

Membership from May 2019

Councillor Kerby - Chairman
Councillor Caesar - Vice Chairman
Councillor Anderson
Councillor Borda
Councillor Bowen
Councillor De'Ath
Councillor Drummond
Councillor Fitzgerald
Councillor Hirst
Councillor Hood
Councillor Hulbert
Councillor Jeffreys
Councillor Kirk
Councillor Lay
Councillor O'Neill
Councillor Yarrow



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
COMMUNITY SERVICES COMMITTEE to be held at
The Memorial Hall, High Street,
Newmarket, CB8 8JP on
Monday 10th February 2020 at 6pm

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting.

1. Chair to read Fire Safety Notice and ask if anyone intends to film or record the meeting.
2. **APOLOGIES** for absence.
3. **DECLARATION OF MEMBERS' INTERESTS** & to remind Councillors of the need to keep up to date their Register of Members' Interests and to consider any requests received for Members' Dispensation.
4. **MINUTES** To receive and confirm for accuracy the Minutes of the Meeting held on 13th January 2020 and any matters arising.
5. **PUBLIC PARTICIPATION** - An invitation to members of the public to put questions/statements of not more than 3 minutes duration. Resolutions can only be made on items on the agenda, but Councillors are very happy for matters to be brought to their attention.
6. **ACCOUNTS** – To receive the accounts for Month 10 (herewith)
7. **WEST SUFFOLK COUNCIL** – to receive an update on the Service Level Agreement
8. **CAR BOOT SALES** – to consider setting criteria for car boot sales (relevant information herewith)
9. **CORNERSTONE PROJECT** - consider the proposals as referred from Full Council including whether the Council has the power to spend (relevant information herewith)
10. **CLOCK TOWER FLOODLIGHTING** – to receive a verbal update
11. **STREET LIGHTING** – To receive a report regarding street lighting costs for the town council units on Studlands Park (herewith)
12. **LITTER IN NEWMARKET** – to set a date for the next Litter Working Group
13. **HANGING BASKETS** – to consider a design competition for the hanging baskets 2021
14. **BILL TUTTE MEMORIAL** – to receive a verbal update
15. **ALL SAINTS WARD TRAFFIC ISSUES** – to receive a report from the All Saints Ward Traffic Working Group (herewith)
16. **TRANSPORT MATTERS** – to receive an update on lobbying for out of hours bus services to Cambridge and Bury St Edmunds from Newmarket
17. **DOG FOULING AT THE PADDOCKS** – to receive an update and consider the purchase of a dog bin (information herewith)
18. **ADDITIONAL SID DEVICE** – to receive an update
19. **NEWMARKET MARKET** - To receive an update
20. **NEWMARKET BID** – to receive a report from the BID meeting held on 23rd January 2020
21. **HIGH STREET VISION** – to receive an update
22. **CORRESPONDENCE:**

To: Chairman and Members of Community Services Committee, Other Council Members, The Press

A None received to date

23. Date of next meeting – Monday 9th March 2020

24. To note items for next Agenda

Signed



Deborah Sarson, Acting Town Council Manager

4th February 2020



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee
Held on Monday 13th January 2020 at 6:00 pm at the Memorial Hall Newmarket

Attendance:

Councillor S Caesar (Chairman)
Councillor J Borda
Councillor O Bowen
Councillor J De'Ath
Councillor A Drummond

Councillor W Hirst
Councillor P Hulbert
Councillor M Jefferys
Councillor J Lay
Councillor C O'Neill
Councillor R Yarrow

Also Present: Deborah Sarson – TCM, Julie Ashton – Minute Assistant, Cllr Appleby – NTC and 1 Member of the Press.

	Minute	Action by
C/20/01/1	<u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety Notice and announced that proceedings may be filmed or recorded.	
C/20/01/2	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs Anderson, Hood and Kerby.	
C/20/01/3	<u>DECLARATION OF MEMBERS' INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION</u> None noted	
C/20/01/4	<u>TO RECEIVE AND CONFIRM FOR ACCURACY THE MINUTES OF THE MEETING HELD ON MONDAY 9TH DECEMBER 2019 AND ANY MATTERS ARISING</u> Members received the minutes of the Community Services Committee meeting held on 9th December 2019 and the following amendment was made: Page 3 – C/19/12/13 – Typo in the item heading was amended to read “Memorial” Subject to the amendment being made, the following was agreed: <u>C/20/01/4.01 Resolved</u> That the minutes of the Community Services Committee meeting held on 9th December 2019 be adopted and signed as a true record by the Chairman of the Community Services Committee.	

