

Membership from May 2019

Councillor Kerby - Chairman
 Councillor Caesar - Vice Chairman
 Councillor Anderson
 Councillor Borda
 Councillor Bowen
 Councillor De'Ath
 Councillor Drummond
 Councillor Hirst
 Councillor Hood
 Councillor Hulbert
 Councillor Jeffreys
 Councillor Lay
 Councillor O'Neill
 Councillor Yarrow



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
COMMUNITY SERVICES COMMITTEE to be held at
The Memorial Hall, High Street,
Newmarket, CB8 8JP on
Monday 14th October 2019 at 6pm

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.
 Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting.

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies for absence.
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to consider any requests received for Members Dispensation.
4. To receive and confirm for accuracy the Minutes of the Meeting held on 9th September 2019 and any matters arising.
5. PUBLIC PARTICIPATION - An invitation to members of the public to put questions/statements of not more than 3 minutes duration. Resolutions can only be made on items on the agenda, but Councillors are very happy for matters to be brought to their attention.
6. ACCOUNTS – To receive the accounts
7. DISCOVER NEWMARKET – To introduce Tracy Harding
8. UPDATES – to receive brief updates on the following areas
 - a. Yellow Brick Road
 - b. Skate Park Project
 - c. Newmarket Market
9. CEMETERY – Update
10. WEATHERBY CROSSING – To consider fees
11. TRANSPORT MATTERS
12. TRAINING – Free Defibrillator Training
13. CLOCK TOWER PROJECT – To consider public consultation
14. Public Consultation on future projects
15. SLA – To receive an update on the performance
16. CHRISTMAS LIGHTS 2019 – To receive an update
17. REMEMBRANCE SERVICE - 2019 Arrangements
18. Correspondence: -
 - a. Community Art Centre
 - b. A Rural/Market Towns Group of the Rural Services Network
19. Date of next meeting – Monday 11th November 2019
20. To note items for next Agenda

Signed

Roberta Bennett, Town Council Manager, 8th October 2019

To: Chairman and Members of Community Services Committee, Other Council Members, The Press

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee
Held on Monday 9th September 2019 at 6:00 pm at the Memorial Hall Newmarket

Attendance:

Councillor S Caesar (Chairman)
Councillor M Anderson
Councillor J Borda
Councillor O Bowen
Councillor W Hirst

Councillor R Hood
Councillor P Hulbert
Councillor M Jefferys
Councillor C O'Neill
Councillor R Yarrow

Also Present: Bobby Bennett – TCM, Julie Ashton – Minute Assistant, 1 Member of the Press and 2 Members of the Public.

Minute		Action by
C/19/09/1	<u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety Notice and announced that proceedings may be filmed or recorded.	
C/19/09/2	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs De'Ath, Drummond, Kerby and Lay.	
C/19/09/3	<u>DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION</u> None noted.	
C/19/09/4	<u>TO RECEIVE AND CONFIRM FOR ACCURACY THE MINUTES OF THE MEETING HELD ON MONDAY 12TH AUGUST 2019 AND ANY MATTERS ARISING</u> Members received the minutes of the Community Services Committee meeting held on 12th August 2019 and the following amendments were made: Page 3 – C/19/08/10.01 Recommendation – wording was amended to read “That Members read the report and pass any comment to the TCM”. Page 4 – C/19/08/13 – Typo amended to read bus shelters Subject to the amendments being made, the following was agreed: <u>C/19/09/4.01 Resolved</u> <u>That the minutes of the Community Services Committee meeting held on 12th August 2019 be adopted and signed as a true record by the Chairman</u>	

of the Community Services Committee.

There were no matters arising.

C/19/09/5 PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION

A resident advised that he had engaged with some teenagers who were climbing on the castle slide in the Memorial Gardens in the evening because they were bored and were looking for physical and adventurous activities. He suggested that they go to the Rugby Club session on Sunday and they did attend the session.

He advised that the Rugby Club were in need of funding to update their facilities and he was advised that the Rugby Union should do more to support clubs at grass roots and enquiries would be made.

The Mayor advised that the Neighbourhood Plan had a proposal for a sport and community hub to be installed on the George Lambton playing fields and that this would go out for a referendum in the near future. It was noted that there were a number of cadet organisations and the youth engagement group would be submitting a report. The Leisure Services Committee were planning a meet & greet event for community groups and the skate park was also being renovated. An outdoor adult gym was suggested.

