



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP

Tel: 01638 667 227. E-mail townclerk@newmarket.gov.uk

NOTICE IS HEREBY GIVEN OF A MEETING OF THE NEWMARKET TOWN COUNCIL

Monday 26th April 2021 at 6pm on Zoom

The link to join the meeting is:

<https://us02web.zoom.us/j/86059102177?pwd=VmJmWWRveXlEUHFMd2tkY0ZaV3Rwdz09>

Meeting ID 860 5910 2177 & password: 470195 Or by telephone: 470195

The meeting will be conducted in the usual way with one person speaking at a time, those wishing to speak putting their hands up and the Mayor determining whose turn it is to speak. Voting will be orally, by roll call. Occasionally matters relating to contractual or staffing issues have to be held in the confidential part of the meeting.

The meeting is open to the public who are encouraged to join and participate at the appropriate time

Members of the public and press may not report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The meeting will be recorded. Any member of the public in attendance who does not wish to be included in the recording can disable their video although this would prohibit their ability to participate in the meeting at the appropriate time.

Councillors are hereby summoned to attend for the purpose of transacting the business that follows

A G E N D A

1. **Welcome** - The Mayor to announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies** for absence
3. **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
4. **Minutes of the previous meetings held 22nd March and 6th April 2021**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak on more than two items and for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website

6. **Suffolk Constabulary:** to receive a report
7. **Councillor Reports** - to receive and note reports (if any) from District Councillors, Ward Reports and outside bodies reports from Town Councillors
8. **Announcements** - To receive the Town Mayor's and Deputy Mayor's Announcements (if any)
9. **Committee Meetings**
 - a) To receive the minutes and consider and approve any recommendations from the Development & Planning meetings held on 06th April 2021 and 19th April 2021 (to follow)
 - b) To receive the minutes and consider and approve any recommendations from the Community & Leisure Services meeting held on 06th April 2021
 - c) To receive the minutes and consider and approve any recommendations from the Neighbourhood Plan meeting held on the 12th April 2021
 - d) To receive the minutes and consider and approve any recommendations from the Human Resources meeting on the 12th April 2021
 - e) To receive the minutes and consider and approve any recommendations from the Finance and Policy meeting held on 19th April 2021 (to follow)
10. **Newmarket Community Network** - To receive a report (verbal)
11. **Maison Lafitte Twinning Event, 2021** – To receive a report and authorise any actions
12. **Town Council Bus Stops** – To receive a report and authorise any actions
13. **Annual Meeting of the Town** – To receive an update from the working group
14. **Meetings after 6th May** – To consider arrangements for meetings taking place after 6th May and awarding of temporary delegated powers to the Town Clerk
15. **Health and Wellbeing Working Group** – To receive a working group report
16. **Correspondence**
 - a) **SCC informal consultation, Exning Road - amendment of waiting and no stopping restrictions**
 - b) **Newmarket BID – Town maps artwork**
 - c) **WSC - Town centre recovery**
 - d) **Any other items received**
17. **Date of the next Meeting – 24th May 2021, Annual Council Meeting**

Signed: *D. Baines*

Debbie Baines, Town Clerk

20th April 2021

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020, permitting local authority meetings to be held remotely, including by video and telephone conferencing. This arrangement is currently in effect until May 2021.

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website



Newmarket

TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council held on Monday 22 March 2021 at 6:00 pm via Zoom

Attendance:

Councillor M Jefferys (Town Mayor)
Councillor M Anderson
Councillor Appleby
Councillor J Borda
Councillor J De'Ath
Councillor A Drummond

Councillor R Hood
Councillor P Hulbert
Councillor Y Fitzgerald
Councillor J Lay
Councillor C O'Neill
Councillor K Yarrow

Also Present: D Baines – Town Clerk, C Whitaker – RFO, C Argyroudi- Events Manager, G Colby – Minute Assistant, P Winter, Cllrs K Soons and R Nobbs – West Suffolk Council, 1 Member of the Press and 7 Members of the Public,

Minute

21/03/1

Welcome

The Mayor opened the meeting and announced that the meeting was being recorded and asked if anyone else intended to record the meeting. There were no requests.

The Mayor noted the resignation of Cllr Kerby and thanked him for his time spent at Newmarket Town Council as a Councillor and Deputy Mayor.

21/03/2

Apologies for Absence – LGA 1972, Section 85(1) & (2)

None noted.

21/03/3

Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted.

21/03/4

To Receive and Confirm the Minutes of the Town Council Meetings held on 22nd February 2021, 01 March 2021 and 04 March 2021 and any Matters Arising.

The minutes of the virtual meeting held on 22nd February 2021 were presented and the following was agreed

21/03/4.01 Resolved

That the minutes of the virtual meeting held on 22 February 2021 be adopted and would be signed as a correct record by the Town Mayor on receipt in the post.

There were no matters arising.

The minutes of the virtual meeting held on 1st March 2021 were resented and the following was agreed

21/03/4.02 Resolved

That the minutes of the virtual Extra Ordinary meeting held on 01 March 2021 be adopted and would be signed as a correct record by the Town Mayor on receipt in the post.

There were no matters arising.

The minutes of the virtual meeting held on 4th March 2021 were presented and the following amendment was made:

Page 1 – 21/03/11 - The vote had not been unanimous as Cllr O'Neill had voted against the decision.

Subject to the amendment being made, the following was agreed:

21/03/4.03 Resolved

The minutes the last virtual Extra Ordinary meeting held on 4th March 2021, be adopted and would be signed as a correct record by the Town Mayor on receipt in the post.

There were no matters arising.

21/03/5

Public Open Session

Resident Douglas Hall spoke to item 21/03/12 regarding councillors voting against a resolution they had proposed and regarding the Soap Box Derby accounts, thanking council for looking into queries raised in January.

21/03/6

Suffolk Constabulary

None noted. The Town Clerk noted that the PCSO report would be presented to the next F&P meeting.

The Mayor raised a previous suggestion that it would be helpful for Newmarket's PCSO to attend Full Town Council meetings - even once every other month.

21/03/7

Councillor Reports –

Cllr Hood reported that the monthly SCC report had been sent out to all councillors and invited them to raise any questions.

Cllr O'Neill raised a question regarding responsibility for meeting the cost of a Traffic Regulation Order at New Cheveley Road. Cllr Hood would look into this and report back at the next meeting.

West Suffolk Council (WSC)

Cllr Lay reported on the market in the High Street and reported that he would be discussing this with WSC, on behalf of NTC. Cllr De'Ath invited Cllr Lay to join the next Market Working Group meeting.

Cllr Drummond reported that he prepared a Newmarket centric district councillors update. This had been circulated to councillors.

Cllr Soons thanked residents for their efforts in litter picking on Studlands.

Ward – Cllr Anderson also spoke regarding recent litter picking activities and thanked all involved.

Cllr Yarrow reported that he had been in contact with Flagship Housing regarding future planning.

Outside Bodies – none noted

21/03/8

Announcements

The Mayor reported that in addition to regular committee meetings and Working Groups, his activities included the following:

Community Orchard visit with Cllr Anderson

Site visit to consider Christmas lights placings in the High Street.

Visited a possible site for a town museum

21/03/9

To Receive the Minutes and Consider any Recommendations from the D&P Committee Meetings held on 1st and 15th March 2021

The Chairman of the Development & Planning Committee presented the minutes of the meeting from the Development & Planning Committee meetings held on 1st and 15th March 2021.

D21/03/9.01 Resolved (D/21/03/28.1 Recommendation)

That the National Planning Policy Framework consultation response drafted by the Planning Policy Working Group, be accepted and submitted.

21/03/10

To Receive the Minutes and Consider any Recommendations from the Community & Leisure Services Committee Meeting held on 1st March 2021

The Chairman of the Community and Leisure Services committee presented the minutes of the meeting held on 1st March 2021.

21/03/10.01 Resolved (CL/21/03/7.01 Recommendation)

That the quote from Ben Burges for £5,995 to purchase a water bowser be accepted and a tow bar be purchased for a cost of up to £200.

21/03/10.02 Resolved (CL/21/03/7.02 Recommendation)

That any staff/resource implications for operating the water bowser be referred to the HR Committee to consider.

21/03/10.02 Resolved (CL/21/03/11.01 Recommendation)

That the quote from Gala Lights for £11,910 to install, maintain, takedown and store the Christmas lights and for £10,560 per year for a 2- 5-year contract be approved.

21/03/11

To Receive the Minutes and Consider any Recommendations from the Neighbourhood Plan Committee Meeting held on 8th March 2021

The Chairman of the Neighbourhood Plan Committee presented the report and recommendations from the Neighbourhood Plan Committee meeting held on 8th March 2021.

21/03/11.01 Resolved (N/21/03/7.01 Recommendation)

Councillors voted unanimously that a Working Group be formed, terms of reference to consider all matters pertaining to Newmarket Conservation Areas including lobbying of WSC to complete the Appraisal document and to report back to the next meeting, consisting of Cllrs Jefferys, O'Neill, Appleby and Hood.

21/03/12 To Receive the Minutes and Consider any Recommendations from the Human Resources Committee Meeting held on 8th March 2021

The Chairman of the Human Resources Committee presented the report and recommendations from the Human Resources Committee meeting held on 8th March 2021.

21/03/12.01 Resolved (H/21/03/11.01 Recommendation)

That annual leave requests to approved.

21/03/12.02 Resolved (H/21/03/12.01 Recommendation)

That the requests for Staff training be approved.

21/03/13 To Receive the Minutes and Consider any Recommendations from the F&P Committee Meetings held on 15th March 2021

The Chairman of the Finance & Policy Committee presented the report and recommendations from the Finance & Policy Committee meetings held on 15th March 2021.

21/03/13.01 Resolved (F/21/03/6.01 Recommendation)

That the ratification of the schedules of payments for the period 01/02/2021 – 28/02/2021 (Cash Book 1 - 4) be received and adopted.

21/03/13.01 Resolved (F/21/03/9.01 Recommendation)

To transfer the existing balance of £369.56 from the NTC Charitable Fund bank account back to the NTC Current account.

21/03/13.01 Resolved (F/21/03/10.01 Recommendation)

That a grant of £1,000 be awarded to the SOS Bus, to be drawn from 4076/101 Grants account for 2021/22, subject to an activity report being made to NTC at the end of the year.

21/03/13.01 Resolved (F/21/03/10.02 Recommendation)

That a grant of £3,000 be awarded to the Citizens Advice, West Suffolk for 2021/22, to be drawn from 4076/101 Grants account.

21/03/13.01 Resolved (F/21/03/11.01 Recommendation)

That the virement of £2,000 from 4180/101 Civic Functions to 4076/101 Grants be made.

21/03/13.01 Resolved (F/21/03/13.01 Recommendation)

That the revised Standing Orders be adopted.

21/03/14 Newmarket Community Network

The Mayor reported that the minutes from the two meetings of the Newmarket Community Network had been restrictively circulated.

