

Membership from May 2019

Councillor Kerby - Chairman
Councillor Caesar - Vice Chairman
Councillor Anderson
Councillor Borda
Councillor Bowen
Councillor De'Ath
Councillor Drummond
Councillor Hirst
Councillor Hood
Councillor Hulbert
Councillor Jeffreys
Councillor Lay
Councillor O'Neill
Councillor Yarrow



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
COMMUNITY SERVICES COMMITTEE to be held at
The Memorial Hall, High Street,
Newmarket, CB8 8JP on
Monday 9th September 2019 at 6pm

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting.

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies for absence.
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to consider any requests received for Members Dispensation.
4. To receive and confirm for accuracy the Minutes of the Meeting held on 12th August 2019 and any matters arising.
5. PUBLIC PARTICIPATION - An invitation to members of the public to put questions/statements of not more than 3 minutes duration. Resolutions can only be made on items on the agenda, but Councillors are very happy for matters to be brought to their attention.
6. ACCOUNTS – To receive the accounts
7. UPDATES – to receive brief updates on the following areas
 - a. Yellow Brick Road
 - b. Skate Park Project
 - c. Newmarket Market
8. WEATHERBY CROSSING – To consider fees
9. WEST SUFFOLK - Car Park Users Survey
10. SUFFOLK COUNTY COUNCIL – Street Lighting
11. CHRISTMAS LIGHTS 2019 – To receive an update
12. CHRISTMAS TREE – To consider installation
13. NEWMARKET MUSEUM
14. Correspondence: -
 - a. Network Rail - Changes to level crossings in Suffolk
15. Date of next meeting – Monday 11th November 2019
16. To note items for next Agenda

Signed  Roberta Bennett, Town Council Manager, 3rd September 2019

To: Chairman and Members of Community Services Committee, Other Council Members, The Press

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Newmarket

T O W N C O U N C I L

Minutes of a Meeting of the Community Services Committee
Held on Monday 12th August 2019 at 6:00 pm at the Memorial Hall Newmarket

Attendance:

- | | |
|--------------------------------|---------------------------------|
| Councillor S Caesar (Chairman) | Councillor R Hood |
| Councillor J Borda | Councillor P Hulbert |
| Councillor O Bowen | Councillor J Lay |
| Councillor J De’Ath | Councillor K Lindsay - Resigned |
| Councillor W Hirst | Councillor C O’Neill |
| | Councillor R Yarrow |

Also Present: Bobby Bennett – TCM, Julie Ashton – Minute Assistant, Cllrs Starkey and Sharp – ECDC, Steven Parissien – Palace House, Graham Philpot – Newmarket BID, 2 Members of the Press and 4 Members of the Public.

Minute	Action by
<p>C/19/08/1 <u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u></p> <p>The Chairman opened the meeting and read out the Fire Safety Notice and announced that proceedings may be filmed or recorded.</p>	
<p>C/19/08/2 <u>APOLOGIES FOR ABSENCE</u></p> <p>Apologies were received from Cllrs A Drummond and Kerby.</p>	
<p>C/19/08/3 <u>DECLARATION OF MEMBER’S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER’S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION</u></p> <p>None noted.</p>	
<p>C/19/08/4 <u>TO RECEIVE AND CONFIRM FOR ACCURACY THE MINUTES OF THE MEETING HELD ON MONDAY 8TH JULY 2019 AND ANY MATTERS ARISING</u></p> <p>Members received the minutes of the Community Services Committee meeting held on 8th July 2019 and the following was agreed:</p> <p><u>C/19/08/4.01 Resolved</u> That the minutes of the Community Services Committee meeting held on 8th July 2019 be adopted and signed as a true record by the Chairman of the Community Services Committee.</p> <p>Matters arising: Page 3 – C/19/07/11 – TCM advised that the food bank would be launched in September.</p>	

Page 3 – C/19/07/12 – TCM advised that she was still disappointed with the work of West Suffolk regarding the SLA and was having daily talks with them to make improvements.

Graham Philpott joined the meeting

C/19/08/5 The Chairman proposed that item 6 – Palace House be brought forward and the following was agreed:

C/19/08/5.01 Resolved

That item 6 – Palace house be brought forward.

C/19/08/6 TO RECEIVE AN UPDATE ON PALACE HOUSE

Steven Parissien gave an update on Palace House and advised that the visibility of the Museum was poor and there were plans to build up the business. They had secured funding from the National Lottery Heritage fund for marketing campaigns both locally and Nationally. The Marketing would stress the links with Royalty and big themed exhibitions would be put on.

