	0	0	900	900			0.0%	0
4037 R&M - Grounds	0	0	1,500	1,500		1,500	0.0%	
Allotments :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Income over Expenditure	0	0	(600)	(600)				

Detailed Income & Expenditure by Budget Heading as at 25/10/2021

Month No: 7

Committee Report DRAFT Community and Leisure Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
220 Studlands								
4045 Street Lighting - Maint Cont	0	0	17,825	17,825		17,825	0.0%	
4052 Street Lighting - Repair	0	0	1,000	1,000		1,000	0.0%	
Studlands :- Indirect Expenditure	0	0	18,825	18,825	0	18,825	0.0%	0
Net Expenditure	0	0	(18,825)	(18,825)				
308 Christmas								
4310 Christmas Lights	150	527	15,500	14,973		14,973	3.4%	
4811 CP - Christmas Lights Infrast	0	422	10,000	9,578		9,578	4.2%	
4995 Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0%	
Christmas :- Indirect Expenditure	150	948	26,500	25,552	0	25,552	3.6%	0
Net Expenditure	(150)	(948)	(26,500)	(25,552)				
Community Services :- Income	(200)	16,620	65,100	48,480			25.5%	
Expenditure	6,252	105,331	211,970	106,639	0	106,639	49.7%	
Net Income over Expenditure	(6,452)	(88,711)	(146,870)	(58,159)				
plus Transfer from EMR	0	33,618						
Movement to/(from) Gen Reserve	(6,452)	(55,093)						

Detailed Income & Expenditure by Budget Heading as at 25/10/2021

Month No: 7

Committee Report DRAFT Community and Leisure Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Leisure Services</u>								
<u>120 Memorial Hall</u>								
1001 Hall Hire Standard Rate	0	17,478	7,000	(10,478)			249.7%	
1016 Refreshments Income	0	40	500	460			8.0%	
Memorial Hall :- Income	0	17,518	7,500	(10,018)			233.6%	0
4011 Rates	0	3,592	6,170	2,578		2,578	58.2%	
4012 Water Rates	0	1,005	5,000	3,995		3,995	20.1%	
4014 Electricity	652	1,936	5,000	3,064		3,064	38.7%	
4015 Gas	0	749	6,000	5,251		5,251	12.5%	
4016 Cleaning	51	4,318	2,000	(2,318)		(2,318)	215.9%	3,401
4017 Fire Precautions	0	463	510	47		47	90.9%	
4020 Misc. Staff Costs	0	10	0	(10)		(10)	0.0%	
4036 R&M - Buildings	325	4,523	4,000	(523)		(523)	113.1%	
4038 Furniture/Fixtures/Fittings	0	905	2,500	1,595		1,595	36.2%	
4040 Trade Refuse Collections	0	1,860	1,860	(0)		(0)	100.0%	
4044 Public Toilet Cleansing	0	149	200	51		51	74.6%	
4078 Refreshment Costs Hall Hire	0	3	800	797		797	0.4%	
4080 PWLB Loan Charges (CAP + INT)	0	44,932	89,864	44,932		44,932	50.0%	
4095 Assets Purchased	0	1,809	0	(1,809)		(1,809)	0.0%	
Memorial Hall :- Indirect Expenditure	1,028	66,256	123,904	57,648	0	57,648	53.5%	3,401
Net Income over Expenditure	(1,028)	(48,738)	(116,404)	(67,666)				
6000 plus Transfer from EMR	0	3,401						
Movement to/(from) Gen Reserve	(1,028)	(45,336)						
<u>301 Arts</u>								
1181 Grant Received WSC	0	2,396	0	(2,396)			0.0%	
Arts :- Income	0	2,396	0	(2,396)				0
4440 Costs - Childrens' Events	0	4,903	3,500	(1,403)		(1,403)	140.1%	
4443 Costs - Tea Dance	0	0	1,800	1,800		1,800	0.0%	
Arts :- Indirect Expenditure	0	4,903	5,300	397	0	397	92.5%	0
Net Income over Expenditure	0	(2,507)	(5,300)	(2,793)				
<u>302 Winter Event</u>								
1059 Income - Winter Event	0	0	3,000	3,000			0.0%	
Winter Event :- Income	0	0	3,000	3,000			0.0%	0

