

Membership from May 2019

Councillor Drummond - Chairman
Councillor Hood - Vice Chairman
Councillor Caesar
Councillor De'Ath
Councillor Kerby
Councillor Lay



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
FINANCE & POLICY COMMITTEE to be held at
Memorial Hall, High Street, NEWMARKET on
Monday 18th November 2019 at 7.15pm

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- film, photograph or make an audio recording of the meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

AGENDA

1. Chairman to read fire safety notice and announce that proceedings may be filmed or recorded.
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS & to remind Councillors of the need to keep up to date their Register of Members' Interests and to consider any requests received for Members' Dispensation.
4. MINUTES - To receive and confirm for accuracy the Minutes of the Meeting held on 21st October 2019 and any matters arising.
5. PUBLIC PARTICIPATION 'An invitation to members of the public to put questions/statements of not more than 3 minutes duration. Resolutions may only be made on items on the agenda, but Councillors are very happy for matters relating to the Town to be brought to their attention.
6. SUBMISSION OF SCHEDULES OF PAYMENTS FOR INFORMATION – to review cashbooks for the previous month
7. FINANCE - To confirm that the Bank Statement balances & related bank reconciliations have been signed by the Chair of the Finance & Policy Committee
8. FINANCE - To receive the income and expenditure for the previous month
9. 20/21 Draft Budget - To consider the draft budget for this Committee
10. FINANCE AND POLICY TERMS OF REFERENCE - To reconsider the terms of reference referred back by Full Council.
11. PCSO – To receive a monthly report
12. HEALTH AND SAFETY – Monthly Review – to be tabled at meeting
13. CORRESPONDENCE:
 - a. Relate – Small Support Grant (Documents containing information attached)
14. Date of next meeting **Monday 18th November 2019**
15. To note items for consideration at the next meeting

Signed

 , Responsible Finance
Officer (RFO).

12th November 2019

To: Chairman and Members of F&P Committee Other Council Members, the press and public

BLANK



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee
Held on Monday 21st October 2019 at 7:20pm at the Memorial Hall Newmarket

Attendance:

Councillor A Drummond (Chairman)
Councillor R Hood

Councillor T Kerby

Also Present: Bobby Bennet – TCM, Cathy Whitaker – RFO and Julie Ashton – Minute Assistant.

	Minute	Action by
F/19/10/1	<u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and advised that the Fire Safety Notice was not required. It was confirmed that proceedings may be filmed or recorded.	
F/19/10/2	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs Caesar, De'Ath and Lay.	
F/19/10/3	<u>DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION</u> None noted.	
F/19/10/4	<u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 16TH SEPTEMBER 2019 AND ANY MATTERS ARISING</u> Members received the minutes of the Finance & Policy Committee meeting held on 16th September 2019 and the following was agreed: <u>F/19/10/4.01 Resolved</u> That the minutes of the Finance & Policy Committee meeting held on 16th September 2019 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee. There were no matters arising.	
F/19/10/5	<u>PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION</u> None noted.	
F/19/10/6	<u>TO REVIEW THE COMMITTEE TERMS OF REFERENCE</u> The F&P Committee Terms of Reference were reviewed and an amendment was	

made to the membership of the Committee to include all Chairman and Vice Chairman.

Subject to the amendment being made, the following was agreed:

F/19/10/6.01 Recommendation

That the Terms of Reference of the F&P Committee be adopted.

**F/19/10/7 SUBMISSION OF SCHEDULES OF PAYMENTS FOR INFORMATION
CB1, CB2 AND CB4 FOR (SEPTEMBER 2019)**

Members reviewed CB1, CB2 and CB4 and the following was agreed:

F/19/10/7.01 Recommendation

That the ratification of the schedules of payments for the period 01/09/2019 – 30/09/2019 (Cash Book 1 and 2) be received and adopted.

**F/19/10/8 TO CONFIRM THE BANK STATEMENT BALANCES & RELATED
BANK RECONCILIATION HAVE BEEN SIGNED BY THE CHAIRMAN
OF F&P COMMITTEE**

The Chairman of the Finance & Policy Committee confirmed that the bank reconciliations relating to the end of 30/09/2019 (month 6) for the Town Council's Current, Petty Cash, Salaries and Barclaycard Cashbooks had been countersigned by the Chairman of the F&P Committee.

**F/19/10/9 TO RECEIVE THE INCOME AND EXPENDITURE FOR SEPTEMBER
2019.**

RFO advised that 4028 - Office maintenance was higher due to lift maintenance, IT monthly fees, water cooler fees and bank charges. The Food & Drink Festival grant had been paid along with a £500 credit for the franking machine.

TCM advised that the Tourism Stakeholder fee £1000 would be used for the Newmarket Visitor Guide and 590 – deferred grant income could be used for the illumination of the Clock Tower. The following was agreed:

F/19/10/9.01 Resolved

That a virement of £2,455 be made from 590 - deferred grant income to the Clock Tower illumination project.

The Income and Expenditure reports for September 2019 were received and noted.

F/19/10/10 TO RECEIVE THE MONTHLY PCSO REPORT

The monthly PCSO report was received and noted and would be circulated in the Full Council pack to all Members. The Mayor advised that she was involved with the parking investigation and TCM was asked to email all Members to request any examples to be submitted for inclusion in the report.

F/19/10/11 IT SUPPORT – TO REVIEW THE SERVER QUOTATION

The server quotation was considered and the following was agreed:

F/19/10/11.01 Resolved

That the quote from N-CIS for £3475 +VAT to upgrade the server be accepted.

F/19/10/12 TO RECEIVE THE NOTICE OF CONCLUSION OF AUDIT AND COMPLETED ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

The notice of conclusion of Audit and the completed Annual Governance and Accountability Return was welcomed and noted. The following was agreed:

F/19/10/12.01 Resolved

That a vote of thanks be given to the RFO for her achievements.

