



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee
Held on Monday 13th August 2018 at 6:00 pm at the Memorial Hall Newmarket

Attendance:

Councillor A Starkey (Chairman)
Councillor M Anderson
Councillor J Clarke
Councillor A Drummond

Councillor P Hulbert
Councillor R Hood
Councillor J Lay
Councillor R Nobbs
Councillor C O'Neill

Also Present: Bobby Bennett – Town Council Manager (TCM), Julie Ashton – Minute Assistant,
1 Member of the Press and 1 Member of the Public.

Minute		Action by
C/18/08/1	<u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety Notice and announced that the meeting may be filmed or recorded.	
C/18/08/2	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs Hirst, Jefferys, Morrey, Wadham, Winter and Wright. Cllr Appleby was absent.	
C/18/08/3	<u>DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION</u> None noted.	
C/18/08/4	<u>TO RECEIVE AND CONFIRM FOR ACCURACY THE MINUTES OF THE MEETING HELD ON MONDAY 9TH JULY 2018 AND ANY MATTERS ARISING</u> Members received the minutes of the Community Services Committee meeting held on 9th July 2018 and the following amendments were made: Page numbering – changed to 1 of 3 Page 2 – C/18/07/7 – typo changed to read “receive” Subject to the amendments being made, the following was agreed: <u>C/18/08/4.01 Resolved</u> That the minutes of the Community Services Committee meeting held on 9th July 2018 be adopted and signed as a true record by the Chairman of the Community Services Committee.	

Matters arising:

Page 2 - C/18/07/7 – Chairman confirmed the dates of the Market event.
Page 3 - C/18/07/11 – TCM agreed to get an update on the investigation on the cause of the bad smell coming from Newmarket Brook.

C/18/08/5 PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION
None noted.

C/18/08/6 TO RECEIVE THE ACCOUNTS FOR JULY 2018
Members were advised that the budget was in line with expectations and on track. Amendments would be made to the Hanging Basket account regarding the roundabout sponsorship. TCM would check if a rebate was available for the electric at the Queen's Statue.

C/18/08/7 TO RECEIVE AN UPDATE ON THE WEBSITE
TCM demonstrated the new website and would send a link to Members. Work was ongoing to resolve an issue with the domain name. The new site should be available on mobile phones.

C/18/08/8 TO RECEIVE AN UPDATE ON PUBLIC TRANSPORT
The letter from MP Matt Hancock was noted. He would continue to pressure Greater Anglia Rail to provide a better service when new rolling stock arrives in 2019. A reply would be sent to Greater Anglia and Matt Hancock requesting the expected date of the new rolling stock and for a commitment to provide trains every half an hour. A request would also be made to stipulate the requirement of a half hourly service in future franchise bids.

Members were advised that an invitation to attend a Committee meeting had been sent to Stage Coach.

C/18/08/9 TO RECEIVE AN UPDATE ON THE BILL TUTTE MEMORIAL
The Chairman advised that the Memorial needed to be maintained to a high standard and required cleaning 4 times per year. Two quotes were considered and the quote from West Suffolk was recommended and the following was agreed:

L/18/08/9.01 Recommendation

That the quote from West Suffolk to clean the Bill Tutte Memorial and surrounding area 4 times per year for a cost of £528 be accepted.

C/18/08/10 TO RECEIVE AN UPDATE ON THE MEMORIAL GARDEN

MASTERPLAN

The Chairman advised that the project was progressing well and that a Quantity Surveyor needed to be appointed. Three quotes had been considered and the quote from North Cotes was recommended and the following was agreed:

C/18/08/10.01 Recommendation

That the quote from North Cotes for a quantity surveyor for £800 + VAT be accepted and appointed.

C/18/08/11 WELCOME TO NEWMARKET SIGN

The Chairman advised that only one quote had been obtained due to the special specification of the sign. A suggestion was made to move the sign at Tesco and ask if they could make a contribution for a new sign. A request would also go to the Jockey Club Estates for a contribution and TCM would look at and compare the costs of one sign or two signs.

C/18/08/12 CORRESPONDENCE

Letter from Newmarket War Memorial Centenary Fields regarding 100 days commemoration and the "Thank You" campaign. 16th October was the allocated date for Newmarket and TCM would look at how the commemoration event would be marked.

C/18/08/13 DATE OF NEXT MEETING

Monday 10th September 2018 at the Memorial Hall

C/18/08/14 ITEMS FOR NEXT AGENDA

- Accounts
- Website
- Memorial Garden Masterplan
- Public Transport
- Christmas Lights

Meeting closed at 7:35pm

Signed _____ Date _____