



Newmarket

T O W N C O U N C I L

Minutes of a Meeting of the Human Resources Committee
Held on Monday 11th February 2019 at 7:15pm at the Memorial Hall Newmarket

Attendance:

Councillor R Hood (Chairman)
Councillor A Drummond (Vice Chairman)
Councillor J Lay

Councillor R Nobbs
Councillor P Winter

Also Present: Roberta Bennett – Town Council Manager (TCM).

	Minute	Action by
H/19/02/1	<u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety Notice and the announcement that proceedings may be filmed or recorded.	
H/19/02/2	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllr Morrey.	
H/19/02/3	<u>DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBER'S DISPENSATION</u> None noted.	
H/19/02/4	<u>TO RECEIVE AND CONFIRM FOR ACCURACY THE MINUTES OF THE MEETING HELD ON MONDAY 14TH JANUARY 2019 AND ANY MATTERS ARISING</u> Members received the minutes of the Human Resources Committee Meeting held on Monday 14 th January 2019 and the following was agreed: <u>H/19/02/4.01 Resolved</u> That the minutes of the Human Resources Committee meeting held on Monday 14 th January 2019 be adopted and would be signed as a true record by the Chairman of the Human Resources Committee after the meeting. There were no matters arising.	
H/19/02/5	<u>PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION</u> None noted.	

H/19/02/6 TO RECEIVE THE FINANCIAL ACCOUNTS FOR HUMAN RESOURCES

The HR accounts for January 2019 were received and noted.

H/19/02/7 EXCLUSION OF THE PRESS & PUBLIC

With the vote being unanimous, it was:

H/18/12/10.01 Resolved

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

H/19/02/8 *TO RECEIVE AN UPDATE ON CURRENT STAFF AND VACANCIES*****

TCM reported on the HR issues. It was also suggested that the Councillor wellbeing as well as staff wellbeing be considered in the next Council term. The staff wellbeing survey was considered and there were no further actions.

H/19/02/9 DATE OF NEXT MEETING

Monday 18th March 2019 at the Memorial Hall.

H/19/02/10 ITEMS FOR INCLUSION ON NEXT AGENDA

Meeting closed at 8:10pm

Signed _____ Date _____