21/03/15 Clear Channel

A report was presented and amendments to the Clear Channel contract were considered. The following was agreed:

21/03/15.01 Resolved

That amendments to the Clear Channel UK bus shelter contract to allow Clear Channel not to come out and change the boards, to have blank hoardings due to Covid-19 and a loss of advertising sales. That obsolete bus shelters, if they cannot be replaced like for like, are replace with new ones be approved.

21/03/16 Parking Working Groups

The Chairman of the Parking Working Group reported that there was nothing to update and that the Working Group would in the future be a regular agenda item at Neighbourhood Plan Committees rather than at Town Council meetings.

21/03/17 Annual Meeting of the Town

The Town Clerk raised options for holding the Annual Meeting of the Town, and the possibilities of a return to in-person council meetings from 7th May, should the legislation which permits virtual meetings not be extended beyond this date. The following was agreed:

21/03/17.01 Resolved

That the Annual Meeting of the Town on Tuesday be held on 25th May 2021 at 6:00pm.

A proposal to set up a working group to help with the preparation of the Annual Town meeting was discussed and the following was agreed:

21/03/17.02 Resolved

That a working group be set up consisting of Cllrs O'Neill, Jefferys and Borda, with terms of reference to plan the Annual Town Meeting and report progress back to future Town Council meetings.

21/03/18 Newmarket Cricket Club Agreement

The Town Clerk noted a meeting held on 3rd March attended by a representative from the Cricket Club, Events Manager, Town Clerk, Cllrs Jefferys, Hood and Appleby. During which, a draft hire agreement had been discussed, and agreement reached on both sides.

A proposal to waive fees for the 2021 season, in acknowledgment of the work being undertaken by the Newmarket Cricket Club to prepare the pitch for use, was considered and the following was agreed:

21/03/18.01 Resolved

That the booking fee for the Cricket Club to use the Severals and Pavilion for the 2021 Cricket season be waived.

21/03/19 Correspondence

Newmarket Probus Toronto had invited the Mayor to attend their virtual meeting in May. The Mayor would attend and report back to Council.

The Planning Inspector had written regarding the Weatherby Crossing Inquiry, to confirm the period for submission of objections to the modification order (15th April- 13th May).

The Town Clerk noted that further to the recent Notice of Vacancy published in respect of the resignation of Cllr Kerby, a valid request by ten local government electors to fill the casual vacancy via a by-election had been received by the Returning Officer. The seat at All Saints Ward would be contested on 6th May 2021.

Meeting closed at 7:00 pm

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>D21/03/9.01 Resolved (D/21/03/28.1 Recommendation)</u>	That the National Planning Policy Framework consultation response drafted by the Planning Policy Working Group, be accepted and submitted.
<u>21/03/10.01 Resolved (CL/21/03/7.01 Recommendation)</u>	That the quote from Ben Burges for £5,995 to purchase a water bowser be accepted and a tow bar be purchased for a cost of up to £200.
<u>21/03/10.01 Resolved (CL/21/03/7.02 Recommendation)</u>	That the quote from Gala Lights for £11,910 to install, maintain, takedown and store the Christmas lights and for £10,560 per year for a 2- 5-year contract be approved.
<u>21/03/11.01 Resolved (N/21/03/7.01 Recommendation)</u>	Councillors voted unanimously that a Working Group be formed, terms of reference to consider all matters pertaining to Newmarket Conservation Areas including lobbying of WSC to complete the Appraisal document and to report back to the next meeting, consisting of Cllrs Jefferys, O'Neill, Appleby and Hood
<u>21/03/12.01 Resolved (H/21/03/11.01 Recommendation)</u>	That annual leave requests to approved.
<u>21/03/12.02 Resolved (H/21/03/12.01 Recommendation)</u>	That the requests for Staff training be approved.
<u>21/03/13.01 Resolved (F/21/03/6.01 Recommendation)</u>	That the ratification of the schedules of payments for the period 01/02/2021 – 28/02/2021 (Cash Book 1 - 4) be received and adopted.
<u>21/03/13.01 Resolved (F/21/03/9.01 Recommendation)</u>	To transfer the existing balance of £369.56 from the NTC

<u>Recommendation)</u>	Charitable Fund bank account back to the NTC Current account.
<u>21/03/13.01 Resolved (F/21/03/10.01 Recommendation)</u>	That a grant of £1,000 be awarded to the SOS Bus, to be drawn from 4076/101 Grants account for 2021/22, subject to an activity report being made to NTC at the end of the year.
<u>21/03/13.01 Resolved (F/21/03/10.02 Recommendation)</u>	That a grant of £3,000 be awarded to the Citizens Advice, West Suffolk for 2021/22, to be drawn from 4076/101 Grants account.
<u>21/03/13.01 Resolved (F/21/03/11.01 Recommendation)</u>	That the virement of £2,000 from 4180/101 Civic Functions to 4076/101 Grants be made.
<u>21/03/13.01 Resolved (F/21/03/13.01 Recommendation)</u>	That the revised Standing Orders be adopted.
<u>21/03/15.01 Resolved</u>	That amendments to the Clear Channel UK bus shelter contract to allow Clear Channel not to come out and change the boards, to have blank hoardings due to Covid-19 and a loss of advertising sales. That obsolete bus shelters, if they cannot be replaced like for like, are replaced with new ones be approved.
<u>21/03/17.01 Resolved</u>	That the Annual Meeting of the Town on Tuesday be held on 25th May 2021 at 6:00pm.
<u>21/03/17.02 Resolved</u>	That a working group be set up consisting of Cllrs O'Neill, Jefferys and Borda, with terms of reference to plan the Annual Town Meeting and report progress back to future Town Council meetings.
<u>21/03/18.01 Resolved</u>	That the booking fee for the Cricket Club to use the Severals and Pavilion for the 2021 Cricket season be waived.



Newmarket

TOWN COUNCIL

Minutes of the Extraordinary Meeting of Newmarket Town Council **held on Tuesday 6th April 2021 at 7:45 pm via Zoom**

Attendance:

Councillor M Jefferys (Town Mayor)
Councillor J Borda
Councillor J De'Ath

Councillor P Hulbert
Councillor C O'Neill
Councillor K Yarrow

Also Present: D Baines – Town Clerk, C Whitaker – RFO and J Ashton – Minute Assistant.

Minute

21/04/1 Welcome

The Mayor opened the meeting and announced that the meeting was being recorded and asked if anyone else intended to record the meeting. There were no requests.

21/04/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)

Apologies were received from Cllrs Anderson, Drummond, Fitzgerald and Lay. Cllrs Appleby and Hood were absent.

21/04/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted.

21/04/4 Public Open Session

No members of the public were in attendance.

21/04/5 Exclusion of the press & public

With the vote being unanimous, it was:

H/21/04/5.01 Resolved

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

21/04/6 *Staffing Matters*****

A CV was considered and the following was agreed:

21/04/6.01 Resolved

That the applicant be invited to an interview and references be followed up, if appropriate a 3-month contract for the post of temporary Town Keeper be offered.

21/04/6.02 Resolved

That the position of Town Keeper be advertised in the local press and on social

Minutes of the Extraordinary Newmarket Town Council held on Tuesday 6th April 2021

media.

Meeting closed at 8:05pm

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>21/04/6.01 Resolved</u>	That the applicant be invited to an interview and references be followed up, if appropriate a 3-month contract for the post of temporary Town Keeper be offered.
<u>21/04/6.01 Resolved</u>	That the position of Town Keeper be advertised in the local press and on social media.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee **Held on Tuesday 6th April 2021 at 6.00pm via Zoom**

Attendance:

Councillor C O'Neill (Chairman)
 Councillor A Appleby
 Councillor A Drummond
 Councillor R Hood

Councillor P Hulbert
 Councillor M Jefferys
 Councillor K Yarrow

Also Present: D Baines – Town Clerk, J Ashton – Minute Assistant 1 Member of the Press and 4 Members of the Public.

Minute

D/21/04/1 Chairman to Announce that Proceedings are Being Recorded and to Advise that all Participants will be Muted by the Host of the Meeting who will Unmute the Individual the Chairman has Invited to Speak

The Chairman opened the meeting and announced that proceedings are being recorded and to advise that all participants will be muted by the host of the meeting who will unmute the individual the Chairman has invited to speak.

D/21/04/2 Apologies

There were no apologies.

D/21/04/3 Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation

Councillor Hood declared a pecuniary interest and Cllr Appleby declared a non-pecuniary interest in application DC/19/2055/FUL.

D/21/04/4 To Confirm the Minutes of the Meeting Held on Monday 15th March 2021 and Matters Arising

Members received the minutes of the Development & Planning Committee held on 15th March 2021 and the following was agreed:

D/21/04/4.01 Resolved

That the minutes of the Development & Planning Committee held on 15th March 2021 be adopted and signed as a true record by the Chairman of the Development & Planning Committee.

There were no matters arising.

D/21/04/5 Public Open Session

No member of the public wished to speak.

D/21/04/6 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

The NNP Tree Policy applied to the tree applications. Policies relating to views

Minutes of Development & Planning Committee held on Tuesday 6th April 2021

and attractive entrances to the Town were also relevant.

D/21/04/7 Planning Applications

Week commencing 08/03/2021

- D/21/04/7/1** DC/21/0391/ADV – Application for Advertisement Consent – six illuminated fascia signs, three illuminated booth lettering signs and one illuminated digital booth screen – Land at Willie Snaith Road Newmarket Suffolk.

D/21/04/7.01 Resolved

That this item be deferred to the next Committee meeting, to enable a meeting to be arranged with the applicant and West Suffolk Council Planning Officer to try and identify a way forward. The meeting would be attended by Cllrs O'Neill, Hood and Jefferys.

- D/21/04/7/2** DC/21/0393/ADV - Application for Advertisement Consent – various site signage including – a. 27 non illuminated directional , b. four internally illuminated digital screen , c. one internally illuminated playland sign, d. mom illuminated two banner signs – Land at Willie Snaith Road Newmarket Suffolk.

D/21/04/7.02 Resolved

That this item be deferred to the next Committee meeting, to enable a meeting to be arranged with the applicant and West Suffolk Council Planning Officer to try and identify a way forward. The meeting would be attended by Cllrs O'Neill, Hood and Jefferys.

- D/21/03/7/3** DC/21/0394/ADV - Application for Advertisement Consent - one internally illuminated freestanding totem sign – Land at Willie Snaith Road Newmarket Suffolk.

D/21/04/7.03 Resolved

That this item be deferred to the next Committee meeting, to enable a meeting to be arranged with the applicant and West Suffolk Council Planning Officer to try and identify a way forward. The meeting would be attended by Cllrs O'Neill, Hood and Jefferys.

- D/21/04/7/4** DC/21/0424/HH – Householder planning application – single storey side extension – 5 Wragg Drive Newmarket.

