



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP
Tel: 01638 667 227

You are hereby summoned to attend the
MEETING OF THE NEWMARKET TOWN COUNCIL
to be held at
THE MEMORIAL HALL, HIGH STREET, NEWMARKET
On **Monday 27th January 2020 at 6.00pm**

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Occasionally matters relating to contractual or staffing issues do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting.

1. Mayor to read fire safety notice and announce that proceedings may be filmed or recorded and to ask whether anyone intends to record the meeting.
2. **Apologies** – to receive apologies for absence
3. **Police** - To receive an update from Inspector Mark Shipton
4. **Declaration of Members' Interests** – to receive and to remind Councillors of the need to keep their Register of Members' Interests up to date and to consider any requests received for Members' Dispensation.
5. **Minutes** - To receive and confirm the Minutes of the Town Council Meeting held on Monday 16th December 2019 and any matters arising.
6. **Cornerstone Project** - to receive a presentation from the Chairman of the Cornerstone redevelopment project at All Saints Church in Newmarket
7. **Public participation** 'An invitation to members of the public to put questions/statements of not more than 3 minutes duration. Resolutions can only be made on items on the agenda, but Councillors are very happy for matters relating to the Town to be brought to their attention. (maximum 15 minutes)
8. **County Reports** - To receive and note the report (if any) from County Councillors
9. **District Reports** - To receive and note the report (if any) from District Councillors
10. **Ward Reports** - To receive Ward Reports (if any) from Town Councillors
11. **Outside Bodies** - To receive reports (if any) from Town Councillors elected as representatives on other bodies
12. **Announcements** - To receive the Town Mayor's and Deputy Mayor's Announcements
13. **Committee Minutes**
 - a) To receive the minutes and consider any recommendations from the Development & Planning meetings held on 16th December 2019 and 6th, 13th and 20th January 2020
 - b) To receive the minutes and consider any recommendations from the Leisure Services meeting

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Notice Boards & the Website

held on 6th January 2020

- c) To receive the minutes and consider any recommendations from the Community Services Meeting held on 13th January 2020
- d) To receive the minutes and any recommendations from the Finance & Policy meeting held on 20th January 2020

14. PCSO Report

- a. **December Report** - to receive
- b. **Anti Social Behaviour at the Railway Station** - to discuss measures to mitigate issues experienced by local residents following race meets (relevant correspondence herewith)

15. Newmarket Recycling Centre - to receive an update

16. Newmarket Market – to receive an update following a meeting with the Market Development Officer

17. Newmarket Vision Steering Group - to receive an update

18. Sun Lane Arch Designs – to discuss

19. Standing Orders/Workshop – to set a date for a workshop to discuss standing orders and committee membership and to discuss ways to encourage cross party working

20. Committee Membership - to consider a request by Councillor Fitzgerald to join the Development and Planning, Leisure Services and Community Services Committees

21. Councillor emails – to review use of councillor email addresses

22. Hatchfield Development – to note the decision of the Secretary of State due on 23rd January

23. Queensbury Lodge – to note that a report to West Suffolk Cabinet will be available from 4th February 2020

24. Correspondence

- a. **Life Link expansion** – to discuss
- b. **Weatherby Crossing** – to note letter from Cheveley PC in support of NTC's order to add this footpath to the Definitive Map and Statement for the area
- c. **West Suffolk Parish and Town Forum** - to note the date for the next forum is set for 17th March 6pm – 8pm to engage on topics such as Population, Health, County Lines, Local Plans, Climate Change etc
- d. **Suffolk Police Crime Commissioner** - survey on a proposed precept increase of 4% for 2020/2021 available at: <https://www.surveymonkey.co.uk/r/Suffolkprecept20-21>

25. EXCLUSION OF THE PRESS & PUBLIC - to resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

26. Staff update – to receive a staffing update

27. Memorial Gardens – to consider the weekly closure of the Memorial Gardens for one morning

28. Date of the next Meeting – Monday 24th February 2020

Signed



Deborah Sarson, Acting Town Council Manager 20th January 2020

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County & District Councillors, The Press, Newmarket Town Council Notice Boards & the Website



Newmarket

TOWN COUNCIL

Minutes of the Meeting of the Newmarket Town Council
held on Monday 16th December 2019 at 6:00 pm
at the Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP

Attendance:

Councillor R Hood (Town Mayor)
Councillor M Anderson
Councillor M Ali
Councillor Appleby
Councillor J Borda
Councillor O Bowen
Councillor S Caesar
Councillor J De'Ath

Councillor A Drummond
Councillor W Hirst
Councillor P Hulbert
Councillor M Jefferys
Councillor T Kerby
Councillor I Kirk
Councillor J Lay
Councillor C O'Neill
Councillor R Yarrow

Also Present: Deborah Sarson – Acting TCM, Christy Argyroudi – Events Manager, Julie Ashton - Minute Assistant Inspector Shipton – Suffolk Constabulary, Will Wright – West Suffolk, Cllr Nobbs – West Suffolk, Cllr Starkey – East Cambs, Noel Byrne – Bedford Lodge Hotel, 1 Member of the Press and 4 Members of the Public.

Minute

The Mayor opened the meeting with a statement regarding the magnificent work of the Events Manager on Saturday at the Taste of Christmas event where unfortunately the Alpine huts had not arrived due to have being stolen at Peterborough. However traders were accommodated in the Memorial Hall and three food huts had been resourced to save the event from being cancelled.

A huge vote of thanks was given to the Events Manager for her resourcefulness in organising and managing this event. Despite the lack of huts and the rain, it was well attended throughout the day and would be much better next year.

19/12/1 FIRE SAFETY BRIEFING AND ANNOUNCEMENT THAT PROCEEDINGS MAY BE FILMED OR RECORDED

The Mayor opened the meeting read out the Fire Safety Briefing and the announcement that proceedings may be filmed or recorded.

19/12/2 APOLOGIES FOR ABSENCE – LGA 1972, Section 85(1) & (2)
None noted.

19/12/3 TO RECEIVE AN UPDATE FROM INSPECTOR MARK SHIPTON

Inspector Shipton gave an update on the antisocial issues in Newmarket by a group of youths. He advised that reported incidents had been reduced at the Guineas, Abbey Croft Leisure and Newmarket Academy. Action had been taken against the youths that had been rated as red with significant arrests being made and bail conditions being applied. They were continuing to work with all

Minutes of the Town Council Meeting held on Monday 16th December 2019

agencies and pulse patrols had continued to be carried out at specific times using stop and search action. The situation was now in a positive place but there was still work to be done to hopefully see an improvement in the summer.

The Mayor thanked Inspector Shipton for the update and the work of his team and he left the meeting.

19/12/4 TO CO-OPT A COUNCILLOR TO FILL THE CURRENT VACANCY ON NEWMARKET TOWN COUNCIL

The Mayor introduced 2 candidates Yasemin Fitzgerald and Philippa Winter and it was agreed that questions would be put to each candidate separately.

Yasemin stepped up the podium first to take questions and Philippa left the meeting. When Philippa returned to take questions, Yasemin left the meeting. Both candidates returned to the meeting for the vote.

Members considered the responses to the questions and past experience and a request for a recorded vote was made.

A recorded vote was taken and the votes for each candidate were as follows:

Yasemin Fitzgerald: Cllrs Appleby, O'Neill, Borda, Jefferys, Ali, Bowen, Yarrow, Hirst and Kirk (9 in total)

Philippa Winter: Cllrs Drummond, Lay, De'Ath, Anderson, Hulbert, Hood, Caesar and Kerby (total 8)

The following was agreed:

19/12/4.01 Resolved

That Yasemin Fitzgerald be co-opted to fill the current vacancy on Newmarket Town Council.

Cllr Fitzgerald joined the table and would sign the Declaration of Office after the meeting.

Philippa Winter, Cllrs Anderson, De'Ath, Nobbs and Starkey, Noel Byrne and a member of the public left the meeting.

19/12/5 DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION

Cllr O'Neill declared a nonpecuniary interest in item 14.

19/12/6 TO RECEIVE AND CONFIRM THE MINUTES OF THE PUBLIC PART OF THE TOWN COUNCIL MEETING HELD ON MONDAY 25TH NOVEMBER 2019 AND ANY MATTERS ARISING

The Town Mayor presented the minutes of the Town Council meeting held on Monday 25th November 2019 and the following was agreed:

19/12/6.01 Resolved

That the minutes of the Town Council meeting held on Monday 25th November 2019 be adopted and signed as a correct record by the Town Mayor.

The Mayor would sign the minutes after the meeting.

19/12/7

PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS RELATING TO THE TOWN TO BE BROUGHT TO THEIR ATTENTION

None noted.

Will Wright – Families and Community Officer West Suffolk gave an introduction to Youth Strategy in Newmarket and the work carried out so far by the Youth Action Group. A request was made for NTC to support the strategy and to join the Youth Action Group and the following was agreed:

19/12/7.01 Resolved

That NTC fully supports the Youth Strategy in Newmarket.

19/12/.02 Resolved

That a Working Group be set up to lead the Youth Action Group comprising of Cllrs Ali, Borda, Bowen, Jefferys, Hirst, Hulbert, Kerby, O'Neill, Yarrow and supported by Will Wright.

Will Wright, Cllr O'Neill and a member of the public left the meeting.

19/12/8

REPORT FROM COUNTY COUNCILLORS

The SCC November 2019 monthly report was noted.

19/12/9

REPORT FROM DISTRICT COUNCILLORS

None noted.

19/12/10

WARD REPORTS FROM TOWN COUNCILLORS

None noted.

