



Newmarket

TOWN COUNCIL

Membership from May 2018

Cllr A Drummond -Chairman
Cllr J Lay – Deputy Mayor
Cllr P Winter - Chairman Community Services
Cllr J Morrey-Chairman D&P
Cllr R Nobbs - Chairman Leisure Services
Cllr R Hood - Mayor

The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
FINANCE & POLICY COMMITTEE to be held at
Memorial Hall, High Street, NEWMARKET on
Monday 19th November 2018 at 7.15pm

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

AGENDA

1. Chairman to read fire safety notice and announce that proceedings may be filmed or recorded.
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS & to remind Councillors of the need to keep up to date their Register of Members' Interests and to consider any requests received for Members' Dispensation.
4. MINUTES - To receive and confirm for accuracy the Minutes of the Meeting held on 15th October 2018 and any matters arising.
5. PUBLIC PARTICIPATION 'An invitation to members of the public to put questions/statements of not more than 3 minutes duration. Resolutions may only be made on items on the agenda, but Councillors are very happy for matters relating to the Town to be brought to their attention.
6. SUBMISSION OF SCHEDULES OF PAYMENTS FOR INFORMATION – to review cashbooks for the previous month
7. FINANCE - To confirm that the Bank Statement balances & related bank reconciliations have been signed by the Chair of the Finance & Policy Committee
8. FINANCE - To receive the income and expenditure for the previous month
9. FINANCE - To receive the income and expenditure for the Kiosk costs
10. FINANCE – To agree the costs associated with the termination of contract with Shire Leasing
11. BUDGET – To consider the 2019/2020 Budget
12. POLICY – To review the communications and marketing policy and consider recommendations
13. INSURANCE – Employment Tribunal Cover
14. HEALTH AND SAFETY – To receive an update on H and S issues
15. CORRESPONDENCE (no recommendations/resolutions can be made)
16. Date of next meeting **Monday 10th December 2018**
17. To note items for consideration at the next meeting

Signed

Roberta Bennett

Roberta Bennett, Town Council Manager, 14th November 2018

To: Chairman and Members of F&P Committee Other Council Members, the press and public