



Minutes of a Meeting of the Leisure Services Committee
Held on Monday 4th February 2019 at 7.15 pm at the Memorial Hall Newmarket

Attendance:

Councillor R Nobbs (Chairman)
 Councillor A Drummond
 Councillor W Hirst

Councillor D Hudson
 Councillor Hulbert
 Councillor J Lay
 Councillor M Jefferys

Also Present: Bobby Bennett – TCM, Julie Ashton – Minute Assistant, 2 Representatives from Vivo Outdoor Fitness and 1 Member of the Public.

Minute	Action by
<p>L/19/02/1 <u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety briefing and the announcement that proceedings may be filmed or recorded.</p>	
<p>L/19/02/2 <u>APOLOGIES</u> Apologies were received from Cllrs, Clarke, Hood, Wadham and Wright.</p>	
<p>L/19/02/3 <u>DECLARATION OF MEMBERS INTERESTS & TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER’S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBER’S DISPENSATION</u> None noted.</p>	
<p>L/19/02/4 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY 7TH JANUARY 2019</u> Members received the minutes of the Leisure Services Committee meeting held on 7th January 2019 and the was agreed:</p> <p><u>L/19/02/4.01 Resolved</u> That the minutes of the Leisure Services Committee meeting held on 7th January 2019 be adopted and signed as a true record by the Chairman of the Leisure Services Committee.</p> <p>There were no matters arising.</p>	
<p>L/19/02/5 <u>PUBLIC PARTICIPATION ‘AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS RELATING TO THE TOWN TO BE BROUGHT TO THEIR ATTENTION</u></p>	

None noted.

The Chairman proposed that item 13b brought forward and the following was agreed:

L/19/02/5.01 Resolved

That Item 13b request from Vivo Outdoor Fitness to use the Severals be brought forward.

L/19/02/6 CORRESPONDENCE

A representative of Vivo Outdoor Fitness asked the Committee for use of the Severals to hold fitness classes on Monday, Wednesday and Friday evenings from 6:00 – 7:00pm. The classes were restricted to 30 people per session and were managed by a booking system.

The Committee considered the request and the following was agreed:

L/19/02/.01 Recommendation

That Vivo Outdoor Fitness be given permission to use the Severals to hold fitness classes on Monday, Wednesday and Friday evenings from 6:00 – 7:00pm for a fee of £10 per session from the beginning of March 2019. The arrangement would be reviewed in 6 months and an update would be given to the Committee from Vivo. That the offer of a discount of 10% for NTC staff and Cllrs be withdrawn.

2 Vivo representatives left the meeting

L/19/02/7 TO REVIEW INCOME & EXPENDITURE FOR JANUARY 2019

TCM advised that there had been a detailed audit of the accounts and booking system and the RFO would provide a report on the findings. The BOB report would be redesigned and include the last 3 years of income. The next agenda would be kept to a minimum to allow for a detailed consideration of the report and the item would be placed in the Public Exempt part of the meeting, due to the disclosure of Clients and Rates.

The income and expenditure reports for January 2019 were noted.

L/19/02/8 EVENT PROGRAMME FOR 2019

TCM advised that this Item would be placed on the next agenda.

L/19/02/9 PROMOTION AND ENGAGEMENT OF THE TOWN CALENDAR

The Chairman advised that a meeting had been held with key stakeholders to encourage more content to be added to the calendar. Discover Newmarket, the Racecourse and BID have direct access to the calendar and access was being considered for the Racing Centre. The Tea Dances and Vivo fitness classes would also be added.

L/19/02/10 TO RECEIVE FURTHER INFORMATION REGARDING QUOTES FOR DESTRATIFICATION FANS TO BE INSTALLED IN THE MEMORIAL HALL

TCM had obtained further information on noise levels and a revised quote had been received to include electric installation. The Committee agreed the following:

L/19/02/10.01 Resolved

That delegated power be given to the Chairman and TCM to consider the specifications and select an appropriate quote to purchase a destratification fan for the Memorial Hall.

L/19/02/11 TO REVIEW THE BOOKINGS FOR JANUARY 2019 AND STAFFING REQUIREMENTS

An update-was not available.

L/19/02/12 TO RECEIVE AN UPDATE ON TWINNING

TCM advised that she had met with a gentleman who had taken a pantomime to France and that the French were keen to have an exchange with British pupils going to France in the summer. It was noted that the Twinning Committee had stood down and TCM now planned to get contact details for the French to take this forward.

L/19/02/13 TO RECEIVE AN UPDATE ON THE MASTER PLAN PROGRESS

The Chairman advised that the project was progressing well and photos would be taken and circulated. The splash pad had been completed and looked fantastic. The excavated soil had been used to build mounds which had been turfed and this was a more cost effective approach than taking the excess away.

L/19/02/14 CORRESPONDENCE

- Use of Park Facilities for Pop up Doggy Gyms – the request was considered and would be sent to FHDC for possible use of the George Lambton playing fields.

L/19/02/15 TO NOTE ANY ITEMS FOR NEXT MEETING

- Finance and Bookings in the Public Exempt part of the agenda

L/19/02/16 DATE OF NEXT MEETING

Monday 4th March 2019 in the Memorial Hall

Meeting closed at 8:12pm.

Signed _____ Date _____