Matters arising:

Page 2 – C/19/12/9 - Cllr Lay advised that he had approached Tattersalls regarding lighting on Woodditton Road and confirmed that they were unable/unwilling to provide additional lighting. A solution to the lack of pedestrian lighting would still need to be found.

Page 4 – C/19/12/20 – it was noted that the state of the bus shelter at the Guineas was not listed on items for next agenda. Members were advised that enquiries had been made and West Suffolk had confirmed that it was not their responsibility. Further enquiries would be made with SCC.

C/20/01/5 PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION

None noted.

C/20/01/6 TO RECEIVE THE ACCOUNTS FOR DECEMBER 2019

Acting TCM advised that the invoice to install the lights at the Clock Tower had been paid however there was a cumbersome and costly procedure for making any changes and further enquiries would be made for changing the time and colour. The accounts for December 2019 were received and noted.

C/20/01/7 WEST SUFFOLK SIA

The Chairman advised that a monitoring system was required and an extract of the areas managed by the SIA would be given to NTC staff to check that the work is carried out accordingly. Acting TCM would arrange a meeting with the West Suffolk Service Manager.

C/20/01/8 TO RECEIVE AN UPDATE ON THE CEMETERY

- To discuss and consider issues relating to rabbits and nematodes – West Suffolk agreed that the use of ferrets could help to resolve the issues but sufficient time would be required to allow the gas to disperse. However the problem would increase during this period and the following was agreed:

C/20/01/8.01 Resolved

That gassing be continued until the problem is under control and then consider the use of ferrets.

- To approve the draft revised Cemetery Regulations – the revised Regulations were considered and the following was agreed:

C/20/01/8.02 Resolved

That the draft revised Cemetery Regulations be received and adopted.

C/20/01/9 STREET LIGHTING

This item was deferred to the next meeting.

C/20/01/10 LITTER IN NEWMARKET

The report from the Litter Working Group was noted.

C/20/01/11 TO CONSIDER A DESIGN COMPETITION FOR THE HANGING BASKETS 2021

The Chairman advised that a working group would need to be set up to look at the suggestion of a design competition and it was noted that the SLA covered the planting and maintenance of the hanging baskets. It was suggested that the Jockey Club Estates be contacted to see if they would be able to assist and the following was agreed:

C/20/01/11.01 Resolved

That the Jockey Club Estates be contacted to see if they would be able to assist with the design competition and planting

Cllr Bowen joined the meeting.

C/20/01/12 BILL TUTTE MEMORIAL

This item was deferred to the next meeting.

C/20/01/13 ALL SAINTS WARD TRAFFIC ISSUE

Members were advised that the Working Group would hold the first meeting in the next two weeks and a report would be presented at the next Committee meeting.

C/20/01/14 TRANSPORT MATTERS

Acting TCM advised that she had contacted the service providers and that Stephenson's had responded and were willing to consider providing a service but advised that funding would be required. The following was agreed:

C/20/01/14.01 Resolved

That a letter be sent to SCC to lobby for funding and to ask why Suffolk was the worst County for providing public transport services.

Acting TCM would arrange a telephone conference for the Manager of Stephenson's and Cllr Hulbert.

C/20/01/15 DOG FOULING AT THE PADDOCKS

Members were advised that West Suffolk only put dog bins in public spaces managed by them and were unable to meet the request to put one in Paddock's Drive. Acting TCM would make further enquiries about NTC installing one.

C/20/01/16 ADDITIONAL SID DEVICE

This item was deferred to the next meeting.

C/20/01/17 HIGH STREET REDESIGN VISION TIMETABLE

The High Street Redesign timetable was noted. Acting TCM would be

attending a Vision Steering Group meeting 24th January 2020 and requested any questions to be emailed to her. The Chairman of Newmarket Vision would be invited to attend a Committee meeting to provide an update.

