



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP

Tel: 01638 667 227

You are hereby summoned to attend the
MEETING OF THE NEWMARKET TOWN COUNCIL to be held at
THE MEMORIAL HALL, HIGH STREET, NEWMARKET
on **Monday 23rd July 2018 at 6.00pm**

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Occasionally matters relating to contractual or staffing issues do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting.

1. Mayor to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies for absence.
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to consider any requests received for Members' Dispensation.
4. To receive and confirm the Minutes of the Town Council Meeting held on Monday 25th June 2018 and any matters arising.
5. To receive a presentation from SCC Highways
6. Public participation 'An invitation to members of the public to put questions/statements of not more than 3 minutes duration. Resolutions can only be made on items on the agenda, but Councillors are very happy for matters relating to the Town to be brought to their attention.
7. To consider committee membership - Appeals committee
8. To receive and note the report (if any) from County Councillors.
9. To receive and note the report (if any) from District Councillors.
10. To receive the Town Mayor's and Deputy Mayor's Announcements.
11. To receive the minutes and consider any recommendations from the Development & Planning meetings held on 2nd and 16th July
12. To receive the minutes and consider any recommendations from the Leisure Services meeting held on 2nd July 2018
13. To receive the minutes and consider any recommendations from the Community Services Meeting held on 9th July 2018

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Notice Boards & the Web-site

14. To receive the minutes and consider any recommendations from the Human Resources Meeting held on 9th July 2018
15. To receive the minutes and any recommendations from the Finance & Policy meeting held on 9th July 2018
16. To consider Boundary Commission proposals – (recommendation from F and P)
17. To consider CCTV Camera Quotes and financing
18. To consider Waste Recycling in the area
19. To consider a donation to the Food and Drink Festival
20. To consider a request regarding a piece of land on Elvedon Way
21. To consider the Town Council Mission Statement.
22. To receive reports (if any) from Town Councillors elected as representatives on other bodies:
23. To receive Ward Reports (if any) from Town Councillors.
24. Correspondence:
 - a. To approve letter in support of Zack FM expansion
25. EXCLUSION OF THE PRESS & PUBLIC

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the following item (26) because of the likely disclosure of private and confidential information or staff matters. (Commercial Sensitivity)
26. To receive an update on the Memorial Gardens Project
27. To consider CDM quotes for the Memorial Gardens Project
28. To consider Project Manager quotes for the Memorial Gardens Project
29. Date of the next Meeting– **28th August 2018 at 6pm**



Signed

Roberta Bennett, Town Council Manager, 18th July 2018

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Notice Boards & the Web-site

Have your say:

We are now consulting local people on a new pattern of wards for West Suffolk Council. We have an open mind about our final recommendations, and we will consider every piece of evidence we receive from local groups and people, regardless of whom it is from or whether it relates to the whole council area or just a part of it.

If you agree with our recommendations, please let us know. If you don't think our recommendations are right for West Suffolk, we want to hear alternative proposals for a different pattern of wards.

We aim to propose a pattern of wards for West Suffolk which delivers:

- **Electoral equality:** each councillor represents a similar number of voters.
- **Community identity:** reflects the identity and interests of local communities.
- **Effective and convenient local government:** helping your council discharge its responsibilities effectively.

A good pattern of wards should:

- Provide good electoral equality, with each councillor representing, as closely as possible, the same number of voters.
- Reflect community interests and identities and include evidence of community links.
- Be based on strong, easily identifiable boundaries.
- Help the council deliver effective and convenient local government.

Electoral equality:

- Does your proposal mean that councillors would represent roughly the same number of voters as elsewhere in the council area?

Community identity:

- Transport links: are there good links across your proposed ward? Is there any form of public transport?
- Community groups: is there a parish council, residents association or another group that represents the area?

Write to:
Review Officer (West Suffolk)
LGBCE
1st Floor, Windsor House
50 Victoria Street, London
SW1H 0TL

- Facilities: does your pattern of wards reflect where local people go for shops, medical services, leisure facilities etc?
- Interests: what issues bind the community together or separate it from other parts of your area?
- Identifiable boundaries: are there natural or constructed features which make strong boundaries for your proposals?