2 members of the press joined the meeting

There were plans to work with the BBC next year to help raise the profile locally and Nationally.

The Mayor gave thanks on behalf of the Council and welcomed the planned activity. Steven left the meeting.

C/19/08/7 PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION

A resident advised that there were 30- 40 travellers at St Felix School and there were a number of children there but there were no toilet facilities. He suggested that toilets should be provided.

Than Mayor advised that the land belonged to SCC and that she had already informed them. She would pass on the comments.

Cllr Starkey advised that she and Cllr Sharp were looking to work with NTC on projects that would benefit Newmarket. She and Philippa Winter would be happy to Chair a working group for the Clock Tower project.

A member of the public joined the meeting

Graham Philpot advised that he was happy to take any questions on the Christmas lights and he queried what the permanent structure for the market related to.

C/19/08/8 TO RECEIVE THE ACCOUNTS FOR JULY 2019

TCM advised that The accounts for July 2019 were not available and would be circulated when the end of month had been completed.

C/19/08/9 TO RECEIVE AN UPDATE ON THE FOLLOWING
Yellow Brick Road – No further update available

Skate Park Project – No further update available

Newmarket Market – TCM advised that a meeting would be held tomorrow and would look at the continuation of the market

Weatherby Crossing – TCM advised that the Planning Inspectorate hearing would be held 18th March 2020 at the football club. NTC would be taking the lead to provide evidence regarding the crossing being a public right of way by 11th November 2019 and that there was no budget set for legal representation.

A member of the press left the meeting

It was noted that the crossing was on the border of East Cambs and any help from ECDC would be greatly appreciated and the following was agreed:

C/19/08/9.01 Recommendation

That NTC continue to support the evidence of the crossing being a public right of way and work with ECDC Cllrs to keep the crossing open.

A request was made for the timetable to be circulated.

C/19/08/10 TO CONSIDER THE NEXT STEPS FOR THE CLOCK TOWER
PROJECT

Cllr Starkey gave an overview of the Clock Tower project and presented a report with a recommendation that the tender from Pro-Scape for £45,000 be accepted. A working group would be set up comprising of the Community Services Chairman, Vice Chairman, TCM and Philippa Winter and chaired by Cllr Starkey. The following was agreed:

C/19/08/10.01 Recommendation

That Members read the report and pass any comment to the TCM and that delegated power be given to the working group.

C/19/08/11 TO CONSIDER A QUOTATION FROM COLLABORATION 23

TCM presented the quote from collaboration 23 for additional work to repair the Cemetery wall that had been identified. The quote was considered and the following was agreed:

C/19/08/11.01 Recommendation

That the quote from Collaboration 23 for £4,050 to repair two parts of the Cemetery wall be accepted.

C/19/08/12 TO CONSIDER QUOTATIONS FOR THE WAR MEMORIAL

The Chairman presented two quotes to repair the War Memorial and the following was agreed:

C/19/08/12.01 Recommendation

That the quote from Grantham Groundworks & Building Ltd for £6,808 + VAT to repair the War Memorial be accepted.

TCM to ensure that the work would be completed before November 2019.

C/19/08/13 TO CONSIDER QUOTEATIONS FOR BUS SHELETERS.

TCM presented two quotes for bus shelters and advised that there was no current budget. Members considered the quotes and the following was agreed:

C/19/08/12.01 Recommendation

That the quote from SCC for £3,898 including insurance, maintenance and repairs to provide a bus shelter be accepted.

TCM would look to see how the funds could be raised.

C/19/08/14 WEATHERBY CROSSING

This item was discussed at item 9.

C/19/08/15 SUFFOLK COUNTY COUNCIL STREET LIGHTING

TCM advised that SCC switch the street lights off at 11:00pm and that West Suffolk leave them on all night at Studlands. Enquiries would be made for the lights at the Yellow Brick Road.

C/19/08/16 TO CONSIDER A QUOTE FOR THE CHRISTMAS LIGHTS

TCM presented a quote for the Christmas lights at the Clock Tower and confirmed that Newmarket BID would provide £3,000 towards the costs.

C/19/08/17 CORRESPONDENCE

West Suffolk – Refusal to the Community Right to Bid for the purchase of the Palomino Public House was noted. The Community group would continue to look for an alternate venue.

C/19/08/18 DATE OF NEXT MEETING

Monday 9th September 2019 6:00pm at the Memorial Hall.