C/20/01/18 TO RECEIVE AN UPDATE ON NEWMARKET MARKET

This item was deferred to the next meeting.

C/20/01/19 CORRESPONDENCE

None noted.

C/20/01/20 DATE OF NEXT MEETING

Monday 10th February 2020 6:00pm at the Memorial Hall.

C/20/01/21 ITEMS FOR NEXT AGENDA

- Street Lighting
- Bill Tutte Memorial
- Transport matters
- Working Group for All Saints ward regarding traffic issues
- SID update
- Market update
- West Suffolk SLA
- Dog bins
- Hanging baskets
- High Street Vision

Meeting closed at 7:00pm

Signed _____ Date _____

Detailed Income & Expenditure by Budget Heading as at 31/01/2020

Month No: 10

Committee Report CUSTOMER SERVICES M10

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Community Services								
200 Outside Services								
4029 General Equipment	32	336	500	164		164	67.3%	
4039 Vehicle Costs	25	520	4,200	3,680		3,680	12.4%	
4326 Outside Services SLA	17,729	53,186	79,891	26,705		26,705	66.6%	
Outside Services :- Indirect Expenditure	17,785	54,043	84,591	30,548	0	30,548	63.9%	0
Net Expenditure	(17,785)	(54,043)	(84,591)	(30,548)				
201 General Town Planting								
1007 Sponsorship Income	0	4,830	4,750	(80)			101.7%	
1009 Roundabout Sponsorship	0	0	5,200	5,200			0.0%	
General Town Planting :- Income	0	4,830	9,950	5,120			48.5%	0
4100 Seasonal Planting	0	3,509	3,000	(509)		(509)	117.0%	
4101 Hanging Baskets	0	3,783	3,000	(783)		(783)	126.1%	
4102 Other Planting Expenses	0	42	50	8		8	83.6%	
General Town Planting :- Indirect Expenditure	0	7,334	6,050	(1,284)	0	(1,284)	121.2%	0
Net Income over Expenditure	0	(2,504)	3,900	6,404				
202 Cemetery								
1000 Burial Fees	13,050	27,760	30,000	2,240			92.5%	
1020 Interment Income	200	3,000	7,500	4,500			40.0%	
1021 Monumental Income	2,172	6,136	4,500	(1,636)			136.4%	
1022 Grave Space Purchase Income	8,322	17,358	16,000	(1,358)			108.5%	
1029 Income Commemorative Bench	0	1,080	1,066	(14)			101.3%	
Cemetery :- Income	23,744	55,334	59,066	3,732			93.7%	0
4011 Rates	304	3,036	3,036	0		0	100.0%	
4012 Water Rates	111	281	355	75		75	79.0%	
4014 Electricity	0	(830)	2,233	3,063		3,063	(37.2%)	
4016 Cleaning	30	65	0	(65)		(65)	0.0%	
4017 Fire Precautions	0	30	152	122		122	19.6%	
4035 Equipment	0	0	200	200		200	0.0%	
4036 R&M - Buildings	72	167	2,000	1,833		1,833	8.4%	
4037 R&M - Grounds	1,581	20,309	13,500	(6,809)		(6,809)	150.4%	
4040 Trade Refuse Collections	0	0	1,500	1,500		1,500	0.0%	
4047 Grave Digging	3,890	8,660	13,500	4,840		4,840	64.1%	
4325 Cemetery SLA	2,518	7,553	9,240	1,687		1,687	81.7%	
4995 Budgeted Reserve Amount	0	0	3,000	3,000		3,000	0.0%	
Cemetery :- Indirect Expenditure	8,505	39,271	48,717	9,446	0	9,446	80.6%	0
Net Income over Expenditure	15,239	16,063	10,349	(5,714)				