19/12/11

TO RECEIVE REPORTS FROM TOWN COUNCILLORS ELECTED AS REPRESENTATIVES ON OTHER BODIES

None noted.

19/12/12

TO RECEIVE THE TOWN MAYOR'S AND DEPUTY MAYOR'S ANNOUNCEMENTS

The Mayor's itinerary for November and December included the following:

07/11/2019 – Attended the Heaven Awaits Licence hearing at West Suffolk

08/11/2019 – Meeting with Jill Korwin regarding the cinema in Newmarket

10/11/2019 & 11/11/2019 – Attended the Remembrance Services

Minutes of the Town Council Meeting held on Monday 16th December 2019

12/11/2019 – Attended the Purple Tuesday event and opening of the Racing Welfare Summerhill House home in the presence of HRH Princess Anne

14/11/2019 – Attended a Neighbourhood Plan meeting at West Suffolk regarding the referendum

15/11/2019 – Attended and helped with the BID Christmas Lights Switch On in the High Street

30/11/2019 - Switched on charity lights display in Red Lodge

05/12/2019 – Attended Academy Awards evening and presented Award with Deputy Mayor

09/12/2019 – Attended WS familiarisation morning at Newmarket with WE Cabinet members

10/12/2019 – Attended meeting with Cllr Raynor and Deputy Mayor regarding Newmarket Sports facilities and provisions

19/12/13 TO RECEIVE THE MINUTES AND CONSIDER ANY RECOMMENDATIONS FROM THE D&P COMMITTEE MEETINGS HELD ON 2ND DECEMBER 2019

The Mayor presented the report and recommendations from the Development & Planning Committee meeting held on 2nd December 2019

19/12/13.01 Resolved (D/19/12/8.01 Recommendation)

That NTC supports mitigation option 4 to prevent future flooding in Newmarket.

19/12/13.02 Resolved (D/19/12/15.01 Recommendation)

That NTC set up a working group to investigate dangerous junctions in Newmarket.

19/12/14 TO RECEIVE THE MINUTES AND ANY RECOMMENDATIONS FROM THE LEISURE SERVICES COMMITTEE MEETING HELD ON 2ND DECEMBER 2019

The Mayor presented the report and recommendations from the Leisure Services Committee meeting held on 2nd December 2019.

19/12/14.01 Resolved (L/19/12/7.01 Recommendation)

That subject to the Carnival budget being increased to £10,000, that the draft budget 20/21 for the Leisure Services Committee be received and adopted.

19/12/15 TO RECEIVE THE MINUTES AND ANY RECOMMENDATIONS FROM THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 9TH DECEMBER 2019

The Chairman of the Community Services Committee presented the report and Minutes of the Town Council Meeting held on Monday 16th December 2019

recommendations from the Community Services Committee meeting held on 9th December 2019.

19/12/15.01 Resolved (C/19/12/16.01 Recommendation)

That a request for an additional device be submitted to SCC Highways and funding from SCC Cllrs Highways budgets be explored.

19/12/16 TO RECEIVE THE MINUTES AND ANY RECOMMENDATIONS FROM THE HUMAN RESOURCES COMMITTEE MEETING HELD ON 9TH DECEMBER 2019

The Chairman of the Human Resources Committee presented the report and recommendations from the Human Resources Committee meeting held on 9th December 2019.

19/12/16.01 Resolved (H/19/12/7.01 Recommendation)

That the draft 20/21 Budget for the HR Committee be received and adopted.

19/12/17 TO RECEIVE THE MINUTES AND ANY RECOMMENDATIONS FROM THE FINANCE & POLICY COMMITTEE MEETING HELD ON 9TH DECEMBER 2019

The Chairman of the Finance & Policy Committee presented the report and recommendations from the Finance & Policy Committee meeting held on 9th December 2019.

19/12/17.01 (F/19/12/6.01 Recommendation)

That the ratification of the schedules of payments for the period 01/11/2019 – 30/11/2019 (Cash Book 1 and 2) be received and adopted.

19/12/17.02 Resolved (F/19/12/9.01 Recommendation)

That the draft 20/21 Budget for the F&P Committee be received and adopted.

19/12/18 TO APPROVE THE BUDGET AND PRECEPT FOR THE FINANCIAL YEAR 2020/ 2019 TO 09 JANUARY 2020

The Acting TCM presented the draft budget for 2020/2021 and a comparison report on the precept and financial planning of other Councils. It was noted that in comparison, NTC's reserves were low and the importance of financial prudence was agreed. After discussing and considering the precept and the effect on the budget the following was unanimously agreed:

19/12/18.01 Resolved

That subject to a line being added for other projects and/or reserves in the amount of £34,561, the Budgeted expenditure for 2020/2021 be approved at £772,789.

19/12/18.02 Resolved

That a precept demand of £665,114 be submitted to West Suffolk Council which is £120 per Band D property, an increase of 18.14%.

It was noted that a positive message would need to be put out to residents regarding the increase to the precept and the Mayor and Cllr Kirk agreed to draft a press release.

19/12/19 NEWMARKET NEIGHBOURHOOD PLAN REFERENDUM

Members were advised that the Referendum would be held on Thursday 30th January 2020 and a request was made for all Cllrs to encourage residents to vote.

19/12/20 WEST SUFFOLK STRATEGIC HOUSING AND ECONOMIC LAND AVAILABILITY ASSESSMENT CONSULTATION

The Mayor advised that although the closing date of the consultation had been extended to 17th December 2019, the D&P Committee had requested a further extension to 1st February to allow for the outcome of the Newmarket Neighbourhood Plan Referendum to be taken into account.

19/12/21 TO DISCUSS THE DECLINE OF NEWMARKET MARKET, MANAGEMNT ISSUES AND LACK OF REPORTING

Members were advised that a request for information and data on the stalls on the market had been made and a response was still awaited. It was noted that safety concerns and infrastructure needed to be addressed and a proposal was made to set up a Working Group. The following was agreed:

19/12/21.01 Resolved

That a Market Working Group be set up comprising of Cllrs Lay, Jefferys, De'Ath, Kerby and Caesar to look at improving safety and infrastructure for the market.

19/12/22 NEWMARKET RECYCLING CENTRE

This item was deferred to the next meeting.

19/12/23 CONSTITUTION REVIEW WORKSHOP

This item was deferred to the next meeting.

19/12/24 PCSO MONTHLY REPORT

The PCSO monthly report was received and noted.

19/12/25 TO RECEIVE THE HEALTH & SAFETY MONTHLY INSPECTION REPORT

The Health & Safety monthly inspection report was received and noted.

19/12/26 LITTER WORKING GROUP

The Mayor confirmed that the date of the first meeting would be held on 19th December 2019 in the Memorial Hall Council Chamber.

19/12/27 HAZARDOUS ROAD JUNCTIONS WORKING GROUP

A proposal was made to set up a Working Group to look into the hazardous road junctions in Newmarket and the following was agreed:

19/12/27.01 Resolved

That a Working Group to look into the hazardous road junctions on Newmarket be set up comprising of Cllrs Kirk, Hood, Hulbert and Lay.

19/12/28 STREET NAMING BRICKFIELD STUD

The Mayor advised that the street naming proposals submitted by Alison Hayes for the Brickfield Stud development had been accepted.

A member of the Press left the meeting.

19/12/29 CHRISTMAS OPENING HOURS

The discretionary time off was considered and the following was agreed:

19/12/29.01 Resolved

That the office would be closed from 24th December 2019 at 12:00 until 2nd January 2020 at 09:00. Staff would be allocated two discretionary days leave and would need to take one days personal leave for 31st December 2019.

19/12/30 ADDITIONAL BUDGET ITEM

The Acting TCM advised that the costs of replacing the PIRs (Passive Infra-Red) sensors had been included in the 2020/2021 budget.

Events Manager joined the meeting.

19/12/31 TO CONSIDER CORRESPONDENCE

The following correspondence was noted:

a. Life Link Expansion – the planned scheme for Newmarket was noted and the offer to give a presentation was accepted - date to be agreed.

19/12/32 EXCLUSION OF THE PRESS & PUBLIC

There was no business under this item and Press & Public were not required to be excluded from the meeting.

19/12/33 DATE OF THE NEXT MEETING OF THE TOWN COUNCIL

Monday 26th January 2020.

Meeting closed at 9:18pm

Signed : By Vice Chairman

Date : 27/01/2020

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee
Held on Monday 16th December 2019 at 6.00pm at the Memorial Hall Newmarket

Attendance:

Councillor J Lay (Chairman)
Councillor S Caesar
Councillor A Drummond
Councillor W Hirst
Councillor R Hood

Councillor P Hulbert
Councillor Jefferys
Councillor T Kerby
Councillor I Kirk

Also Present: Deborah Sarson – Acting TCM, Cathy Whitaker - RFO, Julie Ashton – Minute Assistant,
1 Member of the Press and 2 Members of the Public.

Minute	Action by
D/19/12/18 <u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety Notice and confirmed that proceedings may be filmed or recorded <i>Cllr Hirst joined the meeting.</i>	
D/19/12/19 <u>APOLOGIES</u> Apologies were received from Cllrs De'Ath and O'Neill	
D/19/12/20 <u>DECLARATION OF MEMBERS INTERESTS & TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBER'S DISPENSATIO</u> None noted.	
D/19/12/21 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY 2ND DECEMBER 2019 AND MATTERS ARISING</u> The minutes of the Development & Planning Committee held on 2nd December 2019 and the following amendments were made: Page 1 D/19/12/2 – Cllr Kirk was added to apologies for absence. Page 4 D/19/12/15 – Typo corrected to read “hazardous” Subject to the amendment being made, the following was agreed: <u>D/19/12/21.01 Resolved</u> That the minutes of the Development & Planning Committee held on 2nd December 2019 be adopted and signed as a true record by the Chairman of the Development & Planning Committee.	