D/21/04/7.04 Resolved

The Committee voiced no objections subject to the neighbours' concerns regarding any impact to their land and property, arising from the location and construction of foundations for the proposed extension being covered by planning conditions.

Cllrs Hood and Appleby declared a nonpecuniary interest in the following application and did not vote.

- D/21/04/7/5** DC/21/0466/TCA – Trees in a conservation area notification – five conifers (T1-T5 on plan) – fell – 13-21 Bedford Lodge Hostel Bury Road Newmarket.

D/21/04/7.05 Resolved

Minutes of Development & Planning Committee held on Tuesday 6th April 2021

The Committee actively encourages responsible tree management and object to the felling of healthy trees. The Committee objected to this application and requested that the application be submitted to the Tree Officer for consideration. If the trees are to be felled, the Committee requests that suitable replacements be planted.

- D/21/04/7/6** DC/21/0514/TCA - Trees in a conservation area notification – one Leylandii (TP1 on plan) – fell – Derby House 27 Exeter Road Newmarket.

D/21/04/7.06 Resolved

The Committee actively encourages responsible tree management. The Committee does not object to this application subject to the tree being felled outside of the bird nesting season.

Week commencing 15/03/2021

- D/21/04/7/7** DC/21/0457/HH - Householder planning application – conversion of outbuilding to ancillary annexe – Rosebank 4 Rayes Lane Newmarket.

D/21/04/7.07 Resolved

The Committee voiced no objections subject to the Jockey Club Estates conditions regarding working times during construction, due to the proximity of the site to the Rayes Lane horsewalk being included and adhered to.

Week commencing 22/03/2021

- D/21/04/7/8** DC/21/0520/TPO – TPO 026 (1958) tree preservation order – one Pine (T1 on plan within A1 on order) crown thin by 15% - 18 Stirling Gardens Newmarket.

D/21/04/7.08 Resolved

The Committee actively encourages responsible tree management. The Committee does not object to this application subject to the tree work being carried out, outside of the bird nesting season.

- D/21/04/7/9** DC/21/0523/TCA - Trees in a conservation area notification – a. two Sycamore (T1, T2 on plan) overall reduction and shape by 3 metres; b. on Birch (T3 on plan) overall reduction by 3 metres – 16 Brewers Lane Newmarket Suffolk.

D/21/04/7.09 Resolved

The Committee actively encourages responsible tree management. The Committee does not object to this application subject to the tree work being carried out, outside of the bird nesting season.

Cllr Hood declared a pecuniary interest in the following application and left the meeting.

D/21/04/8 Amended and Deferred Planning Applications

DC/19/2055/FUL - Planning application – (i) 2no. dwellings (ii) vehicular access – Rear of 51A Bury Road, Newmarket, Suffolk.

D/21/04/8.01 Resolved

The Committee objected on the grounds of the original objections and the impact on the street scene in a conservation area plus the additional access

Minutes of Development & Planning Committee held on Tuesday 6th April 2021

across the horse walk.

Cllr Hood returned to the meeting

D/21/04/9 East Cambs Planning Applications

None noted.

D/21/04/10 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing 08/03/2021, 15/03/2021 & 22/03/2021.

Applications	Description	Address	WS Decision	NTC Decision
DCON(C)/18/2495	Application to partially discharge condition three (remediation strategy) of DC/18/2595/FUL	Garage Site Between Windsor Road And Valley Way (Site A), And Garage Site East Of Windsor Road And Adjacent To Houldsworth Valley Primary School (Site B) Newmarket	Approved	Not considered
DC/21/0134/FUL	Planning Application – 10 stables, tack room, hay and bedding store.	Varian Stables 49 Bury Road Newmarket Suffolk	Approved	No objections
DCON(B)/18/2495	Application to partially discharge condition 15 (ecological enhancement) of DC/18/2495/FUL	Garage Site Between Windsor Road And Valley Way Windsor Road Newmarket	Approved	Not considered
DCON(E)/18/2447	Application to discharge condition 28 (fire hydrants) of application DC/18/2447/FUL	Proposed Building Site Cemetery Hill Newmarket Suffolk	Approved	Not considered
DC/21/0055/VAR	Planning application – variation of condition 6 of DC/18/2477/FUL to enable amended maximum external sound levels for amenity spaces to allow for the creation of 79 dwellings, new vehicle access from Exning Road and public open space, together with associated external works including parking and landscaping	Proposed Building Site Cemetery Hill Newmarket Suffolk	Approved	No objections
DC/21/0027/CLP	Prior approval under part 3 of the Town and County Planning (general permitted development) (amendment and consequential provision) (England) order 2015 – part change of use from office (class B1) to dwellinghouse(s) (class C3) to create four dwellings	The Coach House 168 High Street Newmarket Suffolk	Approved	No objections
DC/ON(F)/17/2676	Discharge of conditions for DC/17/2676/FUL – condition 16 – landscape management plan	Kininvie Fordham Road Newmarket	Approved	Not considered
DC/ON(QA)/201669	Application to discharge condition 10 (landscaping) of DC/20/1669/FUL	Somerville Lodge Fordham Road Newmarket	Approved	Not considered
DC/20/2110/FUL	Planning application – detached hay barn	Somerville Lodge Fordham Road	Approved	No objections
DCON(D)/172676	Application to discharge condition 24 of application DC/17/2676/FUL	Kininvie Fordham Road Newmarket	Approved	Not considered
DC/21/0242/TCA	Trees in a conservation area notification – two Apple (T1 and T2 on plan) re-pollard to previous points 2 metres above ground level	10 The Avenue Newmarket Suffolk	Approved	No objections
DC/21/0100/HH	Householder planning application – a. single storey front and side extension (following demolition of existing conservatory) b. conversion of existing garage to garden room c. car port d. porch to side elevation e. replacement windows f. new pedestrian access from highway	17 Adastral Close Newmarket	Approved	No objections
DC/20/2274/TPO	TPO 181 (1972) Tree preservation order – one beech (T1 on plan within G4 on order) reduce three over extended limbs over neighbours garden by 2 metres	1 Boleyn Walk Newmarket Suffolk	Approved	No objections
NMA(A)/03/0444	Non-material amendment to F/2003/0444/RMA – car park lighting upgrade of existing fixtures and colour of existing posts	Waitrose Ltd Fred Archer Way Newmarket	Approved	Not considered
DC/21/0043/TPO	TPO 181 (1972) Tree preservation order – two Horse	2 Boleyn Walk	Approved	No objections

Minutes of Development & Planning Committee held on Tuesday 6th April 2021

	chestnut (G4. And G4.2 on plan within area G4 on order) overall crown reduction by three metres	Newmarket		
DC/20/1390/LB	Application for listed building consent – one non-illuminated fascia; one non-illuminated hanging sign (following removal of existing signs)	89-95 High Street Newmarket	Approved	No objections
DC/20/1928/ADV	Application for advertisement consent – one non-illuminated fascia; one non-illuminated hanging sign (following removal of existing signs)	89-95 High Street Newmarket	Approved	No objections

D/21/04/11 Delegation Panel Decisions

The following decisions were noted.

DC/20/2047/ADV - Application for advertisement consent - two internally illuminated digital totem signs with static BID map to replace existing signage.

The Delegation Panel were minded to refuse and referred the application to the Development Control Committee.

D/21/04/12 To Discuss any Licensing Applications

None noted.

D/21/04/13 Correspondence

None noted.

D/21/04/14 Date of Next Meeting

Monday 19th April 2021 at 6.00pm via Zoom

D/21/04/15 To Note any Items for Next Meeting

- McDonalds signage

Meeting closed at 6:27pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/21/04/7.01 Resolved</u>	That this item be deferred to the next Committee meeting, to enable a meeting to be arranged with the applicant and West Suffolk Council Planning Officer to try and identify a way forward. The meeting would be attended by Cllrs O'Neill, Hood and Jefferys.
<u>D/21/04/7.02 Resolved</u>	That this item be deferred to the next Committee meeting, to enable a meeting to be arranged with the applicant and West Suffolk Council Planning Officer to try and identify a way forward. The meeting would be attended by Cllrs O'Neill, Hood and Jefferys.
<u>D/21/04/7.03 Resolved</u>	That this item be deferred to the next Committee

Minutes of Development & Planning Committee held on Tuesday 6th April 2021

	meeting, to enable a meeting to be arranged with the applicant and West Suffolk Council Planning Officer to try and identify a way forward. The meeting would be attended by Cllrs O'Neill, Hood and Jefferys.
<u>D/21/04/7.04 Resolved</u>	The Committee voiced no objections subject to the neighbours' concerns regarding any impact to their land and property, arising from the location and construction of foundations for the proposed extension being covered by planning conditions.
<u>D/21/04/7.05 Resolved</u>	The Committee actively encourages responsible tree management and object to the felling of healthy trees. The Committee objected to this application and requested that the application be submitted to the Tree Officer for consideration. If the trees are to be felled, the Committee requests that suitable replacements be planted.
<u>D/21/04/7.06 Resolved</u>	The Committee actively encourages responsible tree management. The Committee does not object to this application subject to the tree being felled outside of the bird nesting season.
<u>D/21/04/7.07 Resolved</u>	The Committee voiced no objections subject to the Jockey Club Estates conditions regarding working times during construction, due to the proximity of the site to the Rayes Lane horsewalk being included and adhered to.
<u>D/21/04/7.08 Resolved</u>	The Committee actively encourages responsible tree management. The Committee does not object to this application subject to the tree work being carried out, outside of the bird nesting season.
<u>D/21/04/7.09 Resolved</u>	The Committee actively encourages responsible tree management. The Committee does not object to this application subject to the tree work being carried out, outside of the bird nesting season.
<u>D/21/04/8.01 Resolved</u>	The Committee objected on the grounds of the original objections and the impact on the street scene in a conservation area plus the additional access across the horse walk.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community & Leisure Services Committee **Held on Tuesday 6th April 2021 at 7:00 pm via Zoom**

Attendance:

Councillor J De'Ath (Chairman)
Councillor A Appleby
Councillor J Borda
Councillor A Drummond
P Winter

Councillor R Hood
Councillor P Hulbert
Councillor M Jefferys
Councillor C O'Neill
Councillor K Yarrow

Also Present: D Baines – Town Clerk, C Whitaker – RFO, C Argyroudi – Events Manager, J Ashton – Minute Assistant, 1 Member of the Press and 4 Members of the Public.

Minute

CL/21/04/1 Chairman to Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting and announced that proceedings are being recorded and to advise that all participants will be muted by the host of the meeting who will unmute the individual the Chairman has invited to speak.

CL/21/04/2 Apologies for Absence

Apologies were received from Cllr Anderson.

CL/21/04/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted.

CL/21/04/4 To Receive and Confirm for Accuracy the Minutes of the Community and Leisure Services Committee Meeting Held on Monday 1st March 2021 and Any Matters Arising

Members received the minutes of the Community and Leisure Services Committee meeting held on 1st March 2021 and the following was agreed:

CL/21/04/4.01 Resolved

That the minutes of the Community and Leisure Services Committee meeting held on 1st March 2021 be adopted and signed as a true record by the Chairman of the Community and Leisure Services Committee.