Detailed Income & Expenditure by Budget Heading as at 31/01/2020

Month No: 10

Committee Report CUSTOMER SERVICES M10

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
203 Disused Churchyards								
4037 R&M - Grounds	0	4,412	4,000	(412)		(412)	110.3%	
Disused Churchyards :- Indirect Expenditure	0	4,412	4,000	(412)	0	(412)	110.3%	0
Net Expenditure	0	(4,412)	(4,000)	412				
204 Memorial - War,Cooper,Tutte								
4014 Electricity	20	64	100	36		36	64.4%	
4036 R&M - Buildings	0	0	500	500		500	0.0%	
4037 R&M - Grounds	0	7,193	0	(7,193)		(7,193)	0.0%	
Memorial - War,Cooper,Tutte :- Indirect Expenditure	20	7,258	600	(6,658)	0	(6,658)	1209.6%	0
Net Expenditure	(20)	(7,258)	(600)	6,658				
205 Clocks								
4014 Electricity	0	133	300	167		167	44.4%	
4036 R&M - Buildings	0	0	500	500		500	0.0%	
4177 Clock Tower Expenses	220	1,100	700	(400)		(400)	157.1%	
4995 Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0%	
Clocks :- Indirect Expenditure	220	1,233	2,500	1,267	0	1,267	49.3%	0
Net Expenditure	(220)	(1,233)	(2,500)	(1,267)				
206 Bus Shelters								
4036 R&M - Buildings	0	0	1,500	1,500		1,500	0.0%	
Bus Shelters :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Expenditure	0	0	(1,500)	(1,500)				
207 General Town Maintenance								
1100 Grants Received	0	2,455	0	(2,455)			0.0%	
General Town Maintenance :- Income	0	2,455	0	(2,455)				0
4037 R&M - Grounds	0	529	0	(529)		(529)	0.0%	
4092 Infrastructure	0	0	2,500	2,500		2,500	0.0%	
4108 Town Centre Regeneration	0	0	8,000	8,000		8,000	0.0%	
4140 Dog Waste Collection/Disposal	0	616	812	196		196	75.8%	
General Town Maintenance :- Indirect Expenditure	0	1,144	11,312	10,168	0	10,168	10.1%	0
Net Income over Expenditure	0	1,311	(11,312)	(12,623)				

Detailed Income & Expenditure by Budget Heading as at 31/01/2020

Month No: 10

Committee Report CUSTOMER SERVICES M10

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
208 Public Conveniences								
1100 Grants Received	0	3,300	3,300	0			100.0%	
Public Conveniences :- Income	0	3,300	3,300	0			100.0%	0
4011 Rates	0	1,448	1,121	(327)		(327)	129.2%	
4012 Water Rates	0	51	152	101		101	33.8%	
4014 Electricity	0	215	609	394		394	35.3%	
4016 Cleaning	0	265	0	(265)		(265)	0.0%	
4036 R&M - Buildings	0	872	508	(365)		(365)	171.9%	
4044 Public Toilet Cleansing	0	0	600	600		600	0.0%	
4046 Opening/Closing Costs	0	1,490	0	(1,490)		(1,490)	0.0%	
Public Conveniences :- Indirect Expenditure	0	4,342	2,990	(1,352)	0	(1,352)	145.2%	0
Net Income over Expenditure	0	(1,042)	310	1,352				
211 The Queens Statue								
4012 Water Rates	0	0	203	203		203	0.0%	
4014 Electricity	0	0	300	300		300	0.0%	
4037 R&M - Grounds	0	350	1,000	650		650	35.0%	
The Queens Statue :- Indirect Expenditure	0	350	1,503	1,153	0	1,153	23.3%	0
Net Expenditure	0	(350)	(1,503)	(1,153)				
215 Allotments								
1010 Allotment Fees	0	0	900	900			0.0%	
Allotments :- Income	0	0	900	900			0.0%	0
4037 R&M - Grounds	0	0	1,500	1,500		1,500	0.0%	
Allotments :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Income over Expenditure	0	0	(600)	(600)				
220 Studlands								
4045 Street Lighting - Maint Cont	0	0	10,000	10,000		10,000	0.0%	
4052 Street Lighting - Repair	0	0	1,000	1,000		1,000	0.0%	
Studlands :- Indirect Expenditure	0	0	11,000	11,000	0	11,000	0.0%	0
Net Expenditure	0	0	(11,000)	(11,000)				
308 Christmas								
4310 Christmas Lights	0	11,207	11,207	0		0	100.0%	
4811 CP - Christmas Lights Infrast	0	13,370	12,793	(577)		(577)	104.5%	