C/19/08/19 ITEMS FOR NEXT AGENDA

- Newmarket Museum
- Street Lighting
- Clock Tower
- Weatherby crossing

Meeting closed at 7:05pm

Signed _____ Date _____

Town Centre Car Parking Questionnaire

Name of Car Park

1. Where have you arrived from?

If within the UK
(Town/Village)

If outside of the UK
(Country)

2. Why did you choose this car park? (Please tick one answer only)

- Ease of finding car park
- I know I will find a space
- Price
- Flexible payment options
- It's the nearest car park to where I want to go
- Other (please specify):

3. What is the reason for your visit today? (Please tick all that apply)

- Work
- Shopping
- Tourist/Visiting Friends/Family
- Appointment *Please specify* - Banking/Beauty/Medical/Other
- Eating/Entertainment *Please specify* - Cinema/Arts Centre/Restaurant/Café/Apex/Theatre
- Permit Parking Holder/Season Ticket Holder

4. How long do you plan to stay for?

- Less than 1 hour
- 1 - 2 hours
- 2 - 4 hours
- 4 - 8 hours
- More than 8 hours

5. How often do you use the car parks?

- 1 or 2 times a week
- 3 or more times a week
- Weekly
- Fortnightly
- Monthly or less often

6. When do you normally use the car park? (Please select all that apply)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning	<input type="checkbox"/>						
Afternoon	<input type="checkbox"/>						
Evening	<input type="checkbox"/>						
All Day	<input type="checkbox"/>						

7. Please answer the following questions:

	Yes	No	Don't know
Is the car park well located?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the car park clean and in good condition?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the car park feel safe day and night?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Were you able to find a space easily?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Were there enough signs directing you to this car park?

- Yes
- No
- Don't know

9. Are the signs in this car park easy to understand?

- Yes
- No
- Don't know

10. Do you think the level of charges for the car parks are...

- Low
- About right
- High

11. How do the parking charges compare with other towns you visit that charge for parking?

- Lower
- About the same
- Higher
- I don't know

12. Would you park for longer if you could?

- Yes
- No

13. Tell us what influences how long you park for? (Please tick all that apply)

- I've done everything I need to during the time I'm parked for
- The cost of parking
- I don't have the time to stay for longer/ I have other things to do
- I would stay longer if I was able to pay for the amount of time I stay when I leave

14. Would you like to see greater parking enforcement of our streets and car parks?

- Yes
- No

15. Please tell us what type of vehicle you drive?

- Small family car (e.g. Ford Fiesta)
- Large family car (e.g. Citroen Picasso)
- 4x4/SUV (e.g. Range Rover)
- Van

16. Please tell us how your vehicle is powered. This will help us as we look to meet the future need for electric vehicle/ hybrid recharging points.

- Petrol
- Diesel
- Hybrid
- Electric
- LPG

17. Any further comments?

From: O'Malley Kathleen <Kathleen.O'Malley@networkrail.co.uk> **Sent:** 23 August 2019 11:18

Subject: Update from Network Rail: Changes to level crossings in Suffolk

Update from Network Rail: Changes to level crossings in Suffolk

I'm writing to provide you with an update on Network Rail's proposals to close or change the use of 22 level crossings in Suffolk. This forms part of a broader plan to improve safety at 105 locations across the Anglia route.

Closing level crossings and diverting users to alternatives will make the railway safer by reducing the number of points where people can come into contact with trains. This will also help improve the efficiency of the railway network and service reliability, and will facilitate any future proposals for faster and more frequent train services.

As you may be aware from earlier consultation phases, the strategy focusses on locations where making changes is both affordable and deliverable; as such none of the crossings in this proposal involve closing significant public roads, and they do not require new bridges or underpasses to be constructed across the railway. Similar proposals are being taken forward for Cambridgeshire, Essex, Southend-on-Sea, Thurrock, Hertfordshire, and the London Borough of Havering.

In order to obtain the powers necessary to make these changes in Cambridgeshire, we applied for a Transport and Works Act Order in 2017, and a public inquiry was held from 13 February to 25 March 2018. We are currently waiting for the Planning Inspectorate to confirm that the Inspector submitted their report to the Department for Transport. We will then await a decision from the Secretary of State for Transport; whilst this is subject to change, this is currently expected in February 2020. Once a decision is received, we will contact you with a further update.

Additional information is available on the [Network Rail website](#), and please do not hesitate to contact me if you have any further queries, or would like to meet to discuss any issues; I can be reached on Kathleen.O'Malley@networkrail.co.uk and 07825 257 728.

I hope this update is helpful.

Kind regards,

Kathleen O'Malley
Communications Manager

Diversity and Inclusion Champion

5 days volunteer leave: what will you do with yours? [connect/volunteering](#)



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