Matters arising:

Page 3 – D/19/12/11 – It was noted that West Suffolk had approved the felling of trees for application DC/19/1948/TCA that the Committee had objected to. A request for the Tree Officer to attend a meeting would be followed up.

AD

A member of the public joined the meeting.

D/19/12/22 PUBLIC PARTICIPATION ‘AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS RELATING TO THE TOWN TO BE BROUGHT TO THEIR ATTENTION

None noted.

D/19/12/23 CURRENT PLANNING APPLICATIONS

Week 44

Cllr Hood declared a nonpecuniary interest in the following application.

D/19/12/23/01 DC/19/2123/FUL – Planning Application - 1no. menage - Carlburg Stables
49 Bury Road Newmarket Suffolk.

D/19/12/23.01 Resolved

The Committee voiced no objections.

D/19/12/23/02 DC/19/2170/HH – Householder Planning Application - Detached annexe -
The Croft Falmouth Avenue Newmarket.

It was noted that this application had been withdrawn.

Week 45

D/19/12/23/03 DC/19/2176/LB - Application for Listed Building Consent – Alterations to facilitate the conversion of office space and function rooms into 31 no. en-suite guest rooms (Retrospective) – Marlborough Club Kingston Passage Newmarket.

This application had been considered previously.

D/19/12/23/04 DC/19/2181/VAR - Planning Application - Variation of condition 2 of DC/16/1212/FUL - to allow use of revised plans to increase number of guest rooms to 31no. en-suite guest rooms (retrospective) - Marlborough Club Kingston Passage Newmarket.

This application had been considered previously.

D/19/12/23/05 DC/19/2207/TCA - Trees in a Conservation Area Notification (i) 1no. Goat Willow - fell (ii) group of Sycamores - crown lift to 4 metres, reduce height and spread by 2 metres - 1 The Maltings Brewers Lane Newmarket.

This application had been considered previously.

Week 46

D/19/12/23/06 DC/19/2213/TPO - TPO 1978 02 Tree Preservation Order - 4no. Horse Chestnuts (T1, T2, T3 and T4 on plan and T5, T6, T7 and T8 on order) crown lift to 5 metres above ground level, reduce height of overextended stems toward property by up to 2 metres and reduce lateral limbs towards property by up to 1 metre - The Chestnuts 12A Saint Albans Newmarket.

This application had been considered previously.

D/19/12/23/07 DC/19/2222/TCA - Trees in a Conservation Area Notification - (i) 5no. Hornbeam - Crown raise by up to 1 metre and overall crown thin by up to 3 metres (ii) 2no. Silver Birch- fell - Boyarin Lodge 30 Bury Road Newmarket Suffolk.

D/19/12/23.07 Resolved

The Committee OBJECTED to this application. Newmarket Town Council actively encourages responsible tree management and considered that this application should be reviewed by the West Suffolk Tree Officer. If the trees are to be felled, the Committee requests the planting of suitable replacement trees.

Week 47

D/19/12/23/08 DC/19/2210/TCA - Trees in a Conservation Area Notification - (i) 1 no. Cedar (T1 on plan) lateral crown reduction by up to 2 metres on southern aspect, reduce in height by up to 3 metres and crown thin by 15% (ii) 1no. beech (T2 on plan) reduce 5 lowest branches over driveway by 2 metres (iii) 1 no. Cormas (T3 on plan) overall crown reduction by 1 metre (iv) 1no. Fig (T4 on plan) reduce southern lateral limb by 1.5 metres (v) 1no. Willow (T6 on plan) overall crown reduce by 2 metres and (vi) 1no. Cherry (T7 on plan) reduce lower limb by 2 metres - Lincoln Lodge Rayes Lane Newmarket.

D/19/12/23.08 Resolved

The Committee encourages responsible tree management. The Committee DOES NOT OBJECT to this application.

D/19/12/23/09 DC/19/2258/TPO - TPO 1972 (234) Tree Preservation Order - 1 no. Maple (T1 on plan and within A2 on order) remove 3 overhanging limbs (indicated yellow on attached photographs) - 76 Weston Way Newmarket Suffolk.

D/19/12/23.09 Resolved

The Committee encourages responsible tree management. The Committee DOES NOT OBJECT to this application.

Week 48

D/19/12/23/10 DC/19/2305/HH - Householder Planning Application - (i) First floor rear extension (ii) single storey side extension - 24 All Saints Road Newmarket.

D/19/12/23.10 Resolved

The Committee voiced no objections.

D/19/12/23/11 DC/19/2316/LB - Application for Listed Building Consent - Amended

location of passageway - The Rutland Arms Hotel 33 High Street Newmarket Suffolk.

D/19/12/23.11 Resolved

The Committee voiced no objections subject to the approval of the Listed Buildings Officer.

D/19/12/23/12 DC/19/2321/TCA - Trees in a Conservation Area Notification - 1no. Plum (T1 on Plan) - reduce crowns to previous pruning points (a reduction in height of 1.5 - 2 metres) - 32 Rous Road Newmarket.

D/19/12/23.12 Resolved

The Committee encourages responsible tree management. The Committee DOES NOT OBJECT to this application.

Week 49

D/19/12/23/13 DC/19/2119/TPO - TPO 04 (1994) Tree Preservation Order - 1no Copper Beech (T6 on Order) overall crown reduction by 2 metres - 7 Heasman Close Newmarket Suffolk.

D/19/12/23.13 Resolved

The Committee encourages responsible tree management. The Committee DOES NOT OBJECT to this application.

D/19/12/23/14 DC/19/2278/FUL Planning Application - Change of use from office (class B1) to beauty treatment clinic (class D1) - 3 Rous Road Newmarket.

D/19/12/23.14 Resolved

The Committee voiced no objections.

D/19/12/23/15 DC/19/2344/HH - Householder Planning Application - Single storey rear extension (part-retrospective) - 2 Hill Close Newmarket.

D/19/12/23.15 Resolved

The Committee voiced no objections.

D/19/12/24 **AMENDED AND DEFERRED PLANNING APPLICATIONS**
None noted.

D/19/12/25 **EAST CAMBS PLANNING APPLICATIONS**

19/00447/RMM – Reserved Matters for the construction of 121 dwellings and associated works following approval of outline planning permission
18/00363/OUM - Land Accessed Between 2 And 4 Fordham Road Isleham Cambridgeshire.

It was noted that East Cambs had approved the application and the following was agreed:

D/19/12/25.01 Resolved

That a letter be sent to East Cambs (copied to the Head of Planning at

West Suffolk and SCC) regarding the use of Section 106 monies for the provision of facilities in Newmarket.

D/19/12/26 TO RECEIVE RESULTS OF APPLICATIONS AS DETERMINED BY WEST SUFFOLK AND PLANS WITHDRAWN

West Suffolk Planning Determinations received during weeks 44 - 49.

Applications	Description	Address	WS Decision	NTC Decision
DC/19/2477/FUL	Planning Application - 79 no. dwellings, a new vehicle access from Exning Road and public open space, together with associated external works including parking and landscaping	Land At Brickfield Stud Exning Road Newmarket Suffolk	Approved	No objections
DC/19/1664/FUL	Planning Application - change the use of (i) basement and ground floors from (class A1) retail to (class A3) restaurant (ii) install extraction flue to rear elevation	89-95 High Street Newmarket	Approved	No objections
DC/19/1665/LB	Application for Listed Building Consent - (i) install kitchen provisions (ii) 1no. extraction flue to rear elevation to ground floor (iii) installation of 2no. wc in the basement	89-95 High Street Newmarket	Approved	No objections
DC/19/1836/HH	Householder Planning Application - Front porch (following demolition of existing front canopy	17 Carson Walk Newmarket	Approved	No objections
DC/19/1902/TCA	Trees in a Conservation Area Notification - 25no. Leylandii (G1 on plan) reduce height by 6 metres	Abington Place 44 Bury Road Newmarket Suffolk	Approved	No objections
DC/19/1690/HH	Householder Planning Application - Proposed single storey rear extension	22 Fitzroy Street Newmarket	Approved	No objections
DC/19/2002/TCA	Trees in a Conservation Area Notification - 1no. Sycamore, 1no. Horse Chestnut, 2no. Beech, 1no. Lime and 1no. Yew - Crown raise to 6 metres above ground level	The Kremlin Bungalow 1A Bury Road Newmarket Suffolk	Approved	No objections
DC/19/2044/TCA	Trees in a Conservation Area Notification - 5no. Cypress, 1no. Leyland Cypress and 1no. Sycamore - fell	Long Cottage Fordham Road Newmarket	Approved	Objected
DC/19/2045/TCA	Trees in a Conservation Area Notification - 1 no Lime (blue on plan) crown lift to 5 metres and 2 no. Sycamore (red on plan) Crown lift to 4 metres above ground level; T2 (blue on sketch map) - crown lift up to 6 metres above ground level.	Reydon Lodge 38 Bury Road Newmarket	Approved	No objections
DC/19/0079/FUL	Planning Application - (i) Demolition and rebuilding of Palace Street annexe building including creation of additional guest bedrooms (ii) Refurbishment to High Street building (iii) Detached garage adjacent Nell Gwynne House	The Rutland Arms Hotel 33 High Street Newmarket	Approved	No objections
DC/19/0080/LB	Application for Listed Building Consent - (i) Demolition and rebuilding of Palace Street annexe building including creation of additional guest bedrooms (ii) Refurbishment to High Street building	The Rutland Arms Hotel 33 High Street Newmarket	Approved	No objections
DC/19/1840/TPO	TPO 234(1972) Tree Preservation Order - T2 beech, reduce lateral crown spread to north-east, by 1.5-2 metres, to appropriate pruning points, in line with BS3998:2010	Land Rear Of 3 Weston Way Newmarket Suffolk	Approved	No objections
DC/19/1861/FUL	Planning Application - Building to be used as storage facility in connection with existing factory unit	Studlands Park Industrial Estate, Unit 10 Studlands Park Avenue Newmarket	Approved	No objections
DC/19/1912/HH	Householder Planning Application - Single storey front extension	47 Edinburgh Road Newmarket	Approved	No objections
DC/19/1837/TCA	Trees in a Conservation Area	Heath House Moulton	Approved	Objected