There were no matters arising.

CL/21/04/5 Public Open Session

A resident raised several concerns regarding a large funeral held earlier in the year where alcohol was drunk, Covid-19 rules were not applied or enforced, with no visible Police presence, debris was left and graves were damaged.

The Chairman apologised on behalf of the Committee for the distress caused and advised that proposed revisions to the Cemetery Regulations were intended to prevent future incidents of this nature. The Chairman proposed that item 8 be brought forward and the following was agreed:

CL/21/04/5.01 Resolved

That item 8 be brought forward

CL/21/04/6 Cemetery Matters

The revised Cemetery Regulations 2021 - were presented and considered. It was noted that the new regulations would cover the issues raised and the following was agreed:

CL/21/04/6.01 Recommendation

That the Revised Cemetery Regulations 2021 be received and adopted.

The Police would be contacted regarding their lack of presence at the recent funeral.

The revised Cemetery Fees and Charges - were presented and considered. The following was agreed:

CL/21/04/6.02 Recommendation

That the Revised Cemetery Fees and Charges 2021 be received and adopted.

Covid-19 Memorial Tree - A proposal was made to dedicate the newly planted Cherry tree at the Cemetery as a Covid-19 Memorial tree and the following was agreed:

CL/21/04/6.03 Recommendation

That the newly planted Cherry tree be dedicated as a Covid-19 Memorial tree at the Cemetery.

CL/21/04/7 To Receive The Accounts For March 2021

The accounts for March 2021 were received and noted.

CL/21/04/8 Memorial Gardens Monthly Play Inspection Report

The monthly Play Inspections Report was noted. RFO reported that the netting for the castle was waiting to be installed and ProScape will prepare a proposal for the Zip Wire mound when the castle netting is installed.

CL/21/04/9 Clock Tower Project

Members were advised that the left-hand side edging had been completed and planting would begin within 3 weeks. The Committee thanked Philippa for her work on this project.

Cllr Drummond left the meeting

CL/21/04/10 Update on Newmarket Events

The Events Manager reported on the following:

Soap Box Derby 2021 – Events Manager reported that plans were going well and concerns regarding the cancellation policy would be addressed. The event will be a free ticket event with online bookings. More teams were being sought.

Carnival 2022 and Platinum Jubilee – A proposal was made to combine the two events and hold it on the 4th June 2022. The Event will have a Royal theme with a procession down the High Street. The following was agreed:

CL/21/04/10.01 Recommendation

That the Carnival and Platinum events be a joint event and be held on the 4th June 2022.

Additional Events for 2021 – A proposal was made to offer free Fitness Classes in the Memorial Gardens during summer 2021 for Yoga and Pilates. Bookings would be available online and the Memorial Hall would be used if available, for inclement weather.

CL/21/04/10.02 Recommendation

That the offer of free Fitness Yoga and Pilates events be approved and a budget of £750 be allocated.

Car Boot Sales 2021 - The Car Boot Sales schedule from 30th May 2021 was presented and the following was agreed:

CL/21/04/10.03 Recommendation

That the Car Boot Sales schedule from the 30th May be approved.

Online Twinning Event – Events Manager reported that there were plans for an online Twinning event which would be a mix of light discussion and entertainment. A video of Newmarket would be produced for the entertainment and a full report with costings will be presented to Full Council.

CL/21/04/11 Christmas Lights Working Group

Events Manager reported that quotes for the Christmas had been considered and the following was agreed:

CL/21/04/11.01 Recommendation

That the quote for the Christmas lights from Gala Lights for £11,910 for the first year and £10,560 for each of the next 2 -5 years be accepted.

CL/21/04/12 Maison-Laffitte Virtual Twinning Event May 2021

This item was covered by Events Manager at item 10.

CL/21/04/13 Allotments

A proposal to convert the old BMX track at Studlands into an allotment site was considered and the following was agreed:

CL/21/04/12.01 Recommendation

That NTC supports the Studlands Resident Association proposal to allocate the

old BMX track at Studlands as a new allotment site and to write to West Suffolk Council to request this proposal.

CL/21/04/14 Correspondence

A request from Newmarket Academy to hold a Charity event in the Memorial Hall 9th July 2021 was considered and the following was agreed:

CL/21/04/14.01 Recommendation

That the request from Newmarket Academy to hold a Charity event in the Memorial Hall 9th July 2021 free of charge be approved.

CL/21/04/15 Date of Next Meeting

Tuesday 4th May 2021 via Zoom.

CL/21/04/16 Items for Next Agenda

- Silver Sunday
- Purple Tuesday
- Clock Tower Project
- Memorial Hall summer entertainment
- Memorial Gardens
- Events
- Allotments
- Twinning
- Weatherby Crossing

Meeting closed at 7:48pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>CL/21/04/6.01 Recommendation</u>	That the Revised Cemetery Regulations 2021 be received and adopted.
<u>CL/21/04/6.02 Recommendation</u>	That the Revised Cemetery Fees and Charges 2021 be received and adopted.
<u>CL/21/04/6.03 Recommendation</u>	That the newly planted Cherry tree be dedicated as a Covid-19 Memorial tree at the Cemetery.
<u>CL/21/04/10.01 Recommendation</u>	That the Carnival and Platinum events be a joint event and be held on the 4th June 2022.
<u>CL/21/04/10.02 Recommendation</u>	That the offer of free Fitness Yoga and Palates events be approved and a budget of £750 be allocated.
<u>CL/21/04/10.03 Recommendation</u>	That the Car Boot Sales schedule from the 30th May be approved.
<u>CL/21/04/11.01 Recommendation</u>	That the quote for the Christmas lights from Gala

	Lights for £11,910 for the first year and £10,560 for each of the next 2 -5 years be accepted.
<u>CL/21/04/12.01 Recommendation</u>	That NTC supports the Studlands Resident Association proposal to allocate the old BMX track at Studlands as a new allotment site and to write to West Suffolk Council to request this proposal.
<u>CL/21/04/14.01 Recommendation</u>	That the request from Newmarket Academy to hold a Charity event in the Memorial Hall 9th July 2021 freed of charge be approved.

DRAFT



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Neighbourhood Plan Committee

Held on Monday 12th April 2021 at 6:00 pm via Zoom

Attendance:

Councillor A Appleby (Chairman)
Councillor A Drummond
Councillor P Hulbert
P Winter

Councillor M Jefferys
Councillor C O'Neill
Councillor K Yarrow

Also Present: D Baines – Town Clerk, C Whitaker – RFO, J Ashton – Minute Assistant, 1 Member of the Press and 3 Members of the Public.

Minute

N/21/04/1 The Mayor opened the meeting and, a minute's silence was observed in respect of the passing of HRH Prince Philip, Duke of Edinburgh.

N/21/04/2 **Chairman to Announce that Proceedings May be Filmed or Recorded**

The Chairman announced that proceedings are being recorded and advised that all participants will be muted by the host of the meeting who will unmute the individual the Chairman invites to speak.

N/21/04/3 **Apologies for Absence**

None noted. Cllrs De'Ath and Hood were absent.

N/21/04/4 **Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation**

None noted.

N/21/04/5 **To Receive and Confirm for Accuracy the Minutes of the Meeting Held on Monday 8th March 2021 and Any Matters Arising**

Members received the minutes of the Neighbourhood Plan Committee Meeting held on Monday 8th March 2021 and the following was agreed:

N/21/04/5.01 Resolved

That the minutes of the Neighbourhood Plan Committee meeting held on Monday 8th March 2021 be adopted and would be signed as a true record by the Chairman of the Neighbourhood Plan Committee after the meeting.

There were no matters arising.

N/21/04/6 **Remarks from Chairman of the Neighbourhood Plan Committee**

The Chairman gave a summary of the work of the Committee over the last nine months. The Working Groups were a work in progress, however some efforts

had been hampered by Covid-19. There will be more Working Groups in the future to work through the list of Community Actions and listing them on the agenda was a good way to monitor progress. The composition of the Committee may well change following the election and he thanked Members for their time and work so far.

N/21/04/7 Public Open Session

Resident, Ian Young requested an account of the finances and procurement process for the Soap Box Derby 2019. Town Clerk advised that a report had been produced for the F&P Committee and this would be circulated.

N/21/04/8 To Receive the Accounts for March 2021

The accounts for March 2021 were received and noted.

N/21/04/9 Community Actions Working Group

Cycling & Public Transport (E4/E9) – It was reported that the Working Group would attend the Newmarket Rail Group webinar to discuss the East/West rail line.

Public Realm & Associated Initiatives (F3/C3) – It was reported that the trees that were requested last year had not been delivered and this will be followed up with West Suffolk Council

Parking Strategy (E10) – It was reported that the Working Group had discussed the West Suffolk Council response and a further response will be sent imploring West Suffolk Council to not introduce an increase to parking charges and time until an RPZ is in place.

SEND Provision (B3i) – There was no report available. This item will be included when further updates are available.

Yellow Brick Road (C7) – It was reported that the Community Network would carry out an inspection of the whole route and any recommendations will be reported to the next meeting.

Museum Working Group (A7)/ Local History Trail – It was reported that a space on the ground floor of Palace House was being considered as a temporary measure until a permanent site can be found.

Volunteer Working Group – It was reported that litter picking equipment had been given to volunteers and that more equipment would be required.

Newmarket Market (A9) – It was reported that a planned meeting had been adjourned and was rescheduled for Friday 16th April 2021.

Conservation Area Working Group (A1) – it was reported that the Working Group had identified errors and inconsistencies in the Newmarket Conservation Area Appraisal document (FHDC June 2009) and West Suffolk Council will be

asked to review it and publish a final document.

It was noted that the document had a good account of the history of Newmarket. A West Suffolk Council Conservation Officer would be asked to present to a future meeting outlining their views as to how the document could be taken forward.

The following was agreed:

N/21/04/9.01 Recommendation

That WSC and SCC are invited to carry out a walk of the High Street to identify where improvements can be made and to regularly inspect the High Street every 6 months.

N/21/04/10 Correspondence

None noted.

N/21/04/11 Date of Next Meeting

Monday 14th June 2021 via Zoom.

N/21/04/12 Items for Next Agenda

- Working Group reports
- Conservation Area

Meeting closed at 6: 26pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>N/21/04/9.01 Recommendation</u>	That WSC and SCC are invited to carry out a walk of the High Street to identify where improvements can be made and to regularly inspect the High Street every 6 months.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Human Resources Committee **Held on Monday 12th April 2021 at 7:00pm via Zoom**

Attendance:

Councillor C O'Neill (Chairman)
Councillor A Drummond
Councillor R Hood

Councillor P Hulbert
Councillor M Jefferys
Councillor K Yarrow

Also Present: D Baines – Town Clerk, C Whitaker – RFO, J Ashton - Minute Assistant and 1 Member of the Public.