Detailed Income & Expenditure by Budget Heading as at 25/10/2021

Month No: 7

Committee Report DRAFT Community and Leisure Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4453 Cost - Winter Event	0	0	11,000	11,000		11,000	0.0%	
Winter Event :- Indirect Expenditure	0	0	11,000	11,000	0	11,000	0.0%	0
Net Income over Expenditure	0	0	(8,000)	(8,000)				
303 Entertainments								
1172 SoapBox Derby - income	350	9,833	10,000	167			98.3%	
Entertainments :- Income	350	9,833	10,000	167			98.3%	0
4098 SoapBox Derby - costs	124	15,772	10,000	(5,772)		(5,772)	157.7%	
4179 Entertainment	0	781	5,000	4,219		4,219	15.6%	
Entertainments :- Indirect Expenditure	124	16,553	15,000	(1,553)	0	(1,553)	110.4%	0
Net Income over Expenditure	227	(6,719)	(5,000)	1,719				
304 Tourism								
4311 Christmas Tree	0	0	1,000	1,000		1,000	0.0%	
Tourism :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				
305 Carnival								
1026 Carnival income	0	0	1,000	1,000			0.0%	
Carnival :- Income	0	0	1,000	1,000			0.0%	0
4312 Newmarket Carnival	0	0	10,000	10,000		10,000	0.0%	
Carnival :- Indirect Expenditure	0	0	10,000	10,000	0	10,000	0.0%	0
Net Income over Expenditure	0	0	(9,000)	(9,000)				
306 Memorial Gardens								
1004 Kiosk Income	0	0	1,200	1,200			0.0%	
Memorial Gardens :- Income	0	0	1,200	1,200			0.0%	0
4012 Water Rates	147	569	200	(369)		(369)	284.4%	
4014 Electricity	0	0	105	105		105	0.0%	
4037 R&M - Grounds	235	4,451	5,000	549		549	89.0%	
4041 R&M - play-equipment	1,259	10,643	10,000	(643)		(643)	106.4%	
4046 Opening/Closing Costs	479	2,352	4,500	2,149		2,149	52.3%	
4095 Assets Purchased	0	430	0	(430)		(430)	0.0%	
4112 Water Feature	143	2,415	6,000	3,586		3,586	40.2%	
4142 Memorial Garden Kiosk	0	0	1,000	1,000		1,000	0.0%	
Memorial Gardens :- Indirect Expenditure	2,263	20,859	26,805	5,946	0	5,946	77.8%	0
Net Income over Expenditure	(2,263)	(20,859)	(25,605)	(4,746)				