	Notification – 2no, Lime trees (marked in green on plan) - fell	Road Newmarket		
DC/19/1469/FUL	Planning Application – Change of use of highway land to provide outdoor seating area (6 no.tables)	3 High Street Newmarket	Approved	No objections
DC/19/1967/FUL	Planning Application - (i) Replace entrance doors (ii) replace first floor windows to front and rear elevations	104 High Street Newmarket Suffolk	Approved	No objections
DC/19/1965/LB	Application for Listed Building Consent - Internal reordering to ground floor level of the Jockey Club Chambers building including (i) demolition of internal walls (ii) re location of 1no. Fire door (iii) balustrade to existing staircase (iv) insertion of 1no. door to flat above	Jockey Club Chambers 101 High Street Newmarket	Approved	No objections
DC/19/2036/HH	Householder Planning Application - Single storey side and rear extension (following removal of existing conservatory)	6 Stanley Road Newmarket	Approved	No objections
DC/19/2098/LB	Application for Listed building Consent - Replacement of internal doors	Windsor House 184 High Street Newmarket	Approved	No objections
DC/19/2109/TCA	Tree in a Conservation Area Notification - 1no. Copper Beech (CB1 on plan) - Overall crown reduction by up to 1.5 metres, reduce to give 2 metres clearance from adjacent structures.	64B Exning Road Newmarket	Approved	No objections
DC/19/1985/HH	Householder Planning Application - Single storey side and rear extension	12 Melrose Gardens Newmarket Suffolk	Approved	No objections

The following withdrawn application was noted.

DC/19/2170/HH - Householder Planning Application - Detached annexe - The Croft Falmouth Avenue Newmarket.

D/19/12/27 TO DISCUSS ANY LICENSING APPLICATIONS

None noted.

D/19/12/28 NEWMARKET NEIGHBOURHOOD PLAN REFERENDUM

Members were advised that a leaflet had been designed and would be sent out in January and the referendum would be held on 30th January 2020. The voting process would be similar to a normal election and Newmarket Journal had agreed to publish an article to advertise it.

D/19/12/29 WEST SUFFOLK STRATEGIC HOUSING AND ECONOMIC LAND AVAILABILITY ASSESSMENT CONSULTATION

The Chairman advised that the deadline for the consultation had been extended to 17th December 2019, however this would not be sufficient time to consider the consultation and the following was agreed:

D/19/12/29.01 Resolved

That a further extension be requested to 1st February 2020 to take account of the outcome of the Neighbourhood Plan Referendum, however if this request is refused then the Neighbourhood Plan would place constraints on development sites W146 and W673 and development management policies D48 and D49 would constrain all identified sites.

D/19/12/30 WEST SUFFOLK CONSULTATION ON SUSTAINABLE SERVICES INFORMATION

The extended deadline for the consultation to 17th December 2019 was noted and the following was agreed:

D/19/12/30 Resolved

That Newmarket Town Council make the following response:

The information appears to be meaningless and takes no account of the impact of neighbouring parishes and ongoing development in surrounding areas (E. Cambs) on services and infrastructure in Newmarket.

D/19/12/31 CORRESPONDENCE

None noted.

D/19/12/32 DATE OF NEXT MEETING

Monday 6th January 2020 at 6.00pm at the Memorial Hall.

D/19/12/33 TO NOTE ANY ITEMS FOR NEXT MEETING

None noted.

Meeting closed at 7:03pm.

Signed _____ Date _____



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee
Held on Monday 6th January 2020 at 6.00pm at the Memorial Hall Newmarket

Attendance:

Councillor S Caesar (Chairman)
Councillor A Drummond
Councillor P Hulbert

Councillor M Jefferys
Councillor T Kerby
Councillor I Kirk
Councillor C O'Neill

Also Present: Deborah Sarson - Acting TCM, Julie Ashton – Minute Assistant, Gemma Colby – Administrator and 1 Member of the Press.

Minute		Action by
D/20/01/1	<u>ELECTION OF THE CHAIRMAN</u> With apologies being received from the Chairman, the following was agreed: <u>D/20/01/1.01 Resolved</u> That Cllr Caesar be elected as Chairman for this meeting.	
D/20/01/2	<u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety Notice and confirmed that proceedings may be filmed or recorded	
D/20/01/3	<u>APOLOGIES</u> Apologies were received from Cllrs De'Ath, Hirst, Hood and Lay.	
D/20/01/4	<u>DECLARATION OF MEMBERS INTERESTS & TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBER'S DISPENSATION</u> None noted.	
D/20/01/5	<u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY 16TH DECEMBER 2019 AND MATTERS ARISING</u> The minutes of the Development & Planning Committee held on 16th December 2019 and the following was agreed: <u>D/20/01/5.01 Resolved</u> That the minutes of the Development & Planning Committee held on 16th December 2019 be adopted and signed as a true record by the Chairman of the Development & Planning Committee.	
<i>Cllr O'Neill joined the meeting</i> Matters arising:		

Page 2 – D/19/12/21.01 Matters Arising – Acting TCM advised that the West Suffolk Tree Officer had accepted an invitation to attend the meeting due to be held on 20th January 2020. A request was made for any questions to be submitted by email to the Acting TCM.

Page 6 – D/19/12/29.01 Resolved – Members were advised that the request for a further extension to the West Suffolk Strategic Housing and Economic Availability Assessment Consultation had been refused. Acting TCM confirmed that comments had been submitted.

D/20/01/6 PUBLIC PARTICIPATION ‘AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS RELATING TO THE TOWN TO BE BROUGHT TO THEIR ATTENTION

None noted.

D/20/01/7 PLANNING APPLICATIONS

Week 50

D/20/01/7/1 DC/19/2372/FUL - Planning Application - (i) create kitchen on ground floor and (ii) office space to first floor of existing stable block - St Gatien 185 All Saints Road Newmarket.

D/20/01/7.01 Resolved
The Committee voiced no objections.

D/20/01/7/2 DC/19/2378/FUL - Planning Application - (i) 2 no. temporary cabins/office accommodation units (ii) 1no. additional window to main building (iii) installation of A/C units to main building - The Grosvenor 146 High Street Newmarket.

D/20/01/7.02 Resolved
The Committee objected on the grounds of traffic and parking issues, in particular the detrimental loss of 12 parking spaces for a long period of time, and the impact of future civil parking measures that are likely to increase the use of the Grosvenor car park.

D/20/01/7/3 DC/19/2385/FUL - Planning Application - Single storey front extension (demolition of existing conservatory) - Newmarket Day Centre Fred Archer Way Newmarket.

D/20/01/7.03 Resolved
The Committee voiced no objections.

D/20/01/8 AMENDED AND DEFERRED PLANNING APPLICATIONS
DC/19/2305/HH – Addition of (iii) 2no roof lights on southern roof of existing dwelling (iv) alteration to lightwell forward of front elevation of existing dwelling – 24 All Saints Road Newmarket.

D/20/01/8.01 Resolved

The Committee objected on the grounds of the loss of daylight and detrimental impact on neighbouring properties and the scale and dominance of the development.

D/20/01/9 EAST CAMBS PLANNING APPLICATIONS

None noted.

D/20/01/10 TO RECEIVE RESULTS OF APPLICATIONS AS DETERMINED BY WEST SUFFOLK AND PLANS WITHDRAWN

West Suffolk Planning Determinations received during week 50.

Applications	Description	Address	WS Decision	NTC Decision
DC/19/2064/FUL	Planning Application - Stone clad hump bridge (following demolition of wooden footbridge)	Solario Tattersalls The Avenue Newmarket Suffolk	Approved	No objections
DC/19/2207/TCA	Trees in a Conservation Area Notification (i) 1no. Goat Willow - fell (ii) group of Sycamores - crown lift to 4 metres, reduce height and spread by 2 metres	1 The Maltings Brewers Lane Newmarket	Approved	Objected

D/20/01/11 TO DISCUSS ANY LICENSING APPLICATIONS

None noted.

D/20/01/12 NEWMARKET NEIGHBOURHOOD PLAN REFERENDUM

The information statement for the Newmarket Neighbourhood Plan Referendum to be held on Thursday 30th January 2020 was noted. The final version of the Plan was available on the NTC website.

D/20/01/13 INFORMATION CONSULTATION – SUFFOLK HIGHWAYS

The waiting restrictions on the A1304 High Street Newmarket to accommodate the market were supported and welcomed.

D/20/01/14 CORRESPONDENCE

None noted.

D/20/01/15 DATE OF NEXT MEETING

It was agreed to call an extraordinary meeting of the committee on Monday 13th January 2020 at 6.00pm at the Memorial Hall to consider planning applications received after this agenda was issued.

D/20/01/16 TO NOTE ANY ITEMS FOR NEXT MEETING

- Planning list week 51.

