

Membership from May 2021

Councillor Anderson
Councillor Appleby
Councillor Borda
Councillor Crissall
Councillor De'Ath (ViceChair)
Councillor Drummond
Councillor Hall
Councillor Harvey
Councillor Hood
Councillor Hulbert
Councillor Jefferys
Councillor Winter (Chair)
Councillor Yarrow



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
COMMUNITY & LEISURE SERVICES COMMITTEE to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP
on **Monday 2nd August at 7.00pm**
or following on from the Development and Planning
Committee meeting, whichever is the later time

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- 1) Chair to read** fire safety notice and announce that proceedings may be filmed or recorded.
- 2) Apologies** - To receive and accept apologies for absence
- 3) Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
- 4) Minutes of previous meeting held 5th July 2021**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
- 5) Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- 6) Accounts** – To receive and note the accounts for Community and Leisure for the previous month
- 7) Memorial Gardens** – to receive an update (verbal)
- 8) Memorial Hall** – to approve a replacement dishwashing machine
- 9) Waste facilities** – to receive information from West Suffolk Council regarding new litter and recycling bins
- 10) Speeding** – to discuss speeding issues on Studlands Estate and Exning Road
- 11) NTC Events – to receive an update and authorise any actions**
 - a) Soapbox Derby-update
- 12) Correspondence**
 - a) Opening times of Memorial Hall public toilets during the summer (verbal)
- 13) Date of next meeting** – Monday 6th September 2021
- 14) Items for the next agenda**

Signed: *CE Whitaker* Cathy Whitaker, Town Clerk

Date: 27th July 2021

To: Chairman and Members of Community & Leisure Services Committee, Other Council Members, The Press



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community & Leisure Services Committee **Held on Monday 5th July 2021 at 7:05 pm**

Attendance:

Councillor P Winter (Chairman)
 Councillor A Appleby
 Councillor J Borda
 Councillor L Crissall
 Councillor J De'Ath
 Councillor A Drummond

Councillor D Hall
 Councillor J Harvey
 Councillor R Hood
 Councillor P Hulbert
 Councillor M Jefferys
 Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, C Argyroudi – Events Manager, J Ashton – Minute Assistant, 1 Member of the Press and 1 Member of the Public.

Minute

With great sadness, the Mayor announced the sudden death of Keith Bovill, a former Mayor of NTC and a minute's silence was held.

CL/21/07/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting read out the fire safety briefing and announced that no fire alarm was planned and that the meeting may be filmed or recorded.

CL/21/07/2 Apologies for Absence

Apologies were received from Cllr Anderson.

CL/21/07/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

Cllr De'Ath declared an interest in the Food & Drink Festival item.

CL/21/07/4 To Receive and Confirm for Accuracy the Minutes of the Community and Leisure Services Committee Meeting Held on Monday 7th June 2021 and Any Matters Arising

Members received the minutes of the Community and Leisure Services Committee meeting held on 7th June 2021 and the following was agreed:

CL/21/07/4.01 Resolved

That the minutes of the Community and Leisure Services Committee meeting held on 7th June 2021 be adopted and signed as a true record by the Chairman of the Community and Leisure Services Committee.

There were no matters arising.

CL/21/07/5 Public Open Session

The Events Manager introduced Jenna, a professional artist who suggested putting a Community mural on the white wall facing the children's swings during the Summer entertainment programme.

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Minutes of Community & Leisure Services Committee held on Monday 5th July 2021

A proposal was made to bring forward item and the following was agreed:

CL/21/07/5.01 Resolved

That item 12 - Summer Entertainment be brought forward.

CL/21/07/6 Summer Entertainment

The proposal for a Community mural was discussed and a site visit was made in the Memorial Gardens. The following was agreed:

CL/21/07/6.01 Recommendation

That the proposal to put a Community mural on the white wall facing the children's swings in the Memorial Gardens during the Summer entertainment programme be approved.

The Chairman asked for suggestions of a theme/title to be sent by email and these will be discussed further with Jenna.

Jenna left the meeting

CL/21/07/7 To Receive the Accounts

The accounts for June 2021 were received and noted.

CL/21/07/8 Memorial Gardens

A report was presented with quotes to replenish the safety bark and sand and the following was agreed:

CL/21/07/8.01 Recommendation

That the safety bark and sand be replenished and that delegated power be given to the Chairman and Town Clerk to negotiate the best possible price.