Detailed Income & Expenditure by Budget Heading as at 25/10/2021

Month No: 7

Committee Report DRAFT Community and Leisure Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
307 Twinning								
4181 Twinning Expenses	0	521	3,500	2,979		2,979	14.9%	
Twinning :- Indirect Expenditure	<u>0</u>	<u>521</u>	<u>3,500</u>	<u>2,979</u>	<u>0</u>	<u>2,979</u>	<u>14.9%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(521)</u>	<u>(3,500)</u>	<u>(2,979)</u>				
310 The Severals Sports Facilities								
1002 Sports Hire Income	0	3,258	5,000	1,742			65.2%	
1005 Misc Income	0	500	0	(500)			0.0%	
The Severals Sports Facilities :- Income	<u>0</u>	<u>3,757</u>	<u>5,000</u>	<u>1,243</u>			<u>75.1%</u>	<u>0</u>
4011 Rates	0	225	605	380		380	37.2%	
4012 Water Rates	55	791	1,300	509		509	60.8%	
4014 Electricity	0	335	1,000	665		665	33.5%	
4015 Gas	0	2,789	3,045	256		256	91.6%	
4017 Fire Precautions	0	77	250	173		173	30.6%	
4036 R&M - Buildings	316	25,037	2,000	(23,037)		(23,037)	1251.9%	
4037 R&M - Grounds	450	1,319	600	(719)		(719)	219.9%	
4038 Furniture/Fixtures/Fittings	0	0	1,000	1,000		1,000	0.0%	
4040 Trade Refuse Collections	0	441	290	(151)		(151)	152.1%	
4044 Public Toilet Cleansing	0	53	100	47		47	52.6%	
The Severals Sports Facilities :- Indirect Expenditure	<u>821</u>	<u>31,067</u>	<u>10,190</u>	<u>(20,877)</u>	<u>0</u>	<u>(20,877)</u>	<u>304.9%</u>	<u>0</u>
Net Income over Expenditure	<u>(821)</u>	<u>(27,310)</u>	<u>(5,190)</u>	<u>22,120</u>				
Leisure Services :- Income	<u>350</u>	<u>33,505</u>	<u>27,700</u>	<u>(5,805)</u>			<u>121.0%</u>	
Expenditure	<u>4,235</u>	<u>140,158</u>	<u>206,699</u>	<u>66,541</u>	<u>0</u>	<u>66,541</u>	<u>67.8%</u>	
Net Income over Expenditure	<u>(3,885)</u>	<u>(106,654)</u>	<u>(178,999)</u>	<u>(72,345)</u>				
plus Transfer from EMR	<u>0</u>	<u>3,401</u>						
Movement to/(from) Gen Reserve	<u>(3,885)</u>	<u>(103,252)</u>						
Grand Totals:- Income	<u>150</u>	<u>50,125</u>	<u>92,800</u>	<u>42,675</u>			<u>54.0%</u>	
Expenditure	<u>10,487</u>	<u>245,490</u>	<u>418,669</u>	<u>173,179</u>	<u>0</u>	<u>173,179</u>	<u>58.6%</u>	
Net Income over Expenditure	<u>(10,337)</u>	<u>(195,365)</u>	<u>(325,869)</u>	<u>(130,504)</u>				
plus Transfer from EMR	<u>0</u>	<u>37,020</u>						
Movement to/(from) Gen Reserve	<u>(10,337)</u>	<u>(158,345)</u>						

Blank



Item 8

Newmarket Memorial Gardens

Inspection Ref: 1467366

Site Ref: 26066

Operational Inspection - 21-September-2021 - 06:30 Inspector Tim McGhee

Risk Assessment: 8 Low Risk



Location:

The site is located in an area of public open space and is not directly overlooked by any properties in the local community.

Disabled Access:

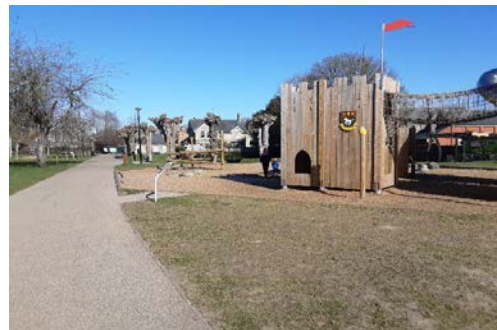
Generally accessible; an area accessible to most.



i 4 - Very Low Risk

Item: Site General
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Sign
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -



i 4 - Very Low Risk

Item: Fence - Bow Top
Manufacturer: Unknown
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Bench
Manufacturer: Unknown
Surface Type: Mixed Surface
Item Quantity: 3
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -



i 4 - Very Low Risk

Item: Bench
Manufacturer: Marmax Products Ltd
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A



Total Findings: 1

Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Litter Bin
Manufacturer: Unknown
Surface Type: Grass
Item Part Number:
Item Quantity: 3
Equipment Compliance: N/A
Surface Area Compliance: N/A
Total Findings: 1



Finding 1

This item is satisfactory - no work required -



 4 - Very Low Risk

Item: Gate - Self Closing
Manufacturer: Unknown
Surface Type: Bitmac
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

 4 - Very Low Risk

Item: Splash Pad
Manufacturer: Unknown
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -



i 4 - Very Low Risk

Item: Sand Play Unit
Manufacturer: Unknown
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 0 - Risk Assessment not Undertaken

