

Membership as from May 2020

Councillor Appleby
Councillor Drummond
Councillor Fitzgerald
Councillor Hood
Councillor Hulbert
Councillor Jefferys
Councillor Kerby
Councillor O'Neill - Chairman



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

TEL: 01638 667227

You are hereby summoned to attend a meeting of the
DEVELOPMENT AND PLANNING COMMITTEE
Monday 05th October 2020 at 6pm on Zoom

AGENDA

The meeting is open to the public who are encouraged to join the meeting and participate at the appropriate time. The meeting is held on the online Zoom platform, no special software is required.

The link to join the meeting is as follows:

<https://us02web.zoom.us/j/85718554107?pwd=U3hXZkc4ZXgrSnMydnBkd2lUZTh6Zz09>

Or by telephone: +442034815240/Meeting ID: 857 1855 4107 & password: 752330

The meeting will be conducted in the usual way with one person speaking at a time, those wishing to speak putting their hands up and the Chairman determining whose turn it is to speak. Voting will be orally, by roll call.

Occasionally matters relating to contractual or staffing issues do have to be held in the confidential part of the meeting. Members of the public and press may not report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The meeting will be recorded. Any member of the public in attendance who does not wish to be included in the recording can disable their video although this would prohibit their ability to participate in the meeting at the appropriate time.

1. **TO ELECT A CHAIRMAN** following the resignation of Cllr Caesar and (if required) to elect a Vice Chairman for the Development and Planning Committee for the remainder of the municipal year 2020/2021
2. **Chair to announce** that the proceedings are being recorded and to advise that all participants will be on muted by the host of the meeting who will unmute the individual the Chairman has invited to speak.
3. **APOLOGIES** To receive and accept apologies for absence.
4. **REGISTER OF INTERESTS** Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to consider any requests received for Members' Dispensation.
5. **MINUTES OF PREVIOUS MEETING** To receive and confirm the minutes of the meeting held on 21st September 2020 and any matters arising.
6. **PUBLIC PARTICIPATION** An invitation to members of the public to put questions or statements of not more than 3 minutes duration. Resolutions can only be made on items that are on the agenda, but Councillors are very happy for matters relating to the Town to be brought to their attention.
7. **REFORM OF THE PLANNING SYSTEM – PLANNING WHITE PAPER CONSULTATION:** to review membership of the Planning Policy Working Group and to receive and approve the Town Council's response (to follow)
8. **NEWMARKET NEIGHBOURHOOD PLAN POLICIES**
9. **PLANNING APPLICATIONS – West Suffolk Council – Lists 38,39 (Herewith)**
10. **PLANNING APPLICATIONS – Amended and Deferred Plans**
11. **PLANNING APPLICATIONS – East Cambs**
12. **PLANNING DECISIONS AND PLANS WITHDRAWN – West Suffolk Council – Lists 38,39 (Herewith)**
13. **DELEGATION PANEL DECISIONS** To discuss any decisions by Delegation Panel
14. **LICENSING** To discuss any Licensing Applications
15. **DC/20/0134/FUL GRANBY STREET, MEETING WITH WSC PLANNING OFFICER** - to receive a verbal report and authorise any actions
16. **CORRESPONDENCE**
17. **DATE OF NEXT MEETING:** Monday 19th October 2020
18. **ITEMS FOR CONSIDERATION AT THE NEXT MEETING**

Signed: *D. Baines*

Debbie Baines, Town Clerk

DATE: 29/09/2020

To: Chair & Members of D&P Committee, Other Council Members, Press & the Public



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee
Held on Monday 21st September 2020 at 6.00pm via Zoom

Attendance:

Councillor C O'Neill (Chairman)
Councillor A Appleby
Councillor A Drummond

Councillor R Hood
Councillor P Hulbert
Councillor Y Fitzgerald
Councillor M Jefferys

Also Present: Debbie Baines – Town Clerk, Cathy Whitaker- RFO, Julie Ashton – Minute Assistant, 1 Member of the Press and 4 Members of the Public.