Effective local government:

- Are any of the proposed wards too large or small to be represented effectively?
- Are the proposed names of the wards appropriate?

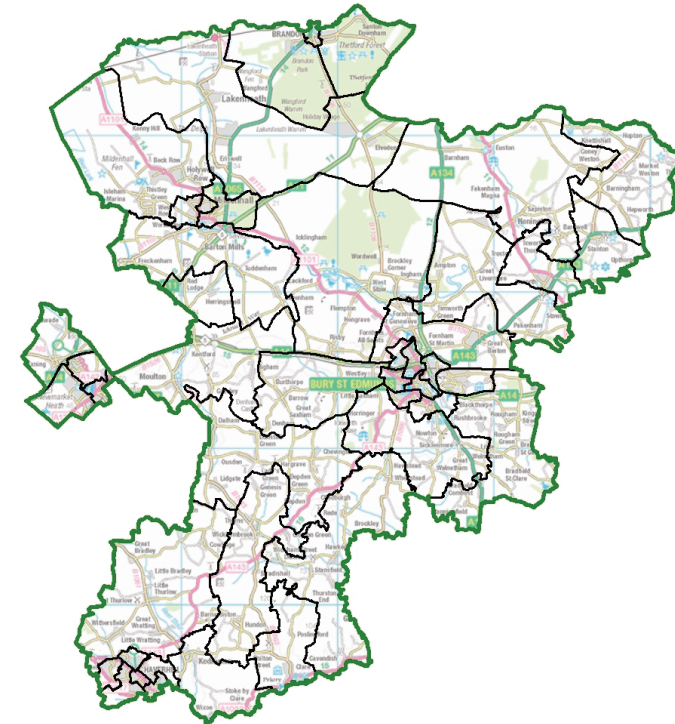
Useful tips:

- Our website has a special consultation area where you can explore the maps and draw your own proposed boundaries. You can find it at consultation.lgbce.org.uk.
- We publish all submissions we receive on our website. Go to: www.lgbce.org.uk

Our consultation area:
consultation.lgbce.org.uk
Email:
reviews@lgbce.org.uk
Twitter:
@LGBCE

West Suffolk Council

Draft recommendations on the new electoral arrangements



Who we are:

- The Local Government Boundary Commission for England is an independent body set up by Parliament.
- We are not part of government or any political party.
- We are accountable to Parliament through a committee of MPs chaired by the Speaker of the House of Commons.
- Our main role is to carry out electoral reviews of local authorities throughout England.

Electoral review:

- An electoral review examines and proposes new electoral arrangements for a local authority, including:
- The total number of councillors representing the council's voters ('council size').
 - The names, number and boundaries of wards or electoral divisions.
 - The number of councillors for each ward or division.

Why West Suffolk?

- In May 2018, the government decided to create a new local authority called West Suffolk Council.
- This council consists of the following former councils: Forest Heath District Council and St Edmundsbury Borough Council.
- The Commission agreed to carry out an electoral review to draw up new wards for the new council.

Our proposals:

- We propose that the council should have **64 councillors** in future, representing 1 three-councillor ward, 17 two-councillor wards and 27 one-councillor wards across the council area.

You have until 27 August 2018 to have your say on the recommendations

Summary of our recommendations

Our draft recommendations propose that West Suffolk should have **64 councillors**.

Those councillors should represent 1 three-councillor wards, 17 two-councillor wards and 27 one-councillor wards, across the council area.

An outline of the proposals is shown in the map to the right. A detailed report on the recommendations and interactive mapping is available on our website at: www.lgbce.org.uk.

We welcome comments on our draft recommendations, whether you support the proposals or wish to put forward alternative arrangements.

In particular, we welcome proposals for alternative boundaries or ward names which meet the criteria we must follow as part of electoral reviews and which are described in more detail over the page.