CL/21/07/9 Planting

The Chairman reported that three areas around Town had been identified for planting bulbs; St Marys Square, the top of Mill Hill and the YBR. Grants were available from West Suffolk and an application for a grant had been submitted.

CL/21/07/10 Memorial Bench/Tree

It was noted that areas suggested by the family belong to Jockey Club Estates and the following was agreed:

CL/21/7/10.01 Recommendation

That the Chairman seeks the views of the Jockey Club Estate regarding the request for a bench/tree on their land.

CL/21/07/11 Condition of Roads in Newmarket

A report was not yet available.

CL/21/07/12 Remembrance Sunday

A verbal report on plans for Remembrance Sunday was given and a proposal to have refreshments at Tattersalls instead of the Bowls Club was considered and the

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following was agreed:

CL/21/07/12.01 Recommendation

That refreshments for Remembrance Sunday be held at Tattersalls following the Remembrance Service.

CL/21/07/13 Update on Newmarket Events

The Events Manager reported on the following:

Queen's Platinum Jubilee/Festival of Suffolk – The Committee stated its full support for Jubilee events. Councillors were asked to think of a project for the Platinum Jubilee and pass suggestions to the Chairman or Town Clerk. Chairman reported that also a tree would be planted jointly by NTC and Jockey Club Estates. Members were asked to send in additional ideas.

Cllr De'Ath declared and non-pecuniary interest in the following item

Food & Drink Festival

A request to have stalls relating to the Food & Drink Festival in the Memorial Hall was considered and the following was agreed:

CL/21/07/13.01 Recommendation

That the request from the Food & Drink Committee to have stalls in the Memorial Hall be approved free of charge.

Soap Box Derby 2021 – Events Manager presented a report on the costs and expected revenue. Tickets are being booked online and 13 teams have entered. Planning will continue and further updates will be reported.

Summer Entertainment – The Events Manager gave a verbal update on the events schedule and a big party with live music is planned for the last day.

CL/21/07/14 Correspondence

A request from Newmarket Library to use the Memorial Hall to host Top Time sessions for vulnerable residents on a Thursday morning from 10:30 – 11:30 whilst the Library is refurbished during July, August and September was considered and the following was agreed:

CL/21/07/14.01 Recommendation

That the request from Newmarket Library to use the Memorial Hall to host Top Time sessions for vulnerable residents on a Thursday morning from 10:30 – 11:30 whilst the Library is refurbished during July, August and September be approved.

The consultation on the new Studlands litter bins was noted. It was noted that additional bins were needed in some areas around Town and some needed to be replaced. A report on the bins in Town will be produced for the Committee to consider.

CL/21/07/15 Date of Next Meeting

Monday 2nd August 2021 at the Memorial Hall.

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CL/21/07/16 Items for Next Agenda

- Litter Bins
- Events
- Queen's Platinum Jubilee
- Soap Box Derby

CL/21/07/17 Exclusion of the Press & Public

With the vote being unanimous, it was:

21/06/17.01 Resolved

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

A member of the press left the meeting.

CL/21/07/18 **Memorial Gardens******

A report on upgrading the CCTV, Anti-Climb paint and signage and security arrangements was considered and the following was agreed:

*****CL/21/07/18.01 Recommendation*****

That the CCTV in the Memorial Gardens be upgraded to allow 360degree coverage.

A further meeting will be held with West Suffolk to discuss and negotiate the costs.

*****CL/21/07/18.02 Recommendation*****

That anti-climb paint be applied to both sides of the wall between Rossdale's and the Memorial Gardens by the Town Keeper.

*****CL/21/07/18.03 Recommendation*****

That Abbey Security be engaged to carry out random 3 nightly visits per week at a cost of £30 per week for a trial period of a month.

CL/21/07/19 *Cemetery Matters*****

The request for a memorial will be passed to the Cemetery Manager to consider if it meets the policy criteria.

The electronic gates are still awaited and when installed, the opening times will change to bring them in line with Bury St Edmunds.

A proposal to add a plaque to the newly planted tree by NTC was considered and the following was agreed:

*****CL/21/07/19.01 Recommendation*****

That a plaque be added to the tree planted by NTC, to remember all who died due to the Covid-19 pandemic.

