



Newmarket TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP

Tel: 01638 667 227. E-mail townclerk@newmarket.gov.uk

NOTICE IS HEREBY GIVEN OF A MEETING OF THE NEWMARKET TOWN COUNCIL

Monday 22nd March 2021 at 6pm on Zoom

The link to join the meeting is:

<https://us02web.zoom.us/j/83754716969?pwd=eVNFeGtDElVWjJNUDBrZmRGVXZRdz09>

Meeting ID 837 5471 6969 & password: 555298 Or by telephone: +442030512874

The meeting will be conducted in the usual way with one person speaking at a time, those wishing to speak putting their hands up and the Mayor determining whose turn it is to speak. Voting will be orally, by roll call. Occasionally matters relating to contractual or staffing issues have to be held in the confidential part of the meeting.

The meeting is open to the public who are encouraged to join and participate at the appropriate time

Members of the public and press may not report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The meeting will be recorded. Any member of the public in attendance who does not wish to be included in the recording can disable their video although this would prohibit their ability to participate in the meeting at the appropriate time.

Councillors are hereby summoned to attend for the purpose of transacting the business that follows

A G E N D A

1. **Welcome** - The Mayor to announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies** for absence
3. **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
4. **Minutes of the previous meetings held 22nd February, 1st March and 4th March 2021**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak on more than two items and for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website

6. **Suffolk Constabulary:** to receive a report
7. **Councillor Reports** - to receive and note reports (if any) from County Councillors, District Councillors, Ward Reports and outside bodies reports from Town Councillors
8. **Announcements** - To receive the Town Mayor's and Deputy Mayor's Announcements (if any)
9. **Committee Meetings**
 - a) To receive the minutes and consider and approve any recommendations from the Development & Planning meetings held on 01 March 2021 and 15th March 2021
 - b) To receive the minutes and consider and approve any recommendations from the Community & Leisure Services meeting held on 01 March 2021
 - c) To receive the minutes and consider and approve any recommendations from the Neighbourhood Plan meeting held on the 08 March 2021
 - d) To receive the minutes and consider and approve any recommendations from the Human Resources meeting on the 08 March 2021
 - e) To receive the minutes and consider and approve any recommendations from the Finance and Policy meeting held on 15th March 2021
10. **Newmarket Community Network** - To receive a report (verbal)
11. **Clear Channel-** To approve an amendment to the Clear Channel UK bus shelter contract
12. **Parking Working Group** - To note that future reports will be tabled at the Neighbourhood Plan Committee
13. **Annual Meeting of the Town** – To consider arrangements for the Annual Town meeting
14. **Cricket Club agreement** – To consider and approve terms of the Cricket Club agreement
15. **Correspondence**
16. **Date of the next Meeting – 26th April 2021**

Signed: *D.Baines*

Debbie Baines, Town Clerk

16th March 2021

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020, permitting local authority meetings to be held remotely, including by video and telephone conferencing. This arrangement is currently in effect until May 2021.

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website



Newmarket

TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council **held on Monday 22nd February 2021 at 6:00 pm via Zoom**

Attendance:

Councillor M Jefferys (Town Mayor)
Councillor M Anderson
Councillor Appleby
Councillor J Borda
Councillor A Drummond

Councillor R Hood
Councillor P Hulbert
Councillor T Kerby
Councillor J Lay
Councillor C O'Neill
Councillor K Yarrow

Also Present: D Baines – Town Clerk, C Whitaker – RFO, C Argyroudi, J Ashton – Minute Assistant, P Winter, Cllrs K Soons and R Nobbs – West Suffolk Council, PCSO W Butcher – Suffolk Constabulary and 8 Members of the Public.

Minute

21/02/1 Welcome

The Mayor opened the meeting and announced that the meeting was being recorded and asked if anyone else intended to record the meeting. There were no requests.

21/02/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)

Apologies were received from Cllrs De'Ath and Fitzgerald.

21/02/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted.

21/02/4 To Receive and Confirm the Minutes of the Town Council Meeting held on 25th January 2021 and any Matters Arising.

The minutes of the last virtual meeting held on 25th January 2021 were presented and the following was agreed:

21/02/4.01 Resolved

That the minutes of the last virtual meeting held on 25th January 2021 be adopted and would be signed as a correct record by the Town Mayor on receipt in the post.

Matters arising:

Page 6- 21/01/22 – Memorial Hall Update – this would be discussed in the Confidential part of the meeting.

21/02/5 Public Open Session

Resident, R Fletcher and member of the Town Museum Working Group spoke to item D/21/02/28.01 regarding the recommendation relating to Queensbury Lodge and proposals for a fully restored lodge to be leased to the Town Council for use as a

Town Museum. A number of members of the Working Group did not support this proposal on the basis that there were other potential options for housing the museum which were more suitable.

Resident, Ian Young spoke to item N/21/02/8 – Yellow Brick Road and requested that NTC put pressure on SCC and WSC to resolve the flooding issues.

Resident, Douglas Hall, spoke to item 21/01/15 – Newmarket Community Network regarding recent Newmarket Festival requests from hospitality outlets for donations. Cllr Drummond agreed to request the Newmarket Festival accounts.

21/02/6

Suffolk Constabulary

PCSO William Butcher was appointed to the Newmarket funded PCSO post 1st February 2021. He introduced himself and presented his report on his background and recent activities which included engagement with the community to provide reassurance/advice and to develop intelligence reports. He had also helped the Food Bank to deliver food parcels, which was an excellent engagement tool. He would be meeting with the Town Clerk every two weeks, had put an article in the Journal and provided text for an article to go in the free press.

The Mayor thanked him for the update.

PCSO Butcher left the meeting

21/02/7

Councillor Reports - Cllr Hood reported that the monthly SCC report had been sent out.

West Suffolk Council (WSC) – Cllr Drummond reported that the WSC report had been sent out and that he would be attending a budget day 26th February 2021.

Cllr Soons reported that WSC would be pushing the message regarding the dog fouling issue on social media. The work they were doing on the refurbishment of Foley House had received a good response.

Cllr Anderson requested that enforcement action be taken regarding dog fouling.

Ward – Cllr Anderson reported that benches had been damaged by vandals and the replacements would be more robust. The Friendship Group were willing to help clean up the Newmarket Brook when they could access it.

Cllr Yarrow reported that access had been established behind the fence at the Academy and a litter pick would be arranged.

Cllr Drummond reported that he would chase up the Yellow Brick Road flooding with the Officer at WSC.

Cllr Kerby reported that the temporary patched up pot holes in Old Station Road needed to be repaired again and have a permanent solution. He would speak with Cllr Hood after the meeting.

Outside bodies – Cllr Borda reported that Churches Together had received a Lord Lieutenant award for the food parcel delivery service and the Catholic Church had opened as a Covid-19 testing centre.

21/02/8 Announcements

The Mayor reported that in addition to normal Committee meetings and Working Groups his activities included the following:

12th February 2021 – officiated at the Rotary Christmas Draw

22nd February 2021 – joined the NTC staff weekly Zoom meeting to offer thanks for their work in keeping Council services operating in these difficult times

The Deputy Mayor had no activities to report.

21/02/9 To Receive the Minutes and Consider any Recommendations from the D&P Committee Meetings held on 1st and 15th February 2021

The Chairman of the Development & Planning Committee presented the report and recommendations from the Development & Planning Committee meetings held on 1st and 15th February 2021. D/21/02/28.01 Resolved was changed to a Recommendation.

D/21/02/28.01 Recommendation

That a response be sent to Mr Walsh supporting the suggestion to resubmit the previous application subject to a commitment to fully restore the Lodge to be leased as a Town Museum. That a letter be sent to the West Suffolk CEO to inform that NTC support the previous application.

The Recommendation was amended to read:

21/02/9.01 Resolved (D/21/02/28.01 Recommendation)

That in principle, NTC unanimously supports the application for the development of Queensbury Lodge that was presented to Council 15th June 2020.

21/02/10 To Receive the Minutes and Consider any Recommendations from the Community & Leisure Services Committee Meeting held on 1st February 2021

The Vice Chairman presented the minutes of the Community & Leisure Services Committee meeting held on 1st February 2021.

21/02/10.01 (CL/21/02/8.01 Recommendation) Not Resolved referred back to the C&L Committee

That the revised Cemetery fees and charges for 2021/2022 be received and adopted from 1st April 2021.

21/02/10.02 (CL/21/02/8.01 Recommendation) Not Resolved referred back to the C&L Committee

That the revised Cemetery Regulations for 2021/2022 be received and adopted from 1st April 2021.

21/02/10.03 Resolved (CL/21/02/9.01 Recommendation)

Minutes of the Newmarket Town Council held on Monday 22nd February 2021

That the Play Inspection SLA for 2021/2022 be received and adopted.

21/02/10.04 Resolved (CL/21/02/11.01 Recommendation)

That the 2021 Carnival be deferred until 2022 and the budget be rolled over to next year.