F/19/10/13 FUTURE CONSIDERATION – NEWMARKET RADIO SCHEME

TCM advised that the Police and provided a radio on loan and it was proving to be a good addition for security. Messages are relayed to the control centre to focus CCTV coverage and the Police are contacted. The scheme was considered and the following was agreed:

F/19/10/13.01 Resolved

That NTC joins the Newmarket Radio Scheme subject to confirmation of costs.

F/19/10/14 CLEAR CHANNEL – TO APPROVE THE DEED OF VARIATION DOCUMENT

The deed of variation document was considered and the following was agreed:

F/19/10/14.01 Recommendation

That the Deed of Variation Document be received and adopted.

F/19/10/15 HEALTH AND SAFETY MONTHLY REVIEW

TCM advised that there were no outstanding issues and that Ellis Witham would carry out the Annual Health & Safety Assessment on 30th October 2019.

F/19/10/16 CORRESPONDENCE

None noted.

F/19/10/17 DATE OF NEXT MEETING

Monday 18th November 2019 at the Memorial Hall, High Street, Newmarket.

F/19/10/18 ITEMS FOR THE NEXT AGENDA

- 20/21 Budget

Meeting closed at 8:00pm

Signed _____ Date _____

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Detailed Balance Sheet (Excluding Stock Movement)**Month No: 7 as at 31/10/2019 M7**

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
<u>Current Assets</u>				
101	Debtors	4,398	0	4,398
105	Vat Due	4,032	0	4,032
201	Current Account	519,096	0	519,096
204	Staff Salary Bank Account	11,847	0	11,847
208	Barclaycard Account	-811	0	-811
210	Petty Cash	150	0	150
Total Current Assets		538,712	0	538,712
<u>Current Liabilities</u>				
501	Creditors	-1,971	0	-1,971
506	Proscape 10% retention	11,034	0	11,034
565	Bookings Deposit	1,727	0	1,727
590	Deferred Grant Income	2,455	0	2,455
Total Current Liabilities		13,245	0	13,245
Net Current Assets		525,467	0	525,467
Total Assets less Current Liabilities		525,467	0	
<u>Represented By :-</u>				
301	Current Year Fund	250,771	197,357	53,414
310	General Fund	98,463	0	98,463
312	EMR Street Light Maintenance	1,500	0	1,500
313	EMR Town Regeneration	35,557	0	35,557
316	EMR Clocks/Memorials	7,205	0	7,205
317	EMR Buildings-M Hall Fund	19,632	0	19,632
318	EMR Buildings - Pavilion Fund	25,000	0	25,000
319	EMR Disused Churchyard	2,836	0	2,836
320	EMR Cooper Memorial	2,008	0	2,008
322	EMR Studland Park Timers	3,500	0	3,500
323	EMR Allotments	4,839	0	4,839
327	EMR Legends of the Turf	2,844	0	2,844
330	EMR Cemetery	35,346	0	35,346
333	EMR Carnival	5,267	0	5,267
334	EMR Christmas Lights	2,275	0	2,275
342	EMR Memorial Gardens Masterplan	8,657	0	8,657
343	EMR Workwear	818	0	818
344	EMR Asset Sales	8,950	0	8,950
345	EMR - MGdn Canopy	10,000	0	10,000
Total Equity		525,467	197,357	328,109

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Cash Book 1

User : CEW

Current Account

For Month No : 7

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		570,943.56					570,943.56	
	Banked on : 02/10/2019	123.78						
000069	PHS Ltd	123.78			4016	120	123.78	PHS refund for o/payment
	Banked on : 02/10/2019	48.00						
	Sales Recpts Page 2133	48.00	48.00		101			Sales Recpts Page 2133
	Banked on : 03/10/2019	3,300.00						
	Sales Recpts Page 2126	3,300.00	3,300.00		101			Sales Recpts Page 2126
	Banked on : 04/10/2019	150.00						
	Sales Recpts Page 2134	150.00	150.00		101			Sales Recpts Page 2134
	Banked on : 08/10/2019	500.00						
bacs	Highfields Ltd/Oktobefest	500.00		83.33	565		416.67	h.dep for Oktoberfest
	Banked on : 09/10/2019	17.39						
000072	Cllr YARROW	17.39		2.90	4061	101	14.49	CllrKY/reimb-NTC for bus.cards
	Banked on : 11/10/2019	456.00						
	Sales Recpts Page 2132	456.00	456.00		101			Sales Recpts Page 2132
	Banked on : 11/10/2019	126.00						
bacs	Bond	126.00		21.00	565		105.00	BOND/h.dep for 30/11/19
	Banked on : 15/10/2019	48.00						
bacs	SuffolkRealTennis	48.00		8.00	565		40.00	SuffolkRealTennis-dep12Nov
	Banked on : 16/10/2019	5,549.73						
bacs	HMRC	5,549.73			105		5,549.73	HMRC Q2 VAT REFUND
	Banked on : 16/10/2019	162.00						
bacs	Wendy Hall	162.00		27.00	565		135.00	h.deposit for 20/12 party
	Banked on : 17/10/2019	1,000.00						
bacs	Highfields Ltd	1,000.00			1005	101	1,000.00	Oktobefest security deposit
	Banked on : 21/10/2019	244.00						
	Sales Recpts Page 2136	244.00	244.00		101			Sales Recpts Page 2136
	Banked on : 21/10/2019	129.96						
	Sales Recpts Page 2140	129.96	129.96		101			Sales Recpts Page 2140
	Banked on : 23/10/2019	72.00						
	Sales Recpts Page 2137	72.00	72.00		101			Sales Recpts Page 2137
	Banked on : 23/10/2019	129.96						
bacs	Nat Fed of Small Businesses	129.96		21.66	565		108.30	holding dep for Oct bkg
	Banked on : 28/10/2019	912.00						
	Sales Recpts Page 2138	912.00	912.00		101			Sales Recpts Page 2138
	Banked on : 28/10/2019	252.00						
	Sales Recpts Page 2139	252.00	252.00		101			Sales Recpts Page 2139