Meeting closed at 8.06pm

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Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>CL/21/07/5.01 Resolved</u>	That item 12 - Summer Entertainment be brought forward.
<u>CL/21/07/6.01 Recommendation</u>	That the proposal to put a Community mural on the white wall facing the children's swings in the Memorial Gardens during the Summer entertainment programme be approved.
<u>CL/21/07/8.01 Recommendation</u>	That the safety bark and sand be replenished and that delegated power be given to the Chairman and Town Clerk to negotiate the best possible price.
<u>CL/21/07/10.01 Recommendation</u>	That the Chairman seeks the views of the Jockey Club Estate regarding the request for a bench/tree on their land.
<u>CL/21/07/12.01 Recommendation</u>	That refreshments for Remembrance Sunday be held at Tattersalls following the Remembrance Service.
<u>CL/21/07/13.01 Recommendation</u>	That the request from the Food & Drink Committee to have stalls in the Memorial Hall be approved free of charge.
<u>CL/21/07/14.01 Recommendation</u>	That the request from Newmarket Library to use the Memorial Hall to host Top Time sessions for vulnerable residents on a Thursday morning from 10:30 – 11:30 whilst the Library is refurbished during July, August and September be approved.
<u>***CL/21/07/18.01 Recommendation***</u>	That the CCTV in the Memorial Gardens be upgraded to allow 360degree coverage.
<u>***CL/21/07/18.02 Recommendation***</u>	That anti-climb paint be applied to both sides of the wall between Rossdale's and the Memorial Gardens by the Town Keeper.
<u>***CL/21/07/18.03 Recommendation***</u>	That Abbey Security be engaged to carry out random 3 nightly visits per week at a cost of £30 per week for a trial period of a month.
<u>***CL/21/07/19.01 Recommendation***</u>	That a plaque be added to the tree planted by NTC, to remember all who died due to the Covid-19 pandemic.

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Minutes of Community & Leisure Services Committee held on Monday 5th July 2021

26/07/2021

Newmarket Town Council Current Year 2021/2022

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Detailed Income & Expenditure by Budget Heading as at 26/07/2021

Month No: 4

Committee Report DRAFT M4 Community & Leisure Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Community Services</u>									
200	<u>Outside Services</u>								
4029	General Equipment	26	371	500	129		129	74.3%	
4039	Vehicle Costs	0	1,320	5,000	3,680		3,680	26.4%	
4095	Assets Purchased	0	1,499	0	(1,499)		(1,499)	0.0%	1,499
4326	Outside Services SLA	17,923	17,923	74,878	56,955		56,955	23.9%	
	Outside Services :- Indirect Expenditure	17,949	21,114	80,378	59,264	0	59,264	26.3%	1,499
	Net Expenditure	(17,949)	(21,114)	(80,378)	(59,264)				
6000	plus Transfer from EMR	1,499	1,499						
	Movement to/(from) Gen Reserve	(16,450)	(19,615)						
201	<u>General Town Planting</u>								
1007	Sponsorship Income	0	410	5,200	4,790			7.9%	
1009	Roundabout Sponsorship	0	0	5,200	5,200			0.0%	
	General Town Planting :- Income	0	410	10,400	9,990			3.9%	0
4100	Seasonal Planting	1,905	1,905	3,300	1,395		1,395	57.7%	
4101	Hanging Baskets	3,988	3,988	4,300	312		312	92.7%	
	General Town Planting :- Indirect Expenditure	5,893	5,893	7,600	1,707	0	1,707	77.5%	0
	Net Income over Expenditure	(5,893)	(5,483)	2,800	8,283				
202	<u>Cemetery</u>								
1000	Burial Fees	3,885	3,885	29,000	25,115			13.4%	
1020	Interment(Ashes) Income	2,475	2,475	4,000	1,525			61.9%	
1021	Monumental Income	1,692	1,692	4,000	2,308			42.3%	
1022	Grave Space Purchase Income	5,414	5,414	12,000	6,586			45.1%	
1029	Income Commemorative Bench	0	0	1,500	1,500			0.0%	
	Cemetery :- Income	13,466	13,466	50,500	37,034			26.7%	0
4011	Rates	404	1,618	3,700	2,082		2,082	43.7%	
4012	Water Rates	0	62	1,000	938		938	6.2%	
4014	Electricity	31	176	1,600	1,424		1,424	11.0%	
4016	Cleaning	0	0	100	100		100	0.0%	
4017	Fire Precautions	0	0	155	155		155	0.0%	
4035	Equipment	0	0	200	200		200	0.0%	
4036	R&M - Buildings	0	101	2,000	1,899		1,899	5.1%	
4037	R&M - Grounds	570	6,224	18,000	11,776		11,776	34.6%	
4040	Trade Refuse Collections	0	0	1,500	1,500		1,500	0.0%	