Item: 2 Bay 4 Seat (Cradle)
Manufacturer: Record RSS
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

Two seats removed to assist with covid distancing - Replace when safe to do so





i 6 - Low Risk

Item: Multi Play (Junior)
Manufacturer: Not Identified
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: No

Total Findings: 1



Finding 1

A number of fixing(s) have worked loose - Secure all loose fixings



i 4 - Very Low Risk

Item: Log Walk
Manufacturer: Unknown
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -



6 - Low Risk

Item: Multi Play (Senior)
Manufacturer: Unknown
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes



Total Findings: 3

Finding 1

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

Finding 3

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

Finding 2

There is some graffiti present - Remove the graffiti

DONE

MONITORING

5 - Very Low Risk

Item: Log Climber
Manufacturer: Unknown
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes



Total Findings: 2

Finding 1

Bolt cover broken off - Replace

Finding 2

There is some graffiti present - Remove the graffiti

DONE

WAITING FOR SPARES - DUE 11/10/21



8 - Low Risk

Item: Single Point Swing - Type 3
Manufacturer: Massey & Harris
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A



Total Findings: 3

Finding 1

Safety chain missing ? - Replace if part is designed to be in place

WAITING ON SPARE PARTS

Finding 2

The safety surface is low and the membrane is exposed creating trip points - Remove or resecure the exposed membrane and top up the surface to the correct level

Finding 3

Main seat and chains removed - Replace

THIS IS INCORRECT. THE SURFACING WAS REPLENISHED ON 7TH SEPT

WAITING ON SPARE PARTS

4 - Very Low Risk

Item: Boulders
Manufacturer: Natural Feature
Surface Type: Mixed Surface
Item Quantity: 20
Equipment Compliance: N/A
Surface Area Compliance: N/A



Total Findings: 1

Finding 1

This item is satisfactory - no work required -



i 6 - Low Risk

Item: Cable Runway
Manufacturer: Massey & Harris
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 3



Finding 1

Matts coming apart - Refix

Finding 3

The surface has subsided in some areas - Monitor for any further deterioration and repair as required

Finding 2

Nylon runners broken - Replace if necessary

MONITORING

MOUND DUE TO BE REMOVED - WAITING ON
NEW LAUNCHPAD



Findings information

0 - Risk Assessment not Undertaken (Finding 1)

Item: Swings - 2 Bay 4 Seat (Cradle)
Manufacturer: Record RSS

Risk Level: N - Risk Assessment not Undertaken
Surface: Wet Pour



Finding: Two seats removed to assist with covid distancing **Action:** Replace when safe to do so



i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: A number of fixing(s) have worked loose

Action: Secure all loose fixings



i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The ropes/nets are worn/damaged in places

Action: Monitor for any further deterioration and repair or replace as required



i 0 - Risk Assessment not Undertaken (Finding 2)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: N - Risk Assessment not Undertaken
Surface: Bark Mulch



Finding: There is some graffiti present

Action: Remove the graffiti

i 6 - Low Risk (Finding 3)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The ropes/nets are worn/damaged in places

Action: Monitor for any further deterioration and repair or replace as required



i 5 - Very Low Risk (Finding 1)

Item: Activity Equipment - Log Climber
Manufacturer: Unknown

Risk Level: V - Very Low Risk
Surface: Bark Mulch



Finding: Bolt cover broken off



Action: Replace WAITING ON SPARE PARTS

i 2 - Very Low Risk (Finding 2)

Item: Activity Equipment - Log Climber
Manufacturer: Unknown

Risk Level: V - Very Low Risk
Surface: Bark Mulch



Finding: There is some graffiti present



Action: Remove the graffiti



i 6 - Low Risk (Finding 1)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: Safety chain missing ?