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Cash Book 1

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Current Account

For Month No : 7

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked on : 29/10/2019		280.00						
	Sales Recpts Page 2141	280.00	280.00		101			Sales Recpts Page 2141
Banked on : 31/10/2019		1,150.36						
000073	SSE SWALEC	1,095.77		52.18	4014	202	1,043.59	SSErefund- acc685936141 closed
000073	SSE Swalec	54.59		2.60	4014	202	51.99	SSErefund on acc450037141 clos
Banked on : 31/10/2019		85.00						
000074	Teadance Income	85.00		14.17	1043	301	70.83	Teadance Income/25Oct2019
Banked on : 31/10/2019		129.60						
	Sales Recpts Page 2142	129.60	129.60		101			Sales Recpts Page 2142
Banked on : 31/10/2019		150.00						
bacs	Nmkt&Dist Swim Club	150.00		25.00	565		125.00	h.dep 8/11/19 Nmkt Swim Club
Banked on : 01/11/2019		456.00						
bacs	NHS Bloods	456.00		76.00	565		380.00	h.dep 7/11/19 NHS Bloods
Banked on : 01/11/2019		120.00						
	Sales Recpts Page 2144	120.00	120.00		101			Sales Recpts Page 2144
Banked on : 04/11/2019		640.00						
	Sales Recpts Page 2143	640.00	640.00		101			Sales Recpts Page 2143
Total Receipts for Month		16,231.78	6,733.56	333.84			9,164.38	
Cash Book Totals		<u>587,175.34</u>	<u>6,733.56</u>	<u>333.84</u>			<u>580,107.94</u>	

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Cash Book 1

User : CEW

Current Account

For Month No : 7

Payments for Month 7

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
07/10/2019	1st Burwell Scout Group	300566	200.00			4098	303	200.00	1BurwellScouts/SB winner
07/10/2019	Activ Security (UK) Ltd	300567	90.00	90.00		501			2411/chamber alarm assitance
07/10/2019	Abbey Security Services Ltd	300568	192.00	192.00		501			2418/October security fees
07/10/2019	Bendall & Sons	300569	180.00	180.00		501			2410/Lic Agreement Oktoberfest
07/10/2019	Cooleraid Ltd	300570	93.00	93.00		501			2413/10x19L still bottlesWater
07/10/2019	Phillip Green	300571	110.00	110.00		501			2416/Sept winding & maint
07/10/2019	PKF Littlejohn LLP	300572	2,400.00	2,400.00		501			2415/ExternalAudito fees
07/10/2019	E.On Energy	DD	93.78	93.78		501			2414/24Aug-27Sep2019
07/10/2019	N-CIS	dd	382.73	382.73		501			2416/Oct Backup&Support fee
08/10/2019	card/FHeathFasteners corr	CORRECTI	-15.99		-2.66	4037	306	-13.33	card/FHeathFastene corr
08/10/2019	correction reverse	CORREC	15.99		2.66	4037	306	13.33	correction reverse
14/10/2019	Simplicity	300573	611.46	611.46		501			2420/admintemp p/ending6/10/19
14/10/2019	Dorans Plumbing	300574	354.78	354.78		501			1869/repairs to urinals MH
14/10/2019	Ellis Whittam Ltd	300575	7,376.70	7,376.70		501			2422/Combined Core-Year 1
14/10/2019	House of Flags	300576	416.40	416.40		501			2421/2xflags for MH front
14/10/2019	PPL PRS LTD	300577	1,624.09	1,624.09		501			2427/annual licence
14/10/2019	Complete Business Solutions Gr	300578	19.80	19.80		501			2430/coloured paper for agenda
14/10/2019	West Suffolk Council	300579	16,737.92	16,737.92		501			2428/Q1 SLA (adj.under j.1168
14/10/2019	SSE Swalec	300580	40.09	40.09		501			2426/Q3 2019 20
15/10/2019	West Suffolk Council (Rates)	dd	589.00	589.00		501			2446/MHrates installment
15/10/2019	West Suffolk Council (Rates)	DD	233.00	233.00		501			2447/pav rates installment
15/10/2019	West Suffolk Council (Rates)	ddr	304.00	304.00		501			2445/rates installment cem
21/10/2019	Activ Security (UK) Ltd	300581	1,320.00	1,320.00		501			2438/int&fireAlarm maint&supp.
21/10/2019	Business By Technology Group	300582	590.05	590.05		501			2440/smasung printer copy fees
21/10/2019	CREATIVE ARTS EAST	300583	40.00	40.00		501			2443/annual memb. to March2020
21/10/2019	Simplicity	300584	502.44	502.44		501			2449/admin temp
21/10/2019	Kone	300585	4,500.00	4,500.00		501			2442/Repair to main