Minute

H/21/04/11 The Mayor opened the meeting and a minute's silence was observed in respect of the passing of HRH Prince Philip, Duke of Edinburgh.

Cllr Hood joined the meeting.

H/21/04/12 **Chairman to Announce that Proceedings are Being Recorded and to Advise that All Participants Will be Muted by the Host of the Meeting who will Unmute the Individual the Chairman has Invited to Speak**
The Chairman announced that proceedings were being recorded. All participants would be muted and would be unmuted when the Chairman invites individuals to speak.

H/21/04/13 **Apologies for Absence**
None noted.

H/21/04/14 **Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation**
None noted.

H/21/04/15 **To Receive and Confirm for Accuracy the Minutes of the Extra Ordinary Meeting Held On Monday 1st April 2021 and Any Matters Arising**
Members received the minutes of the Human Resources Committee Meeting held on Monday 1st April 2021 and the following amendments were made:

Page 2 – the following Recommendation references were changed as follows:

H/21/04/7.01 Resolved - H/21/04/9.01 Resolved
H/21/04/8.01 Recommendation - H/21/04/10.01 Recommendation
H/21/04/8.01 Recommendation - H/21/04/10.02 Recommendation

Subject to the amendments being made, the following was agreed:

H/21/04/14.01 Resolved

That the minutes of the Human Resources Committee meeting held on Monday 1st April 2021 be adopted and would be signed as a true record by the Chairman of the Human Resources Committee after the meeting.

There were no matters arising.

H/21/04/16 Public Open Session

No members of the public were in attendance.

H/21/04/17 To Receive the Accounts for March 2021

The accounts for March 2021 were received and noted.

H/21/04/18 Date of Next Meeting

Monday 14th June 2021 via Zoom.

H/21/04/19 Items for Inclusion on Next Agenda

None noted.

H/21/04/20 Exclusion of the Press & Public

With the vote being unanimous, it was:

H/21/04/20.01 Resolved

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

The public left the meeting

H/21/04/21 *Staff Update*****

TC presented a report as follows:

Absence - 1 day of sickness 1/04/2021 and no leave reported

Salary increment – all eligible staff had met requirements for the annual 1-point increment on the NJC salary scale and the following was agreed:

H/21/04/21.01 Recommendation

That eligible staff be awarded a 1-point increment on the NJC Salary Scale.

Request to take on extra work – the request was considered and the following was agreed:

H/21/04/21.02 Recommendation

That the request to do additional work be approved.

Town Clerk Line Manager – responsibility for line management of the Town Clerk was discussed and the following was agreed:

H/21/04/21.03 Recommendation

That the employment contract of the Town Clerk be reviewed regarding the

responsibility for line management in consultation with the Town Clerk, Mayor, Chairman of the HR Committee, Ellis Whittam and guidance from NALC.

Vacancy update – a candidate had been interviewed on 12th April for the post of Town Keeper and the following was agreed:

H/21/04/10.04 Recommendation

That a temporary 3-month contract be offered to the candidate for the post of Town Keeper subject to references being received. That the post be advertised in the press and social media.

Request for staff training – the request was considered and the following was agreed:

H/21/04/10.05 Recommendation

That the request for the Town Clerk to attend the SLCC Leadership in Action 2021 Conference to be held on 9th and 10th June 2021 at a cost of £75+VAT be approved.

Meeting closed at 7:33pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>H/21/04/21.01 Recommendation</u>	That eligible staff be awarded a 1-point increment on the NJC Salary Scale.
<u>H/21/04/21.02 Recommendation</u>	That the request to do additional work be approved.
<u>H/21/04/21.03 Recommendation</u>	That the employment contract of the Town Clerk be reviewed regarding the responsibility for line management in consultation with the Town Clerk, Mayor, Chairman of the HR Committee, Ellis Whittam and guidance from NALC.
<u>H/21/04/21.04 Recommendation</u>	That a temporary 3-month contract be offered to the candidate for the post of Town Keeper subject to references being received. That the post be advertised in the press and social media.
<u>H/21/04/21.05 Recommendation</u>	That the request for the Town Clerk to attend the SLCC Leadership in Action 2021 Conference to be held on 9th and 10th June 2021 at a cost of £75+VAT be approved.



Report to	Town Council		
Subject	Online Twinning Event		
Purpose	Decision	Classification	Unrestricted
Meeting date	26 th April 2021	Item number	11
Written By	Events Manager		

Summary: This report outlines the planning of a virtual twinning event on the 27 May 2021 at 6:00pm

Councillors are asked to **CONSIDER** and **APPROVE** the **RECOMMENDATIONS** outlined in this report:

1. Create an online event
2. Production of promotional video
3. Invitation to councillors and stakeholders
4. Allocation of funds from the Twinning budget.

1.	Introduction
a.	Due to the pandemic travel was not allowed last year and continues in 2021. The twinning members haven't had the opportunity to meet for two years in a row.
b.	A proposal for an event to refresh the twinning connections with Maison-Laffitte
c.	Duration of the event 1.5 hour. The event will be recorded and uploaded on YouTube channel
e.	Councillors from both countries are invited to join. We will extend the invitation to other stakeholders in town
2.	Context
a.	<u>Format of the event:</u> • Quick speech from Mayors • 20-minute video from each country • Discussion among the members
b.	English/French translator to be present for the duration of the event
c.	<u>Newmarket Video</u> • Baking the famous Newmarket Cake at the Heath Court kitchen • Presentation of Newmarket by Discover Newmarket and Local History Society from the courtyard of the Racing museum. Whilst the presentation is taking place, we will be showing areas in the town (Heath, museum, stables, clock tower, old photos of the town, events) • Video with French subtitles: Subtitles make a big difference in how French people see, react to, and engage with a video.
3.	Options
a.	An online twinning event without a video
b.	An online twinning event with a video

4.	Financial/Resource Implications for an event with video
a.	21/22 Budget allocation for twinning events £3,500
b	i. Quotations for video
	ii. 1 st Class wedding videography - £1000
	iii. Enjoy the view - £775
	iv. Everview - £775
	v. Heart Desire wedding - £700
	vi. Chris Harvey Visuals - £500 – recommended option
5.	Next Steps/Recommendations
a.	An online twinning event with a video by Chris Harvey Visuals. The videographer is recommended by Hifields production (Oktoberfest)



Report to	Full Town Council Meeting
Subject	Monthly Bus stop cleaning and purchase of noticeboards
Purpose	Decision
Classification	Unrestricted
Meeting date	26th April 2021
Item number	12
Written By	Event Manager

Summary: This report outlines the monthly cleaning regime of 7 bus stops, replacement of damaged noticeboards and installation of new boards.

Councillors are asked to **CONSIDER** and **APPROVE** the **RECOMMENDATIONS** outlined in this report:

1. Tendering for monthly bus shelter cleaning service
2. Replacement of 2 damaged notice boards & purchase of 3 new notice boards – 5 in total.
3. The Town Council to maintain community noticeboards

1.	Introduction
a.	The Town Council has 7 bus stops under its management
b.	To make the bus shelters and stops more attractive to the public.
c.	The aim of community notice boards is to inform local people about Town Council's events, timetables as well as information on activities run by local communities and organisations.
2.	Context
a.	Bus shelter locations 1) Hyperion Way adj Studlands Park centre 2) Hyperion Way adj Vincent close 3) Noel Murless Drive opp Elliot close 4) Norfolk Avenue adj Halifax way 5) The Avenue 6) Willie Snaith Road opp Tesco 7) Willie Snaith Road Tesco
b.	Shelters are the shop window of the town. A monthly cleaning will ensure that the shelters remain clean, tidy and in good condition.
c.	The glass sliding door of 2 notice boards is broken and 3 bus stops don't have notice boards. Bus stop advertising is an immensely popular and effective format of marketing. Events held by community clubs, groups or organisations or charities may be considered for inclusion on the Town's bus stops notice boards.
3.	Proposal/Options for monthly cleaning
a.	Hancoe Cleaning Services First time: £235 Monthly Maintenance Clean: £155

b	A&M Window cleaning Monthly Maintenance Clean £105
c.	Newmarket Window cleaning First time: £157.50 Monthly Maintenance Clean: £105
d.	Crash Cleaners First time: £150 Monthly Maintenance Clean: £100
4.	Proposal/Options for Noticeboards
a.	Office Furniture £100 plus VAT per notice board (Free delivery) (90cmx60cm)
b	Discount Display £86.50 plus VAT (Delivery charges to be confirmed upon confirmation) (58,5cmx75,5cm)
5.	Next Steps/Recommendations
a.	Crash Cleaners
b.	Discount Display boards are similar size as the existing boards (59cmx76cm)





Report to	Town Council		
Subject	Annual Meeting of the Town – Working Group Report <i>Meeting held 19/04/21 (Cllr O'Neill, C. Argyroudi, G. Colby, D. Baines).</i>		
Purpose	Information		
Classification	Unrestricted		
Meeting date	26th April 2021	Item number	13
Written By	Town Clerk		

	Date (agreed 22/03/21) – Tuesday 25th May at 6pm
1.	Agenda • Apologies • Introductions and welcome from the Town Mayor* • To receive any report from WSC • To receive any reports from Suffolk County Councillors • Public open session That committee reports, be printed and displayed, posted to the website rather than being read out – to maximise time for public questions. Government guidance is that meetings should be kept as short, as is possible. * Annual Council with election of the Mayor for 21/22 takes place on the evening before this event
2.	Invites
a.	Inspector Shipton, PCSO Bill Butcher
b.	WSC representative
c.	SCC representative
3.	Publicity
a.	Page in the Journal 6 th May and May edition of the Flyer
b.	Social media
4.	Covid- considerations
a.	Councillor tables, on the stage in a horseshoe (to maximise capacity in the Hall).
b.	Members of the public asked to indicate they wish to attend, by making a booking via Eventbrite. There may be a need to run the meeting more than once, if numbers are high. Prior booking will allow a view as to whether this is necessary. Members of the public can be invited to submit questions in advance.
c.	To work to 50% capacity of the Hall, as per government guidelines.
d.	Refreshments will not be offered.
e.	Undertake necessary risk assessment of the event, to include measures for social distancing/hygiene/traffic flow.

5.	Display boards
a.	Committee reports
b.	Clock Tower project
c.	Neighbourhood Plan adoption
d.	Parking Working Group
e.	Weatherby Crossing
f.	Keep Newmarket Tidy
g.	Newmarket Community network – include facts and figures eg how many people were helped and acknowledgement of the people/organisations involved
h.	Santa Town Visit, December 2020
6.	Other ideas
a.	To hold an event for councillors to consider issues/projects, aspirations, goals and projects for the council. Hold this before budget setting takes place (September?)
b.	To hold a Town Council surgery in 6 months - informal event: members of the public invited to drop-in and put questions to councillors.