21/02/10.05 Resolved (CL/21/02/13.01 Recommendation)

That the Newmarket Bombing event be deferred to February 2022.

21/02/10.06 Resolved (CL/21/02/14.01 Recommendation)

That the request from the Racing Centre for a provisional booking of the Severals on 7th June 2021 be approved.

21/02/11 To Receive the Minutes and Consider any Recommendations from the Neighbourhood Plan Committee Meeting held on 8th February 2021

The Chairman of the Neighbourhood Plan Committee presented the report and recommendations from the Neighbourhood Plan Committee meeting held on 8th February 2021.

21/02/11.01 Resolved (N/21/02/8.01 Recommendation)

That a Working Group be set up comprising of Cllrs De'Ath, Kerby, Hulbert and Philippa Winter with a remit of considering alternatives for the Market.

21/02/12 To Receive the Minutes and Consider any Recommendations from the Human Resources Committee Meeting held on 11th January 2021

The Chairman of the Human Resources Committee presented the report and recommendations from the Human Resources Committee meeting held on 11th January 2021.

21/02/12.01 Resolved (H/21/02/10.01 Recommendation**)**

That Public Holidays be included in Annual leave allowance from 1st April 2021.

21/02/12.02 Resolved (H/21/02/10.02 Recommendation**)**

That the probation period for the Town Clerk be approved and an offer of permanent employment be made.

21/02/12.02 Resolved (H/21/02/10.03 Recommendation**)**

That the request for online training SLCC – What to do if you consider a Bad/Unlawful Planning Decision 18th February 2021 £30+VAT and SLCC – Committees, Sub-Committees and Working Groups 1st March 2021 £15+VAT be approved.

21/02/13 To Receive the Minutes and Consider any Recommendations from the F&P Committee Meetings held on 15th February 2021

The Chairman of the Finance & Policy Committee presented the report and recommendations from the Finance & Policy Committee meetings held on 15th February 2021.

21/02/13.01 Resolved (F/21/02.6.01 Recommendation)

Minutes of the Newmarket Town Council held on Monday 22nd February 2021

That the ratification of the schedules of payments for the period 01/01/2021 – 31/01/2021 (Cash Book 1 - 4) be received and adopted.

21/02/13.02 Resolved ((F/21/02/11.01 Recommendation)

That the Medium-Term Financial Plan be received and adopted.

21/02/13.03 Resolved (F/21/02/13.01 Recommendation)

That the current Siemens lease be terminated by 10th April 2021.

21/02/13.04 Resolved (F/21/02/13.02 Recommendation)

That a new 5-year rental agreement for a Konica Minolta C257i Simitri Solution printer be approved.

21/02/13.05 Resolved (F/21/02.14.01 Recommendation)

That a grant of £1,000 be awarded to the Rotary Club to support the Local Community Awards 2021.

21/02/14 Newmarket Community Network

The Mayor reported that the minutes from the two meetings of the Newmarket Community Network had been circulated. The Helpline continued to take around 30 calls per week.

21/02/15 Parking Working Groups

The Chairman of the Parking Working Group reported that WSC had been asked to provide an update on the progress of one-way systems in All Saints Ward, Stanley Road and Rous Road. The impact of Civil Parking Enforcement (CPE) was discussed and it appeared that it was pushing the problem to other areas. The CPE statistics were reviewed and visits were becoming sporadic allowing old parking habits to creep back.

Dangerous parking at the Cheveley Road junction, which is a Police responsibility, was discussed and the Town Clerk would raise this concern with the PCSO.

The WSC planned increase to carparking charges and hours was discussed and the following was agreed:

21/02/15.01 Resolved

That a letter be sent to West Suffolk Council requesting them to review the planned increase to carparking charges and to fully consult residents and retailers and to take account of the current economic climate. That Town and District Councillors support the interests of the Town in this matter.

21/02/16 To Receive data from SID devices

The SID data from Bury Road, Moulton Road, Snailwell Road, Elizabeth Avenue and Fitzroy Street were reviewed and welcomed. The following was agreed:

21/02/16.01 Resolved

That the SID Policy be referred to the C&L Committee to consider how the Policy is applied.

21/02/17 Newmarket Soapbox Derby 2021

The Working Group asked if the event should still go ahead and the following was agreed:

21/02/17.01 Resolved

That the request for the 2021 Soapbox Derby event to be held in August 2021 subject to any further social distancing restrictions, be approved and that this item be referred to the C&L Committee.

21/02/18 Internal Audit

The Internal Audit report was presented and there were no recommendations. The following was agreed:

21/02/18.01 Resolved

That the RFO be thanked for an excellent report and that the Interim Internal Audit Report for 2020/2021 be received.

21/02/19 East West Main Line Route

Information on the planned route from Cambridge to Ipswich via Newmarket was noted and received. The information had been forwarded to the Newmarket Rail Group. The following was agreed:

21/02/19.01 Resolved

That NTC welcomes and supports the East – West main line to Ipswich via Newmarket.

21/02/20 Weatherby Crossing

The Order Decision from the Planning Inspectorate following the Weatherby Crossing Inquiry was noted and the outcome was welcomed. The following was agreed:

21/02/20.01 Resolved

That thanks be given to all involved and who contributed to the outcome for the Weatherby Crossing.

21/02/21 Correspondence

- Notice of Postponed Election for Studlands was noted.
- West Suffolk Foundation Trust Community Engagement Group – call for Community members to join the Group to help shape future plans of West Suffolk Hospital was noted.
- BID ballot – it was noted that NTC is a levy payer and has a vote to cast. The following was agreed:

21/02/21.01 Resolved

That a Virtual Extra Ordinary meeting be held on Monday 1st March 2021 following the C&L meeting to consider the NTC vote in the BID re-election.

21/02/22 Date of the next Virtual Meeting

Monday 22nd March 2021.

A proposal was made to move into the confidential part of the meeting to discuss matters arising and the following was agreed:

21/02/23 Exclusion of the Press and Public

21/02/23.01 Resolved

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

Members of the Public left the meeting.

Matters arising:

Page 6 – 21/01/22 - Memorial Hall Update – The Mayor reported that sanctions regarding a potential breach of confidentiality had been investigated and no further action would be taken.

Meeting closed at 7:27pm

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>21/02/9.02 Resolved (D/21/02/28.01 Recommendation)</u>	That in principle, NTC unanimously supports the application for the development of Queensbury Lodge that was presented to Council 15th June 2020.
<u>21/02/10.03 Resolved (CL/21/02/9.01 Recommendation)</u>	That the Play Inspection SLA for 2021/2022 be received and adopted.
<u>21/02/10.04 Resolved (CL/21/02/11.01 Recommendation)</u>	That the 2021 Carnival be deferred until 2022 and the budget be rolled over to next year.
<u>21/02/10.05 Resolved (CL/21/02/13.01 Recommendation)</u>	That the Newmarket Bombing event be deferred to February 2022.
<u>21/02/10.06 Resolved (CL/21/02/14.01 Recommendation)</u>	That the request from the Racing Centre for a provisional booking of the Severals on 7th June 2021 be approved.
<u>21/02/11.01 Resolved (N/21/02/8.01 Recommendation)</u>	That a Working Group be set up comprising of Cllrs De' Ath, Kerby, Hulbert and Philippa Winter with a remit of considering alternatives for the Market.
<u>21/02/12.01 Resolved</u> <i>(***H/21/02/10.01 Recommendation***)</i>	That Public Holidays be included in Annual leave allowance from 1st April 2021.
<u>21/02/12.02 Resolved</u> <i>(***H/21/02/10.02 Recommendation***)</i>	That the probation period for the Town Clerk be approved and an offer of permanent employment be made.

<u>21/02/12.02 Resolved</u> <i>(***H/21/02/10.03 Recommendation***)</i>	That the request for online training SLCC – What to do if you consider a Bad/Unlawful Planning Decision 18th February 2021 £30+VAT and SLCC – Committees, Sub-Committees and Working Groups 1st March 2021 £15+VAT be approved.
<u>21/02/13.01 Resolved</u> <i>(F/21/02.6.01 Recommendation)</i>	That the ratification of the schedules of payments for the period 01/01/2021 – 31/01/2021 (Cash Book 1 - 4) be received and adopted.
<u>21/02/13.03 Resolved</u> <i>(F/21/02/13.01 Recommendation)</i>	That the current Siemens lease be terminated by 10th April 2021.
<u>21/02/13.04 Resolved</u> <i>(F/21/02/13.02 Recommendation)</i>	That a new 5-year rental agreement for a Konica Minolta C257i Simitri Solution printer be approved.
<u>21/02/13.05 Resolved</u> <i>(F/21/02.14.01 Recommendation)</i>	That a grant of £1,000 be awarded to the Rotary Club to support the Local Community Awards 2021.
<u>21/02/15.01 Resolved</u>	That a letter be sent to West Suffolk Council requesting them to review the planned increase to carparking charges and to fully consult residents and retailers and to take account of the current economic climate. That Town and District Councillors support the interests of the Town in this matter.
<u>21/02/16.01 Resolved</u>	That the SID Policy be referred to the C&L Committee to consider how the Policy is applied.
<u>21/02/17.01 Resolved</u>	That the request for the 2021 Soapbox Derby event to be held in August 2021 subject to any further social distancing restrictions, be approved and that this item be referred to the C&L Committee.
<u>21/02/18.01 Resolved</u>	That the RFO be thanked for an excellent report and that the Interim Internal Audit Report for 2020/2021 be received.
<u>21/02/19.01 Resolved</u>	That NTC welcomes and supports the East – West main line to Ipswich via Newmarket.
<u>21/02/20.01 Resolved</u>	That thanks be given to all involved and who contributed to the outcome for the Weatherby Crossing.
<u>21/02/21.01 Resolved</u>	That a Virtual Extra Ordinary meeting be held on Monday 1 st March 2021 following the C&L meeting to consider the NTC vote in the BID re-election.



