



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Human Resources Committee
Held on Monday 12th August 2019 at 8:00pm at the Memorial Hall Newmarket

Attendance:

Councillor R Hood (Chairman)

Councillor S Caesar

Councillor A Drummond

Councillor J Lay

Councillor K Lindsay - Resigned

Also Present: Roberta Bennett – TCM.

Minute		Action by
H/19/08/1	<u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety Notice and announced that proceedings may be filmed or recorded.	
H/19/08/2	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs Cooke and Kerby.	
H/19/08/3	<u>DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBER'S DISPENSATION</u> None noted.	
H/19/08/4	<u>TO RECEIVE AND CONFIRM FOR ACCURACY THE MINUTES OF THE MEETING HELD ON MONDAY 15TH JULY 2019 AND ANY MATTERS ARISING</u> Members received the minutes of the Human Resources Committee Meeting held on Monday 15th July 2019 and the following was agreed: <u>H/19/08/4.01 Resolved</u> <u>That the minutes of the Human Resources Committee meeting held on Monday 15th July 2019 be adopted and would be signed as a true record by the Chairman of the Human Resources Committee after the meeting.</u> There were no matters arising.	
H/19/08/5	<u>PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION</u> None noted.	
H/19/08/6	<u>TO RECEIVE THE FINANCIAL ACCOUNTS</u>	

TCM advised that the Financial accounts for July 2019 were not available and would be presented at the next meeting.

H/19/08/7 EXCLUSION OF THE PRESS & PUBLIC
There were no confidential items.

H/19/08/8 *TO RECEIVE AN UPDATE ON CURRENT HR MATTERS*****
Congratulations were given to the Events Manager for the successful completion of the Health and Safety diploma.

TCM advised that 10 application packs had been sent out for the TCM role.

H/19/08/9 DATE OF NEXT MEETING
Monday 9th September 2019 at the Memorial Hall.

H/19/08/10 ITEMS FOR INCLUSION ON NEXT AGENDA
None noted

Meeting closed at 8:15pm

Signed _____ Date _____