Report to	Town Council		
Subject	Meetings after 6 th May 2021		
Purpose	Decision	Classification	Unrestricted
Meeting date	26 th April 2021	Item number	14
Written By	Town Clerk		

Summary: This report outlines likely scenarios for council, committee and working group meetings after 6th May 2021.

Councillors are asked to **CONSIDER** and **APPROVE** the **RECOMMENDATIONS** outlined in this report:

1. That from 7th May 2021 during any period where legislation does not permit the council to meet either in person or virtually, that the Town Clerk (or RFO in her absence), be permitted temporary delegated powers to undertake any decisions which cannot feasibly wait until a future council meeting. That this be undertaken in consultation with the Mayor and a committee chair.

1.	Introduction
a.	Legislation permitting virtual meetings of local councils, ends Thursday 6 th May.
b.	In-person meetings of public bodies are not permitted until Step 3 of the Roadmap out of Lockdown is implemented, this will be no earlier than Monday 17 th May.
c.	On this basis, there will be a 10-day period when councils are not permitted to meet and should Step 3 not be implemented on 17 th May, could continue for a longer period.
2.	Proposal – delegated powers
a.	That provision be made to permit the council to continue to function and lawfully undertake decision making, during any period when it is not permissible to meet either virtually or in person.
b.	That under S101 of the Local Government Act 1972, the Town Clerk (or RFO in her absence), be permitted delegated powers to undertake any decisions which cannot feasibly wait until a future council meeting.
c.	That before acting, the Town Clerk consult with the Mayor and one of the committee chairs and that all councillors are advised by e-mail prior to any major decision being taken.
d.	That actions taken under delegated powers be reported to the next available meeting.
3.	Town Council and Committee meetings
a.	Should Step 3, be implemented on the 17 th May:
b.	the first in-person meetings, would be the Development & Planning and Finance & Policy committees, on Monday 17 th May.
c.	Meetings would take place in the Memorial Hall – rather than the Council Chamber, be fully risk assessed and follow social distancing and hygiene guidelines.
d.	Capacities for venues post 17 th May will be set at 50% of normal.
4.	Working Groups
a.	These are not formal council meetings, and can continue to take place virtually.

Item 16a

Extension approved until after FTC 26th April

From: [Rankin, Graham](#)
To: [Town Clerk](#)
Subject: RE: INFORMAL CONSULTATION ON REVISED WAITING & NO STOPPING RESTRICTIONS ON THE B1103 EXNING ROAD OUTSIDE THE LAUREATE SCHOOL <NEW SIGNALLED CROSSING PROJECT>
Date: 09 April 2021 10:08:00
Attachments: [image001.png](#)
[image002.png](#)
[image004.png](#)
[image006.png](#)
[210464-EXN-OPT1-0002.pdf](#)
[210464-EXN-OPT1-0100.pdf](#)

From: Rankin, Graham <Graham.Rankin@kier.co.uk>

Sent: 08 April 2021 18:58

Subject: INFORMAL CONSULTATION ON REVISED WAITING & NO STOPPING RESTRICTIONS ON THE B1103 EXNING ROAD OUTSIDE THE LAUREATE SCHOOL <NEW SIGNALLED CROSSING PROJECT>

Dear all,

HIGHWAYS SCHEME : NEWMARKET WEST & NORTH WARDS – AMENDMENT OF WAITING & NO STOPPING RESTRICTIONS

Suffolk County Council (SCC) proposes to install a new signalled crossing on the B1103 Exning Road outside the Laureate School.

To do this the existing Traffic Regulation Order (TRO), that gives legal enforcement to the various waiting & no stopping restrictions (yellow lines and zig zag markings) outside the school, needs to be amended.

This is to allow the signalled crossing to be established outside the school and the bus stop relocated opposite Hammond Close

This email is informal consultation on the changes to the no waiting & no stopping restrictions only. This is to give you an opportunity to give your opinion before SCC formally undertakes statutory consultation with the public and advertising of the new TRO.

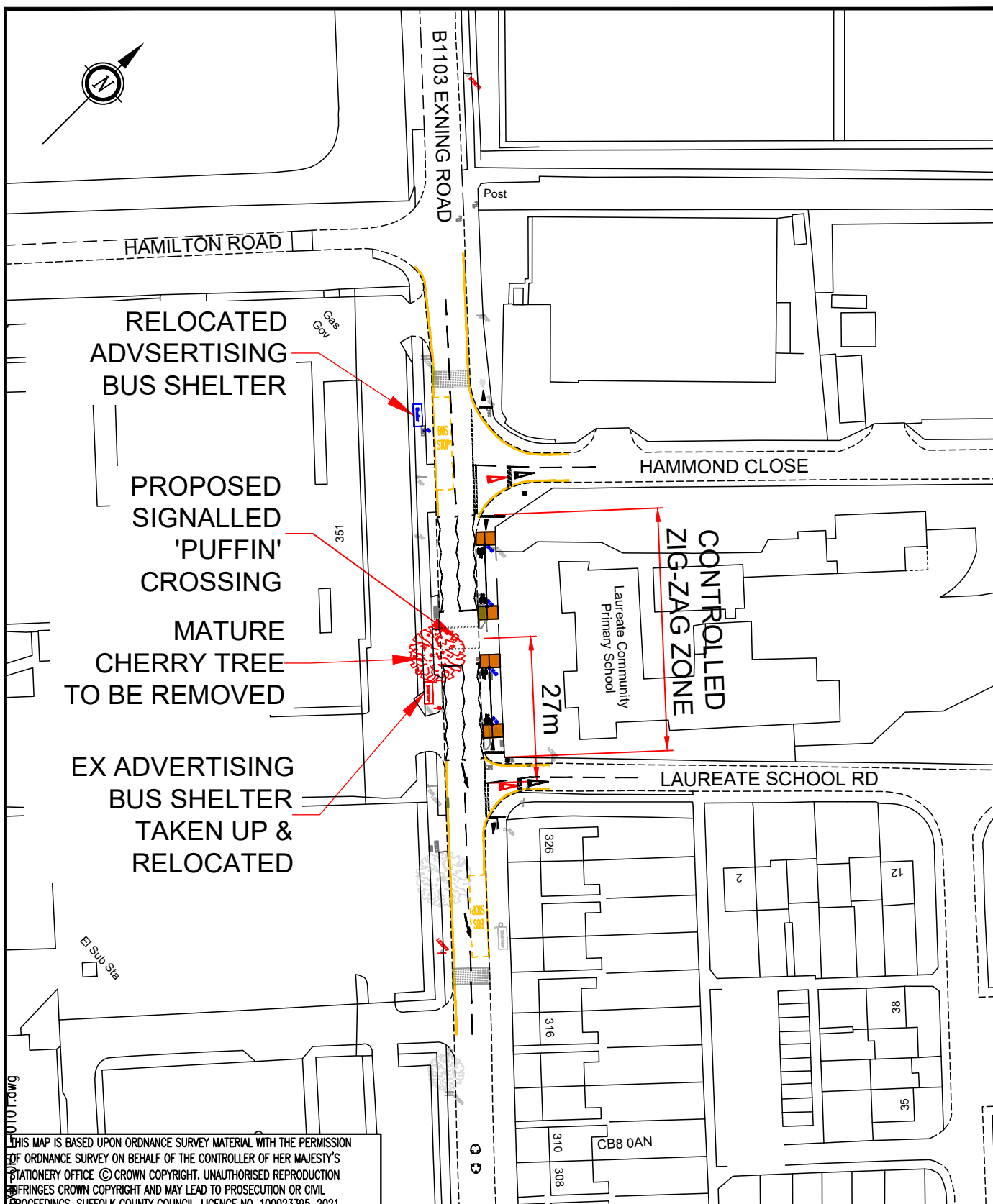
Therefore, should you wish to make any comment on the proposal to amend these restrictions, please ensure that I receive your response by Friday 23rd April 2021.

There are a number of technical issues still to be resolved before the crossing can be installed. Although formal advertising of the new TRO will be undertaken, should it not be possible to resolve these technical issues, the new TRO won't be sealed and become enforceable. In this scenario the existing markings will remain in place and in force. Although the chances of the crossing not being installed are considered low-medium, it is a risk and therefore I feel it only fair to make you aware of that possibility. We are doing everything we can to overcome these issues. In addition, as the bus shelter is proposed to be relocated, since it contains advertising information, the new location will require planning permission. This will be applied for in due course, once the company that owns and maintains the shelter has formally agreed to the new location. The new crossing will require a Section 23 Notice under the Road Traffic Act 1984 to be erected on site, to formally inform the public of the establishment of the crossing. This will be done once all technical issues and legal processes have been concluded.

Kind regards

Graham Rankin BEng FIHE
Senior Design Engineer Major Projects

File Path C:\Users\Graham.Rankin\Kier\RoadZone - Design\210464 - JMXC - Newmarket, Exning Road - Toucan Crossing\3 - Drawings\2 - DD OPTION