Newmarket

TOWN COUNCIL

Minutes of the Extraordinary Meeting of Newmarket Town Council **held on Monday 1st March 2021 at 7:55 pm via Zoom**

Attendance:

Councillor M Jefferys (Town Mayor)
Councillor Appleby
Councillor J Borda
Councillor J De'Ath
Councillor A Drummond

Councillor R Hood
Councillor P Hulbert
Councillor T Kerby
Councillor C O'Neill
Councillor K Yarrow

Also Present: D Baines – Town Clerk, J Ashton – Minute Assistant, P Winter, P Brown and J Morrey – Newmarket BID, 1 Member of the Press and 2 Members of the Public.

Minute

- 21/03/1 Welcome**
The Mayor opened the meeting and announced that the meeting was being recorded and asked if anyone else intended to record the meeting. There were no requests.
- 21/03/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)**
Apologies were received from Cllr Anderson.
- 21/03/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation**
Cllrs Drummond and Kerby declared a nonpecuniary interest in item 5.
- 21/03/4 Public Open Session**
The BID Manager Paul Brown presented the BID Business Plan and objectives for the next term including the plans for digital signage in the High Street and increasing the remit of the Town Ranger. The levy fee would be £329 per year for the next 2 years and if the BID is re-elected, they would continue to contribute to the cost of the Christmas lights.

It was noted that levy payers would see the real benefits of what the BID brings to the Town and that businesses would need all the support available to recover from the economic downturn.
- 21/03/5 Newmarket Business Improvement District (BID)**
The BID Notice of Ballot was considered and the following was agreed:

21/03/5.01 Resolved
That NTC casts a vote in favour of the re-election of the Newmarket BID.

The Mayor wished the BID every success in the election.
- 21/03/6 Date of the next Virtual Meeting**

Monday 22nd March 2021.

Meeting closed at 8.11pm

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>21/03/5.01 Resolved</u>	That NTC casts a vote in favour of the re-election of the Newmarket BID.



Newmarket

TOWN COUNCIL

Minutes of the Extraordinary Meeting of Newmarket Town Council held on Thursday 4th March 2021 at 7:30 pm via Zoom

Attendance:

Councillor M Jefferys (Town Mayor)
Councillor A Appleby
Councillor J Borda
Councillor J De'Ath
Councillor A Drummond
Councillor Y Fitzgerald

Councillor R Hood
Councillor P Hulbert
Councillor T Kerby
Councillor J Lay
Councillor C O'Neill
Councillor K Yarrow

Also Present: D Baines – Town Clerk, C Whitaker – RFO, J Ashton – Minute Assistant and 1 Member of the Public.

Minute

- 21/03/7 **Welcome**
The Mayor opened the meeting and announced that the meeting was being recorded and asked if anyone else intended to record the meeting. There were no requests.
- 21/03/8 **Apologies for Absence – LGA 1972, Section 85(1) & (2)**
None noted. Cllr Anderson was absent.
- 21/03/9 **Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation**
None noted.
- 21/03/10 **Public Open Session**
No member of the Public wished to speak.

Town Clerk advised item 12 had a potential commercial element and needed to be discussed in confidential.
- 21/03/11 **Exclusion of the Press & Public**
With the vote being unanimous, it was:

21/03/12.01 Resolved
To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

A Member of the Public left the meeting

21/03/12 *****Town Museum Update*****

A report on a possible site for the Town Museum with costs and budget options was considered and discussed. The following was agreed:

A recorded vote was requested and the results were as follows:

Votes for – Cllrs Jefferys, Appleby, Borda, De’Ath, Drummond, Fitzgerald, Hood, Hulbert, Kerby, Lay, O’Neill and Yarrow.

Votes against – Cllrs Drummond, Hood, Hulbert and Lay.

Abstentions – None noted.

*****21/03/13.01 Resolved*****

That NTC does not have the funds available at this time, to meet the rental charge of the site proposed, for use as a Town Museum.

A recorded vote was requested and the results were as follows:

Votes for – Cllrs Jefferys, Appleby, Borda, De’Ath, Drummond, Fitzgerald, Hood, Hulbert, Kerby, Lay, O’Neill and Yarrow.

Votes against – None noted

Abstentions – None noted.

*****21/03/13.02 Resolved*****

That NTC would like to have use of the Old Coach House as a Town Museum, at a peppercorn rent - as identified in the Newmarket Neighbourhood Plan. That NTC are disappointed that the property is being leased for a period of 6 years and that a letter be sent to WSC to this effect.

21/03/13 Date of the next Virtual Meeting
Monday 22nd March 2021.

Meeting closed at 8:10pm

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
21/03/13.01 Resolved	That NTC does not have the funds available at this time, to meet the rental charge of the site proposed, for use as a Town Museum.
21/03/13.02 Resolved	That NTC would like to have use of the Old Coach House as a Town Museum, at a peppercorn rent - as identified in the Newmarket Neighbourhood Plan. That NTC are disappointed that the property is being leased for a period of 6 years and that a letter be sent to WSC to this effect.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 1st March 2021 at 6.00pm via Zoom

Attendance:

Councillor C O'Neill (Chairman)
Councillor A Appleby
Councillor A Drummond
Councillor R Hood

Councillor P Hulbert
Councillor M Jefferys
Councillor T Kerby
Councillor K Yarrow

Also Present: D Baines – Town Clerk, J Ashton – Minute Assistant and 5 Members of the Public.

Minute

D/21/03/1 Chairman to Announce that Proceedings are Being Recorded and to Advise that all Participants will be Muted by the Host of the Meeting who will Unmute the Individual the Chairman has Invited to Speak

The Chairman opened the meeting and announced that proceedings are being recorded and to advise that all participants will be muted by the host of the meeting who will unmute the individual the Chairman has invited to speak.

D/21/03/2 Apologies

There were no apologies.

D/21/03/3 Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation

Cllr Hood declared a non-pecuniary interest in application DC/20/1968/FUL Hurworth House , Fordham Road, Newmarket.

D/21/03/4 To Confirm the Minutes of the Meeting Held on Monday 15th February 2021 and Matters Arising

Members received the minutes of the Development & Planning Committee held on 15th February 2021 and the following amendment was made:

Page 3 – D/21/02/28.01 Resolved was changed to a Recommendation.

Subject to the amendment being made, the following was agreed:

D/21/03/4.01 Resolved

That the minutes of the Development & Planning Committee held on 15th February 2021 be adopted and signed as a true record by the Chairman of the Development & Planning Committee.

There were no matters arising.

D/21/03/5 Public Open Session

No member of the public wished to speak.

D/21/03/6 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

The NNP tree Policy applied to the tree applications.

D/21/03/7 Planning Applications

Week commencing 08/02/2021

- D/21/03/7/1** DC/21/0242/TCA - Trees in a conservation area notification - two Apple (T1 and T2 on plan) re-pollard to previous points to 2 metres above ground level - 10 The Avenue Newmarket Suffolk.

D/21/03/7.01 Resolved

The Committee actively encourages responsible tree management. The Committee does not object to this application.

- D/21/03/7/2** DC/21/0169/FUL - Planning application - a. partial change of use from (class Ea) newsagents to (class Eb) restaurant b. door to side elevation; c. associated internal alterations - 7 High Street Newmarket Suffolk.

D/21/03/7.02 Resolved

The Committee voiced no objections.

- D/21/03/7/3** DC/21/0159/HH - Householder planning application - a. single storey rear extension (following demolition of existing conservatory) b. first floor side extension c. replace flat roof of porch and front of garage with lean-to roof d. cladding to part of ground and first floor e. removal of render from front elevation and replace with brick - 31 Norfolk Avenue Newmarket.

D/21/03/7.03 Resolved

The Committee voiced no objections.