Action: Replace if part is designed to be in place

i 8 - Low Risk (Finding 2)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The safety surface is low and the membrane is exposed creating trip points

Action: Remove or resecure the exposed membrane and top up the surface to the correct level



i 0 - Risk Assessment not Undertaken (Finding 3)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: N - Risk Assessment not Undertaken
Surface: Bark Mulch



Finding: Main seat and chains removed

Action: Replace

i 6 - Low Risk (Finding 1)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: Matts coming apart

Action: Refix



i 6 - Low Risk (Finding 2)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: Nylon runners broken

Action: Replace if necessary

i 6 - Low Risk (Finding 3)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The surface has subsided in some areas

Action: Monitor for any further deterioration and repair as required



Completed Findings Information

The following items have been marked as complete by the inspector during the course of this inspection.

8 - Low Risk (Finding 1) - Marked as complete on 21-September-2021

Item: Gates - Gate - Self Closing
Manufacturer: Unknown

Risk Level: L - Low Risk
Surface: Bitmac



Finding: Gate closure mechanism missing

Action: Refit

8 - Low Risk (Finding 1) - Marked as complete on 21-September-2021

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The safety surface is low and the membrane is exposed creating trip points

Action: Remove or resecure the exposed membrane and top up the surface to the correct level

Blank



Item 12

Report to	Community & Leisure Services Committee
Subject	Car boot Relocation
Purpose	Decision
Classification	Unrestricted
Meeting date	1st November 2021
Item number	12a
Written By	Events Manager

Summary: This report outlines the proposal of relocating the charity car boot sales from Severals to George Lambton Field and the financial implications.

Councillors are asked to **CONSIDER** and **APPROVE** the **RECOMMENDATIONS** outlined in this report:

1. Proposed Car boot sales dates in 2022
2. Proposed new location & time
3. Annual cost of relocation

1.	Introduction
a.	The Town Council has permission to hold 8 car boot sales on the Severals during the year.
b.	The location is offered for use, without charge, to local charity organisations and individuals who meet certain criteria, notably that the organisation benefiting from the proceeds are both local and voluntary.
2.	Context
a.	The idea of relocating the car boot is aiming to reduce motor traffic congestion in Bury Road and Fordham Road
b.	George Lambton field is subject to West Suffolk Council's hire charge
3.	Proposal/Options
a.	2022 dates: 22 May, 12 June, 26 June, 10 July, 17 July, 24 July, 07 August, 21 August
b.	Times: Severals 12pm – George Lambton 7am
4.	Financial/Resource Implications
a.	Severals: Free
b.	George Lambton field: Annual cost £25x8 = £200 plus VAT (to be paid by NTC)
5.	Next Steps/Recommendations
a.	
b.	
	Additional documents: Feedback from the car boot organisers
	1) Having spoken to our committee members. We think that this is a solution to the traffic back up on boot days as people insist on being there way before opening times. However, with the building of another 400 houses very near to the ground this may not

always be the case!

- 2) I don't really know the George Lambton field so I can't really compare. We actually like the start time being later – not everyone wants to get up at the crack of sparrow. We also find that people come on from another car boot sale that they have attended in the morning so they can do two in one day.

If they were in the mornings we would end up as competition to them and we would possibly lose out as these are not on a regular cycle.

Bury road is wide with a wide pavement which allows cars to queue up and traffic is still able to get through. In fact the one we did this year we did not have any queues. The footfall was definitely less and so that may have made the difference but people did seem to take notice of the sellers for mid-day but buyers not until 12.30pm. I know we have had real bad traffic issues on a couple of occasions with people walking over from Waitrose saying we are stopping traffic from getting out of the car park and some people can get very abusive.

Would you access the George Lambton fields from Fordham road because that road is narrower and so congestion could be worse although I guess you would be able to let them on as they arrived. Where would buyers park – at present we take donations as they drive in via the gate. Would you be able to do that on the George Lambton fields? This is only a small income but since they are donations we can claim Gift Aid on those. The George Lambton fields are also a little out of town and so less likely to pick up people passing.

Is there toilets there – a real bonus if there is but after congestion that is the one issue we get most complaints about so there would certainly need to be one within a very short distance. At present we send them to the BP petrol station. It is amazing the number of Blue badge holders who demand close parking and a toilet but they can walk all around a car boot!!!