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Detailed Income & Expenditure by Budget Heading as at 26/07/2021

Month No: 4

Committee Report DRAFT M4 Community & Leisure Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4047 Grave Digging	1,819	1,819	11,500	9,681		9,681	15.8%	
4325 Cemetery SLA	2,580	2,580	10,540	7,960		7,960	24.5%	
4995 Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0%	
Cemetery :- Indirect Expenditure	5,404	12,581	51,295	38,715	0	38,715	24.5%	0
Net Income over Expenditure	8,062	885	(795)	(1,681)				
<u>203 Disused Churchyards</u>								
4037 R&M - Grounds	0	0	2,000	2,000		2,000	0.0%	
Disused Churchyards :- Indirect Expenditure	0	0	2,000	2,000	0	2,000	0.0%	0
Net Expenditure	0	0	(2,000)	(2,000)				
<u>204 Memorial - War,Cooper,Tutte</u>								
4014 Electricity	22	21	100	79		79	20.8%	
4036 R&M - Buildings	0	0	500	500		500	0.0%	
4037 R&M - Grounds	0	1,300	1,000	(300)		(300)	130.0%	
Memorial - War,Cooper,Tutte :- Indirect Expenditure	22	1,321	1,600	279	0	279	82.6%	0
Net Expenditure	(22)	(1,321)	(1,600)	(279)				
<u>205 Clocks</u>								
4014 Electricity	0	48	250	202		202	19.0%	
4036 R&M - Buildings	0	150	500	350		350	30.0%	
4177 Clock Tower Expenses	115	340	1,400	1,060		1,060	24.3%	
Clocks :- Indirect Expenditure	115	538	2,150	1,612	0	1,612	25.0%	0
Net Expenditure	(115)	(538)	(2,150)	(1,612)				
<u>206 Bus Shelters</u>								
4036 R&M - Buildings	0	330	1,500	1,170		1,170	22.0%	
Bus Shelters :- Indirect Expenditure	0	330	1,500	1,170	0	1,170	22.0%	0
Net Expenditure	0	(330)	(1,500)	(1,170)				
<u>207 General Town Maintenance</u>								
4092 Infrastructure	0	0	2,500	2,500		2,500	0.0%	
4108 Town Centre Regeneration	0	40,119	8,000	(32,119)		(32,119)	501.5%	32,119
4140 Dog Waste Collection/Disposal	0	641	850	209		209	75.4%	
General Town Maintenance :- Indirect Expenditure	0	40,759	11,350	(29,409)	0	(29,409)	359.1%	32,119
Net Expenditure	0	(40,759)	(11,350)	29,409				
6000 plus Transfer from EMR	32,119	32,119						
Movement to/(from) Gen Reserve	32,119	(8,640)						

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Detailed Income & Expenditure by Budget Heading as at 26/07/2021

Month No: 4

Committee Report DRAFT M4 Community & Leisure Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
208 Public Conveniences								
1005 Misc Income	0	2,944	0	(2,944)			0.0%	
1100 Grants Received	0	0	3,300	3,300			0.0%	
Public Conveniences :- Income	0	2,944	3,300	356			89.2%	0
4011 Rates	0	1,472	1,520	48		48	96.8%	
4012 Water Rates	0	0	152	152		152	0.0%	
4014 Electricity	0	44	400	356		356	11.1%	
4016 Cleaning	0	0	300	300		300	0.0%	
4036 R&M - Buildings	0	55	900	845		845	6.1%	
4044 Public Toilet Cleansing	0	0	100	100		100	0.0%	
4046 Opening/Closing Costs	160	440	2,400	1,960		1,960	18.3%	
Public Conveniences :- Indirect Expenditure	160	2,012	5,772	3,761	0	3,761	34.8%	0
Net Income over Expenditure	(160)	933	(2,472)	(3,405)				
211 The Queens Statue								
4012 Water Rates	0	0	200	200		200	0.0%	
4014 Electricity	0	0	300	300		300	0.0%	
4037 R&M - Grounds	0	0	1,000	1,000		1,000	0.0%	
The Queens Statue :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Expenditure	0	0	(1,500)	(1,500)				
215 Allotments								
1010 Allotment Fees	0	0	900	900			0.0%	
Allotments :- Income	0	0	900	900			0.0%	0
4037 R&M - Grounds	0	0	1,500	1,500		1,500	0.0%	
Allotments :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Income over Expenditure	0	0	(600)	(600)				
220 Studlands								
4045 Street Lighting - Maint Cont	0	0	17,825	17,825		17,825	0.0%	
4052 Street Lighting - Repair	0	0	1,000	1,000		1,000	0.0%	
Studlands :- Indirect Expenditure	0	0	18,825	18,825	0	18,825	0.0%	0
Net Expenditure	0	0	(18,825)	(18,825)				