Meeting closed at 6:50pm.

Signed: By The Chairman Date: 06/01/2020



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee
Held on Monday 13th January 2020 at 7.05pm at the Memorial Hall Newmarket

Attendance:

Councillor J Lay (Chairman)
Councillor S Caesar
Councillor J De'Ath
Councillor A Drummond

Councillor W Hirst
Councillor P Hulbert
Councillor M Jefferys
Councillor I Kirk
Councillor C O'Neill

Also Present: Deborah Sarson - Acting TCM, Julie Ashton – Minute Assistant and Cllr Appleby - NTC.

Minute		Action by
D/20/01/17	<u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and advised that the Fire Safety Notice was not required and confirmed that proceedings may be filmed or recorded	
D/20/01/18	<u>APOLOGIES</u> Apologies were received from Cllrs Hood and Kerby.	
D/20/01/19	<u>DECLARATION OF MEMBERS INTERESTS & TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBER'S DISPENSATION</u> Cllr O'Neill declared a nonpecuniary interest in item 6 - DC/19/2215/FUL.	
D/20/01/20	<u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY 6TH JANUARY 2020 AND MATTERS ARISING</u> Members received the minutes of the Development & Planning Committee held on 6 th January 2020 and the following was agreed: <u>D/20/01/20.01 Resolved</u> That the minutes of the Development & Planning Committee held on 6 th January 2019 be adopted and signed as a true record by the Chairman of the Development & Planning Committee. There were no matters arising.	
D/20/01/21	<u>PUBLIC PARTICIPATION 'AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS RELATING TO THE TOWN TO BE BROUGHT TO THEIR ATTENTION</u>	

None noted.

D/20/01/22 PLANNING APPLICATIONS

Week 51

Cllr O'Neill declared a nonpecuniary interest in the following application and did not vote.

D/20/01/22/1 DC/19/2215/FUL - Planning Application – 9no dwellings with associated access and car parking – 122 Valley Way Newmarket Suffolk.

D/20/01/22.01 Resolved

The Committee voiced no objections.

D/20/01/22/2 DC/19/2418/HH – Householder Planning Application - 1no. detached annexe – 3 Heathbell Road Newmarket.

D/20/01/22.02 Resolved

The Committee objected on the grounds of overdevelopment of the site, scale and dominance, traffic and parking issues.

D/20/01/22/3 DC/19/2440/HH – Householder Planning Application – Conversion and single storey extension to existing stable to create habitable space – Annexe Paddock View 6 Exning Road Newmarket Suffolk.

D/20/01/22.03 Resolved

The Committee voiced no objections.

D/20/01/23 DATE OF NEXT MEETING

Monday 20th January 2020 at 6.00pm at the Memorial Hall.

D/20/01/24 TO NOTE ANY ITEMS FOR NEXT MEETING

None noted.

Meeting closed at 7:15pm.

Signed: By the Chairman

Date: 20/01/2020



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee
Held on Monday 20th January 2020 at 6.00pm at the Memorial Hall Newmarket

Attendance:

Councillor J Lay (Chairman)
Councillor S Caesar
Councillor A Drummond
Councillor R Hood

Councillor P Hulbert
Councillor M Jefferys
Councillor I Kirk
Councillor C O'Neill

Also Present: Deborah Sarson - Acting TCM, Julie Ashton – Minute Assistant, Tree Officer and Principle Planning Officer – West Suffolk and 2 Members of the Public.

Minute		Action by
D/20/01/25	<u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety Notice and confirmed that proceedings may be filmed or recorded	
D/20/01/26	<u>APOLOGIES</u> Apologies were received from Cllrs De'Ath and Kerby. Cllr Hirst was absent.	
D/20/01/27	<u>DECLARATION OF MEMBERS INTERESTS & TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBER'S DISPENSATION</u> None noted. The Chairman proposed that item 30 be brought forward and the following was agreed: <u>D/20/01/27.01 Resolved</u> That Item 30 Tree Planning Policy be brought forward.	
D/20/01/28	<u>TREE PLANNING POLICY</u> The West Suffolk Tree Officer and Principal Planning Officer gave an outline of the Policy for Trees in a Conservation Area and Tree Preservation Orders (TPO). The Tree Officer advised that applications for a tree with a TPO must provide a reason for any planned work or felling and be supported by relevant reports. The Local Planning Authority (LPA) has the power to issue consents or refuse the application. Work to a tree with a TPO carried out without consent is unlawful and carries significant fines.	

For Trees in a Conservation Area, not protected by a TPO, six weeks' notice is required to allow for an assessment and if necessary a Tree Preservation Order could be served. The assessment includes the health and structure of the tree, public visibility, amenity value, level of threat to the tree, and whether it is a rare or protected species.

Where a delegated decision is proposed to be made on an application for work to trees with TPOs, the matter is assessed by a delegation panel. It was agreed that the TCM would be notified in advance to permit a local District Councillor to attend the delegation panel meeting.

The Planning Officer advised that they are required to cover Government policies and they would provide links to the relevant websites.

It was agreed that if NTC carried out an assessment of trees in the town to put forward for consideration for Tree Protection Orders, the LPA would assess them. It was noted that the people who had volunteered to act as Tree Champions could be approached to work with Councillors to carry out this assessment.

The Chairman gave thanks for the helpful information and the West Suffolk representatives left the meeting.

2 members of the Public left the meeting.

D/20/01/29 TO CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY 13TH JANUARY 2020 AND MATTERS ARISING

Members received the minutes of the Development & Planning Committee held on 13th January 2020 and the following was agreed:

D/20/01/28.01 Resolved

That the minutes of the Development & Planning Committee held on 13th January 2020 be adopted and signed as a true record by the Chairman of the Development & Planning Committee.

There were no matters arising.

D/20/01/30 PUBLIC PARTICIPATION 'AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS RELATING TO THE TOWN TO BE BROUGHT TO THEIR ATTENTION

None noted.

D/20/01/31 PLANNING APPLICATIONS

Week 01

Cllr Hood declared a nonpecuniary interest in the following application and did not vote.

D/20/01/30/1 DC/19/2429/FUL - Planning Application - (i) temporary siting of 2no.

container homes for 12 months (ii) engineering works associated with container homes (part retrospective) - Florizel Hamilton Road Newmarket.

D/20/01/30.01 Resolved

The Committee voiced no objections.

- D/20/01/30/2** DC/2434/TPO - TPO 008 (2019) Tree Preservation Order - (i) 2no Horse Chestnut (T1 and T2 on plan T2 and T3 on order) Crown lift to 5 metres above ground (ii) 2no Horse Chestnut (T4 and T5 on plan T5 and T6 on order) fell (iii) 1no Walnut (T6 on plan T7 on order) Prune to give 2 metres clearance of vets (iv) 1no Walnut (T7 on plan T8 on order) pollard to 7 metres - Street Record Abernant Drive Newmarket Suffolk.

D/20/01/30.02 Resolved

The Committee actively encourages responsible tree management. The Committee OBJECTED to the planned tree works and felling and requested that the application be submitted to the Tree Officer for consideration and approval.

Week 02

- D/20/01/30/3** DC/19/2399/LB - Application for Listed Buildings Consent - (i) Installation of 2no. roof windows to northeast elevation and southwest elevation (ii) removal of red rooftiles to accommodate - 1 Abernant Drive Newmarket.

D/20/01/30.03 Resolved

The Committee requested this application be deferred whilst further documentation is awaited.

- D/20/01/30/4** DC/19/2459/HH - Householder Application - Single storey side and rear extension (following demolition of existing storage area) - 27 Exning Road Newmarket.

D/20/01/30.04 Resolved

The Committee voiced no objections.

- D/20/01/30/5** DC/19/2465/FUL - Planning Application - 1no replacement window to rear elevation and 1no replacement window to north elevation - St Louis Catholic Academy Fordham Road Newmarket.

D/20/01/30.05 Resolved

The Committee voiced no objections.

- D/20/01/30/6** DC/19/2473/HH - Householder Planning Application - Single storey front and side extensions - 1 Elizabeth Avenue Newmarket.

D/20/01/30.06 Resolved

The Committee voiced no objections.

- D/20/01/32 AMENDED AND DEFERRED PLANNING APPLICATIONS**

None noted.

D/20/01/33 EAST CAMBS PLANNING APPLICATIONS

None noted.

D/20/01/34 TO RECEIVE RESULTS OF APPLICATIONS AS DETERMINED BY WEST SUFFOLK AND PLANS WITHDRAWN

West Suffolk Planning Determinations received during weeks 01 & 02.

Applications	Description	Address	WS Decision	NTC Decision
HH TPO 1978	02 Tree Preservation Order4no. Horse Chestnuts (T1, T2, T3 and T4 on plan and T5, T6, T7 and T8 on order) crown lift to 5 metres above ground level, reduce height of overextended stems toward property by up to 2 metres and reduce lateral limbs towards property by up to 1 metre	The Chestnuts 12A Saint Albans Newmarket.	Approved	No objections
DC/19/2321/TCA	Trees in a Conservation Area Notification - 1no. Plum (T1 on Plan) - reduce crowns to previous pruning points (a reduction in height of 1.5 - 2 metres)	32 Rous Road Newmarket	Approved	No objections
DC/19305/HH	Householder Planning Application - (i) First floor rear extension (ii) single storey side extension (iii) 2. no rooflights on southern roof of existing dwelling (iv) alteration to lightwell forward of front elevation of existing dwelling	24 All Saints Road Newmarket	Approved	No objections

D/20/01/35 TO DISCUSS ANY LICENSING APPLICATIONS

None noted.