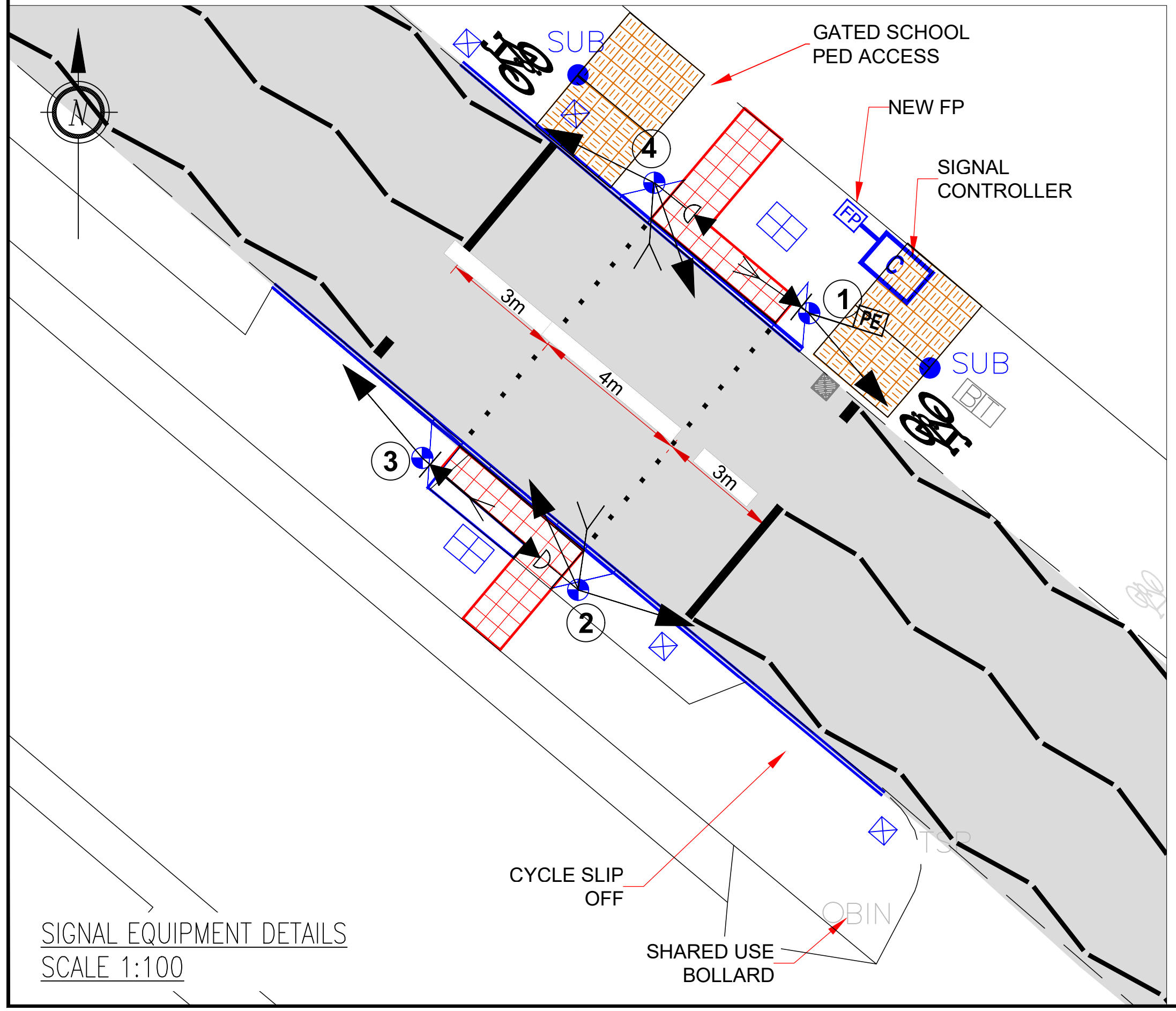
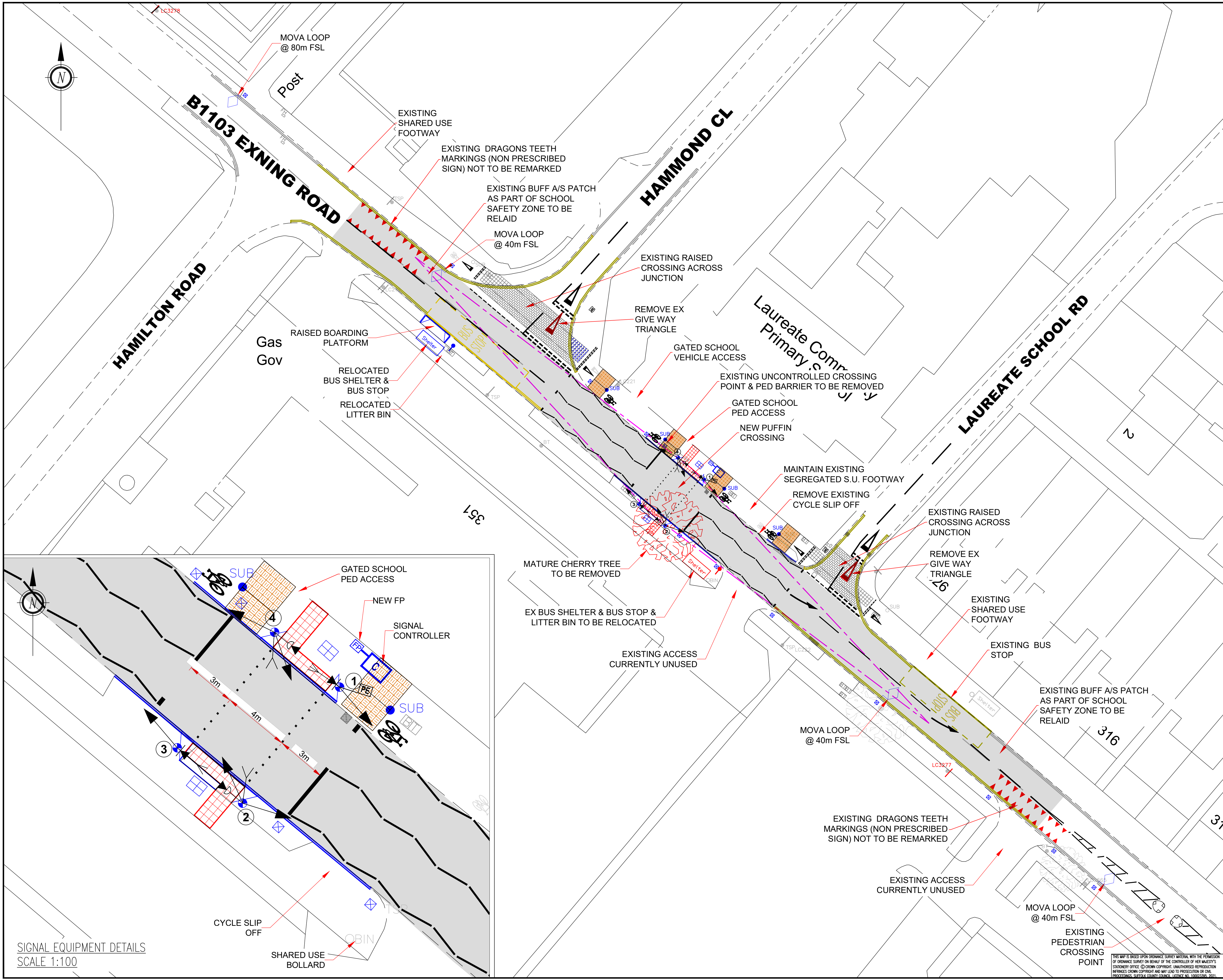


THIS MAP IS BASED UPON ORDNANCE SURVEY MATERIAL WITH THE PERMISSION OF ORDNANCE SURVEY ON BEHALF OF THE CONTROLLER OF HER MAJESTY'S STATIONERY OFFICE © CROWN COPYRIGHT. UNAUTHORISED REPRODUCTION OFFENDS AGAINST COPYRIGHT AND MAY LEAD TO PROSECUTION OR CIVIL PROCEEDINGS. SUFFOLK COUNTY COUNCIL. LICENCE NO. 100023395. 2021.



Phoenix House, 3 Goddard Road, Ipswich, Suffolk IP1 5NP.
Highways enquiries: 0345 606 6171 www.suffolk.gov.uk/highways

 Suffolk Highways <i>your roads, our business</i> Phoenix House, 3 Goddard Road, Ipswich, Suffolk IP1 5NP. Highways enquiries: 0345 606 6171 www.suffolk.gov.uk/highways		REVISION(S)			
PROJECT TITLE B1103 EXNING ROAD LAUREATE PRIMARY SCHOOL, NEWMARKET PROPOSED SIGNALLED PUFFIN CROSSING		ORIGINATOR GER		CHECKER PRELIM	DESIGNER GER
		REVIEWER PRELIM			
		SCALE(S) 1:1000		DATE 13-04-2021	
DRAWING TITLE LOCATION PLAN		DRAWING NUMBER 210464-EXN-OPT1-0101			REVISION



RESIDUAL DESIGN HAZARDS
THE FOLLOWING HAS BEEN COLLECTED FROM THE PRE-CONSTRUCTION INFORMATION AND HIGHLIGHTS KNOWN RESIDUAL HAZARDS.

KEY	HS-#	= HEALTH AND SAFETY RISK REFERENCE NUMBER
	E-#	= ENVIRONMENT RISK REFERENCE NUMBER

PLEASE DELETE / AMEND THIS TEXT TO SUIT (EXAMPLE ENTRY BELOW)
HS-01 - OVERHEAD ELECTRICITY CABLES (138KV)
E-01 - PROTECTED SPECIES (CIRCLES)

NOTES
1. All works to be carried out to the relevant Suffolk County Council specification.
2. Traffic signals drawings shall be read in conjunction with all other 90% DETAILED DESIGN drawings, standard details and specifications for works for this junction.
3. All signal equipment to be positioned to provide a minimum clearance of 450mm from kerb.
4. All signal poles are to be black and erected in NAL retention sockets.
5. Pedestrian demand units with tactile rotating cones to be mounted 30° to the kerb.

KEY
4m standard black coloured traffic signal pole in NAL RS115DF retention socket and 750x750 foundation.
Pedestrian push button.
Pedestrian nearside aspect.
3 signal aspect with primary hoods
On crossing detector
Kerbside detector
Photo electric cell
Square metal road studs.
Red coloured blister tactile paving
Electricity Feeder Pillar
Signal Controller
51m Visibility distance to/from ped landing point based on 85th%ile of 35mph (TO BE CHECKED)
Extent of resurfacing