Week commencing 15/02/2021

- D/21/03/7/4** DC/21/0237/ADV - Application for advertisement consent - a. one non-illuminated hoarding sign b. one externally illuminated aluminium panel sign - Kininvie Fordham Road Newmarket.

D/21/03/7.04 Resolved

The Committee voiced no objections.

Cllr Kerby joined the meeting. Cllr Hood declared a nonpecuniary interest in the following application and did not vote.

- D/21/03/7/5** DC/21/0215/HH - Householder planning application - a. single storey extension to form link between house and existing outbuilding b. replacement windows and render to front elevation c. dropped kerb - St Marina Snailwell Road Newmarket.

D/21/03/7.05 Resolved

The Committee voiced no objections.

- D/21/03/7/6** DC/21/0218/HH - Householder planning application - a. single storey front extension b. convert garage to habitable room c. first floor extension above

existing garage d. two storey side extension e. single storey rear extension - 1 Bartons Place Newmarket.

D/21/03/7.06 Resolved

The Committee voiced no objections.

D/21/03/7/7 DC/21/0200/FUL - Planning application - two sheds, one potting shed, one gazebo and one summer house - Kininvie Fordham Road Newmarket.

D/21/03/7.07 Resolved

The Committee voiced no objections.

Cllr Hood declared a non-pecuniary interest in the following application and left the meeting.

D/21/03/8 Amended and Deferred Planning Applications

DC/20/1968/FUL - Planning application - 1. Conversion of stables at first floor level to provide three units of staff accommodation with associated alterations 2. Walkway to adjoin the dwelling and the first floor of stables 3. Re-tile roof of stables 4. Demolition of flint walls at entranceway to stable yard - Hurworth House, Fordham Road, Newmarket.

D/21/03/8.01 Resolved

The Committee voiced no objections, subject to the accommodation being used by staff within the racing industry.

Cllr Hood returned to the meeting.

D/21/03/9 East Cambs

None noted.

A member of the public left the meeting

D/21/03/10 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing 08/02/2021 & 15/02/2021.

Applications	Description	Address	WS Decision	NTC Decision
DC/20/2158/HH	Householder planning application – conversion of existing garage and garden store into games room and office	10 Cecil Lodge Close Falmouth Avenue Newmarket	Approved	No objections
DC/20/0821/FUL	Planning Application – (i) Conversion and single storey side extension to existing stable to create 1no. staff dwelling (ii) 1no. stable block (iii) extension to existing barn to house treadmill (iv) access alterations (v) erection of a horsewalker (following demolition of garage and open sided lean-tos)	St Gatien Cottage Stables Vicarage Road Newmarket Suffolk	Approved	No objections
DC/21/0010/FUL	Planning application – a. change of use from ground floor beauty salon to hot food takeaway (Sui Generis) b. installation of external flue to side elevation.	6-7 Crown Walk Newmarket Suffolk	Withdrawn	
DCON(A)/20/1796	Application to discharge conditions 2 (HGV construction and deliveries management), 3 (parking and cycling) and 4 (implementation of refuse and recycling) of DC/20/1796/P3OPA	30 High Street Newmarket Suffolk	Approved	Not considered
DC/20/2179/FUL	Planning application - partial change of use of first floor shop (Class A1) to two residential dwellings (class C3)	6-7 Crown Walk Newmarket	Withdrawn	

D/21/03/11 Delegation Panel Decisions

The following decision was noted.

TPO/010(2020) – A Tree Preservation Order (TPO) has been made on 1 individual Sycamore tree located in the grounds of Fairstead House School - Fairstead House School, Fordham Road Newmarket.

D/21/03/12 To Discuss any Licensing Applications

None noted.

D/21/03/13 Consultation

The National Planning Policy Framework and National Model Design Code consultation was discussed and the following was agreed:

D/21/03/13.01 Recommendation

That a working group comprising of Cllrs Jefferys O'Neill, Appleby Hood, and Lay be set up to with a remit of considering a response to the National Planning Policy Framework and National Model Design Code consultation and report back to the next meeting.

D/21/03/14 Correspondence

None noted.

D/21/03/15 Date of Next Meeting

Monday 15th March 2021 at 6.00pm via Zoom

D/21/03/16 To Note any Items for Next Meeting

None noted

Meeting closed at 6:26pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/21/03/7.01 Resolved</u>	The Committee actively encourages responsible tree management. The Committee does not object to this application.
<u>D/21/03/7.02 Resolved</u>	The Committee voiced no objections.
<u>D/21/03/7.03 Resolved</u>	The Committee voiced no objections.
<u>D/21/03/7.04 Resolved</u>	The Committee voiced no objections.
<u>D/21/03/7.05 Resolved</u>	The Committee voiced no objections.
<u>D/21/03/7.06 Resolved</u>	The Committee voiced no objections.
<u>D/21/03/7.07 Resolved</u>	The Committee voiced no objections.

<u>D/21/03/7.08 Resolved</u>	The Committee voiced no objections.
<u>D/21/03/8.01 Resolved</u>	The Committee voiced no objections, subject to the accommodation being used by staff within the racing industry.
<u>D/21/03/13.01 R</u>	That a working group comprising of Cllrs Jefferys O'Neill, Appleby, Hood and Lay be set up to with a remit of considering a response to the National Planning Policy Framework and National Model Design Code consultation.

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 15th March 2021 at 6.00pm via Zoom

Attendance:

Councillor C O'Neill (Chairman)
Councillor A Appleby
Councillor A Drummond
Councillor R Hood

Councillor P Hulbert
Councillor M Jefferys
Councillor K Yarrow

Also Present: D Baines – Town Clerk, G.Colby – Minute Assistant and 5 Members of the Public, 1 member of the press.

Minute

D/21/03/17 Chairman to Announce that Proceedings are Being Recorded and to Advise that all Participants will be Muted by the Host of the Meeting who will Unmute the Individual the Chairman has Invited to Speak

The Chairman opened the meeting and announced that proceedings are being recorded and to advise that all participants will be muted by the host of the meeting who will unmute the individual the Chairman has invited to speak.

D/21/03/18 Apologies

There were no apologies.

D/21/03/19 Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation

Cllrs Appleby and Hood, declared a non-pecuniary interest in application DC/21/0215/HH, St Marina, Snailwell Road, Newmarket. Cllr Hood declared a non-pecuniary interest in DC/21/0262/HH Householder planning application Southgate Stables Hamilton Road Newmarket

D/21/03/20 To Confirm the Minutes of the Meeting Held on Monday 1st March 2021 and Matters Arising

Members received the minutes of the Development & Planning Committee held on Monday 1st March 2021 and the following was agreed:

D/21/03/20.01 Resolved

That the minutes of the Development & Planning Committee held on Monday 1st March 2021 be adopted and signed as a true record by the Chairman of the Development & Planning Committee.

There were no matters arising.

D/21/03/21 Public Open Session

A member of the public spoke briefly to item DC/21/0335/FUL McDonalds, welcoming its inclusion on the agenda.

D/21/03/22 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

The NNP Tree Policy NKT14 applied to the tree applications and NKT32 Attractive Entrances to the Town, to item DC/21/0335/FUL McDonalds.

D/21/03/23 Planning Applications

Week commencing 22/02/2021

D/21/03/23/1 DC/21/0301/HH- Householder planning application - two storey rear extension following demolition of existing single storey rear extension
Shalfleet Cottage 13 Bury Road Newmarket Suffolk CBS 7BX

D/21/03/23.01 Resolved

The Committee voiced no objections.

D/21/03/23/2 **DC/21/0284/LB-** Application for listed buildings consent - internal alterations to form first floor WC Pending Consideration. 1 Abernant Drive Newmarket CB8 0FH

D/21/03/23.02 Resolved

The Committee voiced no objections subject to the application conforming with Listed Building regulations.

D/21/03/23/3 **DC/21/0261/TPO-** Tree preservation order - one Beech (T1 on plan within A1 on order) - crown lift to eight metres above ground level on property side only; two Holly (T2 and T3 on plan within A1 on order) crown reduction in height by up to two metres and laterally reduce Eastern aspect by up to 0.5 metres.

17 Wyndham Way Newmarket CBS 7DS

D/21/03/23.03 Resolved

The Committee actively encourages responsible tree management. The Committee does not object to this application

D/21/03/23/4 **DC/21/0258/HH-** Householder planning application - a. front porch b. additional car parking space Pending Consideration. 27 Greville Starkey Avenue Newmarket CBS 0BX

D/21/03/23.04 Resolved

The Committee objected on the basis that the proposals would impact on the availability of on street parking to residents, potentially reducing this by 2 spaces

Cllr Hood declared a non-pecuniary interest in the following application and did not vote.

D/21/03/23/5 **DC/21/0262/HH-** Householder planning application - a. single storey

side extension b. adjust existing internal site boundary fences 1
Southgate Stables Hamilton Road Newmarket CBS 0NQ

D/21/03/23.05 Resolved

The Committee voiced no objections.

