



Minutes of a Meeting of the Community & Leisure Services Committee
Held on Monday 7th December 2020 at 6:00 pm via Zoom

Attendance:

Councillor J De'Ath (Chairman)
Councillor J Borda
Councillor A Appleby
P Winter

Councillor P Hulbert
Councillor M Jefferys
Councillor C O'Neill
Councillor K Yarrow

Also Present: D Baines – Town Clerk, J Ashton – Minute Assistant, Cllr R Nobbs – WSC and 5 Members of the Public.

Minute

CL/20/12/1 Chairman To Read Fire Safety Notice And Announce That Proceedings May Be Filmed Or Recorded

The Chairman opened the meeting and announced that proceedings are being recorded and to advise that all participants will be muted by the host of the meeting who will unmute the individual the Chairman has invited to speak.

CL/20/12/2 Apologies For Absence

Apologies were received from Cllrs Drummond and Kerby. Cllrs, Anderson, Bowen and Hood were absent.

CL/20/12/3 Declaration Of Member's Interests And To Remind Councillors Of The Need To Keep Up To Date Their Register Of Member's Interests And To Consider Any Requests Received For Members Dispensation

None noted.

CL/20/12/4 To Receive And Confirm For Accuracy The Minutes Of The Community And Leisure Services Committee Meeting Held On Monday 2nd November 2020 And Any Matters Arising

Members received the minutes of the Community and Leisure Services Committee meeting held on 2nd November 2020 and the following was agreed:

CL/20/12/4.01 Resolved

That the minutes of the Community and Leisure Services Committee meeting held on 2nd November 2020 be adopted and signed as a true record by the Chairman of the Community and Leisure Services Committee.

There were no matters arising.

CL/20/12/5 Public Open Session

No members of the public wished to speak.

CL/20/12/6 To Receive The Accounts For November 2020

The accounts for November 2020 were received and noted.

CL/20/12/7 Budget Proposal

The Working Group and RFO had gone over the proposed budget in detail and the following was agreed:

CL/20/12/7.01 Recommendation

That the draft budget for the Community & Leisure Committee be received and adopted.

CL/20/12/8 Newmarket Venues

The Town Clerk presented a report from the Working Group on a review of the venue hire fees. It was proposed to reduce hire charges for NTC venues to ensure that they remain competitive. In response to the pandemic, community groups would be offered a discounted rate, as a means of supporting their activities.

Newmarket Venue <i>Hourly rate</i> <i>All prices exclude VAT</i>	Old price list	New price list for Corporate bookings	Percentage of reduction	Reduced rate for community bookings
Main Hall midweek	£35	£29	17%	£15
Main Hall weekend	£40	£29	28%	£15
Sport Pavilion midweek	£30	£25	17%	£13
Sport Pavilion weekend	£35	£25	29%	£13
Council Chamber	£25	£20	20%	£10
Ernest Cassel	£20	£15	25%	£8

The following was agreed:

CL/20/12/8.01 Recommendation

That the venue hire fees be reduced from 1st April 2021 to ensure that they remain competitive and to encourage community use, as detailed in the report and be reviewed in 6 months' time.

The Working Group also considered taking payments from credit cards and the following was agreed:

CL/20/12/8.02 Recommendation

That option 2, izettle be accepted as the credit card processing provider.

A request to book the Memorial Hall for the Newmarket Jigsaw Festival and British Jigsaw Championships on Sunday 20th June 2021 was considered and the following was agreed:

CL/20/12/8.03 Recommendation

That the request to book the Memorial Hall for the Newmarket Jigsaw Festival and British Jigsaw Championships on Sunday 20th June 2021, be approved subject to compliance with any COVID safety regulations being applied at the time.

CL/20/12/9 Cemetery

Town Clerk reported that she had met with a West Suffolk Council Officer to discuss the process for removal of unauthorised memorabilia at the Cemetery, as agreed at the previous meeting. There was no update on the automated gates, however the road repairs were due to be completed by Christmas.

CL/20/12/10 Memorial Gardens

Monthly Play Area Inspection (November) – There were only a few minor repairs required which were low risk.

Quotes for tree work – Two quotes were considered the following was agreed:

CL/20/12/10.01 Recommendation

That the quote from Green Wood Tree Surgery for £2,250+VAT to carry out the tree work in the Memorial Gardens be accepted.

CL/20/12/11 Hanging Baskets

A quote for the hanging baskets and all Town planting was considered and the following was agreed:

CL/20/12/11.01 Recommendation

That the quote for hanging baskets and all Town planting for £5892.79+VAT for 2021 be accepted subject to confirmation of resources being available to water the baskets reviewed in February 2021.

CL/20/12/12 St Mary's Square

The signs that had been installed appeared to be working and the area would continue to be monitored. Planting would be considered subject to available funds.

CL/20/12/13 History Trail

The Chairman advised that this initiative would attract different tourist groups and would celebrate all of the history of Newmarket alongside that of horse racing. This item would be referred to the NNP Committee to work with the Newmarket History Society.

CL/20/12/14 Recycling of High Street planting

Offering plants to residents when the planting themes are changed was discussed and the following was agreed:

CL/20/12.14.01 Recommendation

That a system be set up for old plants to be offered to Newmarket residents free of charge.

A Member of Public joined the meeting

CL/20/12/15 Correspondence

A request from New Cheveley Road Allotments to repair the fence where the allotments adjoined the neighbouring play area was considered and the following was agreed:

CL/20/12/15.01 Recommendation

That the fence at the New Cheveley Road Allotments be repaired as a priority using £2500 from the EAR marked reserve with West Suffolk Council matching the NTC funding.

Date Of Next Meeting

Monday 4th January 2021 via Zoom.

CL/20/12/16 ITEMS FOR NEXT AGENDA

- Cemetery matters
- Memorial Gardens
- Clock Tower

Meeting closed at 6:40pm

Signed: By the Chairman

Date 04/01/2021