Detailed Income & Expenditure by Budget Heading as at 31/01/2020

Month No: 10

Committee Report CUSTOMER SERVICES M10

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4995 Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0%	
Christmas :- Indirect Expenditure	0	24,577	25,000	423	0	423	98.3%	0
Net Expenditure	0	(24,577)	(25,000)	(423)				
Community Services :- Income	23,744	65,919	73,216	7,297			90.0%	
Expenditure	26,530	143,963	201,262	57,299	0	57,299	71.5%	
Movement to/(from) Gen Reserve	(2,786)	(78,044)						
Grand Totals:- Income	23,744	65,919	73,216	7,297			90.0%	
Expenditure	26,530	143,963	201,262	57,299	0	57,299	71.5%	
Net Income over Expenditure	(2,786)	(78,044)	(128,046)	(50,002)				
Movement to/(from) Gen Reserve	(2,786)	(78,044)						

From: [Christy Argyroudi](#)
To: [tcm](#)
Subject: Car boot info
Date: 04 February 2020 11:31:38
Attachments: [New car boot.jpg](#)
[New T&C car boot.pdf](#)

2019

Girlguiding Cambridgeshire East
Newmarket Evening WI
Friends of Exning School
Newmarket Rugby Club
Newmarket Academy Parent Association
Newmarket Tennis Club
Cheveley Royal British Legion Poppy appeal
Laureate School

2018

Girlguiding Cambridgeshire East
Laureate Community Academy PTA
Newmarket Tennis club
Newmarket Lion Club
Stepping Stones
Newmarket Academy
Newmarket Evening WI
Girl Guide Association – 1st Newmarket Guides

2017

Newmarket Lions
Newmarket Acedemy
The Jarman Centre
Cheveley Primary School
Newmarket Evening WI
Stepping Stones Preschool
All Saints Primary School

Kind regards
Christy Argyroudi
Event Manager



King Edward VII Memorial Hall
High Street
Newmarket
Suffolk CB8 8JP
Tel: 01638 667227
Fax: 01638 667201
www.newmarket.gov.uk

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**CHARITY CAR BOOT SALE
SUMMER 2020
NEWMARKET TOWN COUNCIL**

**MONDAY 25TH MAY
SUNDAY 7TH JUNE
SUNDAY 21ST JUNE
SUNDAY 12TH JULY
SUNDAY 26TH JULY
SUNDAY 9TH AUGUST
SUNDAY 23RD AUGUST
MONDAY 31ST AUGUST**

**PLACES ARE LIMITED AND WILL BE ALLOCATED ON A
FIRST -COME FIRST -SERVED BASIS.**

**HOURS: 1 PM TO 4 PM
SEVERALS NEWMARKET BURY ROAD
CB8 7BP**

**FOR MORE INFORMATION CALL 01638 667227 OPTION 2
OR EMAIL: EVENTS@NEWMARKET.GOV.UK**

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Newmarket TOWN COUNCIL

THE KING EDWARD VII MEMORIAL HALL
HIGH STREET, NEWMARKET, SUFFOLK, CB8 8JP

Telephone: 01638 667227

Town Mayor: Councillor Rachel Hood

Town Council Manager: Roberta Bennett

CONDITIONS OF USE AND HIRE

1. Access to the Several will be subject to a properly completed application form together with the confirmation of booking form.
2. The Several will only be available for use after completion of daily horse training periods. This normally means that access is only allowed after **12.00 midday**. The access will be confirmed in consultation with the Jockey Club.
3. The type of event will be subject to individual consideration by the Event Manager. Currently a maximum of 14 events per annum are permitted at the Several. There will be a maximum of 8 boot fairs per annum available to town charities only.
4. Any other event whereby the organisation is not deemed to be local or voluntary or is deemed to be commercial in nature shall be referred to Members for consideration.
5. There will normally be no charge for events on the Several except if additional costs to the Council are likely to be incurred as a result of the event, or if such an event is deemed to be non local and voluntary or if deemed commercial in nature.
6. Swapping of dates with another organisation will only be permitted with the permission of the Event Manager. Such permission to be obtained in writing.
7. The Hiring Organisation must arrange to collect the keys to enable entry to the Several from the Town Clerk on the day prior to the event (Friday for Sunday Boot Sales). A **£5.00 deposit** will required upon collection of the keys. Keys must be returned no later than the day after the event.
8. The Hiring Organisation is responsible for clearing away all rubbish and unwanted items from the Several and the car park opposite. Any rubbish left will incur an additional charge. Failure to comply may jeopardise any future bookings.
9. **The Hiring Organisation is responsible for ensuring there is sufficient public liability insurance to cover their event.** The Council's policy is to have at least £5,000,000 cover. The Event Manager must have sight of the appropriate insurance prior to the event. **Please forward a copy before the event takes place.** * A completed suitable and sufficient **Risk Assessment** must be forwarded to the Town Council four weeks prior to the event. A template can be requested from the Town Council if required.
10. The Hiring Organisation is responsible for ensuring that any food vendor or other trader (fairground activity etc.) has the necessary insurances, food handling certificates and that they are registered with their local authority as appropriate.