D/20/01/36 CORRESPONDENCE

None noted.

D/20/01/37 DATE OF NEXT MEETING

Monday 3rd February 2020 at 6.00pm at the Memorial Hall.

D/20/01/38 TO NOTE ANY ITEMS FOR NEXT MEETING

- To review the standard response for tree applications
- To set up a Tree Working Group
- To appoint tree Champions.

Meeting closed at 7:08pm.

Signed: By the Vice Chairman Date:17/02/2020



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Leisure Services Committee
Held on Monday 6th January 2020 at 7.15 pm at the Memorial Hall Newmarket

Attendance:

Councillor J De'Ath (Chairman)
Councillor J Borda
Councillor A Drummond

Councillor P Hulbert
Councillor M Jefferys
Councillor I Kirk

Also present: Deborah Sarson – Acting TCM, Christy Argyroudi – Events Manager, Julie Ashton – Minute Assistant, Gemma Colby – Administrator and 1 Member of the Press.

Minute		Action by
L/20/01/1	<u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety briefing and confirmed that proceedings may be filmed or recorded. A request was made to add Cllr Kirk to the list of Committee Members on the agenda.	
L/20/01/2	<u>APOLOGIES</u> Apologies were received from Cllrs Hirst, Hood and Lay.	
L/20/01/3	<u>DECLARATION OF MEMBERS INTERESTS & TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBER'S DISPENSATION</u> None noted.	
L/20/01/4	<u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY 2ND DECEMBER 2019</u> Members received the minutes of the Leisure Services Committee meeting held on 2nd December 2019 and the following was agreed: <u>L/20/01/4.01 Resolved</u> <u>That the minutes of the Leisure Services Committee meeting held on 2nd December 2019 be adopted and signed as a true record by the Chairman of the Leisure Services Committee.</u> There were no matters arising.	
L/20/01/5	<u>PUBLIC PARTICIPATION 'AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS</u>	

RELATING TO THE TOWN TO BE BROUGHT TO THEIR ATTENTION

None noted.

L/20/01/6 FINANCE – TO REVIEW THE INCOME AND EXPENDITURE FOR DECEMBER 2019

This item was deferred to the next meeting.

L/20/01/7 BOOKINGS, EVENT STAFFING AND REQUIREMENTS

The Events Manager issued the feedback sheets from the tea dance and advised that Tesco had kindly donated the food and the Heath Court Hotel had provided the raffle prizes. The feedback was noted and the Events Manager would make enquires regarding costs for a dance teacher.

The Events Manager confirmed that all Saturdays in May had been booked for the Battle of the Bands competition and that both New Year's Eve parties had gone well. Newmarket Joggers had booked the Pavilion to use the changing rooms on 7th May 2020.

L/20/01/8 MEMORIAL GARDENS

- Play Safety Report – this item was deferred
- CCTV – Acting TCM advised that the mast at the Guineas and the paperwork from West Suffolk to pay the invoice were awaited.

L/20/01/9 TO RECEIVE A DEBRIEF ON A TASTE OF CHRISTMAS

The Events Manager gave a verbal debrief and presented photos of the event which despite the lack of log cabins not being available and the stalls being accommodated in the Memorial Hall, the event was well attended with over 2000 visitors. Feedback from the stall holders was issued and noted. Next year would be a much better event.

The information regarding the log cabins had been confusing and all efforts would be made to demand a refund of the money paid in advance. The following was agreed:

L/20/01/9.01 Resolved

That if a refund is not received for the log cabins that were not delivered, that a claim made to the Small Claims Court.

L/20/01/10 NEWMARKET CALENDAR

The Events Manager advised that the Calendar had been designed jointly with NTC, the BID and Discover Newmarket and was to cover all events held in Newmarket. The NTC events had been added and any known community events would also be added. A Flyer had been produced to advertise the Town Calendar on social media and a meeting was scheduled with the BID and Discover Newmarket to look at taking this initiative forward.

L/20/01/11 TO RECEIVE A RECOMMENDATION FOR THE CLEANING CONTRACT

Two quotes for the cleaning contract were considered and the following was agreed:

L/20/01/11.01 Resolved

That the quote from ACS to clean the Council premises for £492.93+VAT on a rolling monthly basis be accepted and that the option of a permanent cleaner be investigated.

L/20/01/12 TO DISCUSS THE CRICKET PITCH

An update for a hub on the George Lambton Playing Fields from West Suffolk was still awaited. Cllr Jefferys agreed to contact the clubs that had shown an interest in using the Pavilion.

L/20/01/13 TO RECEIVE AN UPDATE ON THE NEWMARKET BOMBING EXHIBITIONS

The Events Manager advised that a flyer to promote the event to be held 6th & 7th February 2020 had been produced. Sessions would be held for schools at 10:00, 12:00 and 14:00 and slots could be booked. A public session would be held at 18:00 on both days.

A request for funds was made for advertising and competition prizes and the following was agreed:

L/20/01/13.01 Resolved

That delegated power be given to the Acting TCM to spend up to £500 on advertising costs and competition prizes for the Newmarket Bombing Exhibitions.

L/20/01/14 TO RECEIVE AN UPDATE ON THE CARNIVAL 2020

The Events Manager advised that a survey had been issued to all schools asking for their input on the Carnival. A number of options were considered for a walking Carnival or floats and a theme for this year. After further discussion the following was agreed:

20/01/14.01 Resolved

That the theme of the Carnival 2020 be related to climate change and protecting the world and that it be a walking Carnival with no floats or petrol/diesel vehicles.

The Events Manager advised that the bank statement from the 2019 organisers had now been received along with confirmation that two charity donations had been made.

Acting TCM asked for more volunteers to join the working group and the following was agreed:

L/20/01/14.02 Resolved

That a Carnival 2020 Working Group comprising of the Chairman, Events Manager, Cllrs Borda, Hulbert, Jefferys, Kirk and Lay be set up.

L/20/01/15 CORRESPONDENCE

Lexington Letter of thanks for hosting their visit in September 2019 was noted.

L/20/01/16 MEMORIAL HALL ROOF REPAIRS

This item was deferred to the next meeting.

L/20/01/17 TO NOTE ANY ITEMS FOR NEXT MEETING

- Review of the start time of the meeting
- Cricket Pitch
- Carnival 2020
- Memorial Hall roof repair quotes
- Cinema
- Twinning
- Memorial Gardens

L/20/01/18 DATE OF NEXT MEETING

Monday 3rd February 2020 in the Memorial Hall

Meeting closed at 8:23pm.

Signed: By the Chairman

Date:03?02/2020



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee
Held on Monday 13th January 2020 at 6:00 pm at the Memorial Hall Newmarket

Attendance:

Councillor S Caesar (Chairman)
Councillor J Borda
Councillor O Bowen
Councillor J De'Ath
Councillor A Drummond
Councillor I Kirk

Councillor W Hirst
Councillor P Hulbert
Councillor M Jefferys
Councillor J Lay
Councillor C O'Neill
Councillor R Yarrow

Also Present: Deborah Sarson – TCM, Julie Ashton – Minute Assistant, Cllr Appleby – NTC and 1 Member of the Press.

Minute	Action by
C/20/01/1 <u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety Notice and announced that proceedings may be filmed or recorded.	
C/20/01/2 <u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs Anderson, Hood and Kerby.	
C/20/01/3 <u>DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION</u> None noted.	
C/20/01/4 <u>TO RECEIVE AND CONFIRM FOR ACCURACY THE MINUTES OF THE MEETING HELD ON MONDAY 9TH DECEMBER 2019 AND ANY MATTERS ARISING</u> Members received the minutes of the Community Services Committee meeting held on 9th December 2019 and the following amendment was made: Page 3 – C/19/12/13 – Typo in the item heading was amended to read “Memorial” Subject to the amendment being made, the following was agreed: <u>C/20/01/4.01 Resolved</u> That the minutes of the Community Services Committee meeting held on 9th December 2019 be adopted and signed as a true record by the Chairman of the Community Services Committee.	

Matters arising:

Page 2 – C/19/12/9 - Cllr Lay advised that he had approached Tattersalls regarding lighting on Woodditton Road and confirmed that they were unable/unwilling to provide additional lighting. A solution to the lack of pedestrian lighting would still need to be found.

Page 4 – C/19/12/20 – it was noted that the state of the bus shelter at the Guineas was not listed on items for next agenda. Members were advised that enquiries had been made and West Suffolk had confirmed that it was not their responsibility. Further enquiries would be made with SCC.

C/20/01/5 PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION

None noted.

C/20/01/6 TO RECEIVE THE ACCOUNTS FOR DECEMBER 2019

Acting TCM advised that the invoice to install the lights at the Clock Tower had been paid however there was a cumbersome and costly procedure for making any changes and further enquiries would be made for changing the time and colour. The accounts for December 2019 were received and noted.

C/20/01/7 WEST SUFFOLK SLA

The Chairman advised that a monitoring system was required and an extract of the areas managed by the SLA would be given to NTC staff to check that the work is carried out accordingly. Acting TCM would arrange a meeting with the West Suffolk Service Manager.

C/20/01/8 TO RECEIVE AN UPDATE ON THE CEMETERY

- To discuss and consider issues relating to rabbits and nematodes – West Suffolk agreed that the use of ferrets could help to resolve the issues but sufficient time would be required to allow the gas to disperse. However the problem would increase during this period and the following was agreed:

C/20/01/8.01 Resolved

That gassing be continued until the problem is under control and then consider the use of ferrets.