Detailed Income & Expenditure by Budget Heading as at 26/07/2021

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Committee Report DRAFT M4 Community & Leisure Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>308</u> <u>Christmas</u>								
4310 Christmas Lights	0	0	15,500	15,500		15,500	0.0%	
4811 CP - Christmas Lights Infrast	0	34	10,000	9,966		9,966	0.3%	
4995 Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0%	
Christmas :- Indirect Expenditure	<u>0</u>	<u>34</u>	<u>26,500</u>	<u>26,466</u>	<u>0</u>	<u>26,466</u>	<u>0.1%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(34)</u>	<u>(26,500)</u>	<u>(26,466)</u>				
Community Services :- Income	13,466	16,820	65,100	48,280			25.8%	
Expenditure	29,543	84,580	211,970	127,390	0	127,390	39.9%	
Net Income over Expenditure	<u>(16,077)</u>	<u>(67,760)</u>	<u>(146,870)</u>	<u>(79,110)</u>				
plus Transfer from EMR	33,618	33,618						
Movement to/(from) Gen Reserve	<u>17,541</u>	<u>(34,142)</u>						

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Detailed Income & Expenditure by Budget Heading as at 26/07/2021

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Committee Report DRAFT M4 Community & Leisure Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Leisure Services								
120 Memorial Hall								
1001 Hall Hire Standard Rate	0	12,888	7,000	(5,888)			184.1%	
1016 Refreshments Income	0	0	500	500			0.0%	
Memorial Hall :- Income	0	12,888	7,500	(5,388)			171.8%	0
4011 Rates	599	2,394	6,170	3,776		3,776	38.8%	
4012 Water Rates	0	488	5,000	4,512		4,512	9.8%	
4014 Electricity	300	978	5,000	4,022		4,022	19.6%	
4015 Gas	0	0	6,000	6,000		6,000	0.0%	
4016 Cleaning	8	3,767	2,000	(1,767)		(1,767)	188.3%	3,401
4017 Fire Precautions	0	0	510	510		510	0.0%	
4036 R&M - Buildings	425	2,359	4,000	1,641		1,641	59.0%	
4038 Furniture/Fixtures/Fittings	12	418	2,500	2,082		2,082	16.7%	
4040 Trade Refuse Collections	0	1,860	1,860	(0)		(0)	100.0%	
4044 Public Toilet Cleansing	0	0	200	200		200	0.0%	
4078 Refreshment Costs Hall Hire	0	0	800	800		800	0.0%	
4080 PWLB Loan Charges (CAP + INT)	0	44,932	89,864	44,932		44,932	50.0%	
Memorial Hall :- Indirect Expenditure	1,344	57,196	123,904	66,708	0	66,708	46.2%	3,401
Net Income over Expenditure	(1,344)	(44,308)	(116,404)	(72,096)				
6000 plus Transfer from EMR	3,401	3,401						
Movement to/(from) Gen Reserve	2,058	(40,907)						
301 Arts								
4440 Costs - Childrens' Events	1,200	3,250	3,500	250		250	92.9%	
4443 Costs - Tea Dance	0	0	1,800	1,800		1,800	0.0%	
Arts :- Indirect Expenditure	1,200	3,250	5,300	2,050	0	2,050	61.3%	0
Net Expenditure	(1,200)	(3,250)	(5,300)	(2,050)				
302 Winter Event								
1059 Income - Winter Event	0	0	3,000	3,000			0.0%	
Winter Event :- Income	0	0	3,000	3,000			0.0%	0
4453 Cost - Winter Event	0	0	11,000	11,000		11,000	0.0%	
Winter Event :- Indirect Expenditure	0	0	11,000	11,000	0	11,000	0.0%	0
Net Income over Expenditure	0	0	(8,000)	(8,000)				

