



Newmarket

TOWN COUNCIL

Minutes of the Annual Meeting of the Newmarket Town Council
held on Tuesday 7th May 2019 at 6.00 pm
at the Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP

Attendance:

Councillor R Hood (Town Mayor)
Councillor M Ali
Councillor M Anderson
Councillor A Appleby
Councillor J Borda
Councillor O Bowen
Councillor S Caesar
Councillor E Cooke
Councillor J De'Ath

Councillor A Drummond
Councillor W Hirst
Councillor P Hulbert
Councillor M Jefferys
Councillor T Kerby
Councillor J Lay
Councillor K Lindsay
Councillor C O'Neill
Councillor R Yarrow

Also Present: Roberta Bennett – TCM, Julie Ashton – Minute Assistant, 1 Member of the Press and 6 Members of the Public.

Minute	Action by
TCM welcomed existing and new Councillors to the meeting and read out the Fire Safety Briefing.	
TCM presented the Mayor with a plaque for her service and thanked her for her leadership and her support over the year. The Mayor gave thanks and said it had been a pleasure and an honour to serve the Town.	
<i>Cllrs Anderson and Hirst joined the meeting</i>	
19/05/1 <u>ELECTION OF TOWN MAYOR</u> TCM advised that there were two nominations for the position of Town Mayor. Cllrs Drummond and Lay proposed Cllr Hood and Cllrs Borda and Yarrow proposed Cllr Jefferys for the position of Town Mayor. A vote was taken and the following was agreed: <u>19/05/1.01 Resolved</u> Cllr Hood was duly elected to serve as Town Mayor for Newmarket for 2019/20.	
19/05/2 <u>TOWN MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE</u> The Mayor signed the declaration of acceptance of office of Town Mayor.	
19/05/3 <u>ELECTION OF DEPUTY TOWN MAYOR</u> The Mayor invited nominations for the position of Deputy Town Mayor. Cllrs Drummond and Hood proposed Cllr Lay and Cllrs Borda and Yarrow	

proposed Cllr Jefferys for the position of Deputy Mayor. A vote was taken and the following was agreed:

19/05/3.01 Resolved

Cllr Lay was duly elected to serve as Deputy Town Mayor for Newmarket for 2019/20.

19/05/4 DEPUTY TOWN MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Lay signed the declaration of acceptance of office of Deputy Town Mayor.

19/05/5 APOLOGIES FOR ABSENCE – LGA 1972, Section 85(1) & (2)

None noted.

19/05/6 ANNOUNCEMENT TO COUNCILLORS THAT PROCEEDINGS MAY BE FILMED, PHOTOGRAPHED OR RECORDED

The Mayor read out the announcement that the proceedings may be filmed or recorded.

19/05/7 DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION

None noted.

19/05/8 PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA OR MATTERS RELATING TO THE BUSINESS OF THE COUNCIL

Two residents congratulated the Council on their achievements during the last year and hoped that the new Council would carry on the good work. Particular thanks were given for the work in the Memorial Gardens and on the Neighbourhood Plan and the Council were asked to invite West Suffolk Planning Officers to give a presentation on the historic development applications for Queensbury Lodge which had been going on since the 1980s.

19/05/9 TO RECEIVE AND CONFIRM THE MINUTES OF THE ORDINARY TOWN COUNCIL MEETING HELD ON 23RD APRIL 2019

The Mayor presented the minutes of the ordinary Town Council meeting held on 23rd April 2019 and the following was agreed:

19/05/9.01 Resolved

That the minutes of the Ordinary Town Council meeting held on 23rd April 2019 be adopted and signed as a correct record by the Town Mayor.

Matters arising:

Page 2 – The Mayor advised that the request from the Monitoring Officer and Independent Person for Cllr O'Neill to apologise to Cllr Drummond, the Mayor and NTC was still outstanding and offered an opportunity for Cllr O'Neill to apologise this evening. Cllr O'Neill apologised whole heartedly and this was accepted by Cllr Drummond and the Mayor.

Page 3 – 19/04/7 – The Mayor advised that the use of the Severals for the Children's Boot Camp would be offered free of charge and that the TCM would ask the organiser to offer a free place to a deserving candidate as well.

Page 3 – 19/04/12 – A request was made to add an agenda item for Lifecraft to the next agenda.

Page 5 – 19/04/18 – TCM advised that the date of the Annual Town Meeting had changed and would now be held on Tuesday 21st May 2019.

Page 7 – 19/04/24 – The Mayor advised that all Cllrs would be issued with a NTC email address.

A member of the Public left the meeting and two representatives of the Islamic Centre joined the meeting.

The Mayor proposed that item 8 be re-opened and the following was agreed:

19/05/9.02 Resolved

That item 8 be re-opened.

A representative from the Islamic Centre invited Cllrs to join them at the Islamic Centre on Saturday 18th May 2019 for a taste of Ramadan.

The Mayor thanked him for the kind invitation and TCM would circulate the details to all Members.

The representatives gave thanks and left the meeting.

19/05/10 TO APPOINT MEMBERS TO COMMITTEES OF THE COUNCIL AND APPOINT CHAIRMAN AND VICE CHAIRMAN OF EACH COMMITTEE

The Mayor proposed that Councillors indicate which Committee they would wish to serve on and following this each member's applications to join a Committee would be voted on by all Members.

