



Minutes of a Meeting of the Leisure Services Committee
Held on Monday 7th January 2019 at 7.15 pm at the Memorial Hall Newmarket

Attendance:

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| Councillor R Nobbs (Chairman) | Councillor D Hudson |
| Councillor J Clarke | Councillor Hulbert |
| Councillor A Drummond | Councillor M Jefferys |
| Councillor R Hood | Councillor J Wadham |

Also Present: Bobby Bennett – TCM, Christy Argyroudi – Events Manager, Julie Ashton – Minute Assistant, 1 Member of the Press and 3 Representatives from the Islamic Centre.

| Minute | Action by |
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| <p>L/19/01/1 <u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety briefing and the announcement that proceedings may be filmed or recorded.</p> | |
| <p>L/19/01/2 <u>APOLOGIES</u> Apologies were received from Cllrs, Hirst and Lay. Cllr Wright was absent.</p> | |
| <p>L/19/01/3 <u>DECLARATION OF MEMBERS INTERESTS & TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER’S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBER’S DISPENSATION</u> None noted.</p> | |
| <p>L/19/01/4 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY 10TH DECEMBER 2018</u> Members received the minutes of the Leisure Services Committee meeting held on 10th December 2018 and the following amendment was made:</p> <p>Page 2 – L18/12/7.01 Recommendation – the marketing budget of £20 per month relates to the Tea Dance only.</p> <p>Subject to the amendment being made, the following was agreed:</p> <p><u>L/19/01/4.01 Resolved</u> That the minutes of the Leisure Services Committee meeting held on 10th December 2018 be adopted and signed as a true record by the Chairman of the Leisure Services Committee.</p> <p>Matters arising:</p> <p>Page 3 L/18/12/15.01 Recommendation – TCM advised that the advert for the</p> | |

Kiosk needed to be finalised.

L/19/01/5 COMMUNITY ENGAGEMENT PRESENTATION

A representative from the Islamic Centre gave an update on the premises they have secured and were awaiting a decision on a pre-planning application they had submitted. The centre will be for all of the Community to use and they plan to do a range of activities. An invitation will be issued to all Cllrs to visit the centre in the near future.

Members were advised that there had been a recent spate of burglaries reported to the Police. The details would be passed to the TCM who would contact the Police on their behalf.

The Chairman thanked the visitors for the update and was looking forward to seeing the centre when it was up and running. The Mayor also gave thanks and advised that NTC were here to help and would look forward to seeing what could be achieved in the future.

The representatives from the Islamic Centre left the meeting

L/19/01/6 PUBLIC PARTICIPATION ‘AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS RELATING TO THE TOWN TO BE BROUGHT TO THEIR ATTENTION

None noted.

L/19/01/7 TO REVIEW INCOME & EXPENDITURE FOR DECEMBER 2018

TCM advised that there had been some coding changes to the intruder alarm. The income and expenditure reports for December 2018 were noted.

L/19/01/8 TO RECEIVE FEEDBACK FOR THE TEA DANCES

The Events Manager distributed feedback forms from the Tea Dance. It was noted that there had been a good response with mostly positive comments and that a small profit had been gained. The attendance rate was also steady and the raffle prize sponsored by the Heath Court hotel was well received. A vote of thanks was given to the Heath Court Hotel.

L/19/01/9 TO CONSIDER SAMPLES OF FOLDING CHAIRS

The Events Manager showed a sample of an existing folding chair and compared it with an example of a new one. It was noted that they would stack easily however, a new trolley was also required. Three quotes to supply new chairs were considered and the following was agreed:

L/19/01/9.01 Recommendation

That 40 folding chairs be purchased at a cost of £12.75 per chair along with a trolley at a cost of £54.95.

L/19/01/10 TO RECEIVE QUOTES FOR DESTRATIFICATION FANS TO BE

INSTALLED IN THE MEMORIAL HALL

Members considered the additional information that had been obtained and TCM was asked to obtain further information on the sweep fans.

L/19/01/11 TO RECEIVE THE CARNIVAL ACCOUNTS FOR 2018

The Chairman presented the Carnival income and expenditure report and it was noted that the bank statement and details of the nominated charities with the amounts donated were awaited. A breakdown of the road closure costs was also required. The Committee would require a copy of the safety management plan for the 2019 Carnival.

L/19/01/12 TO REVIEW THE BOOKINGS FOR DECEMBER AND STAFFING REQUIREMENTS

The Events Manager issued the current charges for a local competitor and Members compared them with those of NTC. It was noted that the other venue had parking available.

A request from Newmarket Festival to use the Pavilion and Sevels for a Midnight Walk event to be held on Saturday 22nd June 2019 from 4:00pm – 2:00am was considered. There would be a 5km and 10km marshalled route with participants setting off at 8:00pm. The following was agreed:

L/19/01/12.01 Recommendation

That Newmarket Festival be allowed to use the Pavilion and Sevels for a Midnight Walk event on Saturday 22nd June 2019 in principle, subject to confirmation of the route.

The Events Manager advised that Cllr Anderson's son Lee was organising a comedy night on 30th March 2019 at the Memorial Hall with aim of raising £5,000 for charity to help with bullying at school. The Events Manager was asked to seek further information.

New enquiries had been received following the Christmas break and a discount on bookings for January 2019 had been advertised on social media for meetings and weddings. There were no staffing requirements.

L/19/01/13 TO CONSIDER THE CONCEPT OF FIT VILLAGES FOR NEWMARKET

TCM advised that this was a scheme to encourage the take up of sporting activities where facilities were lacking. Funding was available to set up new activities but Newmarket would not qualify as there were a number of activities available around the Town.

L/19/01/14 TO RECEIVE AN UPDATE ON THE MASTER PLAN PROGRESS

TCM advised that the project was progressing well and that tours were available to see how it was going. The old pool area had been excavated and the soil had been rebalanced. The Chairman of the Community Services Committee would give a further update at the next meeting.

L/19/01/15 TO RECEIVE AN UPDATE ON THE MEMORIAL GARDEN WALL

TCM advised that a second engineer's report had been received and quotes were being sought to reduce the height of the wall and to strengthen the supports.

L/19/01/16 CORRESPONDENCE

A request from Newmarket Joggers to use the Severals for a heath race was considered and the following was agreed:

L/19/01/16.01 Recommendation

That Newmarket Joggers be allowed to use the Severals for a heath race free of charge.

L/19/01/17 TO NOTE ANY ITEMS FOR NEXT MEETING

- Update on the Twinning meeting to be held 10th January 2019
- Distratification Fans
- Carnival Accounts

L/19/01/18 DATE OF NEXT MEETING

Monday 4th February 2019 in the Memorial Hall

Meeting closed at 8:30pm.

Signed _____ Date _____