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Newmarket Town Council

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Current Account

For Month No : 7

Payments for Month 7

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
									lift
21/10/2019	SSE Swalec	300587	294.14	294.14		501			2434/Q3 2019 20
21/10/2019	Suffolk Police & Crime Commiss	300588	17,000.00	17,000.00		501			2439/6-month funded PCSO
21/10/2019	Pest Solution	500586	460.80	460.80		501			2441//Rabbit treatment
21/10/2019	Stagecoach Performing Arts Nmkt	300590	150.00		25.00	565		125.00	refund of h.deposit
21/10/2019	Hifields Ltd	300591	1,000.00			1005	101	1,000.00	Hifields Ltd/sec dep refund
22/10/2019	Total Gas and Power Ltd	dd	24.91	24.91		501			2425/Tutte-1Jul-3Oct2019
22/10/2019	Total Gas and Power Ltd	DD	450.21	450.21		501			2424/4Sep-3Oct2019
24/10/2019	The People's Pension	DDR	479.66			514		479.66	The People's Pension M7
28/10/2019	Mrs Hart	300592	310.00	310.00		501			2450/Oct security fees
28/10/2019	Mike Ayres Design	300593	810.00	810.00		501			2451/50%ofWinterb for mural
28/10/2019	Mr R Watts	300594	160.00	160.00		501			2453/teadance ent 25/10/19
28/10/2019	West Suffolk Council	300595	558.00	558.00		501			2455/weedkill Dullingham wall
28/10/2019	Simplicity	300596	464.52	464.52		501			2455/temp admin fees
28/10/2019	Anglian Water Business Nationa	300597	69.90	69.90		501			2457/15Jul-13Oct2019
28/10/2019	Aspen Print	300599	213.60	213.60		501			2460/Banners
28/10/2019	N-CIS	300600	2,394.00	2,394.00		501			2459/Server system
29/10/2019	Barclaycard Account	DD	1,187.00			201		1,187.00	Sept statement
31/10/2019	Petty Cash	300598	90.75			201		90.75	October PCASH
31/10/2019	Aspen Print	300601	270.00	270.00		501			2468/PVC Banner x 6
31/10/2019	Sara Beckett	300602	620.00	620.00		501			2464/NNP admin support fees
31/10/2019	Simplicity	300603	706.26	706.26		501			2463/admin temp fees
31/10/2019	Newprint Ltd	300604	557.20	557.20		501			2470/A5&A4 flyers
31/10/2019	Ridgeons Ltd	300605	215.26	215.26		501			2462/rep to various
31/10/2019	Complete Business Solutions Gr	300606	82.11	82.11		501			2466/paper&various
31/10/2019	Unity Trust Bank	BANKCHA	5.20			4051	101	5.20	October bank fees
11/11/2019	E.On Energy	ddr	118.38	118.38		501			2467/27Sep-25Oct2019
12/11/2019	N-CIS	DDR	385.74	385.74		501			2465/Nov support & backup fees
Total Payments for Month			68,078.88	64,966.27	25.00			3,087.61	
Balance Carried Fwd			519,096.46						
Cash Book Totals			587,175.34	64,966.27	25.00			522,184.07	

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Newmarket Town Council

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Cash Book 2

User : CEW

Petty Cash

For Month No : 7

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		150.00					150.00	
Banked on : 31/10/2019		90.75						
	Current Account	90.75			210		90.75	October PCASH
Total Receipts for Month		90.75	0.00	0.00			90.75	
Cash Book Totals		240.75	0.00	0.00			240.75	

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Cash Book 2

User : CEW

Petty Cash

For Month No : 7

Payments for Month 7

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
31/10/2019	Petty Cash Oct 2019	PETTYCAS	90.75			4020	102	26.60	PCash/Parking admin temp
						4020	102	1.45	PCash/office refr
						4009	101	62.70	PCash/PH,TK,temp
Total Payments for Month			90.75	0.00	0.00			90.75	
Balance Carried Fwd			150.00						
Cash Book Totals			240.75	0.00	0.00			240.75	

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Newmarket Town Council

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Cash Book 3

User : CEW

Staff Salary Account

For Month No : 7

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		22,856.99					22,856.99	
Banked on : 07/10/2019		14.34						
bacs	Barclays Bank	14.34			1190	101	14.34	Barclays Bank/loyalty reward
Total Receipts for Month		14.34	0.00	0.00			14.34	
Cash Book Totals		<u>22,871.33</u>	<u>0.00</u>	<u>0.00</u>			<u>22,871.33</u>	

Date: 05/11/2019

Newmarket Town Council

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User : CEW

Staff Salary Account

For Month No : 7

Payments for Month 7

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/10/2019	Barclays Bank	BANKCHA	71.66			4051	101	71.66	Barclays Bank/commission
21/10/2019	HMRC	100453	2,343.38			515		2,343.38	HMRC M7
23/10/2019	Net Salaries M7	BACS	8,609.11			516		8,609.11	Net Salaries M7
Total Payments for Month			11,024.15	0.00	0.00			11,024.15	
Balance Carried Fwd			11,847.18						
Cash Book Totals			<u>22,871.33</u>	<u>0.00</u>	<u>0.00</u>			<u>22,871.33</u>	

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Barclaycard Account

For Month No : 7

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
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Banked on : 29/10/2019	1,187.00							
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Current Account	1,187.00				208		1,187.00	Sept statement
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Total Receipts for Month	1,187.00		0.00	0.00			1,187.00	
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Balance Carried Fwd	811.30							
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Cash Book Totals	<u>1,998.30</u>		<u>0.00</u>	<u>0.00</u>			<u>1,998.30</u>	
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Newmarket Town Council