Minute		Action by
D/20/09/17	<u>CHAIRMAN TO ANNOUNCE THAT PROCEEDINGS ARE BEING RECORDED AND TO ADVISE THAT ALL PARTICIPANTS WILL BE MUTED BY THE HOST OF THE MEETING WHO WILL UNMUTE THE INDIVIDUAL THE CHAIRMAN HAS INVITED TO SPEAK</u> The Chairman opened the meeting and announced that proceedings are being recorded and to advise that all participants will be muted by the host of the meeting who will unmute the individual the Chairman has invited to speak.	
D/20/09/18	<u>APOLOGIES</u> There were no apologies. Cllr Kerby was absent.	
D/20/09/19	<u>DECLARATION OF MEMBERS INTERESTS & TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBER'S DISPENSATION</u> None noted.	
D/20/09/20	<u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY 7TH SEPTEMBER 2020 AND MATTERS ARISING</u> Members received the minutes of the Development & Planning Committee held on 7th September 2020 and the following was agreed: <u>D/20/09/20.01 Resolved</u> That the minutes of the Development & Planning Committee held on 7th September 2020 be adopted and signed as a true record by the Chairman of the Development & Planning Committee. There were no matters arising.	
D/20/09/21	<u>PUBLIC PARTICIPATION 'AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS RELATING TO</u>	

THE TOWN TO BE BROUGHT TO THEIR ATTENTION

None noted.

D/20/09/22 IMPACT OR NEWMARKET NEIGHBOURHOOD PLAN POLICIES ON APPLICATIONS BEING CONSIDERED

None noted.

D/20/09/23 PLANNING APPLICATIONS

Week 36

D/20/09/23/1 DC/20/1307/HH - Householder Planning Application - Timber framed granny annexe (following demolition of existing building) – 8 Hamilton Road Newmarket.

D/20/09/23.01 Resolved

The Committee voiced no objections.

D/20/09/23/2 DC/20/145/TCA - Trees in a Conservation Area Notification - 1no. Sycamore (T1 on plan) and 1no. Beech (T2 on plan) - Fell – 5 Bury Road Newmarket.

D/20/09/23.02 Recommendation

The Committee STRONGLY OBJECTED to this application on the grounds of the felling of healthy trees in a conservation area and for no apparent reason and requested that the application be submitted to the Tree Officer for consideration. The Committee actively encourages responsible tree management, should the trees be felled, the Committee requests that suitable replacements be planted.

Week 37

D/20/09/23/3 DC/20/1301/HH - Householder Planning Application - Single Storey front extension – 31 Paddocks Drive Newmarket.

D/20/09/23.03 Resolved

The Committee voiced no objections.

D/20/09/23/4 DC/20/1431/ADV - Application for Advertisement Consent - 1no. non-illuminated fascia sign – Goodwin Business Park, Unit 6 Willie Snaith Road Newmarket.

D/20/09/23.04 Resolved

The Committee voiced no objections.

Cllr Hood declared a nonpecuniary interest in the following application and did not vote.

D/20/09/23/5 DC/20/1433/TCA - Trees in a Conservation area Notification - (i) 1 no. Magnolia (T1 on plan) - reduce and reshape by up to 33% giving 1 metre clearance from house (ii) 1no. Cherry (T2 on plan) - overall crown reduction by 33% giving 1 metre clearance from house (iii) 1no. Horse Chestnut (T3 on plan) - lower lateral branches pruned back by up to 3 metres and crown lift to a height of 4 metres -

D/20/09/23.05 Resolved

The Committee actively encourages responsible tree management. The Committee DOES NOT OBJECT to this application.

D/20/09/24 AMENDED AND DEFERRED PLANNING APPLICATIONS

None noted.

D/20/09/25 EAST CAMBS PLANNING APPLICATIONS

None noted.

D/20/09/26 TO RECEIVE RESULTS OF APPLICATIONS AS DETERMINED BY WEST SUFFOLK AND PLANS WITHDRAWN

West Suffolk Planning Determinations received during weeks 36 & 37.