Detailed Income & Expenditure by Budget Heading as at 26/07/2021

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Committee Report DRAFT M4 Community & Leisure Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
303 Entertainments								
1172 SoapBox Derby - income	542	4,167	10,000	5,833			41.7%	
Entertainments :- Income	542	4,167	10,000	5,833			41.7%	0
4098 SoapBox Derby - costs	436	5,679	10,000	4,321		4,321	56.8%	
4179 Entertainment	60	105	5,000	4,895		4,895	2.1%	
Entertainments :- Indirect Expenditure	496	5,784	15,000	9,216	0	9,216	38.6%	0
Net Income over Expenditure	46	(1,617)	(5,000)	(3,383)				
304 Tourism								
4311 Christmas Tree	0	0	1,000	1,000		1,000	0.0%	
Tourism :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				
305 Carnival								
1026 Carnival income	0	0	1,000	1,000			0.0%	
Carnival :- Income	0	0	1,000	1,000			0.0%	0
4312 Newmarket Carnival	0	0	10,000	10,000		10,000	0.0%	
Carnival :- Indirect Expenditure	0	0	10,000	10,000	0	10,000	0.0%	0
Net Income over Expenditure	0	0	(9,000)	(9,000)				
306 Memorial Gardens								
1004 Kiosk Income	0	0	1,200	1,200			0.0%	
Memorial Gardens :- Income	0	0	1,200	1,200			0.0%	0
4012 Water Rates	0	0	200	200		200	0.0%	
4014 Electricity	0	0	105	105		105	0.0%	
4037 R&M - Grounds	46	2,101	5,000	2,899		2,899	42.0%	
4041 R&M - play-equipment	500	500	10,000	9,500		9,500	5.0%	
4046 Opening/Closing Costs	0	930	4,500	3,570		3,570	20.7%	
4112 Water Feature	1,162	1,162	6,000	4,838		4,838	19.4%	
4142 Memorial Garden Kiosk	0	0	1,000	1,000		1,000	0.0%	
Memorial Gardens :- Indirect Expenditure	1,708	4,693	26,805	22,112	0	22,112	17.5%	0
Net Income over Expenditure	(1,708)	(4,693)	(25,605)	(20,912)				
307 Twinning								
4181 Twinning Expenses	8	521	3,500	2,979		2,979	14.9%	
Twinning :- Indirect Expenditure	8	521	3,500	2,979	0	2,979	14.9%	0
Net Expenditure	(8)	(521)	(3,500)	(2,979)				

Detailed Income & Expenditure by Budget Heading as at 26/07/2021

Month No: 4

Committee Report DRAFT M4 Community & Leisure Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
310 The Severals Sports Facilities								
1002 Sports Hire Income	0	762	5,000	4,238			15.2%	
The Severals Sports Facilities :- Income	0	762	5,000	4,238			15.2%	0
4011 Rates	73	73	605	532		532	12.1%	
4012 Water Rates	683	736	1,300	564		564	56.6%	
4014 Electricity	0	173	1,000	828		828	17.3%	
4015 Gas	0	2,716	3,045	329		329	89.2%	
4017 Fire Precautions	0	77	250	173		173	30.6%	
4036 R&M - Buildings	3,805	5,705	2,000	(3,705)		(3,705)	285.3%	
4037 R&M - Grounds	0	789	600	(189)		(189)	131.5%	
4038 Furniture/Fixtures/Fittings	0	0	1,000	1,000		1,000	0.0%	
4040 Trade Refuse Collections	0	304	290	(14)		(14)	104.7%	
4044 Public Toilet Cleansing	0	0	100	100		100	0.0%	
The Severals Sports Facilities :- Indirect Expenditure	4,561	10,571	10,190	(381)	0	(381)	103.7%	0
Net Income over Expenditure	(4,561)	(9,809)	(5,190)	4,619				
Leisure Services :- Income	542	17,817	27,700	9,883			64.3%	
Expenditure	9,317	82,016	206,699	124,683	0	124,683	39.7%	
Net Income over Expenditure	(8,775)	(64,199)	(178,999)	(114,800)				
plus Transfer from EMR	3,401	3,401						
Movement to/(from) Gen Reserve	(5,374)	(60,797)						
Grand Totals:- Income	14,008	34,637	92,800	58,163			37.3%	
Expenditure	38,860	166,596	418,669	252,073	0	252,073	39.8%	
Net Income over Expenditure	(24,852)	(131,959)	(325,869)	(193,910)				
plus Transfer from EMR	37,020	37,020						
Movement to/(from) Gen Reserve	12,168	(94,939)						