I think our main concerns would be not wanting to start too early in the day – maybe mid-morning at the earliest and toilet facilities but up for trying it out if that is what you wish to do.

One last comment – is there a height restriction barrier on the George Lambton fields which would need to be open to allow vans on the site

Unit 2 Rendlesham Mews
Rendlesham
Suffolk
IP12 2SZ

Office@spencerwix.co.uk
www.spencerwix.co.uk
VAT registration No.: 150973014

QUOTATION

Quotation Number Q5972
Date 18 Oct 2021

Newmarket TC
Newmarket Town Council
Memorial Hall
High Street
Newmarket
Suffolk
CB8 8JP

Stone Ref: Newmarket TC

Description	Amount
To provide a 18"x 12" black granite tablet.	175.00
To inscribe and inlay with gold leaf	838.00
To fix to wall.	80.00
Subtotal	1,093.00
Total VAT	218.60
TOTAL GBP	1,311.60

Accepted By

Accepted Date

BACS payments: Lloyds Bank Account No 16540060 Sort Code 77-66-27

Please make cheques payable to: Spencer Wix Stone Mason Ltd

Company Registration No: 08261774. Registered Office: Unit 2, Rendlesham Mews, Unit 2, WOODBRIDGE, Suffolk, IP12 2SZ, GBR





Newmarket Town Council
Memorial Hall
High Street
Newmarket
Suffolk, CB8 8JP

18 October 2021

Ref: Q5972-1

Location: Newmarket Town Hall

Type of Stone: Black granite

Finish: Polished

Shape of Stone: Tablet

Size of stone: h)12" w)18"

Lettering: Cut and gold leaf

Notes:

IN REMEMBRANCE OF
THOSE KILLED IN THE BOMBING
OF NEWMARKET HIGH STREET
ON 18th FEBRUARY 1941

Ada Lily BARKER
Allan Francis BARNES
Henry CHAPMAN
Winifred May COLE
William Harvey DOIG
Leslie Arthur FULLER
William Jefford GALE
George Jasper Groves
Laban Diver HARDING
Peter James HOLLOWAY

Margery HUMPHRIES
Gertrude HUTCHINSON
Richard Fredk. JENNINGS
Queenie KERRY
Viola Alice LAMBERT
James LITTLE
Nina Mary PECK
Walter STRINGER
Louisa WATERS
William Alfred Whelan

Taken from us, but not forgotten

Sign:..... Date:...../...../.....

This layout will be subject to approval from the Church/Cemetery authorities consent



From: Anglia Sign Casting - Sales <sales@angliasigncasting.co.uk>

Sent: 14 October 2021 15:24

To: Christy Argyroudi <Christy.Argyroudi@newmarket.gov.uk>

Subject: RE: Memorial Plaque

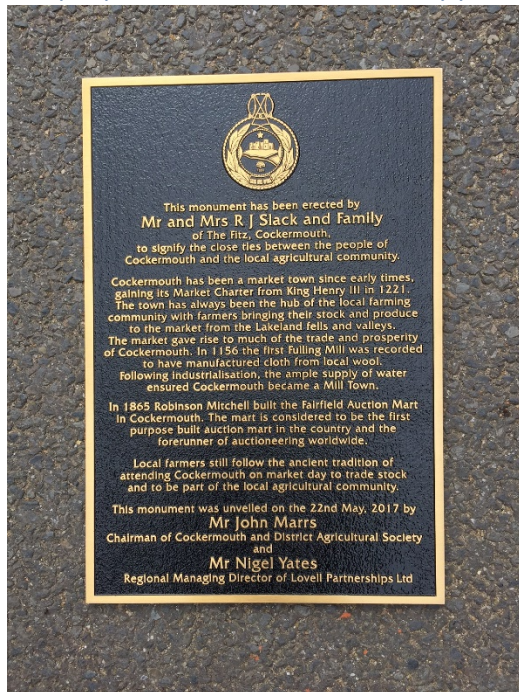
Dear Christy

Thank you for your enquiry

We certainly can make this plaque for you and it would be a pleasure to do so..