Have your say at consultation.lgbce.org.uk:

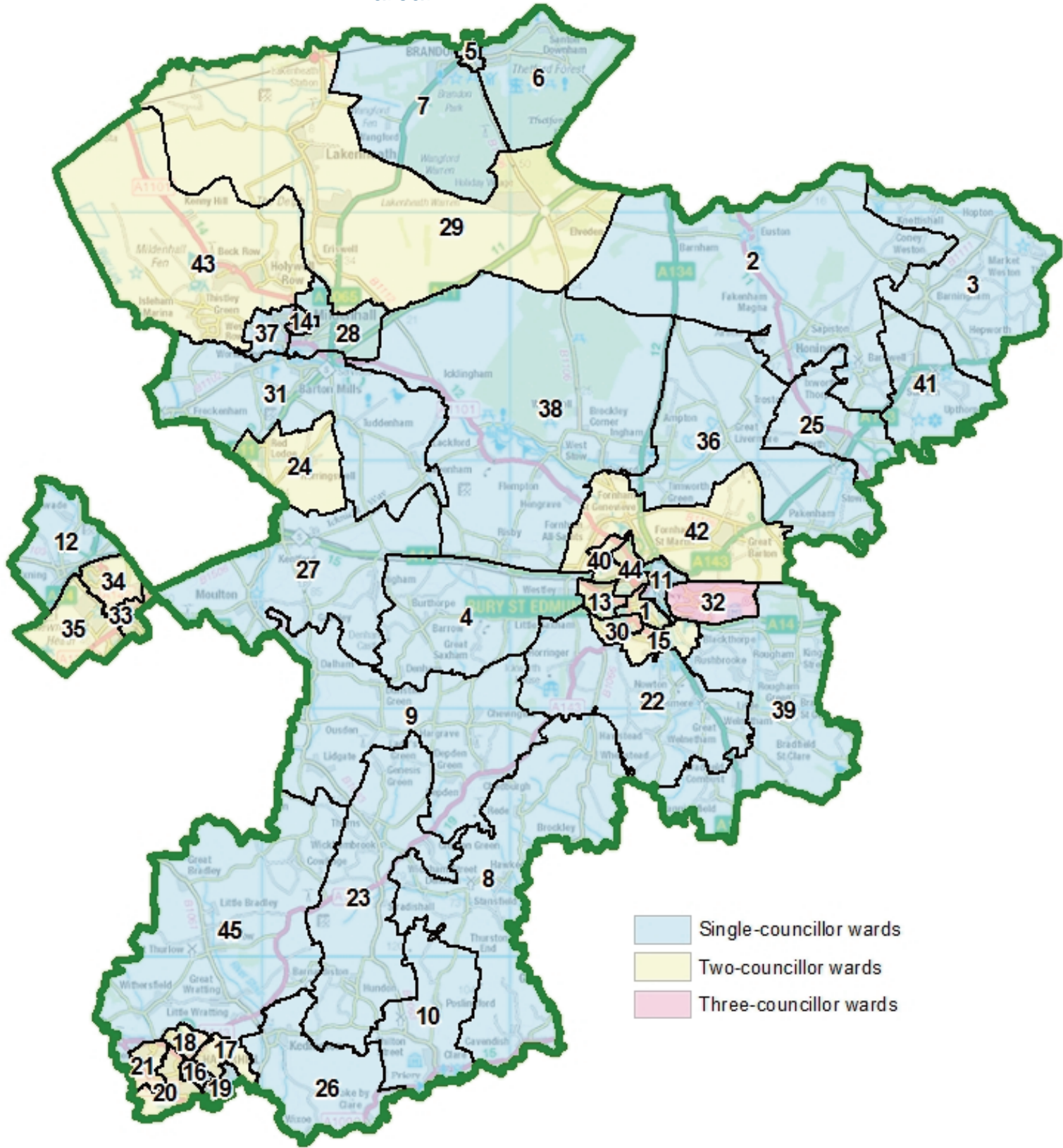
- view the map of our recommendations down to street level.
- draw your own boundaries online.
- zoom into the areas that interest you most.
- find more guidance on how to have your say.
- read the full report of our recommendations.
- send us your views directly.

