



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee
Held on Monday 10th September 2018 at 6:00 pm at the Memorial Hall Newmarket

Attendance:

Councillor P Winter (Chairman)
Councillor M Anderson
Councillor J Clarke
Councillor A Drummond
Councillor W Hirst
Councillor P Hulbert

Councillor M Jefferys
Councillor J Morrey
Councillor R Nobbs
Councillor C O'Neill
Councillor A Starkey

Also Present: Cathy Whitaker – RFO, Julie Ashton – Minute Assistant, 1 Member of the Public.
Minute

Action by

- | | Minute | Action by |
|-----------|--|-----------|
| C/18/09/1 | <p><u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u></p> <p>The Chairman opened the meeting and read out the Fire Safety Notice and announced that the meeting may be filmed or recorded.</p> | |
| C/18/09/2 | <p><u>APOLOGIES FOR ABSENCE</u></p> <p>Apologies were received from Cllr Hood. Cllrs Appleby, Wadham and Wright were absent.</p> | |
| C/18/09/3 | <p><u>DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION</u></p> <p>None noted.</p> | |
| C/18/09/4 | <p><i>Cllr O'Neill joined the meeting</i></p> <p><u>TO RECEIVE AND CONFIRM FOR ACCURACY THE MINUTES OF THE MEETING HELD ON MONDAY 13TH AUGUST 2018 AND ANY MATTERS ARISING</u></p> <p>Members received the minutes of the Community Services Committee meeting held on 13th August 2018 and the following was agreed:</p> <p><u>C/18/09/4.01 Resolved</u></p> <p>That the minutes of the Community Services Committee meeting held on 13th August 2018 be adopted and signed as a true record by the Chairman of the Community Services Committee.</p> | |

Cllr Morrey joined the meeting
There were no matters arising.

- C/18/09/5** **TO REVIEW THE ACTION LOG**
Members reviewed the Action log and the RFO advised that an invoice would be raised at the end of September for the Roundabout Income and that a meter reading would be taken for the electric at the Queen's Statue.
- C/18/09/6** **PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION**
None noted.
- C/18/09/7** **TO RECEIVE THE ACCOUNTS FOR AUGUST 2018**
The RFO advised that invoices had been received for the Cemetery repairs and the Tommy Soldiers.
- C/18/09/8** **UPDATE ON THE CEMETERY HEDGE**
This item was deferred to the next meeting.
- C/18/09/9** **TO RECEIVE AN UPDATE ON PUBLIC TRANSPORT**
The Chairman advised that a response had not been received from Stagecoach to attend a Committee meeting and she would ask the TCM to invite them to send a representative again.
- C/18/09/10** **TO CONSIDER THE INSTALLATION OF A STANDPIPE AT THE SEVERALS**
The Chairman advised that a quote had been received from Anglian Water to install a standpipe in Fordham Road. The details would be sent to the Cricket Team as they had offered to pay for the installation. TCM would also enquire about ongoing maintenance and liability.
- C/18/09/11** **TO RECEIVE AN UPDATE ON THE MEMORIAL GARDENS MASTERPLAN**
Members were advised that work was continuing on the project and that the tender documents would be sent out tomorrow. They would also be available on the FHDC website. The deadline for the return of the tender documents was 5th October 2018 and it was hoped that a contract would be issued on 19th October 2019. Work would start on 9th November and be completed by March 2019.
- C/18/09/12** **TO RECEIVE AN UPDATE ON THE CHRISTMAS LIGHTS**
This item was deferred to the next Town Council meeting.
- C/18/09/13** **TO CONSIDER COSTS FOR A STANDPIPE AT THE SEVERALS**
This item was considered under item 10.
- C/18/09/14** **TO CONSIDER COMMUNITY GROUPS AND INITIATIVES**
Members were advised that a proposal had been made to engage with Community Groups and people involved in making life better for people

living in Newmarket and to invite them to come to meetings to tell the Committee what they are involved in.

C/18/09/15 TO CONSIDER COMMUNITY CHAMPION AWARDS

A further proposal was made to recognise Community Groups and people with a Community Award in the form of a plaque to be presented at a reception. Nominations would be made to the Newmarket journal and via the website and a shortlist would be drawn up in November with a winner being selected in February 2019. £500 grant would also be made available to the winner and other companies would also be free to donate a prize. The Award scheme was considered and the following was agreed:

C/18/09/15.01 Recommendation

That the scheme for a Community Champion Award be received and adopted.

C/18/09/16 TO RECEIVE AN UPDATE ON THE WEBSITE

This item was deferred the next meeting.

C/18/09/17 CORRESPONDENCE

None noted.

C/18/09/18 DATE OF NEXT MEETING

Monday 8th October 2018 at the Memorial Hall

C/18/09/19 ITEMS FOR NEXT AGENDA

- Website
- Christmas Lights
- Cemetery Hedge
- Public Transport
- Update on the Memorial Gardens Masterplan

Meeting closed at 7:39pm

Signed _____ Date _____