D/21/03/23/6 **DC/21/0210/HH-** Householder planning application - single storey rear extension, 1 Highclere Close Newmarket Suffolk CBS 7RR

D/21/03/23.06 Resolved

The Committee voiced no objections.

D/21/03/23/7 **DC/20/2246/FUL-** Planning application - change of use from equestrian property consultancy and estate agency (class A2) to nail bar and beauty salon (Sui Generis) 1 Sun Lane Newmarket CBS SEW

D/21/03/23.07 Resolved

The Committee voiced no objections.

Week commencing 01/03/2021

D/21/03/23/8 **DC/21/0437/TCA-** Trees in a conservation area notification - one Holly (as indicated on plan) 3.5 metres trimmed off top. 1.5 metres of branches trimmed from branches facing the house and two lower branches removed; one Sycamore (as indicated on plan) - 3 metres to be trimmed off the top of the tree.

D/21/03/23.8 Resolved

The Committee actively encourages responsible tree management. The Committee does not object to this application.

D/21/03/23/9 **DC/21/0461/P3OPA** – Development (Amendment and Consequential Provisions) (England) Order 2015 - Change of use from Office (Class B1(a)) to Dwelling house(s) (Class C3) to create 7 flats. Landing Suite Rutland Chambers 19 High Street Newmarket Suffolk CB8 8LX

D/21/03/23.9 Resolved

The Committee voiced no objections.

D/21/03/23/10 **DC/21/0413/TCA-**Trees in a conservation area notification - two Sycamore (T22 and T25 on plan) fell. Palace House Palace Street Newmarket Suffolk CBS SEP

D/21/03/23.10 Resolved

The Committee actively encourages responsible tree management and object to the felling of healthy trees. The Committee objected to this application and requested that the application be submitted to the Tree Officer for

consideration. If the trees are to be felled, the Committee requests that suitable replacements be planted.

D/21/03/23/11 **DC/21/0364/LB-** Application for listed building consent - a. refurbishment of ground floor retail unit b. internal alterations to upper floors to convert to residential use c. insertion of soft wood solid boarded front door to ground floor d. repairs to existing shop front

D/21/03/23.11 Resolved

The Committee voiced no objections subject to the application conforming with Listed Building regulations.

D/21/03/23/12 **DC/21/0363/FUL-** Planning application - a. refurbishment of ground floor retail unit b. change of use of first and second floors from class E (commercial, business and service) to two residential flats (class C3) **37 High Street Newmarket CB8 8NA**

D/21/03/23.12 Resolved

The Committee voiced no objections.

D/21/03/23/13 **DC/21/0335/FUL-** Planning application - a. freestanding restaurant with drive-thru facility, car parking, landscaping and associated works b. including customer order displays (COD), goal post height restrictor and play frame **Land At Willie Snaith Road Newmarket Suffolk**

D/21/03/23.13 Resolved

The committee objected on the grounds that the application does not comply with NKT Policy 32 Attractive Entrances to the Town, whereby any new development at a gateway to the town should be of high quality. In addition, councillors objected to the siting of a fast-food outlet near to sports facilities and at a location which is expected to be enhanced for future community use. Government policy prohibiting fast food outlets next to sporting facilities. In the event that WSC is minded to approve the development, NTC asks for a meeting with the applicant to discuss a more suitable design of the building in line with NKT Policy 32, as well as the design and location of the signage.

D/21/03/23/14 **DC/21/0256/ ADV-** Application for advertisement consent - a. Three internally illuminated fascia signs; b. one non- illuminated hanging sign; c. one internally illuminated hanging sign; d. 16 non-illuminated signs; e. one illuminated sign. **Waitrose Ltd Fred Archer Way Newmarket CB8 8NY**

D/21/03/23.14 Resolved

The Committee objected to this application due to the signs being in conflict with their setting in the conservation area.

D/21/03/24/1 **Amended and Deferred Planning Applications**

DC/21/0169/FUL- A proposed door to side (south-west) elevation. 7 High Street, Newmarket CB8 8LX

D/21/03/24.1 Resolved

The Committee voiced no objections.

Cllrs Appleby and Hood declared a non-pecuniary interest in the following application and did not vote

DC/21/0215/HH Householder planning application – a. single storey extension to form link between house and existing outbuilding and b. replacement windows and render to front elevation and c. dropped kerb. DC/21/0215/HH, St Marina, Snailwell Road, Newmarket.

D/21/03/24.2 Resolved

The Committee voiced no objections.

D/21/03/24 East Cambs

None noted.

D/21/03/25 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing 22/02/2021 & 01/03/2021.

Applications	Description	Address	WS Decision	NTC Decision
DC/17/1614/FUL	Application to discharge conditions 4 (materials)	Oackfield Surgery	Approved	No objections
DC/20/1669/ FUL	Application to discharge condition eight (submission of AMS) and nine (tree protection measures)	Somerville Lodge Fordham Road	Approved	No Objections
DC/21/0057/TCA	Trees in a conservation area notification – one Purple leaf plum (T35 on plan) one Horse Chestnut (t1 on plan) an six Sycamore (T16,T18,T19,T24, T26 and T28 on plan	Palace House Palace Street	Approved	No Objections
DC/20/2135/FUL	Planning application- detached barn	Woodlands Stables The Severals	Approved	No Objections
DC/18/1954/VAR	Application to discharge Condition 1P (highway surface water)	Aldi Stores Ltd Exning Road Newmarket	Approved	No Objections
DCON(A)/18/1954	Application to Discharge of Conditions 6 (Tree protection), 7 (Construction and site management plan) and 10 (Construction surface water management plan) of application DC/18/1954/VAR Construction Method Statement Newmarket Revision A - Please note the construction method statement includes details of surface water management (section 7.5) and tree protection (section 7.10). Appendix A- Traffic Management Drawing Newmarket - Please note appendix A shows tree protection areas.	Aldi Stores Ltd Exning Road Newmarket	Approved	No Objections

D/21/03/26 Delegation Panel Decisions

DC/21/0055/VAR Planning application – variation of condition 6 of DC/18/2477/FUL to enable amended maximum external sound levels for amenity spaces to allow for the creation of 79 dwellings, new vehicle access from Exning Road and public open space, together with associated external works including parking and landscaping.

Recommendation of the panel – that the decision be taken under delegated powers.

D/21/03/27 To Discuss any Licensing Applications

None noted.

D/21/03/28 Correspondence

Cllr Kerby has resigned from Newmarket Town Council and the Development and Planning committee

D/21/03/29 Date of Next Meeting

Tuesday 6th April 2021 at 6.00pm via Zoom

D/21/03/30 To Note any Items for Next Meeting

None noted

Meeting closed at 06:53pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
D/21/03/23/1	The Committee voiced no objections.
D/21/03/23/2	The Committee voiced no objections subject to the application conforming with Listed Building regulations.
D/21/03/23/3	The Committee actively encourages responsible tree management. The Committee does not object to this application
D/21/03/23/4	The Committee objected on the basis that the proposals would impact on the availability of on street parking to residents, potentially reducing this by 2 spaces
D/21/03/23/5	The Committee voiced no objections.
D/21/03/23/6	The Committee voiced no objections.
D/21/03/23/7	The Committee voiced no objections.
D/21/03/23/8	The Committee actively encourages responsible tree management. The Committee does not object to this application.
D/21/03/23/9	The Committee voiced no objections.
D/21/03/23/10	The Committee actively encourages responsible tree management

	and object to the felling of healthy trees. The Committee objected to this application and requested that the application be submitted to the Tree Officer for consideration. If the trees are to be felled, the Committee requests that suitable replacements be planted.
D/21/03/23/11	The Committee voiced no objections subject to the application conforming with Listed Building regulations.
D/21/03/23/12	The Committee voiced no objections.
D/21/03/23/13	The committee objected on the grounds that the application does not comply with NKT Policy 32 Attractive Entrances to the Town, whereby any new development at a gateway to the town should be of high quality. In addition, councillors objected to the siting of a fast-food outlet near to sports facilities and at a location which is expected to be enhanced for future community use. Government policy prohibiting fast food outlets next to sporting facilities. In the event that WSC is minded to approve the development, NTC asks for a meeting with the applicant to discuss a more suitable design of the building in line with NKT Policy 32, as well as the design and location of the signage.
D/21/03/23/14	The Committee objected to this application due to the signs being in conflict with their setting in the conservation area.
D/21/03/24/1	The Committee voiced no objections.
D/21/03/24/2	The Committee voiced no objections.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community & Leisure Services Committee **Held on Monday 1st March 2021 at 7:00 pm via Zoom**

Attendance:

Councillor J De'Ath (Chairman)
 Councillor A Appleby
 Councillor J Borda
 Councillor A Drummond
 Councillor R Hood
 P Winter

Councillor P Hulbert
 Councillor M Jefferys
 Councillor T Kerby
 Councillor C O'Neill
 Councillor K Yarrow

Also Present: D Baines – Town Clerk, C Whitaker – RFO, C Argyroudi – Events Manager, J Ashton – Minute Assistant, 1 Member of the Press and 3 Members of the Public.