Overview of draft recommendations for West Suffolk Council

View this map online and draw your own boundaries: consultation.lgbce.org.uk

Follow the review on Twitter: [@LGBCE](https://twitter.com/LGBCE)

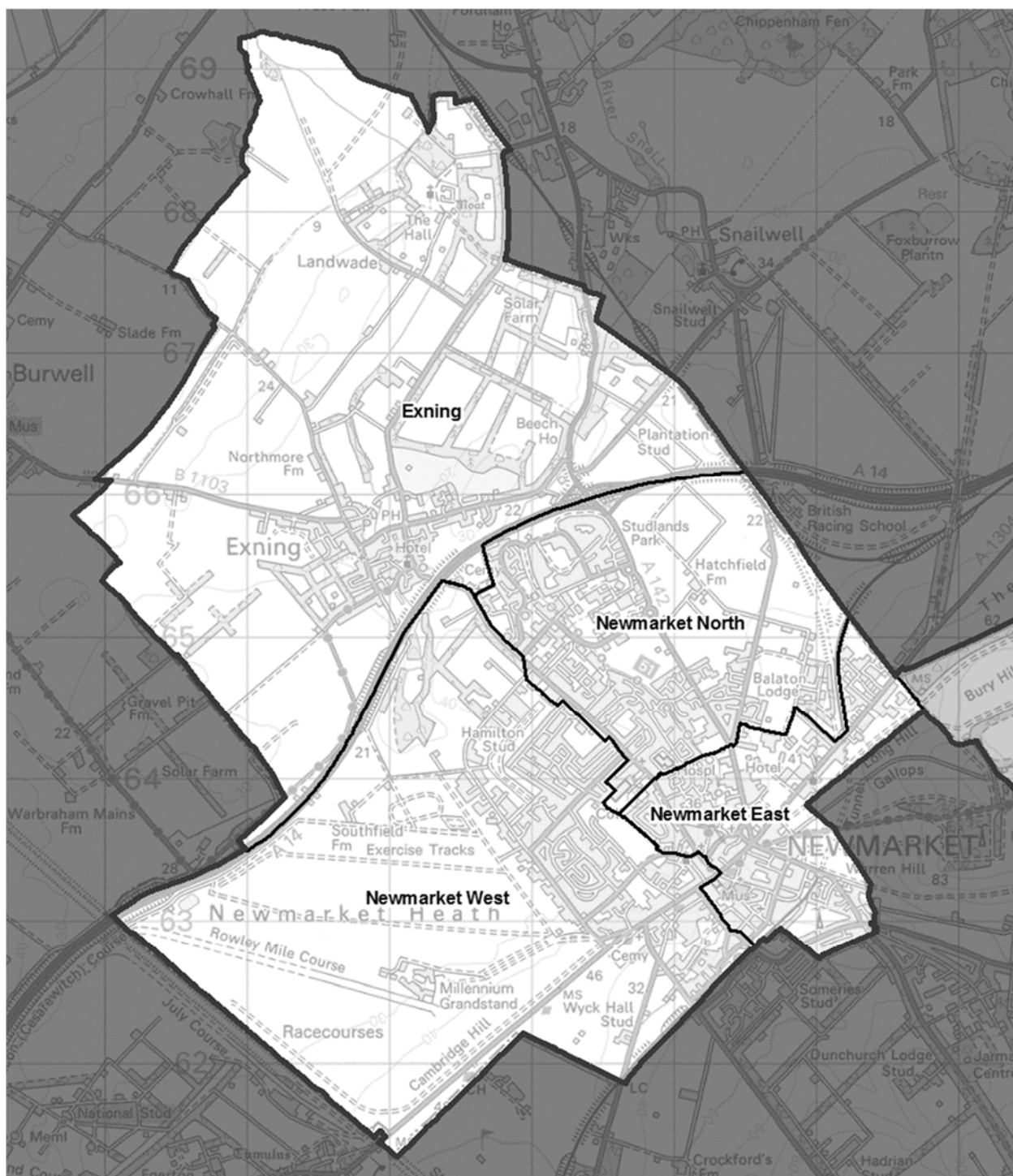
If you are viewing this page online, click on the map to go straight to our interactive consultation area.