It was noted that the Town Mayor and Deputy Town Mayor and the preceding Town Mayor were ex officio Members of all the Town Council's Committees.

The Town Council agreed to the following Committee memberships, Chairmen and Vice Chairmen as follows:

1. Community Services Committee

19/05/10.01 Resolved

That Cllrs Caesar, De'Ath, Drummond, Hood, Hulbert, Kerby and Lindsay be Members of the Community Services Committee for the year 2019/20.

Chairman Cllr Kerby, Vice Chairman Cllr Caesar.

2. Development & Planning Committee

19/05/10.02 Resolved

That Cllrs Caesar, De'Ath, Drummond, Hood, Hulbert, Kerby, Lay and Lindsay be members of the Development & Planning Committee for the year 20019/20.

Chairman Cllr Lay Vice Chairman Cllr Lindsay.

3. Leisure Services Committee

19/05/10.03 Resolved

That Cllrs Cooke, De'Ath, Drummond, Hood, Hulbert, Lay and Lindsay be Members of the Leisure Services Committee for the year 2019/20.

Chairman Cllr De'Ath, Vice Chairman Cllr Cooke.

4. Finance & Policy Committee

19/05/10.04 Resolved

That the Town Mayor, Deputy Town Mayor, immediately preceding Town Mayor and Chairmen of Committees be members of the Finance & Policy Committee for the year 2018/19.

Chairman Cllr Drummond, Vice Chairman Town Mayor.

5. Human Resources Committee

19/05/10.05 Resolved

That the Town Mayor, Deputy Town Mayor, Chairmen of Committees and immediately preceding Town Mayor be members of the Employment & Staffing Committee for the year 2019/20.

Chairman Town Mayor, Vice Chairman Deputy Town Mayor.

6. Disciplinary Committee

19/05/10.06 Resolved

That the Cllrs Caesar, Kerby and Hulbert be Members of the Disciplinary Committee for the year 2019/20.

Chairman Cllr Kerby, Vice Chairman Cllr Caesar.

7. Appeals Panel

19/05/10.07 Resolved

That the Cllrs Lindsay, Cooke and Anderson be Members of the Appeals Panel for the year 2019/20.

Chairman Cllr Lindsay, Vice Chairman Cllr Cooke.

8. Freedom of Information Appeals Committee

19/05/10.08 Resolved

That the Town Mayor, Deputy Town Mayor and Cllr Drummond be Members of the Freedom of Information Appeals Committee for the year 2019/20.

9. Christmas Lights Committee

19/05/10.09 Resolved

That the Deputy Town Mayor, Cllr De'Ath and Cllr Lindsay be Members of the Christmas Lights Committee for the year 2019/20.

Several points of order were raised during the election of Committees regarding the voting process and TCM was asked to confirm that the procedure followed was correct.

19/05/11 TO ELECT/CONFIRM TOWN COUNCILLORS AS REPRESENTATIVES ON OTHER BODIES

19/05/11.01 Resolved

That members be elected as representatives on other bodies for 2019/20 as listed below:

Group	Representative
Twinning Association (Maisons Laffitte and Lexington Link)	Town Mayor & Deputy Town Mayor
MARPA	Cllr Hulbert
Newmarket Rail Group	Cllr Hulbert
Newmarket Vision Steering Group	Town Mayor
Newmarket Vision Town Centre Retail Economy & Tourism Group	Cllrs Kerby & Lindsay
Newmarket Vision Transport Delivery Group	Cllrs Hood & Hulbert
Newmarket Vision Education Group	Deputy Town Mayor & Cllr Lindsay
Great Local Run	Cllr Jefferys
Chamber of Commerce Newmarket & Suffolk	All Cllrs
Newmarket BID	Deputy Town Mayor
PCSO & Police Crime Commissioner	Town Mayor, Deputy Town Mayor & Cllr Drummond
Web & IT Development	Deputy Town Mayor

19/05/12 TO APPOINT BANK SIGNATORIES AND MAKE INTERIM ARRANGEMENTS

TCM advised that interim arrangements were not required and that the Chairmen of the Committees would be appointed as bank signatories.

19/05/13 TO RECEIVE AND NOTE (IF ANY) FROM COUNTY COUNCILLORS

Cllr Hood had circulated her report and TCM had circulated it to all Members.

19/05/14 TO RECEIVE AND NOTE (IF ANY) REPORTS FROM DISTRICT COUNCILLORS

None noted. It was noted that Cllrs Anderson, Drummond, Hood, Lay and Nobbs had been successfully elected as District Cllrs.

19/05/15 TO RECEIVE THE FORMER TOWN MAYOR'S ANNOUNCEMENTS

The Mayor's itinerary for May 2019 included the following:

24th April – Attended Newmarket Academy for the launch of the new MAGPAS helicopter

28th April – Attended Annual Scouts St Georges Day Parade and an award presentation and service at Tattersalls.

1st May – Attended Newmarket Festival Guineas launch and panel.

19/05/16 TO CONSIDER CORRESPONDENCE

- A request from St Agnes Church for assistance with cutting the grass in front of the Church – TCM would add this item to the Community Services agenda.

19/05/17 DATE OF NEXT MEETING

Tuesday, 28th May 2019 at 7:15pm.

Meeting closed at 7:43pm

Signed : _____

Date : _____