- To approve the draft revised Cemetery Regulations – the revised Regulations were considered and the following was agreed:

C/20/01/8.02 Resolved

That the draft revised Cemetery Regulations be received and adopted.

C/20/01/9 STREET LIGHTING

This item was deferred to the next meeting.

C/20/01/10 LITTER IN NEWMARKET

The report from the Litter Working Group was noted.

C/20/01/11 TO CONSIDER A DESIGN COMPETITION FOR THE HANGING BASKETS 2021

The Chairman advised that a working group would need to be set up to look at the suggestion of a design competition and it was noted that the SLA covered the planting and maintenance of the hanging baskets. It was suggested that the Jockey Club Estates be contacted to see if they would be able to assist and the following was agreed:

C/20/01/11.01 Resolved

That the Jockey Club Estates be contacted to see if they would be able to assist with the design competition and planting.

Cllr Bowen joined the meeting.

C/20/01/12 BILL TUTTE MEMORIAL

This item was deferred to the next meeting.

C/20/01/13 ALL SAINTS WARD TRAFFIC ISSUES

Members were advised that the Working Group would hold the first meeting in the next two weeks and a report would be presented at the next Committee meeting.

C/20/01/14 TRANSPORT MATTERS

Acting TCM advised that she had contacted the service providers and that Stephenson's had responded and were willing to consider providing a service but advised that funding would be required. The following was agreed:

C/20/01/14.01 Resolved

That a letter be sent to SCC to lobby for funding and to ask why Suffolk was the worst County for providing public transport services.

Acting TCM would arrange a telephone conference for the Manager of Stephenson's and Cllr Hulbert.

C/20/01/15 DOG FOULING AT THE PADDOCKS

Members were advised that West Suffolk only put dog bins in public spaces managed by them and were unable to meet the request to put one in Paddock's Drive. Acting TCM would make further enquiries about NTC installing one.

C/20/01/16 ADDITIONAL SID DEVICE

This item was deferred to the next meeting.

C/20/01/17 HIGH STREET REDESIGN VISION TIMETABLE

The High Street Redesign timetable was noted. Acting TCM would be

attending a Vision Steering Group meeting 24th January 2020 and requested any questions to be emailed to her. The Chairman of Newmarket Vision would be invited to attend a Committee meeting to provide an update.

C/20/01/18 TO RECEIVE AN UPDATE ON NEWMARKET MARKET

This item was deferred to the next meeting.

C/20/01/19 CORRESPONDENCE

None noted.

C/20/01/20 DATE OF NEXT MEETING

Monday 10th February 2020 6:00pm at the Memorial Hall.

C/20/01/21 ITEMS FOR NEXT AGENDA

- Street Lighting
- Bill Tutte Memorial
- Transport matters
- Working Group for All Saints ward regarding traffic issues
- SID update
- Market update
- West Suffolk SLA
- Dog bins
- Hanging baskets
- High Street Vision

Meeting closed at 7:00pm

Signed: By the Chairman

Date:10/02/2020



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee

Held on Monday 20th January 2020 at 7:15pm at the Memorial Hall Newmarket

Attendance:

Councillor A Drummond (Chairman)
Councillor S Ceasar

Councillor R Hood
Councillor J Lay

Also Present: Deborah Sarson – Acting TCM, Cathy Whitaker – RFO, Julie Ashton – Minute Assistant, Paul Brown – BID Manager and 2 representatives from Newmarket Tennis Club.

Minute		Action by
F/20/01/1	<u>CHAIRMAN TO READ THE FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety Notice and confirmed that proceedings may be filmed or recorded.	
F/20/01/2	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs De'Ath and Kerby.	
F/20/01/3	<u>DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION</u> None noted. The Chairman proposed that items 11 and 12 be brought forward and the following was agreed: <u>F/20/01/3.01 Resolved</u> That Items 11 and 12 be brought forward.	
F/20/01/4	<u>SPONSOR REQUEST</u> The BID Manager invited NTC to make a donation of £500 to sponsor the 2020 Business Awards. The Committee could select which category to sponsor, be involved with the judging and two representatives could attend the Awards presentation. The request was considered and the following was agreed: <u>F/20/01/4.01 Recommendation</u> That NTC donates £500 to sponsor the BID 2020 Business Awards for the Best Dressed Christmas Shop Window category subject to the Acting TCM confirming the Council has the Power to spend. The BID manager thanked the Committee for their support and left the meeting.	
F/20/01/5	<u>GRANT AND SUPPORT REQUEST</u>	

Phil Eaves - Newmarket Tennis Club gave an outline of their bid for funding from a number of sources including grants, sponsorship, events, club membership and loans to replace three outdoor tennis courts. They had been working to build the club which now had 300 members with a capacity for 700 and were encouraging schools and community groups to use the facilities.

The request was considered and the following was agreed:

F20/01/12.01 Resolved

That NTC welcomes this initiative and fully supports the Tennis Club bid for funding to replace 3 outdoor courts and would make introductions to West Suffolk and SCC for potential funding opportunities and a letter of support to potential funders would be provided.

The representatives thanked the Committee for their support and left the meeting.

F/20/01/6 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 9TH DECEMBER 2019 AND ANY MATTERS ARISING

Members received the minutes of the Finance & Policy Committee meeting held on 9th December 2019 and the following was agreed:

F/20/01/6.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 9th December 2019 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.

Matters arising:

Page 2 – F/19/12/15 – It was noted that the PCSO Terms of Reference were not listed on the agenda for tonight and would be added to the next agenda.

F/20/01/7 PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION

None noted.

F/20/01/8 SUBMISSION OF SCHEDULES OF PAYMENTS FOR INFORMATION CB1, CB2 AND CB4 FOR (DECEMBER 2019)

Members reviewed CB1, CB2 and CB4 and the following was agreed:

F/20/01/8.01 Recommendation

That the ratification of the schedules of payments for the period 01/12/2019 – 31/12/2019 (Cash Book 1 and 2) be received and adopted.

F/20/01/9 TO CONFIRM THE BANK STATEMENT BALANCES & RELATED BANK RECONCILIATION HAVE BEEN SIGNED BY THE

CHAIRMAN OF F&P COMMITTEE

The Chairman of the Finance & Policy Committee confirmed that the bank reconciliations relating to the end of 31/12/2019 (month 9) for the Town Council's Current, Petty Cash, Salaries and Barclaycard Cashbooks had been countersigned by the Chairman of the F&P Committee.

F/20/01/10 TO RECEIVE THE INCOME AND EXPENDITURE FOR DECEMBER 2019.

The Income and Expenditure reports for December 2019 were received and noted.

F/20/01/11 TO RECEIVE THE INTERNAL AUDIT REPORT

RFO presented the Internal Audit Report and was thanked for her work and the excellent report where no matters were raised. The following was agreed:

F/20/01/11.01 Recommendation

That the Internal Audit Report for 19/20 be received and adopted.

F/20/01/12 TO CONSIDER VIRING FUNDS TO INCREASE SPEND ON PROMOTING THE TOWN CLERK VACANCY

Acting TCM presented a report on the requirement for additional funds to promote the Town Clerk Vacancy and her recommendation to vire funds from the insurance underspend to accommodate this. The report was considered and the following was agreed:

F/20/01/10.01 Resolution

To approve the virement of £1,200 from the insurance underspend to the recruitment advertising budget.

F/20/01/13 CREM RECRUITMENT

Members considered the Terms and Conditions of Business for Crem Recruitment and the request for authority for the Acting TCM to sign it as the Proper Officer. The following was agreed:

F/20/01/13.01 Resolved

That the Terms and Conditions of Business for Crem Recruitment be accepted and that the Acting TCM be authorised to sign the contract on behalf of the Council.

F/20/01/14 TO RECEIVE THE MONTHLY PCSO REPORT

The monthly PCSO report was noted.

F/20/01/15 HEALTH AND SAFETY MONTHLY REVIEW

The Health and Safety Monthly report was not available and would be added to the next agenda.

F/20/01/16 CORRESPONDENCE

None noted.

F/20/01/17 DATE OF NEXT MEETING

Monday 17th February 2020 at the Memorial Hall, High Street, Newmarket.

F/20/01/18 ITEMS FOR THE NEXT AGENDA

- PCSO Terms of Reference
- Health and Safety reports for November and December 2019 and January 2020

Meeting closed at 8:17pm

Signed: By the Chairman

Date:17/02/2020



SUFFOLK CONSTABULARY

NEWMARKET

Partnership Funded PCSO Report – DECEMBER 2019

By PCSO 3349 Rachel Darvill

Forest Heath Safer Neighbourhood Team



Welcome to my monthly Partnership Funded PCSO report for December.

Below are some of the activities I have been involved in this month.

- ❖ Starting on a Bah humbug note! again approximately 100 Fixed Penalty Notices were issued by myself and PCSO Miller in December to vehicles parked inconsiderately throughout the town, many drivers are ignoring any road markings or drop kerbs and challenging officers when issued tickets. Local workers and residents are continuing to abuse the service road areas in the town making deliveries and service vehicles life difficult, but due to no ownership of the land and historical permits no longer in force it is proving very difficult to reach an agreement but negotiations are friendly and still ongoing.
- ❖ The Newmarket Diversity Hub is continuing to grow in popularity with new subscriptions being received every week, the unit have advised that Newmarket football club have been so supportive with the venture and its need for a good accessible space, they praised local sponsors including Godolphin also, certainly the adults I have spoken to that attend the service can not speak highly enough of the Hub.
- ❖ The Newmarket day centre were serving amazing Christmas lunches throughout December which were all well attended and praised, it is a perfect time to spend quality time at events such as these to hear people's views and become a familiar face.
- ❖ The Racing Centre began its trial of a six week drop in to provide free hot lunches to people in need in Newmarket on a referral basis initially, this has been enabled due to me being involved in linking multi-agencies.
- ❖ Finishing on a festive note the public continue in the majority to see my presence in a positive light and praise the sighting of a regular Officer in and around town, they are always happy to share their views be it good or bad so that I can look at the areas they are referring to.