- Key:**
1. Abbeygate
 2. Bardwell
 3. Barningham
 4. Barrow
 5. Brandon Central
 6. Brandon East
 7. Brandon West
 8. Cavendish
 9. Chedburgh & Chevington
 10. Clare
 11. Eastgate
 12. Exning
 13. Gibraltar
 14. Great Heath
 15. Hardwick Heath
 16. Haverhill Central
 17. Haverhill East
 18. Haverhill North
 19. Haverhill South
 20. Haverhill South East
 21. Haverhill West
 22. Horringer
 23. Hundon & Wickhambrook
 24. Icen
 25. Ixworth
 26. Kedington
 27. Kentford & Moulton
 28. Kingsway
 29. Lakenheath
 30. Linnet
 31. Manor
 32. Moreton Hall
 33. Newmarket East
 34. Newmarket North
 35. Newmarket West
 36. Pakenham & Troston
 37. Queensway
 38. Risby
 39. Rougham
 40. St Olaves
 41. Stanton
 42. The Fornhams & Great Barton
 43. The Rows
 44. Tollgate
 45. Withersfield

Stage of review	Description
3 July - 27 August 2018	Public consultation on draft recommendations
23 October 2018	Publication of final recommendations
May 2019	Subject to parliamentary approval - implementation of new arrangements at local elections

Newmarket



Ward name	Number of Cllrs	Variance 2023
Exning	1	-6%
Newmarket East	2	-2%
Newmarket North	2	-6%
Newmarket West	2	-9%

Exning

36 As part of their submission, the Councils proposed to include the parish of Exning, to the north of Newmarket town, in a single-councillor ward. We consider that the proposed ward uses strong and identifiable boundaries and we are adopting this Exning ward, with a variance of -6%, as part of the draft recommendations.

Newmarket East, Newmarket North and Newmarket West

37 As part of their submission, the Councils put forward two options for the town of Newmarket – one proposal for a pattern of six single-councillor wards, and one for a pattern of three two-councillor wards. The submission noted that both schemes encompass distinct housing estates and that the proposed wards all consider the links between neighbouring areas that share community facilities. Support was expressed to the Councils for both options; local councillors argued that both single- and two-councillor wards provide better representation. Newmarket Town Council supported the proposal that created single-councillor wards; however, no evidence was provided to support the proposals, except for support for single-councillor wards. A local resident responded to the Councils' consultation about this area but did not express a view in support of either proposed option.

38 In Newmarket, we are proposing a pattern of three two-councillor wards, based on one of the two proposals submitted by the Councils. We consider that this pattern of wards provides for strong and identifiable boundaries, and keeps the town centre area in one ward. We note that there are a number of different extant communities in Newmarket. However, we consider that it is better to include different communities in the same ward than to split one community into two. We note the Town Council's preference for single-councillor wards in Newmarket; however, we considered that the proposed pattern of two-councillor wards follows stronger and more identifiable boundaries, and provides for better levels of electoral equality. The Commission does not take a preference as to whether single-, two- or three-councillor wards are better, but rather takes decisions on warding patterns based on its three statutory criteria. We are proposing an alteration to the Councils' proposed wards in the east of the town to include the small area of housing south of the railway line in Newmarket East, as we note that these residents would not have access into the rest of a Newmarket North ward.

39 We are proposing to adopt a two-councillor Newmarket East ward with a variance of -2% by 2023, a two-councillor Newmarket North ward with a variance of -6% by 2023, and a two-councillor Newmarket West ward with a variance of -9% by 2023, as part of our draft recommendations, based on an option submitted by the Councils. We note that in their submission to the Councils, Newmarket Town Council suggested a number of different ward names for Newmarket wards. We would therefore particularly welcome submissions regarding the proposed ward names here.