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From: [Jim Friend SALC](#)
To: [tcm](#)
Subject: RE: Newmarket Town Council
Date: 31 January 2020 15:21:02
Attachments: [image002.png](#)
[image003.png](#)

Good afternoon Deborah,

You have summarised the position very well, that is exactly the position.

Regards,
Jim

Jim Friend | Advice Manager | Email: jim.friend@salc.org.uk

Suffolk Association of Local Councils - Unit 11a Hill View Business Park, Claydon, Ipswich, IP6 0AJ

Direct dial: 01473 551793 Main office: 01473 833713



Website: www.salc.org.uk

Twitter: [@SuffolkALC](https://twitter.com/SuffolkALC)

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From: tcm <tcm@newmarket.gov.uk>
Sent: 31 January 2020 15:17
To: Jim Friend SALC <dceo@salc.org.uk>
Subject: RE: Newmarket Town Council

Dear Jim,

Many thanks for your response. So what you're saying is that until and unless the Government provides new guidance/legislation, the advice from our sector is that the current legislation is sufficiently unclear to make it unwise to spend on land/buildings that belong to the church unless the Council is willing to take the risk that it could be challenged in the courts?

Please ignore the auto response you would have received yesterday from this email address. Our IT people set it up on the wrong account!

Kind regards,

Deborah Sarson
Acting Town Council Manager

cid:image001.png@01D37973.07134660



King Edward VII Memorial Hall
High Street
Newmarket
Suffolk CB8 8JP
Tel: 01638 667227

www.newmarket.gov.uk

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From: Jim Friend SALC <dceo@salc.org.uk>

Sent: 30 January 2020 12:12

To: tcm <tcm@newmarket.gov.uk>

Subject: RE: Newmarket Town Council

Good afternoon Deborah,

I can only re-iterate the current NALC Legal advice which is set out in the attached briefing note. If the buildings/land still belong to the church or an ecclesiastical charity then the 1894 Act prohibits council expenditure on 'works' relating to it. That said, NALC do state that this has not been tested in the courts.

A grant of some kind could perhaps be made for other aspects of the project.

Last year the MHDCLG were supposedly issuing new guidance on church funding but we have yet to see it!

Regards,

Jim

Jim Friend | Advice Manager | Email: jim.friend@salc.org.uk

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From: tcm <tcm@newmarket.gov.uk>

Sent: 29 January 2020 13:10

To: Jim Friend SALC <dceo@salc.org.uk>

Subject: Newmarket Town Council

Dear Jim,

I have another query for you please. At the recent Full Council meeting, the following item was discussed:

CORNERSTONE PROJECT PRESENTATION

The Chairman of the Cornerstone redevelopment project at All Saints Church spoke about the project which included a short video on the vision of the project.

The project aimed to open up the facilities for the community and to encourage more community groups. The project included a new entrance accessible by all, removing the pews and replacing them with modern chairs to make better use of the space. New meeting rooms, kitchen and a lift to the upper floor where there would be a gallery. New disabled toilets and a Changing Places accessible toilet would be available for the community to use which would have its own door accessed by a key.

Funding for the whole project would be via a number of sources with more information available on the website www.allsaintsnewmarket.org. A request was made for NTC to consider funding the capital provision of the Changing Places accessible toilet which would be available to the whole of the community at a cost of £19.5K and covering the annual revenue costs of cleaning and maintenance when next budget setting. The Deputy Mayor advised that the budgets for next year had already been set but as this was a valuable additional community facility, this item would be passed to the Community Services Committee to consider and the following was agreed:

20/01/5.01 Resolved

That NTC fully supports the Cornerstone Project and that the request be passed to the Community Services Committee to consider funding a the capital provision of the Changing Places accessible toilet which would be available to the whole of the community at a cost of £19.5K and covering the annual revenue costs of cleaning and maintenance in the 21/22 budget, subject to legal confirmation of authority to spend.