Our plaques are of the cast bronze type where the details and border are raised from the background.

The plaques can be finished either by powder coating as in the attached photo entitled SLACK



or more

traditional natural bronze as in the JOHN HOLMES photo.



I have drawn you a proof of what I think would look nice on a 10" wide (250mm) x 17" high (425mm) template with a standard plaque on page 1 and a natural bronze on page 2. These are not exact colours.

These would cost:

£638.71 for the powder coated mottled background version (our standard plaque)
£778.91 for a flat background natural bronze version.

Scaling up to 12" wide x 20" high the costs would be:

£1026.52 and £1203.72 respectively.

The prices are supply only as we do not offer a fitting service but do include carriage and vat. I have included the coat of arms as I think it makes a nice header but if you were to remove it in the case of the smaller size you would save 3" off the height of the plaque making the price £531.07 for the standard and £656.87 for the natural bronze finish.

I hope you like them

Kind regards
Gary

Gary Hubbard
Director

Anglia Sign Casting Limited
Units 4 & 5 Horsbeck Industrial Estate
Horsbeck Way, Horsford
Norwich, Norfolk
NR10 3SS



IN REMEMBRANCE OF
THOSE KILLED IN THE BOMBING
OF NEWMARKET HIGH STREET
ON 18TH FEBRUARY 1941

ADA LILY BARKER
ALLAN FRANCIS BARNES
HENRY CHAPMAN
WINIFRED MAY COLE
WILLIAM HARVEY DOIG
LESLIE ARTHUR FULLER
WILLIAM JEFFORD GALE
GEORGE JASPER GROVES
LABAN DIVER HARDING
PETER JAMES HOLLOWAY
MARGERY HUMPHRIES
GERTRUDE HUTCHINSON
RICHARD FREDERICK JENNINGS
QUEENIE KERRY
VIOLA ALICE LAMBERT
JAMES LITTLE
NINA MARY PECK
WALTER STRINGER
LOUISA WATERS
WILLIAM ALFRED WHELAN

Taken from us, but not forgotten

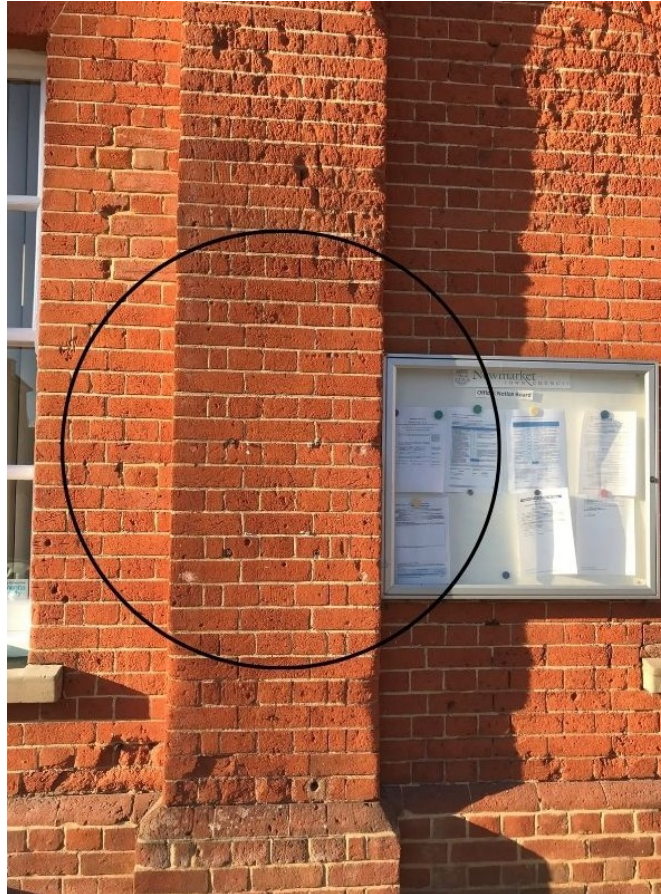


IN REMEMBRANCE OF
THOSE KILLED IN THE BOMBING
OF NEWMARKET HIGH STREET
ON 18TH FEBRUARY 1941

ADA LILY BARKER
ALLAN FRANCIS BARNES
HENRY CHAPMAN
WINIFRED MAY COLE
WILLIAM HARVEY DOIG
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VIOLA ALICE LAMBERT
JAMES LITTLE
NINA MARY PECK
WALTER STRINGER
LOUISA WATERS
WILLIAM ALFRED WHELAN