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Cash Book 4

User : CEW

Barclaycard Account

For Month No : 7

Payments for Month 7

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :			1,102.16					1,102.16	
01/10/2019	card/Iceland	CCDRB72	6.00			4078	120	6.00	card/refr for mtg 2/10/19
02/10/2019	card/QD	CCDRB73	7.93		0.50	4029	200	2.48	card/cable ties
						4098	303	4.95	card/coffee for event
02/10/2019	card/Adobe	CCDRB	15.17		2.53	4018	101	12.64	card/Adobe
03/10/2019	card/Vistaprint	CCDCW75	17.39		2.90	4061	101	14.49	card/CllrYarrow bus cards
03/10/2019	card/Kitchen&Things	CCDRB74	22.00		3.67	4028	101	18.33	card/basket for Open Door
03/10/2019	card/Amazon Prime refund	CCDCWRE	-7.99		-1.33	4018	101	-6.66	card/ref from M5
03/10/2019	card/WHSmith	CCDCW73	25.24		4.21	4023	101	21.03	card/gen stationary
04/10/2019	card/Tescos	CCDRB76	20.01		3.34	4039	200	16.67	card/fuel for van
04/10/2019	card/cashback rebate	CCDNTC	-0.90			4051	101	-0.90	card/cashback refund
08/10/2019	card/Amazon	CCDRB75	12.48		2.08	4037	306	10.40	card/steel cable ties
08/10/2019	card/Forest Heath Fasteners	CCDCW77	15.99		2.66	4037	306	13.33	card/padlock and chain
08/10/2019	card/Homebase	CCDCW78	24.00		4.00	4037	306	20.00	card/grass seed
08/10/2019	card/FHeathFasteners correc	CORRECTI	-15.99		-2.66	4037	306	-13.33	card/FHeathFastene correc
08/10/2019	card/Forest Heath Fasteners	CCDCW77	28.91		4.82	4037	306	24.09	card/padlock&chain
09/10/2019	card/Amazon	CCDCW80	17.99		3.00	4037	306	14.99	card/graffiti wipes for MHGdn
09/10/2019	card/Amazon	CCDCW79	123.00		20.64	4096	303	102.36	card/flags,cloths,bu
10/10/2019	card/Banana Print	CCDCW82	9.90			4023	101	9.90	card/EMgr bus cards
10/10/2019	card/Farthings	CCDCW81	67.82		11.30	4016	120	56.52	card/laundry of tablecloths
11/10/2019	card/Waitrose	CCDCW71	5.00		0.83	4184	307	4.17	card/ for twinning reception
11/10/2019	card/card factory	CCDCW72	0.99		0.16	4028	101	0.83	card/leaving card
14/10/2019	card/InstantPrint	CCDCW84	40.99		6.83	4096	303	34.16	card/2000xbus.card
14/10/2019	card/Amazon	CCDCW83	13.48		2.25	4037	306	11.23	card/Metal cable ties
16/10/2019	card/Tattersalls	CCDCW74	50.00		8.33	4184	307	41.67	card/map print present
18/10/2019	card/Telefonica UK Ltd	CCDCW85	20.00		3.33	4021	101	16.67	card/TK topup
18/10/2019	card/Waitrose	CCDCW70	14.95			4078	120	14.95	card/event refr
19/10/2019	card/Adobe	CCDCW	25.28		4.21	4018	101	21.07	card/Adobe acropro subs
21/10/2019	card/TJ Maxx	CCDCW89	18.08		3.01	4028	101	15.07	card/MC leaving present
21/10/2019	card/Majestic Wines	CCDCW88	53.94		8.99	4064	101	44.95	card/RJB recep
21/10/2019	card/Card Factory	CCDCW87	1.98		0.33	4028	101	1.65	card/leaving cards
21/10/2019	card/Savers	CCDCW86	2.07		0.34	4016	120	1.73	card/cleaning sponges
23/10/2019	card/FirstAid4Less	CCDCW91	18.36		3.06	4028	103	15.30	card/1st aid stock
23/10/2019	card/Tesco	CCDCW90	17.10			4064	101	17.10	card/RJB leaving do

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Newmarket Town Council

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Cash Book 4

User : CEW

Barclaycard Account

For Month No : 7

Payments for Month 7

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
24/10/2019	card/Suffolk County Council	CCDCW92	70.00			4811	308	70.00	card/cherry picker lic-lights
25/10/2019	card/Flowers MWL	CCDCW95	30.00		5.00	4064	101	25.00	card/TCM leaving present
25/10/2019	card/QD	CCDCW94	4.43			4443	301	4.43	card/teadance refr
25/10/2019	card/Iceland	CCDCW93	7.00			4443	301	7.00	card/teadance refr
28/10/2019	card/Tindalls	CCDRB76	15.95			4023	101	15.95	card/notepads
29/10/2019	card/WHSmith	CCDRB77	13.98		2.33	4023	101	11.65	card/magazine files
30/10/2019	card/WHSmith	CCDRB78	27.99		4.66	4019	101	23.33	card/USB
30/10/2019	card/Chalk House Launderette	CCDCW96	27.00		4.50	4016	120	22.50	card/table cloths from wedding
30/10/2019	card/refund Majestic Wine	CCDCW98	-35.96		-5.99	4064	101	-29.97	card/refund Majestic Wine
31/10/2019	card/Farthings	CCDCW97	64.58		10.76	4016	120	53.82	card/table cloths from wedding