C/19/09/6 TO RECEIVE THE ACCOUNTS FOR AUGUST 2019

The accounts for August 2019 were received and noted.

C/19/09/7 TO RECEIVE AN UPDATE ON THE FOLLOWING

Yellow Brick Road – TCM advised that work on the environmental study was on going.

Skate Park Project – An update was awaited.

Newmarket Market – TCM advised that a proposal to make the market a more permanent structure was being looked at.

C/19/09/8 TO CONSIDER FEES FOR THE WEATHERBY CROSSING

TCM advised that the Barrister fees would be £13,750 in total and that Network Rail had requested a 4 day hearing. West Suffolk and SCC would be approached to assist with the costs and funding would be looked at when setting the budgets next year. The hearing date had been cancelled and new date was awaited. TCM agreed to seek further information.

C/19/09/9 WEST SUFFOLK CAR PARK USERS SURVEY

TCM presented the survey and Members were invited to complete it individually. A number of comments were taken regarding Newmarket car

parks and TCM would submit these to West Suffolk along with the section on car parks from the Neighbourhood Plan. The Following was agreed:

C/19/09/9.01 Resolved

That the section on Newmarket car parks in the Neighbourhood plan be submitted to West Suffolk in addition to the NTC response to the car park survey.

C/19/09/10 SUFFOLK COUNTY COUNCIL STREET LIGHTING

TCM advised that a response was awaited.

C/19/09/11 TO RECEIVE AN UPDATE ON THE CHRISTMAS LIGHTS 2019

TCM advised that they were working with the BID and that there were no issues.

C/19/09/12 TO CONSIDER THE INSTALLATION OF THE CHRISTMAS TREE

TCM advised that last year additional concrete blocks had been used to secure the stand but they were not required as the stand could accommodate the size of the tree and the following was agreed:

C/19/09/12.01 Resolved

That the Optimum Civic Stand be used for the Christmas tree at the Bill Tutte Memorial without additional concrete blocks.

C/19/09/13 NEWMARKET MUSUEM

TCM advised that the building was being renovated and that a visit could not be arranged at this time.

C/19/09/14 CORRESPONDENCE

Network Rail – the update from Network Rail on changes to level crossings in Suffolk was noted.

C/19/09/15 DATE OF NEXT MEETING

Monday 14th October 2019 6:00pm at the Memorial Hall.

C/19/09/16 ITEMS FOR NEXT AGENDA

- Weatherby crossing
- Street Lighting
- Yellow Brick Road
- Skate Park
- Newmarket Market

Meeting closed at 7:03pm

Signed _____ Date _____

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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Community Services**200 Outside Services**

4029	General Equipment	12	273	500	227	227	54.6 %
4039	Vehicle Costs	163	261	4,200	3,939	3,939	6.2 %
4326	Outside Services SLA	0	0	79,891	79,891	79,891	0.0 %

Outside Services :- Expenditure	176	535	84,591	84,056	0	84,056	0.6 %
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Net Expenditure over Income	176	535	84,591	84,056			
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201 General Town Planting

4100	Seasonal Planting	0	1,980	3,000	1,020	1,020	66.0 %
4101	Hanging Baskets	0	3,783	3,000	-783	-783	126.1 %
4102	Other Planting Expenses	0	42	50	8	8	83.6 %

General Town Planting :- Expenditure	0	5,805	6,050	245	0	245	96.0 %
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1007	Sponsorship Income	0	4,830	4,750	80		101.7 %
1009	Roundabout Sponsorship	0	0	5,200	-5,200		0.0 %

General Town Planting :- Income	0	4,830	9,950	-5,120			48.5 %
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Net Expenditure over Income	0	975	-3,900	-4,875			
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202 Cemetery