Applications	Description	Address	WS Decision	NTC Decision
DC/20/0436/HH	Householder Planning Application - (i) first floor side extension (ii) garage conversion as amended plans received 19th May 2020	7 Brookfields Close Newmarket	Approved	No objections
DC/20/1218/TCA	Trees in a Conservation Area Notification - (i) 1 no. Chestnut (T1 on plan) crown reduce by 4 metres and crown lift up to 3 metres (ii) 1 no. Chestnut (T2 on plan) crown lift up to 3 metres (iii) 1 no. Hazel (T3 on plan) crown thin by 20% and remove branches over summerhouse (iv) 3 no. Prunus (T4 on plan) crown reduce height by 2 metres and reduce on roadside by 2 metres and remove diseased limb over lawn	Park Lodge 10 Park Lane Newmarket	Approved	No objections
DC/20/0947/VAR	Planning Application – variation of condition (2) of DC/19/0063/FUL To enable use of amended plans for two storey industrial unit (B8) and associated external works	July Court Willie Snaith Road Newmarket Suffolk	Approved	No objections
DC/20/1054/FUL	Planning Application -(i) ground floor canopy extension into courtyard to create stores (ii) first floor extension with flat roof dormers.	Hamilton Stables Hamilton Road Newmarket	Approved	No objections
DC/20/1190/TPO	TPO 032 (1960) Tree Preservation Order- 3no. Silver Birch (T3 on plan within A1 on order) fell	5 Wyndham Way Newmarket Suffolk	Withdrawn	Objected
DC/20/1251/TCA	Trees in a Conservation Area Notification - 1no. Horse Chestnut (T1 on plan) - remove overhanging branches adjacent roof line to give 3 metre clearance	Clarehaven Stable 57 Bury Road Newmarket Suffolk	Approved	No objections

D/20/09/27 DELEGATION PANEL DECISIONS

None noted.

D/20/09/28 TO DISCUSS ANY LICENSING APPLICATIONS

None noted. The Heaven Awaits application had been withdrawn due to the pandemic.

D/20/09/29 CORRESPONDENCE

West Suffolk TPO/010 9(202) – Fairstaid house School was noted.

West Suffolk email updates on Granby Street – the Committee were not happy with the response regarding the dormer windows or the height of the building

and in order to be able to support the objections of residents, the following was agreed:

F/20/09/30.01 Resolved

That the Chairman requests a meeting on site with the West Suffolk Planning Officer and residents.

Town Clerk agreed to arrange a date with West Suffolk and circulate the details to Members and residents.

D/20/09/30 DATE OF NEXT MEETING

Monday 5th October 2020 at 6.00pm via Zoom.

D/20/09/31 TO NOTE ANY ITEMS FOR NEXT MEETING

None noted.

Meeting closed at 6:23pm.

Signed _____ Date _____

LIST 38**18 September 2020****Applications Registered between 14.09.20 & 18.09.20****PLANNING APPLICATIONS REGISTERED**

The following applications for Planning Permission, Listed Building, Conservation Area and Advertisement Consent and relating to Tree Preservation Orders and Trees in Conservation Areas have been made to this Council. A copy of the applications and plans accompanying them may be inspected on our website www.westsuffolk.gov.uk. Representations should be made in writing, quoting the application number and emailed to planning.help@westsuffolk.gov.uk to arrive not later than 21 days from the date of this list. Note: Representations on Brownfield Permission in Principle applications and/or associated Technical Details Consent applications must arrive not later than 14 days from the date of this list.

Application No.	Proposal	Location
DC/20/1485/CLE VALID DATE: 10.09.2020 EXPIRY DATE: 05.11.2020 WARD: Newmarket East PARISH: Newmarket Town Council	Application for Lawful Development Certificate for Existing Use or Development - Continued use of Sports Pavillion for Assembly and Leisure (Class D2) APPLICANT: Town Clerk, Newmarket Town Council CASE OFFICER: Ed Fosker	The Severals Sports Pavilion Bury Road Newmarket Suffolk CB8 7BT GRID REF: 564591 263643
DC/20/1489/FUL VALID DATE: 07.09.2020 EXPIRY DATE: 02.11.2020 WARD: Newmarket East PARISH: Newmarket Town Council	Planning application - (i) demolition and alterations to north-west corner to create new glazed entrance porch/welcome area (ii) demolition and alterations to north-east door to increase width of existing door opening (iii) internal alterations to provide new meeting rooms, kitchen and WC's (iv) heating system including new air source heat pumps to south-east corner APPLICANT: PCC of All Saints Church AGENT: Nigel Walter CASE OFFICER: Savannah Cobbold	All Saints Church All Saints Road Newmarket Suffolk CB8 8FL GRID REF: 564441 263271

