



Newmarket

TOWN COUNCIL

Minutes of the Meeting of the Newmarket Town Council
held on Monday 28th August 2018 at 6.00 pm
at the Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP

Attendance:

Councillor R Hood (Town Mayor)
Councillor J Clarke
Councillor A Drummond
Councillor W Hirst
Councillor D Hudson
Councillor P Hulbert

Councillor J Lay
Councillor R Nobbs
Councillor A Starkey
Councillor M Jefferys
Councillor A Appleby

Also Present: Roberta Bennet – Town Council Manager, Amy Allaway – Minute Assistant,
Member of the Public and Member of the Press

Minute

18/08/1 FIRE SAFETY BRIEFING AND ANNOUNCEMENT THAT PROCEEDINGS MAY BE FILMED OR RECORDED

The Mayor opened the meeting and read out the Fire Safety Briefing and the announcement that the meeting may be filmed or recorded.

18/08/2 APOLOGIES FOR ABSENCE – LGA 1972, Section 85(1) & (2)

Apologies were received from Cllr Anderson, Berry, Morrey, O'Neill, Wadham, Winter. Cllr Wright was not in attendance.

18/08/3 DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION

None noted.

18/08/4 TO RECEIVE AND CONFIRM THE MINUTES OF THE PUBLIC PART OF THE TOWN COUNCIL MEETING HELD ON MONDAY 23RD JULY 2018 AND ANY MATTERS ARISING

The Town Mayor presented the minutes of the Town Council meeting held on Monday 23rd July 2018 and the following was agreed:

18/08/4.01 Resolved

That the minutes of the Town Council meeting held on Monday 23rd July 2018 be adopted and signed as a correct record by the Town Mayor.

Matters arising:

A list of actions points would be circulated to Councillors.

18/08/5 PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS RELATING TO THE TOWN TO BE BROUGHT TO THEIR ATTENTION

None noted.

It was agreed to bring forward Item 7

18/08/07 TO DISCUSS THE CIVIC LEADERSHIP REVIEW (FHDC)

Will Wright of Forest Heath District Council took the Town Council through the questions relating the Civic Leadership review and collated their responses. A letter would be sent to Mr.Froy inviting him to present to the Town Council at the next meeting following the excellent exam results

*A representative from Hearing Health Care joined the meeting
Will Wright and his assistant left the meeting*

18/08/6 TO RECEIVE A PRESENTATION REGARDING A SENSORY AWARENESS CAMPAIGN.

It was agreed to swap Item 6 and 7.

Mr. Carr from the Hearing Health Care Centre presented to the Council regarding a community listening campaign that they are carrying out in Newmarket, the different challenges with sensory loss were explained and all were invited to a coffee morning on the first Thursday of every month. There would be a special coffee morning at 10am on Saturday 8th September.

A representative from Hearing Health Care left the meeting

18/08/8 REPORT FROM COUNTY COUNCILLORS

The following items were raised from the report:

- Academy Results.
- A letter would be sent to Suffolk County Council regarding Waste Recycling.
- We are Listening event to be held on the 26th November.

18/08/9 REPORT FROM DISTRICT COUNCILLORS

Councillor Drummond updated the Council with regard to the Community Chest application process which was open until the 28th September.

18/08/10 WARD REPORTS FROM TOWN COUNCILLORS

None noted.

18/08/11 TO RECEIVE REPORTS FROM TOWN COUNCILLORS ELECTED AS REPRESENTATIVES ON OTHER BODIES

An update would be requested from Newmarket Vision for the next meeting following the Newmarket Vision Steering Group meeting on the 17th September.

18/08/12 TO RECEIVE THE TOWN MAYOR'S AND DEPUTY MAYOR'S

Minutes of the Town Council Meeting held on Monday 28th August 2018

ANNOUNCEMENTS

The Mayor reported the following:

- 23rd July – Attended a meeting at the Heritage Centre.
- 30th July - Attended a meeting at the Heritage Centre. Attended a meeting with the Bridge of Hope Charity. Attended a meeting regarding the Newmarket Allotments.
- 6th August - Attended a meeting at the Heritage Centre. Attended a Equine Hub meeting.
- 10th August – Attended a meeting with Suffolk County Council to discuss the comments on the Neighbourhood Plan.
- 11th August – Attended the Royal British Legion Day at Newmarket Racecourse, greeting and welcoming various RBL Officers.
- 13th August - Attended a meeting at the Heritage Centre.
- 14th August – Attended a meeting with West Suffolk regarding Newmarket Vision
- 15th August – Attended a meeting with Chief Executive and Leader of Suffolk County Council regarding Newmarket.
- 20th August - Attended a meeting at the Heritage Centre.
- 21st August – Attended a meeting with Highways England regarding the signage on ‘A’ Roads.

The Deputy Mayor reported the following:

- Attended the Royal British Legion Day
- Attended a charity dinner with the Mayor of St Edmunds Bury

18/08/13 **TO RECEIVE THE MINUTES AND CONSIDER ANY RECOMMENDATIONS FROM THE D&P COMMITTEE MEETINGS HELD ON 6TH AND 20TH AUGUST 2018**

The Chairman of the Development & Planning Committee presented the report and recommendations from the Development & Planning Committee meetings held on 6th and 20th August 2018. There were no recommendations.

18/08/14 **TO RECEIVE THE MINUTES AND ANY RECOMMENDATIONS FROM THE LEISURE SERVICES COMMITTEE MEETINGS HELD ON 6TH AUGUST 2018**

The Chairman of the Leisure Services Committee presented the report and recommendations from the Leisure Services Committee meetings held on 6th August 2018.