Taken from us, but not forgotten

Proposed plaque location



Blank

Townclerk

Subject: FW: PCC consultation on new Police and Crime Plan

From: SPCC - Suffolk [<mailto:SPCC@suffolk.police.uk>]
Sent: 19 October 2021 16:30
To: SPCC - Suffolk
Subject: PCC consultation on new Police and Crime Plan

As your Police and Crime Commissioner, I must publish a Police and Crime Plan for policing in Suffolk and I am in the process of drafting a new plan, which will run for the next three years. This new plan will set the direction of policing in the county and the activity which will be taken forward by my office.

The draft plan is now out for public consultation before being presented to the Police and Crime Panel in January. If you wish to make any comments, as an individual, or a representative of your organisation, I would be pleased to hear from you.

Please click **HERE** to access the survey which will close at 9am on Monday 22nd November 2021.

A link to the plan is embedded in the survey but for those who do not wish to take part in the consultation, it is also available here:

DRAFT POLICE & CRIME PLAN 2022-2025 (PDF 2 MB)
<https://suffolk-pcc.gov.uk/wp-content/uploads/2021/10/Police-Crime-Plan-2022-2025.pdf>

I would like to thank you for your interest and can assure you, any comments you choose to make will be considered. Please feel free to share this email with anyone within your community you think may be interested.

Many thanks,
Tim Passmore
Police and Crime Commissioner for Suffolk

www.suffolk-pcc.gov.uk
@timspcc

We have your email address on our contacts list. We do not hold any other information such as names, telephone numbers or addresses. However, if you do not wish to be contacted by this office in future please [unsubscribe here](#).

This e-mail carries a disclaimer

Go here to view [Suffolk Constabulary Disclaimer](#)

Item 14

From: [REDACTED] >
Sent: 25 October 2021 14:01
To: Christy Argyroudi <Christy.Argyroudi@newmarket.gov.uk>
Subject: Newmarket Local History Society November Meeting

Dear Christy,

I am sending this to you because you are the Events' Manager for Newmarket Town Council. Please could you pass this request to the Town Councillors, if you agree with the request?

To: Newmarket Town Councillors

Newmarket Local History Society recommenced its monthly meetings in September. We usually meet in the Stable, Newmarket High Street, on the 3rd Tuesday of the month at 7.00 for 7.30 pm. Due to Covid restrictions, The Stable has capped total attendance at 75 in The Stable. Obviously, the Society is keen to maintain Covid safety measures. Our membership is not yet back to pre-Covid levels but we have also had some visitors at meetings.

We have an unusual talk on November 16th. The speaker is the archaeologist who managed the dig and actually discovered the skeleton of King Richard III in Leicester.

Matthew Morris is from Leicester University. Chris and I have seen him do this presentation previously (pre-Covid) to a packed "house".

It is an incredible detective story from how the skeleton was discovered under a car park in Leicester, to how it was identified as King Richard III. This identification was only possible utilising today's science and technology and only for a very narrow band of time, due to the scarcity of living relatives / related DNA. Many questions are definitively answered. For example, how do we know this is really Richard III? Did he have a hunched back? Is that portrait really how he looked? etc

We are expecting that we could have a lot of visitors that night, so we might have to turn folk away from The Stable to maintain safe attendance levels. So, NLHS is making an unusual request to Newmarket Town Council concerning whether we might be permitted to use the Memorial Hall for that evening, please?

NLHS Members and Councillors would be given free admission. Visitors would be charged our usual £3 per person visitors' fee.

Thank you for considering our request.

Kind regards,

[REDACTED]

Chair, Newmarket Local History Society