Minute

CL/21/03/1 Chairman to Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting and announced that proceedings are being recorded and to advise that all participants will be muted by the host of the meeting who will unmute the individual the Chairman has invited to speak.

CL/21/03/2 Apologies for Absence

Apologies were received from Cllr Anderson.

CL/21/03/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted.

CL/21/03/4 To Receive and Confirm for Accuracy the Minutes of the Community and Leisure Services Committee Meeting Held on Monday 1st February 2021 and Any Matters Arising

Members received the minutes of the Community and Leisure Services Committee meeting held on 1st February 2021 and the following was agreed:

CL/21/03/4.01 Resolved

That the minutes of the Community and Leisure Services Committee meeting held on 1st February 2021 be adopted and signed as a true record by the Chairman of the Community and Leisure Services Committee.

There were no matters arising.

CL/21/03/5 Public Open Session

Resident, Douglas Hall spoke to item 12 SIDs and the lack of permanent speed indicators in Newmarket, noting that their use was discouraged as after time they were often ignored.

CL/21/03/6 To Receive the Accounts for February 2021

The accounts for February 2021 were received and noted.

CL/21/03/7 Water Bowser

RFO presented 3 quotes to purchase a water bowser and the following was agreed:

CL/21/03/7.01 Recommendation

That the quote from Ben Burges for £5,995 to purchase a water bowser be accepted and a tow bar be purchased for a cost of up to £200

CL/21/03/7.02 Recommendation

That any staff/resource implications for operating the water bowser be referred to the HR Committee to consider.

CL/21/03/8 Cemetery Matters

Town Clerk reported that she would be meeting with West Suffolk Council to discuss amendments to the Cemetery Regulations, and would report back to the Committee.

CL/21/03/9 Clock Tower Project

Members were advised that work on would commence on the project 15th March 2021.

CL/21/03/10 Newmarket Cricket Club Booking of the Pavilion and Severals

A report was presented on the aims of the Cricket Club to bring competitive cricket back to Newmarket on a par with rugby, football, hockey and tennis and to foster local talent especially youngsters of all genders. Start-up fees were quite large and the club and would be grateful of NTC support to waive the fees for the first season.

It was noted that increased use of the Pavilion was identified at a recent strategy meeting and adopted by the council as a means of discouraging antisocial behaviour at the Severals.

The matter of fees was discussed along with a draft hire agreement issued by NTC to the Cricket Club, and the draft licence that had been received in return.

A meeting would be held with the representatives of the Cricket Club regarding the draft licence and hire agreement and the matter would be revisited at the next meeting.

CL/21/03/11 Christmas Lights Working Group

Events Manager reported that the Working Group had agreed the colour schemes for the High Street and for the 3 gateways to the Town. Five quotes were considered for a 3-year and 5-year contract to include installation, maintenance, takedown and storage and the following was agreed:

CL/21/03/11.01 Recommendation

That the quote from Gala Lights for £12,610 per year to install, maintain, take down and store the Christmas lights for a 5-year contract be approved.

CL/21/03/12 Speed Indicator Devices (SIDS)

The mobile devices and how they are used were discussed and it was noted that residents welcome them, but would prefer flashing warnings of speeding incidents. The ability to change the settings of the devices would be investigated and an application to SCC Highways for ANPR devices would be submitted.

CL/21/03/13 Soap Box Derby

Events Manager reported that the Working Group had suggested changing the event to a Family Fun Day. It was noted that the last event was hugely successful and the Working Group would be asked to consider adding a Family Fun Day to make it a bigger event.

CL/21/03/14 Correspondence

Email regarding Snailwell Road – Cllr Drummond reported that in his role of County Councillor at Suffolk County Council he had used his locality budget to undertake a scheme to improve the junction for pedestrian safety. The plan proposed by SCC Highways Department as the most suitable solution for the site, would commence soon.

CL/21/03/15 Date of Next Meeting

Tuesday 6th April 2021 via Zoom.

CL/21/03/16 Items for Next Agenda

- Water bowser operation implications
- Cemetery matters
- Clock Tower Project
- Cricket Club hire agreement
- SIDS
- Soap Box Derby

Meeting closed at 7:53pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>CL/21/03/7.01 Recommendation</u>	That the quote from Ben Burges for £5,995 to purchase a water bowser be accepted and a tow bar be purchased for a cost of up to £200
<u>CL/21/03/7.02 Recommendation</u>	That any staff/resource implications for operating the water bowser be referred to the HR Committee to consider.
<u>CL/21/03/11.01 Recommendation</u>	That the quote from Gala Lights for £12,610 per year to install, maintain, takedown and store the Christmas lights for a 5-year contract be approved.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Neighbourhood Plan Committee **Held on Monday 8th March 2021 at 6:00 pm via Zoom**

Attendance:

Councillor A Appleby (Chairman)
 Councillor J De'Ath
 Councillor A Drummond
 Councillor R Hood
 P Winter

Councillor P Hulbert
 Councillor M Jefferys
 Councillor C O'Neill
 Councillor K Yarrow

Also Present: D Baines – Town Clerk, G. Colby – Minute Assistant, representatives from Flagship Housing, 1 Member of the Press and 3 Members of the Public.

Minute

- N/21/03/1 Chairman to Announce that Proceedings May be Filmed or Recorded**
 The Chairman opened the meeting and announced that proceedings are being recorded and to advise that all participants will be muted by the host of the meeting who will unmute the individual the Chairman has invited to speak.
- N/21/03/2 Apologies for Absence**
 Apologies were accepted from Cllr Kerby,
- N/21/03/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation**
 None noted.
- N/21/03/4 To Receive and Confirm for Accuracy the Minutes of the Meeting Held on Monday 8th February 2021 and Any Matters Arising**
 Members received the minutes of the Neighbourhood Plan Committee Meeting held on Monday 8th February 2021 and the following was agreed:
- N/21/03/4.01 Resolved**
That the minutes of the Neighbourhood Plan Committee meeting held on Monday 8th February 2021 be adopted and would be signed as a true record by the Chairman of the Neighbourhood Plan Committee after the meeting.
- There were no matters arising.
- N/21/03/5 Presentation by Flagship Housing Jockey Club Estates**
 Project Manager Callum James and Generation Manager Andrew Long gave an update on the Spotlight Scheme to improve living and community spaces in Newmarket at Flagship housing locations. Information was being gathered,

from Flagship front line staff, Suffolk Constabulary, Suffolk County Council, local schools, West Suffolk Council and the Town Council.

Cllr Yarrow raised an issue regarding the garages. The rules of renting these was discussed and what work could be undertaken to approve the appearance of the area and provide additional parking spaces. Issues of graffiti and fly tipping in the area were also considered.

Cllr O'Neill raised a question regarding the empty Flats on George Lambton Avenue to ask, why they are still empty when they could be used as housing. Andrew Long mentioned he would look into it and report back.

Callum and Andrew thank the Councillors and Members of the public saying that all information will be put together and that further engagement with the community and Town Council would be undertaken, so that a plan can be put into place.

The Chairman thanked the representatives from Flagship housing for the update and Callum James and Andrew Long left the meeting

N/21/03/6 Public Open Session

No members of the public wished to speak.

N/21/03/7 To Receive the Accounts for February 2021

The accounts for February 2021 were being finalised and would be released within the next few days.

Newmarket Conservation areas

It was proposed to set up a Working Group to consider and strengthen the existing Newmarket conservation area policies. It was noted that Community Action A1 Newmarket Conservation Area Appraisal (2009) sought to press WSC for the review and final publication of the Appraisal document.

N/21/03/7.01 Recommendation

Councillors voted unanimously that a Working Group be formed, terms of reference to consider all matters pertaining to Newmarket conservation areas including the lobbying of WSC to complete the Appraisal document and to report back to the next meeting, consisting of Cllrs Jefferys, O'Neill, Appleby and Hood.

N/21/03/8 Community Actions Working Group

Cycling & Public Transport (E4/E9) – There were no matters to report.

Public Realm & Associated Initiatives (F3/C3) – It was reported that

current planting plans were on hold, pending confirmation of availability of any unspent funds from the current financial year.

A query was raised as to whether locality budgets could be made available to the town council to undertake planting projects, the means of enabling this were not clear and would be investigated.

Parking Strategy (E10) – It was reported that

WSC had recently voted to increase parking hours and charges in the public car parks, should any residents wish to comment the deadline for doing so, was the 11th March

SEND Provision (B3i) – It was reported that

work to the new SEND facility at Exning primary and other schools was progressing well

Yellow Brick Road (C7) – It was reported that

a recent litter pick in the Studlands area (including the community orchard) organised by a resident, had led to large amounts of rubbish being removed from the area.