Draft recommendation

Haverhill Town Council should comprise 16 councillors, as at present, representing eight wards:

Parish ward	Number of parish councillors
Beaumont	1
Central	1
East	3
Mount Road	1
North	3
South	3
South East	1
West	3

101 As result of our proposed ward boundaries and having regard to the statutory criteria set out in schedule 2 to the 2009 Act, we are providing revised parish electoral arrangements for Mildenhall parish.

Draft recommendation

Mildenhall Parish Council should comprise 15 councillors, as at present, representing four wards:

Parish ward	Number of parish councillors
Great Heath	4
Kingsway	4
Queensway	4
West Row	3

102 As result of our proposed ward boundaries and having regard to the statutory criteria set out in schedule 2 to the 2009 Act, we are providing revised parish electoral arrangements for Newmarket parish.

Draft recommendation

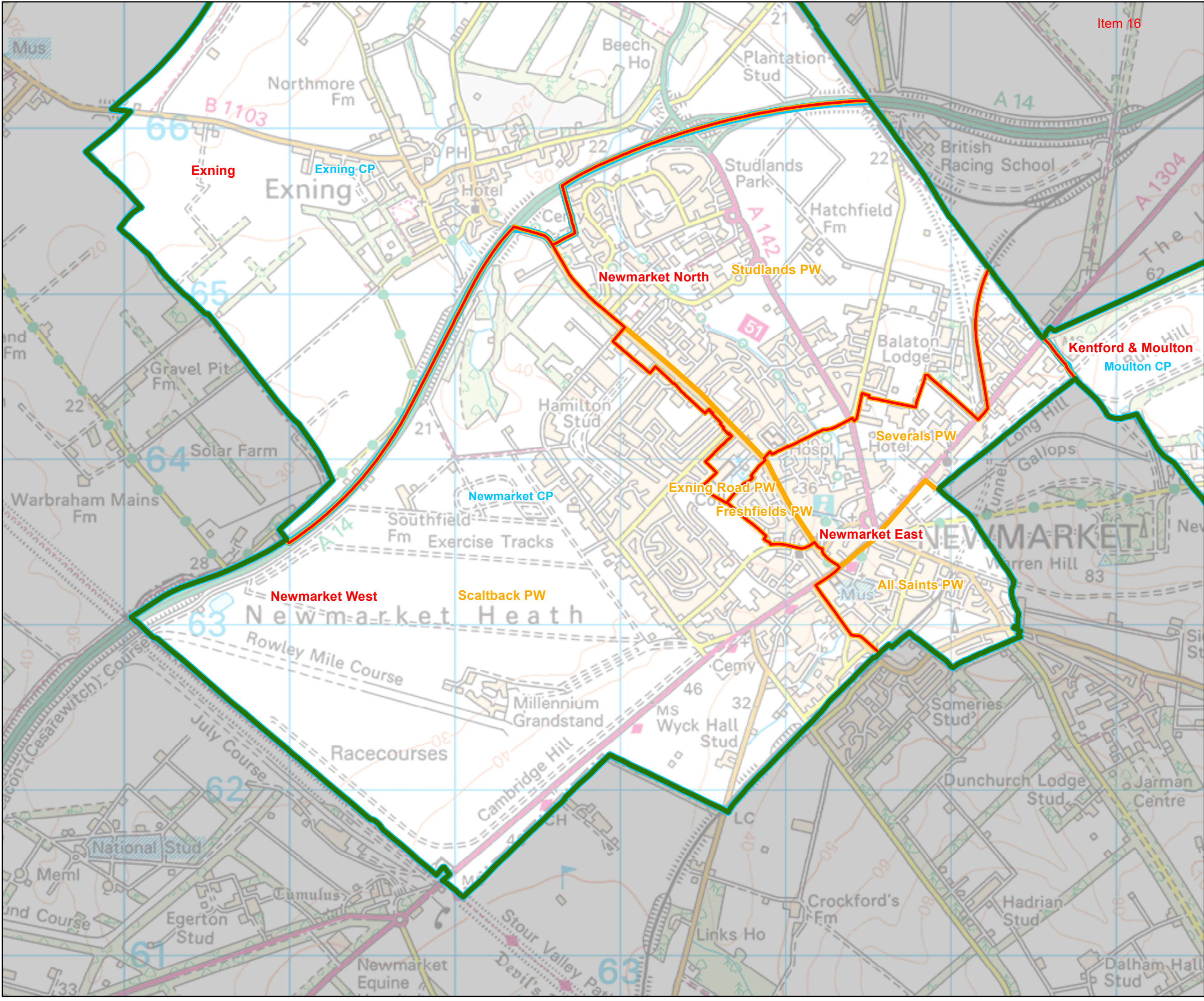
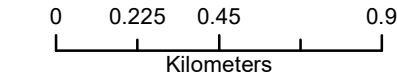
Newmarket Town Council should comprise 18 councillors, as at present, representing six wards:

Parish ward	Number of parish councillors
All Saints	3
Exning Road	1
Freshfields	1
Scaltback	6
Severals	2
Studlands	5

103 As result of our proposed ward boundaries and having regard to the statutory criteria set out in schedule 2 to the 2009 Act, we are providing revised parish electoral arrangements for Rushbrooke with Rougham parish.

Parish Warding Arrangements for Newmarket CP

- District
- Draft Recommendations
- Parish Ward
- Parish



From: Noel Byrne <Noel.Byrne@newmarket.gov.uk>
Sent: 10 July 2018 21:20
To: TCM <TCM@newmarket.gov.uk>
Subject: RE: Event Approval - Newmarket Historic Event 15/9/18

Hi Bobby

Great news, well done to you.

On another note, last year the Town Council donated £1000 towards the Food and Drink Festival, do you think they might do that again for us, we could do with the sponsorship?!

Let me know if you need anything from us at all.

Regards
Noel



Consider the environment. Do you really need to print this email?

Special offers are subject to availability. We reserve the right to withdraw or change any promotion or offer without prior notice.
This e-mail is intended for the named addressee only. It may contain confidential and/or privileged information. If you have received this message in error, please let us know and then delete this message from your system. You should not copy the message, use it for any purpose or disclose its contents to anyone.

From: TCM <TCM@newmarket.gov.uk>
Sent: 10 July 2018 21:13
To: RACHEL HOOD <racheldshood1@gmail.com>; Mayor Andy Drummond (andy@lettergold.co.uk) <andy@lettergold.co.uk>; JAMES LAY <jameswlay@hotmail.com>; Chris Silverwood (chris.silverwood@westsuffolk.gov.uk) <chris.silverwood@westsuffolk.gov.uk>; Sharon Fairweather (sharon.fairweather@westsuffolk.gov.uk) <sharon.fairweather@westsuffolk.gov.uk>; Easton, Sally