POLICE ADVICE AND GUIDANCE

As you know I am always happy to give advice and guidance where I can. If it is something that I cannot give an immediate answer too, then I am obviously ideally placed to seek advice from other professionals. Member of the public wanting advice on many police-related matters can be signposted to the Suffolk Constabulary website advice page at <https://www.suffolk.police.uk/advice>

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Admin

From: DARVILL, Rachel <Rachel.DARVILL@suffolk.pnn.police.uk>
Sent: 10 January 2020 11:05
To: tcm
Cc: Vann, Benjamin
Subject: ASB at the train station Ref 37/28134/19

Hi Deborah, - Happy New Year!

Sorry to send you a massive email but wanted this taken to the council asap so that it can be considered and addressed for the forthcoming season
Margo Walsh from the Jockey Club advised this was discussed a couple of years ago at council and a toilet and security were provided on the following dates

Guineas Festival – 4th & 5th May
Friday 21st June
Thursday, Friday & Saturday 11th, 12th & 13th July
Friday 2nd August
Dubai Future Champions Festival 11th & 12th October

I have carried out a street a week survey in Green Road Newmarket they are houses directly adjacent to the train station, this is what information has come from it so far

All residents advised ASB has got progressively worse over the last few years and is especially bad on music nights, they dread the weekend racing starting.

- Once the trains have stopped this is can be worse due to at least 20-30 people waiting around for lifts/taxis whilst waiting they knock on doors to ask to use the toilets, dump rubbish and use gardens as toilets there is also a lot of shouting and arguments, which make residents fearful.
-Residents have said that people leaving the train to go to the races have alcohol and cannot get on the free bus with it so instead of depositing in a bin it gets thrown around in the street and their gardens quite often resulting in smashed glass, this is also the time that a lot of train passengers knock on doors asking to use the toilet and requesting glasses of water.
-The behaviour makes the residents feel annoyed and fearful as they are never quite sure how bad the effect is going to be on them every single racing meet as there has been a vast increase in numbers of people, residents do not like to leave their homes before and after the meets.

In summary the residents feel to help this situation the following should be put in place by the council/racing industry.

1. More bins to be placed right next to the buses and security to direct people to put their bottles cans rubbish in them before getting on the bus.
2. More toilet facilities, one toilet has been placed but only on some race meets that are considered busy enough this has not been adequate one group tipped the toilet with someone in there was no security to prevent this, porta urinals were thought also a good option.
3. More security especially after 12 midnight for at least 2 hours due to people leaving the pubs after the trains have stopped this is the worst time for using gardens as toilets and loud shouting and arguing within groups there can be as many as 20-30 people. - an idea would be taxis liaised with to have a number there after train hours to get people away faster with security to keep the drivers safe.

As you can see from the residents one toilet on these dates simply wasn't enough and the security were not robust enough near the buses or houses to prevent ASB by directing the train passengers to put their rubbish in the right place, they also all said it happens at every meet just escalates on music nights so some dates having a provision is not enough for them to feel safe.

I think this discussion is out of date and needs to be re-addressed, to help residents not fear the racing season.

What do you think would be the best practice to take this to the council ?? or is this information adequate ??

Rachel

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Admin

From: Stevenson, Suzanne <Suzanne.Stevenson@westsuffolk.gov.uk>
Sent: 18 November 2019 15:28
To: Stevenson, Suzanne
Subject: LifeLink Update

Good afternoon,

I am writing to all Parish and Town Councils in West Suffolk to update you on LifeLink and its expansion. LifeLink supports individuals to access community resources. Amongst the help it gives, reducing loneliness and isolation is central. Currently available in Brandon, Haverhill and Mildenhall, LifeLink is due to expand in the new year. Referral routes for the new schemes will open on 20th January and we expect to start seeing participants from February 2020 onwards. Here is a list of the schemes and the surgeries which each serves.

I am keen to make a list of any local publications where information about LifeLink can be shared with local residents. I would be most grateful if you could send me the title, and main contact for these, so I can ensure that this information is available to them.

I am also hoping that I can be invited to Parish or Town Council meetings to brief local representatives on the scope and impact of the project, so that those who are active in supporting the community are able to identify those who would benefit from LifeLink and are able to confidently engage people in their local scheme.

Schemes operating now

Haverhill LifeLink

Clements, Haverhill Family Practice

Brandon LifeLink

Brandon Medical Practice, Forest Surgery, Lakenheath

Mildenhall LifeLink

Market Cross, Reynard, White House

Schemes launching in January/February 2020

Bury St Edmunds LifeLink

Angel Hill, Guildhall, Mount Farm, Swan, Victoria

Sudbury Rural LifeLink

Glensford, Guildhall – Clare, Long Melford, Wickhambrook

Sudbury LifeLink

Hardwick House, Siam

Newmarket LifeLink

Rookery, Oakfield, Orchard House, Bury Rural LifeLink, Botesdale, Stanton, Woolpit

LifeLink -Changing Lives with Communities



LifeLink, which started in Haverhill and has also launched in Brandon and Mildenhall, is a free service for anyone over 16 years old and it is already busy. Benefits include: meeting new people and developing new friendships, feeling healthier and fitter, learning new skills and opportunities for volunteering and developing employability skills. This can lead to improved sense of wellbeing, leading to better physical and mental health.

The LifeLink Coordinators, coach participants on a one-to-one basis, working together to find ways for each person to improve their wellbeing and meet their needs by connecting them to social activities, clubs, groups and local services. By introducing suitable local services, groups, clubs or activities, each individual's social and practical needs can be supported and LifeLink will help, every step of the way.

Getting involved is easy. People can self-refer to the service, or ask a friend, supporter, GPs or other professional to help them to make a referral. Simply call the local LifeLink Coordinator to find out more and get involved. For Haverhill LifeLink call Elaine 07967 670592 or Charlotte 07967 670602. For Brandon LifeLink and Mildenhall LifeLink call Rob 07773 046836 or Amba 07971 534462.

LifeLink is currently available in Brandon, Haverhill and Mildenhall with expansion in the New Year to include Bury St Edmunds Central, Bury St Edmunds Rural (Blackbourne), Newmarket, Sudbury Central, and Sudbury Rural (WGGL).

For more information on LifeLink, and its schedule for expansion, please visit <https://www.westsuffolk.gov.uk/community/lifelink>



Many thanks in anticipation of your support,

Suzanne

Suzanne Stevenson
Social Prescribing Project Manager

Families & Communities
Direct dial: 01284 757097
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West Suffolk Council
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Cheveley Parish Council
c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Chair: Claire Elbrow:	email: celbrow@cheveley-pc.gov.uk	Tel: 01638 731513
Vice Chair: Sallie Thomas	email: sthomas@cheveley-pc.gov.uk	Tel: 01638 731787
Clerk: Marilyn Strand	email: clerk@cheveley-pc.gov.uk	Tel: 01638 780835
	Website: www.cheveley-pc.gov.uk	

14th January 2020

Jean McEntee
The Planning Inspectorate
Rights of Way Section.

By Email.

Dear Ms McEntee

Definitive Map & Statement for the Parish of Newmarket in the District of Forest Heath, Suffolk County Council (Parish of Newmarket) Modification Order 2018 (ROW/3221975)

I am writing on behalf of Cheveley Parish Council in support of the Order to add to the definitive map and statement for the area, a public footpath from Ordnance Survey Grid Reference (OSGR) 56474,26295 on Cricket Field Road to OSGR 56472,26297 on Granary Road, Newmarket.

Cheveley Parish Council fully supports Newmarket Town Council in its application to add this footpath as a Public Right of Way as it has been used for many, many years by residents wishing to access shops and other amenities in Newmarket on foot or by bicycle.

Furthermore, the parish council objects in the strongest terms to Network Rail's plans to close the Wetherby Railway Crossing, which lies on this footpath, for the following reasons: -

- The alternative route into town for pedestrians is wholly inappropriate given that it is much longer. This will have a detrimental effect on those walking children to All Saints Primary School, and for those who just want to walk or cycle into town to access facilities. Councils across the region are declaring a Climate Change Emergency and yet residents would be forced to use their vehicles in order to access schools, shops and other amenities because the length of the new pedestrian route would be prohibitive. Residents with no access to a vehicle would have a much longer walk, which could be up to four times a day for those taking children to school.
- If the closure of the footpath and crossing forces residents to drive because of timing issues, they may decide to avoid visiting Newmarket town centre altogether and travel further afield for the things they need. This would have a negative impact on shops and businesses in the town.
- Network Rail's argument that the crossing is not safe is not borne out in the safety record of the crossing. There have been two deaths on the railway line at that location, both of which were suicides and, although extremely tragic, would not necessarily be prevented in future by the closure of the crossing.
- Network Rail's argument that trains are much slowed down because of the crossing is not accurate. Trains have to slow down for the 'Newmarket Curve' as well as to come through the station.

Thank you for taking our response to this application into account.

Yours sincerely



Marilyn Strand

Parish Clerk

Cc: Newmarket Town Council; East Cambs District Cllrs Amy Starkey & Alan Sharp; Cambs County Cllr Mathew Shuter, Lucy Frazer QC MP; Matt Hancock MP; Suffolk County Council; Cambridgeshire County Council.

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