4011	Rates	304	1,820	3,036	1,216	1,216	59.9 %
4012	Water Rates	0	100	355	255	255	28.2 %
4014	Electricity	0	28	2,233	2,205	2,205	1.2 %
4016	Cleaning	35	35	0	-35	-35	0.0 %
4017	Fire Precautions	0	30	152	122	122	19.6 %
4035	Equipment	0	0	200	200	200	0.0 %
4036	R&M - Buildings	32	96	2,000	1,904	1,904	4.8 %
4037	R&M - Grounds	219	16,435	13,500	-2,935	-2,935	121.7 %
4040	Trade Refuse Collections	0	0	1,500	1,500	1,500	0.0 %
4047	Grave Digging	0	0	13,500	13,500	13,500	0.0 %
4325	Cemetery SLA	0	0	9,240	9,240	9,240	0.0 %
4995	Budgeted Reserve Amount	0	0	3,000	3,000	5,000	-2,000 166.7 %

Cemetery :- Expenditure	590	18,542	48,717	30,174	5,000	25,174	48.3 %
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1000	Burial Fees	0	0	30,000	-30,000		0.0 %
1020	Interment Income	0	0	7,500	-7,500		0.0 %
1021	Monumental Income	0	0	4,500	-4,500		0.0 %
1022	Grave Space Purchase Income	0	0	16,000	-16,000		0.0 %
1029	Income Commemorative Bench	0	0	1,066	-1,066		0.0 %

Cemetery :- Income	0	0	59,066	-59,066			0.0 %
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Net Expenditure over Income	590	18,542	-10,349	-28,892			
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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
203	Disused Churchyards							
4037	R&M - Grounds	0	4,087	4,000	-87		-87	102.2 %
	Disused Churchyards :- Expenditure	0	4,087	4,000	-87	0	-87	102.2 %
	Net Expenditure over Income	0	4,087	4,000	-87			
204	Memorial - War,Cooper,Tutte							
4014	Electricity	0	21	100	79		79	20.8 %
4036	R&M - Buildings	0	0	500	500		500	0.0 %
4037	R&M - Grounds	6,808	6,808	0	-6,808		-6,808	0.0 %
	Memorial - War,Cooper,Tutte :- Expenditure	6,808	6,829	600	-6,229	0	-6,229	1138.2
	Net Expenditure over Income	6,808	6,829	600	-6,229			
205	Clocks							
4014	Electricity	0	69	300	231		231	23.1 %
4036	R&M - Buildings	0	0	500	500		500	0.0 %
4177	Clock Tower Expenses	110	550	700	150		150	78.6 %
4995	Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0 %
	Clocks :- Expenditure	110	619	2,500	1,881	0	1,881	24.8 %
	Net Expenditure over Income	110	619	2,500	1,881			
206	Bus Shelters							
4036	R&M - Buildings	0	0	1,500	1,500		1,500	0.0 %
4995	Budgeted Reserve Amount	0	0	0	0	1,000	-1,000	0.0 %
	Bus Shelters :- Expenditure	0	0	1,500	1,500	1,000	500	66.7 %
	Net Expenditure over Income	0	0	1,500	1,500			
207	General Town Maintenance							
4037	R&M - Grounds	0	529	0	-529		-529	0.0 %
4092	Infrastructure	0	0	2,500	2,500		2,500	0.0 %
4108	Town Centre Regeneration	0	0	8,000	8,000		8,000	0.0 %
4140	Dog Waste Collection/Disposal	0	616	812	196		196	75.8 %
4995	Budgeted Reserve Amount	0	0	0	0	1,000	-1,000	0.0 %
	General Town Maintenance :- Expenditure	0	1,144	11,312	10,168	1,000	9,168	19.0 %
	Net Expenditure over Income	0	1,144	11,312	10,168			

