



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Human Resources Committee
Held on Monday 10th September 2018 at 7.08pm at the Memorial Hall Newmarket

Attendance:

Councillor A Drummond (Chairman)
Councillor P Winter

Councillor R Nobbs
Councillor J Morrey

(Councillor P Hulbert - not a member of the HR Committee. In attendance)

Also Present: Cathy Whitaker – Town Council Finance Officer (RFO)

Minute		Action by
H/18/09/1	<u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and advised that the Fire Safety Notice and announcement that the meeting may be filmed or recorded were not required as there were no members of the Public present.	
H/18/09/2	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllr R Hood and Cllr J Lay	
H/18/09/3	<u>DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBER'S DISPENSATION</u> None noted.	
H/18/09/4	<u>TO RECEIVE AND CONFIRM FOR ACCURACY THE MINUTES OF THE MEETING HELD ON MONDAY 13TH AUGUST 2018 AND ANY MATTERS ARISING</u> Members received the minutes of the Human Resources Committee Meeting held on Monday 13th August 2018 and the following was agreed: <u>H/18/09/4.01 Resolved</u> <u>That the minutes of the Human Resources Committee meeting held on Monday 13th August 2018 be adopted and signed as a true record by the Chairman of the Human Resources Committee.</u> There were no matters arising.	
H/18/09/5	<u>PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION</u> None noted.	

H/18/09/6 TO RECEIVE THE FINANCIAL ACCOUNTS FOR HUMAN RESOURCES

The HR accounts for August were received and noted.

H/18/09/7 TO CONSIDER A REQUEST FROM A TOWN PARTNER TO CONTRACT A MEMBER OF STAFF

A request has been received from a local organisation to use the town council's clerking service.

H/18/09/8 EXCLUSION OF THE PRESS & PUBLIC

With the vote being unanimous, it was agreed:

18/09/08.01 Resolved

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

H/18/09/9 *TO RECEIVE AN UPDATE ON CURRENT STAFF AND VACANCIES*****

Following consideration it was agreed that:

18/09/09.01 Resolved

The TCM will respond to the local organisation informing them that council does not allow secondment of its staff. A member of staff would be permitted to work for a third party on receipt of a written request, subject to conditions.

DATE OF NEXT MEETING

Monday 8th October 2018 at the Memorial Hall 7:15pm.

H/18/09/10 ITEMS FOR INCLUSION ON NEXT AGENDA

None noted.

Meeting closed at 7.27pm

Signed _____ Date _____