Report to	Community and Leisure Committee
Subject	Replacement Dishwasher for Memorial Hall kitchen
Purpose	Decision
Classification	Unrestricted
Meeting date	2nd August 2021
Item number	
Written By	Cathy Whitaker – Town Clerk

Summary:

Councillors are asked to **APPROVE** the **RECOMMENDATIONS** outlined in this report:

1. To replace the Memorial Hall commercial kitchen dishwasher

1.	Introduction
a.	The existing dishwasher requires replacement as quickly as possible in the light of bookings resuming in the Memorial Hall.
2.	Context
a.	The existing dishwasher has been unreliable for some time; with a significant amount of money being spent on repairs.
b.	Whilst repairs have been carried out, each time a new problem arises within weeks.
3.	Proposal/Options
a.	Three quotes attached:- i. Bob Hopper & Co Ltd - £1,695.00 including one-year parts and labour warranty ii. Cater-Kwik Ltd - £1,748.99 including two-year parts and labour warranty iii. Ken Booth & Do Ltd - £1,846.68 including one-year warranty
4.	Financial/Resource Implications
a.	The funds will come out of the Asset Sales Capitol Reserve EMR 344 which stands at £7,451 currently.
5.	Next Steps/Recommendations
a.	To approve quote ii. Cater-Kwik Ltd at £1,748.99 including two-year parts and labour warranty.

Townclerk

From: Harvey, Andrew <Andrew.Harvey@westsuffolk.gov.uk>
Sent: 08 July 2021 08:58
To: Townclerk
Subject: RE: Comments / Feedback regarding Bins on Studlands by 18th June 2021
Attachments: Newmarket Installations.docx

Good Morning,

There are some more bin installations planned in the Newmarket area as part of this project which can be seen on the attached.

Regarding recycling on the go bins, the only location they have really worked is at the Guineas Centre where separate bins have been used for the different types of recycling materials. We have recycling bins for mixed recycling materials (the same materials as can go in the domestic blue recycling bins) in Bury town centre and they do suffer from lots of contamination and often the materials cannot be recycled.

There are also some changes planned at a national level where produced responsibility may make materials like tin cans and plastic bottles have a value to be returned in a deposit return scheme. This type of scheme would obviously have an impact on the amounts and types of litter being deposited but when any such scheme will be introduced I'm not sure.

Regards

Andrew

Andrew Harvey
Compliance and Performance Officer
Business Management
Direct dial: 01284 757687
Email: Andrew.Harvey@westsuffolk.gov.uk
www.westsuffolk.gov.uk
West Suffolk Council
#TeamWestSuffolk

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West Suffolk Council is playing its part to support our communities and businesses during the COVID-19 outbreak. Prioritising this work may mean other services are impacted or you may get a slower response than normal.

[Report, pay and apply online 24 hours a day](#)
[Find my nearest for information about your area](#)

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8 Combined Dog Waste and Litter Bins (5 x Slabs)

Location	Town	Current Bin	New Bin	Slab
Freshfields	Newmarket	Post Mounted Dog	Combined	Yes
Windsor Road	Newmarket	Post Mounted Dog	Combined	Yes
Old Station Road	Newmarket	Post Mounted Dog and Litter Bin	Combined	No – Concrete base
Lady Wolverton Playing Field	Newmarket	Post Mounted Dog	Combined	No – Tarmac
Portland Green	Newmarket	Post Mounted Dog	Combined	Yes
St Marys Square	Newmarket	Post Mounted Dog	Combined	Yes
Tannersfield Way/Exning Road	Newmarket	Post Mounted Dog and Litter Bin	Combined	No – Tarmac
TBC	Newmarket	Post Mounted Dog	Combined	

12 x Bin Housings (12x Slabs)

Location	Town	Current Bin	New Bin	Slab/Base
1.Brickfields Estate - Shops	Newmarket	Post Mounted Dog	Bin Housing	No – Concrete base
2.Brickfields Estate	Newmarket	Post Mounted Dog	Bin Housing	No - Tarmac
3.Brickfields Estate	Newmarket	Post Mounted Dog	Bin Housing	Yes
4.Brickfields Estate	Newmarket	Floor Mounted Litter	Bin Housing	Yes
5.Brickfields Estate	Newmarket	Floor Mounted Litter	Bin Housing	No – on slabs
6.Brickfields Estate	Newmarket	Floor Mounted Litter	Bin Housing	Yes
7.Brickfields Estate	Newmarket	Floor Mounted Litter	Bin Housing	Yes