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
208 Public Conveniences								
4011	Rates	0	1,448	1,121	-327		-327	129.2 %
4012	Water Rates	0	51	152	101		101	33.8 %
4014	Electricity	72	129	609	480		480	21.2 %
4016	Cleaning	0	265	0	-265		-265	0.0 %
4036	R&M - Buildings	0	872	508	-365		-365	171.9 %
4044	Public Toilet Cleansing	0	0	600	600		600	0.0 %
4046	Opening/Closing Costs	0	1,120	0	-1,120		-1,120	0.0 %
	Public Conveniences :- Expenditure	72	3,886	2,990	-896	0	-896	130.0 %
1100	Grants Received	3,300	3,300	3,300	0			100.0 %
	Public Conveniences :- Income	3,300	3,300	3,300	0			100.0 %
	Net Expenditure over Income	-3,228	586	-310	-896			
211 The Queens Statue								
4012	Water Rates	0	0	203	203		203	0.0 %
4014	Electricity	0	0	300	300		300	0.0 %
4037	R&M - Grounds	80	350	1,000	650		650	35.0 %
	The Queens Statue :- Expenditure	80	350	1,503	1,153	0	1,153	23.3 %
	Net Expenditure over Income	80	350	1,503	1,153			
215 Allotments								
4037	R&M - Grounds	0	0	1,500	1,500		1,500	0.0 %
	Allotments :- Expenditure	0	0	1,500	1,500	0	1,500	0.0 %
1010	Allotment Fees	0	0	900	-900			0.0 %
	Allotments :- Income	0	0	900	-900			0.0 %
	Net Expenditure over Income	0	0	600	600			
220 Studlands								
4045	Street Lighting - Maint Cont	0	0	10,000	10,000		10,000	0.0 %
4052	Street Lighting - Repair	0	0	1,000	1,000		1,000	0.0 %
	Studlands :- Expenditure	0	0	11,000	11,000	0	11,000	0.0 %
	Net Expenditure over Income	0	0	11,000	11,000			
308 Christmas								
4310	Christmas Lights	11,207	11,207	21,000	9,793		9,793	53.4 %

Month No : 6

Committee Report Community Services M6

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4811	CP - Christmas Lights Infrast	0	0	3,000	3,000		3,000	0.0 %
4995	Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0 %
	Christmas :- Expenditure	11,207	11,207	25,000	13,793	0	13,793	44.8 %
	Net Expenditure over Income	11,207	11,207	25,000	13,793			
	Community Services :- Expenditure	19,043	53,005	201,262	148,257	7,000	141,257	29.8 %
	Income	3,300	8,130	73,216	-65,086			11.1 %
	Net Expenditure over Income	15,743	44,875	128,046	83,171			



Newmarket
TOWN COUNCIL

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THE JOCKEY CLUB
ESTATES

Newmarket Town Council

&

The Jockey Club Estates

Heath Medics

Are delighted to offer
Free Defibrillator Training

On

10th April 2019

at

5.30pm

In the

King Edwards VII Memorial Hall

High Street

Newmarket

To find out more and book your place contact

Gill Padbury on 01638 667227 or email admin@newmarket.gov.uk

This free training is available to all residents of Newmarket aged 16 and over.

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Dear Town Council,

My name is Louise Eatock and I am here to represent Newmarket Community Arts Centre Creative Forum.

I last spoke a few weeks ago as we had submitted a community right to bid application for The Palomino Pub in Valley Way. As you know, this bid was unsuccessful. Although we were disappointed by this we want to make it clear that our aim remains to advance the Arts in Newmarket and we plan to continue to drive this project forward using other venues in the town to host our projects and workshops.

Recently, we held a Manga portrait fundraiser in the library and 37 young people and their carers attended. We asked them what they thought about current arts provision in Newmarket and the overwhelming response was that people wanted more opportunities to engage in the Arts.

We are aiming to focus initially on the 12 to 25 age group. Newmarket Academy dedicates less timetabled hours to the Arts in years 7 and 8 than Bottisham and Soham and, by running the GCSE curriculum over 3 years instead of 2, the hours that our young people have to engage in the arts is well below average. With the recent news that the school can no longer fund subsidised music lessons, we feel that our project to offer a rich, diverse and inclusive programme of arts events and workshops is desperately needed for the people of our town.

One of the first projects we plan to run are music workshops and performances for young people and to revive Newmarket Battle of The Bands. We estimate that we would need around £3,000 to purchase the necessary PA equipment to start this project and we would ask if the Town Council may be able to help us approach district councillors for funding from their localities budget for this?

In addition to this, we are planning to launch a community art competition fundraiser and exhibition. We would like to ask if Newmarket Town Council would like to join us in organising this competition which would give everyone in the town the opportunity to engage in the arts. We will invite all the schools to take part and plan to approach Tiffany East, Head of Art at Newmarket Academy to host the exhibition. We feel that this competition would be a great launch event for Newmarket Community Arts Centre Creative Forum to engage with the community and promote our aims.

Lastly, West Suffolk Council are currently creating a survey for us so we can ensure that we are involving the community in shaping the arts in our town.