A suggestion from residents to turn the former BMX track into allotments was noted and work was needed at the Community Orchard, to cut back vegetation.

Museum Working Group (A7)/ Local History Trail – There were no matters to report.

Volunteer Working Group – There were no matters to report.

Newmarket Market (A9) – It was noted that

The working group had met on two occasions, with the most recent attended by an Officer from WSC. Charges to traders had been discussed, and the charges to West Suffolk Council in assembling and disassembling of barriers. The appearance of the market in the High Street had been considered in detail, including whether any possibility of improving the appearance by having permanent structures in the laybys. Means of encouraging new traders were considered, as lockdown measures were eased over coming months.

N/21/03/9 **Correspondence**

West Suffolk Dog Fouling Campaign 2021 – the details of the campaign were welcomed and noted.

N/21/03/10 **Date of Next Meeting**

Monday 12th April 2021 via Zoom.

N/21/03/11 **Items for Next Agenda**

- **Working Group reports**
- **Community action reports.**

Meeting closed at pm 19:02

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>N/21/03/7.01 Recommendation</u>	That a Working Group be formed, terms of reference to consider all matters pertaining to Newmarket conservation areas including the lobbying of WSC to complete the Appraisal document and to report back to the next meeting, consisting of Cllrs Jefferys, O'Neill, Appleby and Hood



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Human Resources Committee **Held on Monday 8th March 2021 at 7:00pm via Zoom**

Attendance:

Councillor C O'Neill (Chairman)
Councillor A Drummond
Councillor R Hood

Councillor P Hulbert
Councillor M Jefferys
Councillor K Yarrow

Also Present: D Baines – Town Clerk and G. Colby – Minute Assistant.

Minute

H/21/03/1 Chairman to Announce that Proceedings are Being Recorded and to Advise that All Participants Will be Muted by the Host of the Meeting who will Unmute the Individual the Chairman has Invited to Speak

The Chairman opened the meeting and announced that proceedings were being recorded. All participants would be muted and would be unmuted when the Chairman invited individuals to speak.

H/21/03/2 Apologies for Absence

Apologies were received from Cllr Kerby.

H/21/03/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation

None noted.

H/21/03/4 To Receive and Confirm for Accuracy the Minutes of the Meeting Held On Monday 8th February 2021 and Any Matters Arising

Members received the minutes of the Human Resources Committee Meeting held on Monday 8th February 2021 and the following was agreed:

H/21/03/4.01 Resolved

That the minutes of the Human Resources Committee meeting held on Monday 8th February 2021 be adopted and would be signed as a true record by the Chairman of the Human Resources Committee after the meeting.

There were no matters arising.

H/21/03/5 Public Open Session

No members of the public were in attendance.

H/21/03/6 To Receive the Financial Accounts for Human Resources

The HR accounts for February 2021 would be circulated after the meeting.

H/21/03/7 Feedback on Training Attended

The Town Clerk gave a verbal report of training recently attended

– “What to do when you consider that a bad planning decision has been made”

H/21/03/8 **Date of Next Meeting**
Monday 12th April 2021 via Zoom.

H/21/03/9 **Items for Inclusion on Next Agenda**
None noted

H/21/03/10 **Exclusion of the Press & Public**
With the vote being unanimous, it was:

H/21/03/10.01 Resolved
To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

left the meeting.

H/21/03/11 *****Staff Update*****
Town Clerk updated councillors on the Performance Management reviews which had recently taken place. A few minor amendments needed to be made to the policy and review forms; a training session for the staff was proposed, to enable them to gain the most benefit from the process. Where staffing matters for consideration had been identified, these would be brought to a future meeting.

Annual leave requests
A recent government amendment to the Working Time Regulations, made as a result of the pandemic - permitting annual leave to be carried forward, was noted.

Annual leave requests were considered, and the following was agreed:

*****H/21/03/11.01 Recommendation*****
That annual leave requests to approved.

H/21/03/12 *****To Consider Requests for Staff Training*****
The requests for Staff training were considered and the following was agreed:

*****H/21/03/12.01 Recommendation*****
That the requests for Staff training be approved.

Meeting closed at 7.25pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>H/21/03/11.01</u>	That annual leave requests to approved.
<u>H/21/03/12.01</u>	That the requests for Staff training be approved.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee Held on Monday 15th March 2021 at 7:00pm via Zoom

Attendance:

Councillor M Jefferys (Chairman)
Councillor A Appleby
Councillor J Borda
Councillor K Yarrow

Councillor M Jefferys
Councillor C O'Neill
Councillor A Drummond
Councillor R Hood

Also Present: D Baines – Town Clerk, C Whitaker – RFO, G. Colby – Minute Assistant, 1 Member of the Press and 4 Members of the Public.

Minute	
F/21/03/1	<u>Chairman to Announce that Proceedings are being Recorded and Advise that all Participants will be Muted by the Host of the Meeting who will Unmute the Individual the Charman has Invited to Speak</u> The Chairman opened the meeting and announced that proceedings are being recorded and to advise that all participants will be muted by the host of the meeting who will unmute the individual the Chairman has invited to speak.
F/21/03/2	<u>Apologies for Absence</u> No apologies were received.
F/21/03/3	<u>Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Members Dispensation</u> None noted.
F/21/03/4	<u>To Confirm the Minutes of the Meeting Held on 15th March 2021 and any Matters Arising</u> Members received the minutes of the Finance & Policy Committee meeting held on 15th March 2021 and the following was agreed: <u>F/21/03/4.01 Resolved</u> <u>That the minutes of the Finance & Policy Committee meeting held on 15th March 2021 be adopted and signed as a true record by the Chairman of the Finance & Policy Committee.</u> There were no matters arising
F/21/03/5	<u>Public Open Session</u> A resident spoke to Item 5 Soapbox Derby and thanked the Town Clerk for her responses and report.

F/21/03/6	<u>Submission of Schedules of Payments for Information CB1 - CB4 for (February 2021)</u> Members reviewed CB1 - CB4 and the following was agreed: <u>F/21/03/6.01 Recommendation</u> That the ratification of the schedules of payments for the period 01/02/2021 – 28/02/2021 (Cash Book 1 - 4) be received and adopted.
F/21/03/7	<u>To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee</u> The Chairman of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 28/02/2021 (month 11) for the Town Council's Current, Petty Cash, Salaries and Barclaycard Cashbooks.
F/21/03/8	<u>To Receive the Income and Expenditure for February 2021</u> The Income and Expenditure reports for February 2021 were received and noted.
F/21/03/9	<u>Soapbox Derby and charitable trusts</u> Councillors received and noted a report regarding set up and running of the Soapbox Derby 2019. A report regarding the NTC Charitable Fund bank account, and the benefits and possibility of setting up a charitable trust was considered. It was agreed to close the account and transfer the funds to the NTC Current account. <u>F/21/03/9.1 Recommendation</u> To transfer the existing balance of £369.56 from the NTC Charitable Fund bank account back to the NTC Current account. Committee considered and decided not to pursue the set up of a new charitable trust fund at the present time.
<i>Cllr Borda declared a non-pecuniary interest in this item, and did not vote on the matter.</i>	
F/21/03/10	<u>Grant Requests</u> A request for a grant of £1,000 to support the SOS Bus was considered and the following was agreed: <u>F/21/03/10.1 Recommendation</u> That a grant of £1,000 be awarded to the SOS Bus, to be drawn from 4076/101 Grants account for 2021/22, subject to an activity report being made to NTC at the end of the year. A request for a grant for 2021/22 of £3,000 to support Citizens Advice, West Suffolk was considered and the following was agreed: <u>F/21/03/10.2 Recommendation</u> That a grant of £3,000 be awarded to the Citizens Advice, West Suffolk for 2021/22, to be drawn from 4076/101 Grants account.

F/21/03/11 Permissions for virement

Councillors considered a request to vire funds –

£2,000 from 4180/101 Civic Functions to 4076/101 Grants:

- to cover previously resolved £1,300 grant to Abbeycroft Leisure in support of Adventure Outdoor Activity Days & £1,000 for SOS bus funding (as resolved)

F/21/03/11.1 Recommendation

That the virement of £2,000 from 4180/101 Civic Functions to 4076/101 Grants be made.

F/21/03/12 Health & Safety

The monthly Health & Safety reports for February 2021 were not yet complete and would be circulated.

F/21/03/13 Town Council Constitution – To Review Policy Documents

The Standing Orders Working Group presented the revised Standing Orders to committee members for approval, and the following was agreed:

F/21/03/13.1 Recommendation

That the revised Standing Orders be adopted.

F/21/03/14 Correspondence

It was noted that Cllr Kerby had resigned from the Finance and Policy committee and from Newmarket Town Council.

F/21/03/15 Date of Next Meeting

Tuesday 6th April 2021 via Zoom.

