



Newmarket
T O W N C O U N C I L

CONSTITUTION

CONTENTS OF CONSTITUTION	REF	Date	Date of Revision
GOVERNANCE DOCUMENTS			
Summary and Explanation	1	May 2017	May 2019
Standing Orders	2	May 2017	May 2019
Financial Regulations	3	May 2017	May 2021
Standing Orders for Contracts	4	May 2017	May 2021
Council Terms of Reference and Delegation	5	Jun 2017	May 2019
Finance & Policy Committee Terms of Reference and Delegation	6	Jun 2017	May 2019
Development and Planning Terms of Reference and Delegation	7	Jun 2017	May 2019
Human Resources Committee Terms of Reference and Delegation	8	Jun 2017	May 2019
Community Services Committee Terms of Reference and Delegation	9	Jun 2017	May 2021
Leisure Services Committee Terms of Reference and Delegation	10	Jun 2017	May 2021
Appeals Committee Terms of Reference and Delegation	11	Jun 2017	May 2019
Corporate Strategy	12	Jun 2017	May 2019
Budget 2019 / 2020	13	Nov 2018	Nov 2019
Medium Term Financial Strategy	14	June 2018	June 2019
COUNCIL POLICIES			
Customer Care and Complaints Policy.	P1	May 2017	June 2021
Procurement Policy	P2	May 2017	June 2021
Environmental Policy	P3	July 2017	June 2021
Equality Policy	P4	Jun 2017	June 2021
Information and Data Protection Policy	P5	Jun 2017	June 2021
IT, Website & Email Policy	P6	May 2018	June 2019
Community & Social Policy	P7	Sep 2017	July 2021
Community Engagement Policy	P8	Sep 2017	July 2021
Quality Policy	P9	Jun 2017	July 2021
Protection of Children & Vulnerable Adult Policy	P10	July 2017	July 2021
Volunteers Policy	P11	Jun 2017	July 2021
Grants & Funding Policy	P12	Sep 2017	July 2021
Treasury Management Policy	P13	Sep 2017	July 2021
Communications Policy	P14	March 2019	August 2019
Marketing Policy	P15	March 2019	August 2019
Publicity Policy	P16	March 2019	August 2019
Training and Development Policy	P17	June 2017	August 2019
Business Continuity Policy	P18	June 2017	August 2019
Flag Flying Policy	P19	Sep 2017	August 2019
CODES AND PROTOCOLS			
Members' Code of Conduct	C1	Sep 2017	May 2021
Social media Guide for Members	C2	Sep 2017	May 2021
Officers' Code of Conduct	C3	Aug 2017	May 2021
Protocol on Member/Officer Relations	C4	Sep 2017	May 2021
APPENDICES			
Management Structure	A1	Jun 2017	
Committee Structure	A2	Jun 2017	
Glossary of Terms & Acronyms	A3	May 2017	September 2019
Asset Register	A4		September 2019
Employee Handbook & Personnel Policies	A5	Jun 2017	September 2019
Publication Scheme & Information Guide	A6	May 2017	September 2019
Mayor's Allowance Scheme	A7	Aug 2017	September 2019
Risk Management Scheme	A8	May 2017	September 2019
Town Emergency Plan	A9	Jun 2017	September 2019
Privacy Policy	A10	Aug 2018	September 2019
Health and Safety Policy (Ellis Whittam) <i>Provided as separate document</i>	A11	January 2019	January 2020
Newmarket Neighbourhood Plan <i>Provided as separate document</i>	A12	March 2019	
Checklist for large dwellings	A13	April 2019	