Total Payments for Month

896.14

0.00

124.59

771.55

Cash Book Totals

1,998.30

0.00

124.59

1,873.71

Finance & Policy

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
101	Administration							
4008	Staff Training	436	1,271	2,500	1,229		1,229	50.8 %
4009	Staff Travel	63	246	200	-46		-46	123.2 %
4016	Cleaning	-117	0	0	0		0	0.0 %
4018	Software/Computer Consumables	27	928	1,500	572		572	61.9 %
4019	New IT System/Hardware	2,018	2,182	2,030	-152		-152	107.5 %
4020	Misc. Staff Costs	-1	0	0	0		0	0.0 %
4021	Telephone and Fax	328	907	2,500	1,593		1,593	36.3 %
4022	Postage	0	1,002	2,000	998		998	50.1 %
4023	Stationery	143	983	2,233	1,250		1,250	44.0 %
4025	Subscriptions&Licences	1,393	3,812	2,800	-1,012		-1,012	136.1 %
4026	Insurance	155	1,165	12,180	11,015		11,015	9.6 %
4028	Office Maintenance	1,930	7,774	5,750	-2,024		-2,024	135.2 %
4030	Recruitment Advertising	0	201	406	205		205	49.5 %
4051	Bank Charges/Interest	76	341	900	559		559	37.9 %
4056	Legal Expenses	3,643	3,643	8,000	4,357		4,357	45.5 %
4057	Audit & Accountancy Fees	2,000	3,081	2,538	-543		-543	121.4 %
4059	web site	0	180	508	328		328	35.4 %
4060	Councillors Training	0	300	508	208		208	59.1 %
4061	Councillors Expenses	0	0	254	254		254	0.0 %
4062	Civic Regalia	0	0	305	305		305	0.0 %
4064	Town Mayor's Allowance	57	132	1,000	868		868	13.2 %
4075	Grant to CAB	0	0	3,000	3,000		3,000	0.0 %
4076	Grants	0	1,750	3,000	1,250		1,250	58.3 %
4077	Marketing	153	1,179	4,000	2,821		2,821	29.5 %
4079	Grant to Royal British Legion	0	0	25	25		25	0.0 %
4083	PCSO	17,000	33,346	34,000	654		654	98.1 %
4090	Biodegradable Dog Poo Bags	0	307	964	657		657	31.8 %
4097	Election Costs	0	11,476	12,500	1,024		1,024	91.8 %
4180	Civic Functions	0	0	1,015	1,015		1,015	0.0 %
4220	Discover Nmkt Stakeholder Fee	0	5,000	5,000	0		0	100.0 %
4221	Yellow Brick Road	900	900	2,000	1,100		1,100	45.0 %
4222	Tourism Stakeholder Fee	0	0	1,000	1,000		1,000	0.0 %
	Administration :- Expenditure	30,205	82,107	114,616	32,509	0	32,509	71.6 %
1003	Banner Income	0	1,000	1,000	0			100.0 %
1176	Precept Received	0	565,779	565,779	0			100.0 %
1190	Interest Received	14	27	254	-227			10.6 %
	Administration :- Income	14	566,806	567,033	-227			100.0 %
	Net Expenditure over Income	30,191	-484,699	-452,417	32,282			

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>103</u>	<u>Health & Safety</u>							
4020	Misc. Staff Costs	0	189	0	-189		-189	0.0 %
4028	Office Maintenance	15	73	250	177		177	29.1 %
4058	Professional Fees	2,500	2,500	500	-2,000		-2,000	500.0 %
	Health & Safety :- Expenditure	<u>2,515</u>	<u>2,762</u>	<u>750</u>	<u>-2,012</u>	<u>0</u>	<u>-2,012</u>	<u>368.2 %</u>
	Net Expenditure over Income	<u>2,515</u>	<u>2,762</u>	<u>750</u>	<u>-2,012</u>			
	Finance & Policy :- Expenditure	<u>32,721</u>	<u>84,868</u>	<u>115,366</u>	<u>30,498</u>	<u>0</u>	<u>30,498</u>	<u>73.6 %</u>
	Income	<u>14</u>	<u>566,806</u>	<u>567,033</u>	<u>-227</u>			<u>100.0 %</u>
	Net Expenditure over Income	<u>32,706</u>	<u>-481,938</u>	<u>-451,667</u>	<u>30,271</u>			

Summary Income & Expenditure by Budget Heading as at 31/10/2019

Month No : 7

Committee Report SUMMARY M7

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
<u>Finance & Policy</u>							
Expenditure	32,721	84,868	115,366	30,498	0	30,498	73.6 %
Income	14	566,806	567,033	-227			100.0 %
Net Expenditure over Income	32,706	-481,938	-451,667	30,271			
<u>Community Services</u>							
Expenditure	47,273	100,278	201,262	100,984	0	100,984	49.8 %
Income	31,590	39,720	73,216	-33,496			54.3 %
Net Expenditure over Income	15,683	60,558	128,046	67,488			
<u>Leisure Services</u>							
Expenditure	9,117	122,476	207,454	84,978	0	84,978	59.0 %
Income	4,172	47,264	56,990	-9,726			82.9 %
Net Expenditure over Income	4,945	75,212	150,464	75,252			
<u>Human Resources</u>							
Expenditure	13,764	92,671	168,850	76,179	0	76,179	54.9 %
Income	0	0	0	0			0.0 %
Net Expenditure over Income	13,764	92,671	168,850	76,179			
<u>Development & Planning</u>							
Expenditure	620	1,916	4,000	2,084	0	2,084	47.9 %
Income	0	0	2,000	-2,000			0.0 %
Net Expenditure over Income	620	1,916	2,000	84			
<u>INCOME - EXPENDITURE TOTALS</u>							
Expenditure	103,495	402,209	696,932	294,722	0	294,722	57.7 %
Income	35,777	653,790	699,239	-45,449			93.5 %
Net Expenditure over Income	67,718	-251,581	-2,307	249,274			