F/21/03/16 Items for the Next Agenda

None noted

Meeting closed at 7:45pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>F/21/03/6</u>	That the ratification of the schedules of payments for the period 01/02/2021 – 28/02/2021 (Cash Book 1 - 4) be received and adopted.
<u>F/21/03/9.1</u>	To transfer the existing balance of £369.56 from the NTC Charitable Fund bank account back to the NTC Current account.
<u>F21/03/10.1</u>	That a grant of £1,000 be awarded to the SOS Bus, to be drawn from 4076/101 Grants account for 2021/22, subject to an activity report being made to NTC at the end of the year.
<u>F/21/03/10.2</u>	That a grant of £3,000 be awarded to the Citizens Advice, West Suffolk for 2021/22, to be drawn from 4076/101 Grants account.
<u>F21/03/11</u>	That the virement of £2,000 from 4180/101 Civic Functions to 4076/101 Grants be made.
<u>F/21/03/13.1</u>	That the revised Standing Orders be adopted.

22nd March 2021

NEWMARKET TOWN COUNCIL (1)

and

CLEAR CHANNEL UK LIMITED (2)

DEED OF VARIATION

DATE OF DEED

2021

PARTIES

- (1) **NEWMARKET TOWN COUNCIL** whose principle office is King Edward VII Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP (the “**Council**”)
- (2) **CLEAR CHANNEL UK LIMITED** a company registered in England and Wales with company number 950526 whose registered office is situated at 33 Golden Square, London W1F 9JT (“**Clear Channel**”)

BACKGROUND

- (A) By an agreement made on or around 28 March 2001 between the Council and Clear Channel (the “**Agreement**”), the Council granted to Clear Channel certain rights to erect bus shelters in Newmarket and a right to display advertising material on such bus shelters. Clear Channel was known by its previous name Adshel in the Agreement.
- (B) Both parties now wish to vary the contract to add additional clauses.
- (C) The parties have agreed to vary the Agreement with effect from the date of this deed on the terms set out in this deed of variation (“**deed**”).

IT IS AGREED as follows:

1 TERMS DEFINED IN THE AGREEMENT

- 1.1 It is agreed by the parties that unless otherwise stated in this deed, all definitions in the Agreement shall have the same meaning herein and that this deed shall be read and construed as part of the Agreement.
- 1.2 Subject to the amendments to the Agreement in this deed, all other terms and conditions of the Agreement will remain unaffected and in full force and effect.

2 VARIATION OF THE AGREEMENT

The parties hereby agree to vary the Agreement as follows:

- (a) *To include a new clause 5.2.6:*

“Adshel may at any time at its discretion remove a paper advertising hoarding from any or all Street Furniture. If Adshel does carry out such a removal it will make good the Street Furniture and continue to operate the Street Furniture as a non-advertising asset for the remainder of the Agreement. Adshel will continue to comply with its repair and maintenance obligations.”

- (b) *To include a new clause 5.2.7 as follows:*

"If it becomes necessary for Adshel to replace an item of Street Furniture, Adshel is permitted to change the equipment model and install a different type of bus shelter in the event that the existing Street Furniture design is not in stock or is obsolete."

(c) The parties hereby agree to include a new clause 10A as follows:

10A MATERIAL ADVERSE CHANGE

10A 1 *"Material Adverse Change" means any event or series of events occurs which has a substantial adverse impact on Adshel's ability to exercise its rights under this contract including to sell and/or generate revenue from the advertising inventory made available to Adshel under this Agreement.*

10A 2 *If a Material Adverse Change occurs then unless the event or series of events in question is caused directly by Adshel, Adshel may notify the Council that it wishes to negotiate an amendment to this Agreement to alleviate the impact of the Material Adverse Change ("MAC Notice"). The MAC Notice shall include details of the relevant event or series of events giving rise to the Material Adverse Change and the impact of that event or series of events.*

10A3 *The parties will meet within seven (7) days of the date of the MAC Notice and as reasonably necessary thereafter to discuss in good faith amendments to this agreement to alleviate the impact of the Material Adverse Change. The parties agree that where the Material Adverse Change has a demonstrable increase in any cost and/or expense incurred (whether directly or indirectly including by reimbursement or similar) by Adshel in performing this agreement and/or a decrease in the revenue generated by Adshel from sales of advertising inventory to third parties then the increase and/or decrease (as applicable) shall be borne equally by the parties."*

3 CONFIDENTIALITY

3.1 The terms and conditions of this deed shall not be disclosed to any third parties without the prior written consent of both parties unless otherwise required by law.

4 GOVERNING LAW AND JURISDICTION

4.1 This deed and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the law of England and Wales.

4.2 Each party irrevocably agrees that the courts of England and Wales shall have non-exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this deed or its subject matter or formation (including non-contractual disputes or claims).

This document has been executed as a deed and is delivered and takes effect on the date stated at the beginning of it.

EXECUTED AS A DEED BY)
NEWMARKET TOWN COUNCIL)
By)

EXECUTED AS A DEED BY)
CLEAR CHANNEL UK LIMITED)
In the presence of)

Director

Witness

From: [REDACTED]

Sent: 21 February 2021 15:29

To: Councillor Jefferys <CouncillorJefferys@newmarket.gov.uk>

Subject: Fw: Newmarket Probus

Good day Councillor Jeffreys

We are reviewing our agenda for Wednesday May 19th at 10AM Toronto time. We would like to insert you or a representative from your town for 5 minute time slot to cover following topics

- introduce town of Newmarket UK to our members
- importance of retiree associations like Probus to your community
- an opportunity to meet the mayor of Newmarket Canada
- invite residents of Newmarket Canada to visit your town

At a later date, we could discuss doing a complete history on your town.

Our monthly meetings have 80-100 attendees via Zoom, split between our members and International guests, from India to Australia

Looking forward to your speedy reply so we can confirm your time slot.

Regards

[REDACTED]

Good Day Councillor Michael Jeffreys

I am a member of the Newmarket, Ontario, Canada Probus club and we are celebrating our 30th anniversary in May. The meeting will be held virtually, as all our meeting have been since April of 2020.

The complete agenda is not complete, but main focus will be celebration of our Clubs Anniversary and the relationship to our community.

The mayor of

Newmarket, Ontario will be our keynote speaker and certificate of congratulations will be presented from both federal and provincial governments, from Probus Global and PROBUS Canada and with many international Probus guests, from India to Australia. The Probus club in Newmarket, UK have confirmed attendance and will be requested to say a few words with overview of their club in your town.

We would like to invite you or your representative to attend via Zoom to cement the relationship that we have developed between our two communities. I have attached our website for your information

Regards

[REDACTED]

Vice President

Newmarket Men's

PROBUS Club

The Men's Probus Club of Newmarket is a social club for the retired and semi-retired. Our members reside in communities such as Newmarket, Aurora, King City, East Gwillimbury, Toronto, and surrounding areas.

The Men's Probus Club of Newmarket is a social club for the retired and semi-retired. Our members reside in communities such as Newmarket, Aurora, King City, East Gwillimbury, Toronto, and surrounding areas.

The Men's Probus Club of Newmarket in Ontario, Canada is a social club for the retired and semi-retired. Our members reside in communities such as Newmarket, Aurora, King City, East Gwillimbury, Toronto, and surrounding areas.

NOTICE OF PROPOSAL TO MODIFY DEFINITIVE MAP ORDER
WILDLIFE AND COUNTRYSIDE ACT 1981

Notice is hereby given pursuant to paragraph 8(2) of Schedule 15 to the Wildlife and Countryside Act 1981 that the Inspector appointed by the Secretary of State for Environment, Food and Rural Affairs to determine the Suffolk County Council Definitive Map & Statement for the Parish of Newmarket in the District of Forest Heath, Suffolk County Council (Parish of Newmarket) Modification Order 2018 proposes to modify the Order by providing for the following modifications:

- Delete all references to "footpath" and insert "restricted byway".
- Delete the final three lines of Part II of the Order Schedule and insert "Width: 30 feet (9 metres)"
- Include the notation for a restricted byway on the Order Map rather than the notation for a footpath and amend the map key accordingly.

A copy of the Order as submitted and a copy of the Order showing the proposed modification together with the Inspector's Order Decision dated 9 February 2021 have been deposited at the Town Council's Memorial Hall, where it will be displayed on the outside noticeboard. For further information please email David.last@suffolk.gov.uk or tel. 01473 264770 (Tues-Fri)

Any representation or objection with respect to the proposed modification may be sent in writing to Jean McEntee, Rights of Way Section, 3/A Eagle Wing, Temple Quay House, 2 The Square, Temple Quay Bristol BS1 6PN, tel 0303 444 5437 Email: jean.mcentee@planninginspectorate.gov.uk quoting reference ROW/3221975M, between 15 April 2021 and 13 May 2021 and must state the grounds on which it is made. It should be noted that any such representation or objection may be made available for viewing by Suffolk County Council on request.

Dated this 15th day of April 2021.