LIST 39**25 September 2020****Applications Registered between 21.09.2020-25.09.2020****PLANNING APPLICATIONS REGISTERED**

The following applications for Planning Permission, Listed Building, Conservation Area and Advertisement Consent and relating to Tree Preservation Orders and Trees in Conservation Areas have been made to this Council. A copy of the applications and plans accompanying them may be inspected on our website www.westsuffolk.gov.uk. Representations should be made in writing, quoting the application number and emailed to planning.help@westsuffolk.gov.uk to arrive not later than 21 days from the date of this list. Note: Representations on Brownfield Permission in Principle applications and/or associated Technical Details Consent applications must arrive not later than 14 days from the date of this list.

Application No.	Proposal	Location
DC/20/1537/TCA VALID DATE: 21.09.2020 EXPIRY DATE: 02.11.2020 WARD: Newmarket East PARISH: Newmarket Town Council	Trees in a conservation area notification - (i) 3no. hollies (T1,T8 and T9 on plan) 1no. fruit species (T2 on plan) 2no. horse chestnuts (T3 and T5 on plan) 1no. beech (T4 on plan) 1no. maple (T6 on plan) crown lift by up to 3 metres (ii) 1no. horse chestnut (T10 on plan) 1no. holly (T12 on plan) 1no. yew (T13 on plan) 1no. robinia (T14 on plan) 1no. beech (T15 on plan) 1no. oak (T16 on plan) 1no. mulberry (T17 on plan) 2no. sycamore (T21 and T23 on plan) 1no. chestnut (T25 on plan) 1no. copper beech (T26 on plan) lift crowns by up to 3 metres and by up to 4 metres over play equipment (iii) 2no fig (T19 and T20 on plan) reduce to previous pollard points by up to 3 metres APPLICANT: AGENT: Mr Ben Roberts - Anglia Tree Contractors Ltd CASE OFFICER: Falcon Saunders	Fairstead House School Fordham Road Newmarket Suffolk CB8 7AA GRID REF: 564557 263858

DC/20/1561/HH VALID DATE: 15.09.2020 EXPIRY DATE: 10.11.2020 WARD: Newmarket North PARISH: Newmarket Town Council	Householder planning application - single storey side and rear extension APPLICANT: Judy Daniels AGENT: William Kane CASE OFFICER: Amy Murray	85 Weston Way Newmarket CB8 7SF GRID REF: 564037 264740
DC/20/1605/TPO VALID DATE: 21.09.2020 EXPIRY DATE: 16.11.2020 WARD: Newmarket East PARISH: Newmarket Town Council	TPO 05 (2002), TPO 015 (2019) and TPO 010 (2020) Tree preservation orders - 1no sycamore (T18 on Plan T1 on order) 1no. lime (T24 on plan T1 on order) 1no. tree of heaven (T11 on plan T1 on order) - crown lift by up to 3 metres and over play equipment by up to 4 metres APPLICANT: AGENT: Mr Ben Roberts - Anglia Tree Contractors Ltd CASE OFFICER: Amy Murray	Fairstead House School Fordham Road Newmarket Suffolk CB8 7AA GRID REF: 564557 263858



Planning links for list 38-39 October 2020

List 38

[DC/20/1485/CLE](#)

<https://planning.westsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

[DC/20/1489/FUL](#)

<https://planning.westsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

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[DC/20/1537/TCA](#)

<https://planning.westsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

[DC/20/1561/HH](#)

<https://planning.westsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

[DC/20/1605/TPO](#)

<https://planning.westsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>



**PLANNING AND REGULATORY SERVICES
DECISIONS WEEK ENDING 18/09/2020**

**PLEASE NOTE THE DECISIONS LIST RUN FROM
MONDAY TO FRIDAY EACH WEEK**

There are no Planning Decisions for Newmarket Town Council
to consider

**PLANNING AND REGULATORY SERVICES
DECISIONS WEEK ENDING 25/09/2020**

**PLEASE NOTE THE DECISIONS LIST RUN FROM
MONDAY TO FRIDAY EACH WEEK**

There are no Planning Decisions
for Newmarket Town Council to
consider.