



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee
Held on Monday 11th November 2019 at 6:00 pm at the Memorial Hall Newmarket

Attendance:

Councillor T Kerby (Chairman)
Councillor M Anderson
Councillor J Borda
Councillor O Bowen
Councillor S Caesar
Councillor J De'Ath
Councillor A Drummond
Councillor W Hirst

Councillor R Hood
Councillor P Hulbert
Councillor M Jefferys
Councillor I Kirk
Councillor J Lay
Councillor C O'Neill
Councillor R Yarrow

Also Present: Deborah Sarson – TCM, Cathy Whitaker – RFO, Julie Ashton – Minute Assistant, Paul Brown – BID Manager, Peter Cresswell, 1 Member of the Press and 3 Members of the Public.

Minute		Action by
C/19/11/1	<u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety Notice and announced that proceedings may be filmed or recorded.	
C/19/11/2	<u>APOLOGIES FOR ABSENCE</u> None noted.	
C/19/11/3	<u>DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION</u> Cllr O'Neill declared a nonpecuniary interest in matters arising.	
C/19/11/4	<u>TO RECEIVE AND CONFIRM FOR ACCURACY THE MINUTES OF THE MEETING HELD ON MONDAY 14TH OCTOBER 2019 AND ANY MATTERS ARISING</u> Members received the minutes of the Community Services Committee meeting held on 14 th October 2019 and the following amendment was made: Page 2 – C/19/10/9 – Typo corrected to read “Introduced” Subject to the amendment being made, the following was agreed: <u>C/19/11/4.01 Resolved</u> <u>That the minutes of the Community Services Committee meeting held on</u>	

14th October 2019 be adopted and signed as a true record by the Chairman of the Community Services Committee.

Matters arising:

Cllr O'Neill declared a nonpecuniary interest in the following item.

Page 3 – C/19/10/19.01 Resolved – it was noted that the resolution was withdrawn at the full Council meeting held on 28th October 2019.

C/19/11/5 PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION

Peter Cresswell advised that he planned to start a campaign to re-open the Newmarket Recycling Centre and asked for NTC to support the campaign. The Chairman advised that the Committee welcomed the campaign and an item would be added to the next full Council agenda to seek NTC support.

The Chairman introduced Paul Brown the new BID Manager who advised that he was working on a strategy to improve communications with NTC, Discover Newmarket and the levy payers.

Peter Cresswell and Paul Brown left the meeting.

C/19/11/6 DRAFT BUDGET

RFO presented the draft budget for 20/21 and the following was agreed:

C/19/11/6.01 Recommendation

That the draft budget for 20/21 be received and adopted.

C/19/11/7 TO RECEIVE THE ACCOUNTS FOR OCTOBER 2019

RFO advised that the October accounts included invoices for two quarters for the West Suffolk SLA and that refunds had been secured for electric and water. The accounts for October 2019 were received and noted.

C/19/11/8 TO RECEIVE AN UPDATE ON THE CEMETERY

The update in the pack included the following:

- Contractors had been to the Cemetery twice to resolve the rabbit issue and this had been successful.
- Most of the fences had been fixed including replacement of the missing fence. The area near the Chapel to fix the fence and fill in holes would be carried out soon.
- Problems were reported regarding the public not closing the gate and signs had been installed but this did not resolve the issue and a further solution would be sought.

Cllr Bowen joined the meeting.

C/19/11/9 TO RECEIVE AN UPDATE ON THE MEMORIAL GARDENS CCTV

RFO advised that the Yummy hut had been broken into and getting CCTV installed was a priority. Members considered the costs for the legal fees of the Landlord of the Guineas and the following was agreed:

C/19/11/9.01 Resolved

That delegated powers be given to the TCM and Cllr Drummond to seek evidence of the content of the legal fees and to negotiate the costs to not exceed £1,000 = VAT.

C/19/11/10 TRANSPORT MATTERS

It was noted that with the TCM leaving she had not been able to contact other service providers regarding bus services in Newmarket. The new TCM would contact Stagecoach, Murrays and Stevens and report back at the next meeting.

C/19/11/11 WEST SUFFOLK SLA

The Chairman advised that he would arrange a meeting with the West Suffolk SLA Manager. There was no further update from District Cllrs.

C/19/11/12 STREET LIGHTING

RFO advised that she had received a list from Suffolk Highways of all of the lights at Studlands and advised that the units could be programmed to come on when NTC required. She would produce a detailed report on the location of the lights and the following was agreed:

C/19/11/12.01 Resolved

That the Cllrs representing Studlands Ward canvas residents on their views for street lighting and report back at the next meeting.

C/19/11/13 TO RECEIVE AN UPDATE ON THE CHRISTMAS LIGHTS 2019

TCM advised that the lights had been installed and the Christmas tree would be in place tomorrow which would be decorated before the switch on. A concern was raised regarding the Celebrity selected for the switch on and the Chairman would contact the BID to discuss the issue and to confirm the lighting for the side streets.

C/19/11/14 CORRESPONDENCE

None noted.

C/19/11/15 DATE OF NEXT MEETING

Monday 9th December 2019 6:00pm at the Memorial Hall.

C/19/11/16 ITEMS FOR NEXT AGENDA

- Bill Tutte cleaning contract
- Working Group for All Saints ward regarding traffic issues
- Transport matters
- SID update and a request to place it in St Phillips Road
- Street Lighting
- Market update

Meeting closed at 6:56 pm

Signed: By the Chairman

Date:09/12/2019