I am aware of LGA 1894 s8 which prohibits expenditure on property relating to the affairs of the church but CAB (11th edition, p228) suggests that 's137...gives a very

wide power to spend money on matters of general benefit to the inhabitants and it would be strange if that power did not extend to benefitting a church...' Could you please advise whether it would be generally acceptable to spend on this proposed project under s137?

Many thanks,

Deborah Sarson
Acting Town Council Manager

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Cathy Whitaker

From: Andrew Allberry <Andrew.Allberry@suffolkhighways.org>
Sent: 28 January 2020 08:24
To: Cathy Whitaker
Cc: Adrian Last
Subject: RE: Newmarket Town Council streetlights

Hi Cathy,

We would need to remove any time switches that currently switch lights off during the night and replace them with either photo electric cells which switch the light by light level, i.e. they come on when it gets dark and they go off when it gets light or alternatively by installing the SCC CMS system to any units that are currently time switch controlled (or all units) which would enable us to switch them as you wish and also monitor their operation and be aware of faults as they occur.

The cost of installing a PECU would be approx. £50.00 per unit + VAT
The cost of installing the CMS would be approx. £90.00 per unit + VAT

Currently there are 43 units which are controlled Time switches 23 of which are Part night lighting according to our records, and I believe there are approx. 180 lights on the studlands estate owned by Newmarket TC.

Therefore if you were to change the existing known time switches to PECUs that would be $43 \times £50 = £2150.00$ + VAT, if you were to change them to CMS, that would be $£4500.00$ + VAT

If you decided to change all your lights on the estate to CMS that would be $180 \times £90.00 = £16,200.00$ + VAT.

Please be aware that none of the works mentioned above will bring any of the lights up to modern standard nor will it give you the energy savings that LED lamps combined with CMS and dimming can provide. Typically a 70W on street light (you have over 60) could be replaced by an 18w LED dimmed to 75 or 50% part of the night providing a saving of over 75-80% on current energy bills... therefore before going down the CMS or Time switch route, I would suggest that the area should be assessed for upgrade to LED with CMS.

If you would like us to look at the options please let me or my colleague Adrian Last (copied in) know.

FYI many other PCs and TCs have looked at the energy savings created by LED and CMS and have taken out Salix works loans for the new LED and CMS works paid back with the savings made and in turn not increased their Street lighting budgets.

I hope this all helps,

Many thanks,

Andy

Andrew Allberry
Street Lighting Asset Manager

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andrew.allberry@suffolkhighways.org

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Report of the meeting of the All Saints ward traffic issues working group

Wednesday 29th January 2020

Present: Cllrs Jefferys, Lay and O'Neill

1. It was recognised that the narrow streets in the All Saints ward has led to difficulties in negotiating these roads.
2. It is anticipated that Palace Street will be closed during 2020 for the rebuilding of the annexe to the Rutland Arms.
3. It is expected that illegal parking will become less of a problem, when parking enforcement is taken over by West Suffolk.
4. It was felt that by making some roads in the ward one-way there would a significant benefit traffic movement.
5. It is therefore suggested that the following streets should become one-way:
 - a. Stanley Road (from Cheveley Road to the B1063)
 - b. Nat Flatman Street (from Vicarage Road to All Saints Road)
 - c. Rous Road (from Old Station Road to the High Street)
 - d. Park Avenue (from Park Lane to Queen Street)
 - e. All Saints Road Car Park (from All Saints Road to Park Lane)
 - f. Queen Street (from Park Lane to All Saints Road)
 - g. All Saints Road (from Granby Street to Sun Lane)
 - h. Park Lane (from Sun Lane to Granby Street)
 - i. Palace Street should be closed at the High Street end, with access to businesses and houses only from All Saints Road.
6. The Working Group recommends that if agreed by committee/Council these proposals be forwarded to the Highways Authority as a recommendation from Newmarket Town Council for consideration.

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