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The Rural/Market Towns Group



RURAL/MARKET
TOWNS GROUP

A RURAL/MARKET TOWNS GROUP- A FORMAL INVITE

We are a Special Interest Group of The Local Government Association representing Rural Areas across England. Our mission is to be the national champion for rural services, ensuring that people in rural areas have a strong voice. We have 127 Principle Authority members from across England. We also have a grouping of some 170 non- local authority service providers (the RSP) and we issue a Rural Bulletin weekly to around 23,000 rural contacts across England. We also issue a monthly Funding Digest of rural grant opportunities and Government consultations. The following links show our inter connection with Parliament and how we bring our members together. We show how a Rural Market Town Grouping could fit well into our network.

Our website is www.rsnonline.org.uk

What we do:

We aim to ensure rural issues are given a high profile, unfortunately we now find ourselves as the only organisation in England currently undertaking this vital work. Our network is the countries' largest rural network. We ourselves deliberately don't work from a grant or government funding base but from member subscription. We provide value for money to our members. This has allowed growth and continuity of operation together with the ability to make the rural case honestly and from within ourselves without fear of upsetting any external funding stream on which we may be dependent.

What we have achieved to date:



The first general rural parliamentary groups in history



Better finance settlements for rural authorities



Continual Pressure on Government in relation to issues ranging from broadband to rural housing and vulnerability



The creation of Rural Crime, Rural Health and Rural Research organisations

The facts:

There are many rural areas in England spun across 200 different local authorities. Only by working together can we present a cohesive approach to an urban facing government. It is easy for urban areas to gather support but more difficult for dispersed rural areas. We have to get rural messages across and backed if they are to properly be heard and acted upon.

What we want from you:

The wider our membership the stronger the rural voice- it's a simple fact. We want to establish a Rural/Market Towns Group to allow towns a conduit into our services and policies and operation. We wish to see Rural Towns given the opportunity to establish the commonalities of their case and to be able to argue for it. We charge an annual subscription which is low and affordable but it's what it can give back that we wish to be judged upon.

What we can give you back:



Formation of a dedicated Rural/Market Towns Group, offering some peer-to-peer networking and discussion opportunities (either face-to-face or online) and input into the national rural agenda. (Representation on this Group can be by Council Clerk or Member)



Development of a representational role, for example responding to selected public policy consultations or meeting with interested Parliamentarians. There is no rural or market or small towns APPG



Development of good practice and learning material related to the key policy areas and delivery challenges and opportunities for rural/market towns



Provision of a dedicated quarterly newsletter highlighting relevant latest policy developments, showcasing interesting member practice and flagging relevant initiatives or funding opportunities (perhaps drawn from the Rural Funding Digest)



Where made possible by published material - provision of some benchmark statistics about rural/market towns



Management of occasional online surveys of the member rural/market towns, to gather comparative information about topics of particular interest to this grouping and to the RSN as a whole



Free RSN community membership for your local organisations



Entry onto a bulletin calendar of the major local rural/market town events



The ability to establish and present the collective voice of rural/market towns



The ability to say what your council think about English rural issues which affect their area as and when they arise



An expectation that those views will be taken forward



Full entitlement to attend, free of charge, any of the seven regional seminars and meetings based around specialist topics held around the country annually



Involvement in the English Rural Sounding Board system



Discounted rates at the National Rural Conference every September

If you don't receive these currently you will also get:



The weekly Rural Bulletin



The monthly RSN Funding Digest

Summary:

Our target is to form a Rural Market Towns Group of approximately 125 towns in 2019 and harness the argument of these rural areas. Both the town councils, people in the towns, and their surrounding hinterlands will be better placed to put their arguments across and contribute to the rural voice. We hope you can help us grow from the start!

As we exit the EU we are currently calling on government to produce a 'Rural Strategy' giving both direction and promise to rural areas. Our wish is that Rural and Market Towns should be given clear opportunities in such a Strategy. To date government has received this call somewhat negatively. It is only by working together and by establishing and pursuing common goals that your town can input into the national picture. Please back us to back your town and your area.

LET'S BRING & ARGUE THE RURAL CASE TOGETHER

If you would like further information about the Rural/Market Towns Group please contact us:

Rural Services Network
Kilworthy Park,
Tavistock, Devon
PL19 0BZ
01822 851370
www.rsnonline.org.uk
david.inman@sparse.gov.uk
twitter: @rsnonline



**RURAL/MARKET
TOWNS GROUP**