		2018 2019	2018 2019	2019/2020	2018 2019	2020/2021
		Budget	Actual	Budget	Year To Date	Budget
101	Administration					
4008	Staff Training	2,500.00	4,488.00	2,500.00	1,271.00	2,500.00
4009	Staff Travel	350.00	130.00	200.00	184.00	250.00
4018	Software/Computer Consumables	1,007.00	1,147.00	1,500.00	901.00	1,500.00
4019	New IT System/Hardware	2,993.00	3,686.00	2,030.00	2,158.00	2,030.00
4020	Misc. Staff Costs	0.00	0.00	0.00		
4021	Telephone and Fax	7,100.00	11,761.00	2,500.00	751.00	2,000.00
4022	Postage	3,000.00	1,726.00	2,000.00	1,002.00	2,100.00
4023	Stationery	2,200.00	2,416.00	2,233.00	866.00	2,000.00
4025	Subscriptions&Licences	1,800.00	3,088.00	2,800.00	3,812.00	4,000.00
4026	Insurance	12,000.00	7,593.00	12,180.00	1,165.00	12,400.00
4028	Office Maintenance	5,000.00	6,335.00	6,000.00	7,592.00	7,500.00
4030	Recruitment Advertising	400.00	0.00	406.00	201.00	406.00
4051	Bank Charges/Interest	500.00	1,123.00	900.00	265.00	600.00
4056	Legal Expenses	8,000.00	3,591.00	8,000.00	3,643.00	4,000.00
4057	Audit & Accountancy Fees	2,500.00	2,746.00	2,538.00	3,081.00	3,500.00
4058	Professional Fees	0.00	1,183.00	0.00	0.00	-
4059	web site	500.00	2,628.00	508.00	180.00	550.00
4060	Councillors Training	500.00	0.00	508.00	300.00	508.00
4061	Councillors Expenses	250.00	54.00	254.00	0.00	254.00
4062	Civic Regalia	300.00	237.00	305.00	0.00	305.00
4064	Town Mayor's Allowance	1,000.00	144.00	1,000.00	75.00	1,000.00
4075	Grant to CAB	3,000.00	3,000.00	3,000.00	0.00	3,000.00
4076	Grants	8,000.00	7,200.00	3,000.00	1,750.00	5,000.00
4220	Discover Newmarket Stakeholder Fee	0.00	0.00	5,000.00	5,000.00	5,000.00
4221	Yellow Brick Road	0.00	0.00	2,000.00	900.00	2,000.00
4222	Tourism Stakeholder Fee	0.00	0.00	1,000.00	0.00	1,000.00
4077	Marketing	5,000.00	1,718.00	4,000.00	1,179.00	5,000.00
4079	Grant to Royal British Legion	25.00	25.00	25.00	0.00	25.00
4080	PWLB Loan Charges (CAP + INT)	0.00		0.00		
4083	PCSO	22,000.00	0.00	34,000.00	33,346.00	34,000.00
4090	Biodegradable Dog Poo Bags	950.00	806.00	964.00	307.00	964.00
4091	Elections Expenses	-1,500.00	0.00	0.00	0.00	-
4095	Assets Purchased	0.00	2,875.00	0.00	0.00	-
4097	Election costs	0.00	2,815.00	12,500.00	11,476.00	3,500.00
4180	Civic Functions	4,000.00	2,101.00	1,015.00	0.00	2,000.00
4995	Budgeted Reserve Amount	0.00		0.00		
4996	Budgeted spend from EMR	0.00		0.00		
4113	Rolling Capital Reserve	0.00	0.00	0.00	0.00	20,000.00
	Expenditure	93,375.00	74,616.00	114,866.00	81,405.00	128,892.00

1003	Lamppost banner Income		0.00	1,000.00	1,000.00	1,000.00			
1005	Misc Income		0.00	1,201.00	0.00	0.00			1,000.00
1103	Rent receivable		0.00	75.00		0.00			-
1174	Grants Received SCC		0.00	2,875.00		0.00			75.00
1176	Precept Received		550,174.00	550,174.00	565,779.00	565,779.00			-
1190	Interest Received		250.00	221.00	254.00	13.00			600,000.00
									50.00
		Income	550,424.00	555,546.00	567,033.00	566,792.00			601,125.00
103	Health & Safety								
4020	Misc. Staff Costs		0.00	120.00	0.00	189.00			250.00
4028	Office Maintenance		0.00	70.00		57.00			250.00
4037	R&M - Grounds		0.00			0.00			
4058	Professional Fees		2,500.00	2,500.00	500.00	2,500.00			2,500.00
		Expenditure	2,500.00	2,690.00	500.00	2,746.00			3,000.00
4200	Capital Expenditure		0.00		0.00				
		Expenditure	0.00		0.00				
									-
	Total Expenditure		95,875.00	74,616.00	115,366.00	84,151.00			131,892.00
	Total Income		550,424.00	555,546.00	567,033.00	566,792.00			601,125.00
	Net Income		454,549.00	480,930.00	451,667.00	482,641.00			469,233.00

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SUFFOLK CONSTABULARY

NEWMARKET

Partnership Funded PCSO Report – OCTOBER 2019

By PCSO 3349 Rachel Darvill

Forest Heath Safer Neighbourhood Team



Welcome to my monthly Partnership Funded PCSO report for October.

Below are some of the activities I have been involved in this month.

- ❖ Foot patrols have continued throughout Newmarket, engaging with staff and owners of shops in and around the High Street to ascertain any issues they are facing and if any assistance can be given, reports of cigarette thefts in other counties were shared with any store selling cigarettes and a security aware checklist for small businesses given to check if any further steps can be taken on their premises to protect them from this type of theft.
- ❖ I attended the Studland's friendship group to share information surrounding prevention of card crime and being scammed by cold callers, this information will help to protect themselves from being targeted by this type of crime.
- ❖ I was invited to attend 1st Exning Cub group to help the cubs to understand how to keep their homes secure, and provide them with the knowledge to gauge when to call 999, 101 or the children's helpline. They were a brilliant group of youngsters that listened attentively and were happy to offer information to any discussion.
- ❖ Newmarket Academy were happy to receive two PCSO's to talk with a small group of their students about what's happening in 'their world' this is to build relations with the younger community of Newmarket, this will hopefully continue to be a regular commitment.
- ❖ The make lunch team in Newmarket had a very successful event in the half term, Make Lunch Newmarket" is a free holiday scheme for eligible families during school holidays. A session includes activities and a hot meal <https://www.tlg.org.uk/your-church/make-lunch> It is a lovely atmosphere to engage with the parents and children who attend.
- ❖ My foot patrols brought me to some primary schools in Newmarket to monitor parents understanding of where they should drive and park safely on the school run. Many parents were spoken to that were not adhering to the highways marked double yellow lines and zig zag lining, which is an offence to park on, I am happy to say the irresponsible behaviour reduced greatly over the days monitored and I am hoping spot checks will see that this continues.