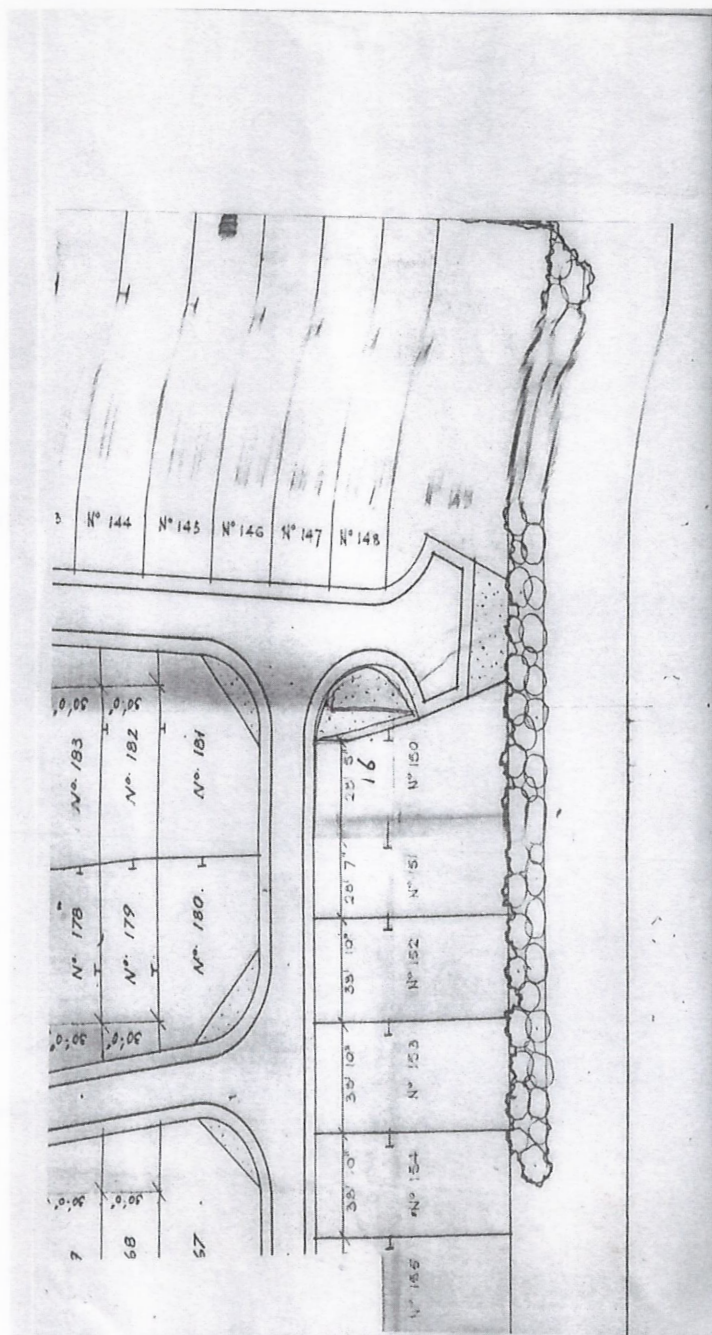
Elvedon Way
Newmarket
Suffolk

2nd July 2018

To whom it may concern,

I am currently in the process of purchasing a small piece of land on the side of my house. The land is currently owned by the Highways dept. of Suffolk County Council who are happy to let it go. As part of the transfer process they have advised me to contact yourselves to ensure you have no objections as you have the power of veto in such applications. I have lived here since 1969 and have formally cared for and maintained the aforementioned piece of land since 1995 when a licence to cultivate was issued. The Highways dept. have also advised me to contact BT Openreach to see if they have any equipment on the land and they have advised me they don't so yours is the final piece of information I need. Please can you advise in writing that you have no objections so that I can continue the application process, I have enclosed a map highlighting my house and small piece of land, thanking you in advance.

Yours Faithfully



Newmarket Town Council

Our Mission is to:

- Fulfil our legal responsibilities and uphold the democratic process.
- Strive to improve the quality of life of the people of Newmarket, through the provision of services, activities and events.
- To encourage and support community cohesion.

Newmarket Town Council is committed to:

- Supporting the economic vibrancy of the town as a whole.
- Providing a forum for discussion and decision making, and a platform to represent the interests of the people of Newmarket.
- Promoting environmentally friendly policies.
- The continued professional development of the Councillors and Officers.





Town Mayor: Councillor Rachel Hood

Town Council Manager: Roberta Bennett

24 July 2018

Ref: RJB/ZFM

Dear Sir or Madam

Zack FM Community Radio Station.

I am writing on behalf of Newmarket Town Council to offer support to Zack FM Community Radio Station in their application to Ofcom to extend their current coverage area.

Zack FM has supported us on many occasions and we are grateful for the work they do within the local community with many organisations and charities. We would be delighted to see their coverage extended to receive a better reception in Newmarket.

Yours faithfully,

Roberta Bennett

Roberta Bennett
Town Council Manager