18/08/14.01 Resolved (L/18/0812.01 Recommendation)

That a Macmillan Coffee Morning be held at the Pavilion on 27th September 2018.

18/08/15 **TO RECEIVE THE MINUTES AND ANY RECOMMENDATIONS FROM THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 13TH AUGUST 2018**

The Chairman of the Community Services Committee presented the report and recommendations from the Community Services Committee meeting held on 13th August 2018.

Minutes of the Town Council Meeting held on Monday 28th August 2018

18/08/15.01 Resolved (C/18/08/9.01 Recommendation)

That the quote from West Suffolk to clean the Bill Tutte Memorial and surrounding area 4 times per year for a cost of £528 be accepted.

18/08/15.02 Resolved (C/18/08/10.01 Recommendation)

That the quote from Cotes North for a quantity surveyor for £800 + VAT be accepted and appointed.

The minutes were amended to state that Councillor Winter had sent her apologies.

18/08/16 TO RECEIVE THE PUBLIC PART OF THE MINUTES AND ANY RECOMMENDATIONS FROM THE HUMAN RESOURCES COMMITTEE MEETING HELD ON 13TH AUGUST 2018

The Mayor presented the report and recommendations from the Human Resources Committee meeting held on 13th August 2018. There were no recommendations.

18/08/17 TO RECEIVE THE MINUTES AND ANY RECOMMENDATIONS FROM THE FINANCE & POLICY COMMITTEE MEETING HELD ON 20TH AUGUST 2018

The Chairman of the Finance & Policy Committee presented the report and recommendations from the Finance & Policy Committee meeting held on 20th August 2018.

18/08/17.01 Resolved (F/18/08/6.01 Recommendation)

That the ratification of the schedules of payments for the period 01/07/2018 – 31/07/2018 (Cash Book 1, 2 and 4) be received and adopted.

18/08/17.02 Resolved (F/18/08/10.01 Recommendation)

That the Mayor, Deputy Mayor and TCM meet with Suffolk Constabulary on 26th September to discuss the service level agreement regarding the PCSO.

18/08/17.03 Resolved (F/18/08/12.01 Recommendation)

That subject to minor amendments, the Corporate Strategy be readopted.

18/08/18 TO RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN

The Town Council Manager reported that pre-submission consultation phase had finished and the Neighbourhood Plan Committee were considering the comments that had been received and were considering them.

18/08/19 TO RECEIVE AN UPDATE ON THE MARKET RELOCATION AND CELEBRATION EVENT

The Town Council Manager summarised the event. The Town Council were looking forward to launching the Market relocation, back to the High Street, and the event had been planned in conjunction with the Food Festival, and hopefully a lot of people would be drawn to the town.

18/08/20 TO CONSIDER THE YELLOW BRICK ROAD – ISSUES AND UPDATE

A request had been received for funding for a sign. It was agreed to:

18/08/20.01 Resolved

Defer agreement relating to the sign until an update had been received on the issues relating to the smell, flooding and the safety of the Yellow Brick Road. All Councillors were in favour.

18/08/21 TO CONSIDER APPOINTING A TREE WARDEN

The Mayor advised that the council were becoming increasingly frustrated that trees were not being protected. The Town Council supports good tree management.

The following was agreed:

18/08/21.01 Resolved

A volunteer tree warden be advertised for. This would be a voluntary role; however the costs associated with training, uniform and mileage would be covered.

18/08/22 TO CONSIDER COUNCILLOR TRAINING

Following consideration it was agreed that:

18/08/22.01 Resolved

Rolling training sessions for Councillors would be set up.

It was agreed to bring forward Item 25 to discuss the Memorial Gardens to allow those Members of the Public present to be updated on the scheme.

18/08/25 TO CONSIDER BORROWING FOR THE PURPOSE OF THE MEMORIAL GARDENS

Councillor Starkey presented the plans for the Memorial Garden.

18/08/25.01 Resolved

That it was resolved to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £180,000 up to NINE years for the construction and building work related to the refurbishment of the Memorial Gardens, play area and community gardens. It is not intended to increase the precept for the purpose of the loan repayments.

18/08/23 EXCLUSION OF THE PRESS AND PUBLIC

With the vote being unanimous, it was:

18/08/23.01 Resolved

Minutes of the Town Council Meeting held on Monday 28th August 2018

To resolved that under the Public Bodies (Admissions and Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

18/08/24 *TO RECEIVE AN UPDATE ON THE MEMORIAL GARDENS PROJECT*****

Members were advised of that the details of the cost estimates relating to the plans and the following was agreed:

18/08/24.01 Resolved

It was resolved to support the proposed plans for the refurbishment of the memorial gardens

18/08/24.02 Resolved

It was resolved to submit the planning application by the 31st August 2018

18/08/24.03 Resolved

It was resolved to proceed to project tender with support from FHDC officers

18/08/24.04 Resolved

It was resolved to submit a grant application to FHDC for the community chest applications

18/08/24.05 Resolved

It was resolved to contact FHDC for other streams of funding support.

18/08/26 TO CONSIDER CORRESPONDENCE

The following correspondence was received and noted:

a. Land next to Elvedon Way.

A holding reply would be sent. Confirmation would be sought from Highways that their permission had been given. There were concerns regarding the precedent that this might set.

b. The British Legion had written to the Town Council requesting for the Mayor to attend their event on Sunday 11th November 2018.

Town Council Manager would respond to the British Legion.

18/08/27 DATE OF THE NEXT MEETING OF THE TOWN COUNCIL

Monday 24th September 2018 at 6:00pm

Meeting closed at 8.11pm

Signed : _____

Date : _____