Brickfields Estate	Newmarket	Floor Mounted Litter	Bin Housing	
George Lambton Playing Field	Newmarket	Post Mounted Dog	Bin Housing	Yes
George Lambton Playing Field	Newmarket	Post Mounted Dog	Bin Housing	Yes
George Lambton Playing Field	Newmarket	Post Mounted Dog	Bin Housing	Yes
George Lambton Playing Field	Newmarket	Post Mounted Dog	Bin Housing	Yes
Lady Wolverton Playing Field	Newmarket	Post Mounted Dog	Bin Housing	Yes

From:
To:
Subject:
Date:
Attachments:

further to my phone call today i am emailing to formally request anpr/sid for studlands park estate i have spoken to andy drummond today and this is his advice to me. i live just off hyperion way and am sick to death of people using studlands as a shortcut rather than /racetrack the traffic calming measures put on the corner section of hyperion way are as much use at stopping speeding as an ashtray on a motorbike idiots who don't care speed up to it then do the same past it totally u/s. studlands needs traffic calming on spa nimbus and hyperion way so idiots cannot pick up enough speed to be a problem. yet again someone has had their pet kitten killed and as a pet owner it makes me very sad and extremely angry at the same time. how long before a child becomes a victim of these idiots. andy drummond is supportive of my request to install temp sid to discourage /prosecute these cretins and gather data to put in proper measures to deal with this problem. i have been as polite as i can be given how strongly i feel that for too long this problem has been ignored and i want something done about it and now i am involved i don't intend to let this go yours [REDACTED] —
[REDACTED]

Townclerk

From: Andy Drummond (SCC Councillor) <Andy.Drummond@suffolk.gov.uk>
Sent: 24 July 2021 12:52
To: Diana
Cc: Townclerk
Subject: RE: Exning road speeding traffic

Dear Diana

Please can I ask that you make this request to the town council in the first instance - with their backing it will add more weight to my request.

I have copied in the clerk.

Many thanks,

Andy

=====

CLlr Andy Drummond
Newmarket & Red Lodge Division
Suffolk County Council
Mobile: 07710 027 343

-----Original Message-----

From: Diana
Sent: 22 July 2021 19:56
To: Andy Drummond (SCC Councillor) <Andy.Drummond@suffolk.gov.uk>
Subject: Exning road speeding traffic

EXTERNAL EMAIL: Do not click any links or open attachments unless you trust the sender and know the content is safe. Click here <https://suffolk.freshservice.com/support/solutions/articles/50000031829-email-banners-external-emails> for more information or help from Suffolk IT

We have continual speeding along exning road from around 7pm til gone 2am in the morning. Traffic lights are on green mainly and drivers think it is a acceptable to speed along at 50/60 miles per hour.

Now all of a sudden large lorries are now thundering down at night. Spoke to k soon's sometime ago and she told me to email you.

She suggested a VAS activates sign, however also said funding would need to be raised.

Police if they were about would have a field day, booking many cars.

I await in anticipation

Regards

Townclerk

From: Diana
Sent: 25 July 2021 18:26 Townclerk
To: Speeding along exning road
Subject:

Dear sir/madam

Having emailed Andy Drummond he advised me to email yourself. I believe you have a copy of my email. To hopefully put forward at the next council meeting, to hopefully approve having VAS signed erected along exning road, I personally feel their needs to be at least 3/4 on each side of the road. This behaviour has been going on for years, was slightly Improved when we were in lockdown, but since the lifting, it has gone back to it being a racing track

We have continual speeding along exning road [from around 7pm](#) til gone [2am](#) in the morning. Traffic lights are on green mainly and drivers think it is acceptable to speed along at 50/60 miles per hour. This also happens on a Sunday, when there is less traffic.

I see and hear the cars speed pass Croft road, car drivers appear to think they are above the law

Large vehicles are also now thundering down as late as 2am. This has only happened recently.

Karen soon suggested a VAS activated sign, however also said funding would need to be raised.

Police if they were about would have a field day, booking many cars.

I await in anticipation

Regards
Diana