STATUS : FOR COMMENT
ISSUE : 90% DETAILED DESIGN

REVISION(S)			
REV.	DATE	INTL.	DESCRIPTION

Suffolk Highways
your roads, our business

CLIENT
Suffolk County Council

PROJECT TITLE
LAUREATE SCH, EXNING RD, NEWM'KT
NEW PUFFIN CROSSING

DRAWING TITLE
GENERAL ARRANGEMENT

ORIGINATOR	CHECKER	DESIGNER	REVIEWER
PRELIM	PRELIM	PRELIM	PRELIM

SCALE(S)	ORIGINAL SIZE A1	DATE
1:250/AS SHOWN		JAN 2021

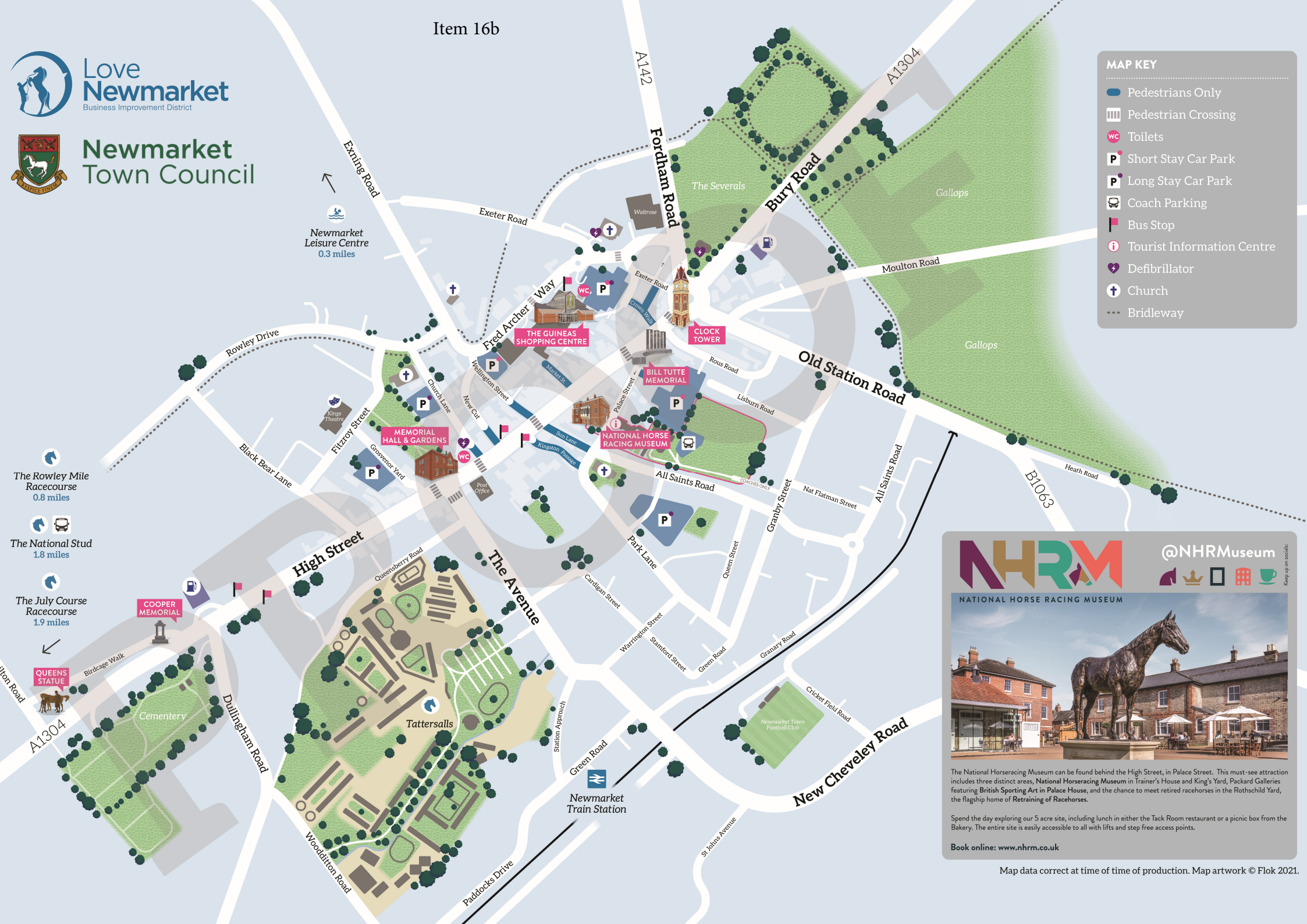
DRAWING NUMBER	REVISION
210464-EXN-OPT1-0101	

THIS MAP IS BASED UPON ORDNANCE SURVEY MATERIAL WITH THE PERMISSION OF ORDNANCE SURVEY ON BEHALF OF THE CONTROLLER OF HER MAJESTY'S STATIONERY OFFICE. © CROWN COPYRIGHT. UNAUTHORISED REPRODUCTION INFRINGES CROWN COPYRIGHT AND MAY LEAD TO PROSECUTION BY C.M. PROCEEDINGS. SUFFOLK COUNTY COUNCIL. LICENSE NO. 10002305. 2021

File Path C:\Users\Graham.Robin\My Documents - Design\210464 - EXN - OPT1 - 0101.dwg
210464-EXN-OPT1-0101.dwg
JMC - Newmarket, Exning Road - Toucan Crossing V2 - DD OPTION 1\210464-EXN-OPT1-0101.dwg
Plot date 09/04/2021

MAP KEY

-  Pedestrians Only
-  Pedestrian Crossing
-  Toilets
-  Short Stay Car Park
-  Long Stay Car Park
-  Coach Parking
-  Bus Stop
-  Tourist Information Centre
-  Defibrillator
-  Church
-  Bridleway



NHRM @NHRMuseum

NATIONAL HORSE RACING MUSEUM



The National Horseracing Museum can be found behind the High Street, in Palace Street. This must-see attraction includes three distinct areas, National Horseracing Museum in Trainer's House and King's Yard, Packard Galleries featuring British Sporting Art in Palace House, and the chance to meet retired racehorses in the Rothschild Yard, the flagship home of Retraining of Racehorses.

Spend the day exploring our 5 acre site, including lunch in either the Tack Room restaurant or a picnic box from the Bakery. The entire site is easily accessible to all with lifts and step free access points.

Book online: www.nhrm.co.uk

From: [Rush, Christine](#)
To: [Baird, Julie](#)
Cc: [Miles, Jonathan](#); [Beaumont, Mark](#); [Mayley, Andrea](#)
Subject: Town Centre Recovery - Message sent on behalf of Julie Baird - Director (Planning and Growth)
Date: 19 April 2021 14:58:51

To all Stakeholders
On behalf of Julie Baird, Director (Planning and Growth)

Dear Stakeholder

We recently discussed and explored with our town centre partners across West Suffolk a number of initiatives and pots of funding to aid the recovery of our high streets. One of the things that came out of these conversations was a desire for the Council to lead on a deep clean of all of our town centres.

With that in mind we will be putting extra resource in between now and 21 June when further restrictions are due to be lifted, to clean and tidy our town centres to ensure they are attractive and safe, ready for more visitors to enjoy. As ever we will also continue to encourage communities to love where they live and to help look after their local area. In addition, whilst we are waiting on further government guidance, we intend to provide funding for "in-bloom" proposals. We will be in touch as soon as this is available to confirm requirements, so these can be progressed.

Alongside this we are continuing to look at how we, working with you, other town centre partners and local landlords to help bring empty shops back into use by providing opportunities to new start-up businesses. We are also working with our town centre partners to support the availability of tables and chairs that may be used by restaurants, cafes and pubs to help them open and serve customers outside. This is already being taken up in Brandon and Bury St Edmunds and we are happy to discuss the above further with you and explore other initiatives together.

We would like to invite you to come and have a conversation with us, if you haven't already, to discuss your plans for the safe re-opening of town centres; future events you may have planned; and how we can work together to make sure the visitors to our town centres have a positive experience that they wish to continue.

Please feel free to contact me – email julie.baird@westsuffolk.gov.uk

Kind regards

Julie

Julie Baird
Director (Planning and Growth)
Direct dial: 01284 757613
Mobile: 07960 868420
Email: julie.baird@westsuffolk.gov.uk
www.westsuffolk.gov.uk
West Suffolk Council
#TeamWestSuffolk

West Suffolk Council supports our staff to work flexibly and we respect the fact that you may also be working at different times to suit you and your organisation's needs. Please do not action or respond to this message outside of your own working hours.

Family Park Cooking – Easter Holiday Feedback

During the Easter holiday we were able to return our face-to-face Family Park Cooking sessions and kids Adventure Days. We continue to update and adapt our sessions and for Easter we introduced a free packed lunches for children attending the free Adventure Days, we provided all the ingredients and encouraged children to make their own sandwiches and wraps. We also introduced 3 new recipes to our recipe card packs written and filmed with chef James Carn from the Michelin Star restaurant Pea Porridge. To view our recipes and videos please visit

www.acleisure.com/familycooking

As with all our Family Park Cooking programs every family that attended took away a 5 day ingredients box and recipe cards as well as learning how to cook a lentil dhal and garlic flat breads. We also distributed approximately 200 activity packs provided by West Stow and Moyes' Hall Museum, and the British Horse Racing Museum to children attending both programmes.

Easter dishes in the take home food boxes:

1. Homemade Burgers, Wedges and Coleslaw
2. Penne Carbonara
3. Sausage and Vegetable Bake
4. Margarita Pizza
5. Toad in the hole

	Family Park Cooking			Funded Adventure Week			Funded Adventure Days		
	Spaces	Bookings	%	Spaces	Bookings	%	Spaces	Bookings	%
West Suffolk									
Bury St Edmunds	25	24	96%	20	19	95%			
Brandon	30	19	63%	20	25	125%			
Haverhill	30	16	53%	20	9	45%			
Newmarket	20	16	80%	20	22	110%			
Mildenhall	10	10	100%						
Average	115	85	74%	80	75	94%			
Bebergh and Mid Suffolk									
Stowmarket	15	14	93%				80	53	66%
Sudbury	10	9	90%				40	17	43%
Eye	10	9	90%				40	16	40%
Average	35	32	91%				160	86	54%
Activities Unlimited									
Bury St Edmunds AU	5	3	60%						
Stowmarket AU	5	2	40%						
Average	10	5	50%						

A huge thank you to the continued support of all of the organisations helping to support this project. We will be shortly releasing our dates for May half term.

Below is a snap shot of responses we have received from our families:

“Such a great day all round. The children engaged beautifully with the activities and they are still talking about it. They gained knowledge on how to build a fire etc and the food pack was a lovely addition and has been helping us both financially and mentally as we have been thinking up addition recipes that use the food, so far we’ve have burgers, pasta bake, pizza, coleslaw etc. The food pack was of lovely quality.” – Mildenhall Family Pack Cooking

“It helped so much. It was quality time spent together. A new learning experience for them. They felt listened to by other adults in a non rushed busy environment. The pack helped us to make new meals without spending on many different ingredients. We are so grateful for this priceless event.” Newmarket Family Park Cooking

"The day was fantastic my son oozed confidence during the day which was amazing to see he is very introvert due to a very abusive father who we manage to escape.. he loved the cooking and has been eager to have a go at the recipes he likes 🥳👍, it was lovely to see him interact with adults he doesn't know and not be terrified I am so thankful for this opportunity for us to do together what an amazing thing, money is tight as a single parent, life is better but a little help every now and then is more than the thing it is, it's a hug saying someone cares, keep going and it means a lot.." – Haverhill Family Park Cooking

"It was a fantastic day, well thought out. There are lots of fun activities for the children. Being outside was a positive experience for them and learning new things in the great outdoors was fantastic for us as a family. The children loved it and we most certainly would return again!" – Adventure Day

A meal prepared from the food box on the family cooking day.

👍 Children loved it 👍



Lianne Spooner

My son had an awesome day today.

He came back with dirty knees which is a sure sign he has had lots of fun. So much so, he wants to come back tomorrow 😊



Today Alexander made hotdog stuffed crust pizza and mini pizzas all from scratch 😊 using the recipe from [Explore Outdoor](#) and adding a few extra ingredients. Really pleased how well these turned out, so lovely cooking together ❤️ making memories and learning new skills.



Some of the yummy meals the kids have helped make the past week with the family cooking box 😊



Today I attended the family cooking day with my 3 children in Haverhill, which Claire was running. We all had the best day!

Claire was so good with all the children and knowledgeable about all things forestry and kept us busy all day, involving parents as well as children.

We played fun games, poo sticks, climbed trees and orienteering. We were shown how to start a fire and each had a go at making our own fire which my children loved! We learnt to cook a good hearty meal with flat bread on the fire and for 3 fussy eaters, they all came back for seconds, it was delicious! The chocolate bananas baked over the embers were the icing on the cake.

I would recommend anyone with young children to take part in these activities being run they are so much fun as well as educational and it helps having amazing staff to run them. Thank you Claire x

chloeradford95 Thankyou so so much we have enjoyed this so much "best day ever" in my daughter's words! Staff are amazing and activities so fun thankyou so much 🥳❤️ lockdown has limited our activities but we feel safe, secure and happy here! 🥳❤️