POLICE ADVICE AND GUIDANCE

As you know I am always happy to give advice and guidance where I can. If it is something that I cannot give an immediate answer too, then I am obviously ideally placed to seek advice from other professionals. Member of the public wanting advice on many police-related matters can be signposted to the Suffolk Constabulary website advice page at <https://www.suffolk.police.uk/advice>

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the relationship people

CASE FOR SUPPORT - Newmarket residents

Relate is a federated charity, meaning there is a national charity which offers us support and guidance and sets and maintains standards. But services are delivered at a local level by independent local charities. We are not part of the larger organisation and rely entirely upon our own efforts to obtain funding. Our head office is based in Cambridge and has a network of local venues including Peterborough, Stamford, Newmarket, Melbourn, Huntingdon, Ely, Girton Cambourne and Sawston.

We attach a report showing that over the past 2 years we helped over 50 Newmarket residents with their relationships. We have recently opened a venue in the heart of Newmarket so we can be more accessible to local residents, and meet local need. Our counsellor works out of premises we rent in All Saints Road, one day a week, and her appointments are already fully booked.

Here is some back ground information about us:

We have been offering counselling services locally for many years. We help individuals, couples, families and children with their relationships, which are under increasing pressure these days, by offering counselling and emotional support. Our work is not limited to romantic or couple relationships, but to people's connections with their families, friends and work colleagues. Poor relationship quality is associated with a wide range of negative outcomes – for adults and children. Our relationship expertise helps prevent – loneliness, depression, abuse, homelessness, debt and the many life – shattering events that can arise when relationships are not good.

The statistics are alarming.

- 42% of marriages end in divorce.
- 1 in 4 cohabiting couples will split up before their 10th anniversary.
- 1 in 10 children and young people aged 5 - 16 suffer from a diagnosable mental health disorder - that is around three children in every class at any one time.
- Nationally ¾ million children each year witness domestic violence.

Through our work, aimed at helping families with their relationships, we also encounter a large number of children and young people with mental health problems. Some are as young as 5 years old.

By offering counselling and education we aim to prevent longer term illness and give children the best possible outcomes in life. We have a BBC Children in Need grant, and so in addition to supporting the adults in your region we can now also offer **free** counselling to support and help their children too.



We also try and make our services accessible to those living in the towns and villages, by placing our experienced team in a local venue. This incurs additional expenses as we incur rental costs.

Our entire workforce is Relate trained, paid, and fully clinically supervised.

We have calculated that the cost to the Charity of putting on a counselling session is £60. Very often this is beyond our clients who pay what they can afford. There is inevitably a shortfall.

We need funding to help us continue to offer our services to all, regardless of their ability to pay. Many local residents can't afford to pay for our service. So we are subsidising the service from our reserves and desperately need funding to keep our facilities open. The Charity relies heavily upon the support it gets from local parish and town Councils where it provides a service.

Receiving no state support we are entirely dependent on donations and grants such as this one. These grants help us survive and make a real difference. It means we can target your local residents and their families and ensures our services are always easy to get to.

Evidence shows that our services achieve a significant improvement in relationship quality and overall well-being with 86% of clients feeling confident about their relationship after counselling.

We would therefore like to request a modest contribution to support our services. This will ensure that Relate Cambridge remains financially viable for the future.

The following is an indication of the common presenting problems of our clients.

Communication Problems
Mental Illness
Young Children
Debt
Affair
Physical Illness
Sexual Problems
Alcohol-related
Self Esteem
Adolescent Children

Client Feedback

"Our counsellor has been a wonderfully positive help and has helped us face an array of issues. This has improved our relationship all together."

"Relate helped me to explore complex relationship problems in a safe, anonymous, helpful environment. For me it has been a very useful learning exercise which I am using to improve those relationships."

"Talking to skilled Relate counsellors was the right thing for us and our marriage is stronger than ever."

"I am feeling much more positive about our relationship in adopting a child and building a family together. Thank you Relate Cambridge"

HAVE A LOOK AT OUR 3 MINUTE SHORT FILMS

<http://bit.ly/1NZp4PV>

<http://bit.ly/1PDNMZz>

Newmarket Statistics (data below taken from 1st October 2017 to 30th September 2019)

<u>Newmarket Residents: appointment data</u>	
Number of appointments delivered	198
Number of cases seen	32
Number of clients seen	51
Average Client Payment	£48.12

<u>Most common presenting issues for Newmarket Residents</u>	
Presenting issue	No. of cases with presenting issue
Communication Problems	27
Financial Problems	21
Trust	19
Sexual Problems	15
Mental/ Physical Illness	12
Addiction	10
Children	10
Past Relationships	10
Separation/Divorce	9
Family Conflict	9
Bereavement	6
Affair	6
Self-Esteem	5
Jealously	5
Cross Cultural Issues	5
Domestic Abuse	5
Anger Management	2

Newmarket Statistics (data below taken from 1st January 2019 to 30th September 2019)

<u>Newmarket Outpost: appointment data</u>	
Number of appointments delivered	75
Number of cases seen	18
Number of clients seen	34
Average client payment	£51.03

<u>Most common presenting issues for Newmarket outpost clients</u>	
Presenting issue	No. of cases with presenting issue
Communication problems	17
Financial Problems	11
Trust	6
Affair	5
Separation/ Divorce	5
Family Issues	5
Bereavement	5
Children	4
Sexual Problem	4
Cross Cultural Issues	3
Elderly Dependant	3
Past Relationship	3
Self-Esteem	3
Illness (Mental/ Physical)	2
Self-harm	2
Work Issues	2
Domestic abuse	1
Substances related	1

Client Feedback

"We addressed issues that we hadn't really thought about in detail, and it has enabled us to have those more difficult conversations."

"I am now happier, more confident, more in control and able to cope with my problems. I would not have been able to deal with these alone without the support of Relate Cambridge and am extremely grateful."

"Talking to skilled Relate counsellors was the right thing for us and our marriage is stronger than ever."

"I am feeling much more positive about our relationship in adopting a child and building a family together. Thank you Relate Cambridge"

