

Membership as from May 2017

Councillor R Nobbs – Chairman
Councillor D Hudson – Vice Chairman
Councillor M Anderson
Councillor J Clarke
Councillor W Hirst
Councillor R Hood
Councillor P Hulbert
Councillor M Jefferys
Councillor J Morrey
Councillor Wadham
Councillor Wright
Councillor J Lay
Town Mayor Cllr A Drummond Deputy
Town Cllr C O'Neill &
Mayor 'ex officio' Cllr J Berry



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
LEISURE SERVICES COMMITTEE to be held at
Memorial Hall, High Street, NEWMARKET on
Monday 9th April 2018 at 7.15pm

AGENDA

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting.

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded
2. **APOLOGIES** To receive and accept apologies for absence
3. **REGISTER OF INTERESTS** Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to consider any requests received for Members Dispensation
4. **MINUTES OF PREVIOUS MEETING** To receive and confirm for accuracy the Minutes of the Meeting held on 5th March 2018 and any matters arising
5. **PUBLIC PARTICIPATION** 'An invitation to members of the public to put questions/statements of not more than 3 minutes duration. Resolutions can only be made on items on the agenda, but Councillors are very happy for matters relating to the Town to be brought to their attention.
6. **BOOKINGS:** review of March 2018
7. **EVENT STAFFING LEVELS AND REQUIREMENTS** To discuss for the month ahead
8. **MEMORIAL GARDEN** – Strategic Management of Project
9. **MEMORIAL GARDEN** – toilet and kiosk provision
10. **YUMMY HUT** – To receive an update and a report.
11. **MARKET CELEBRATION EVENT** – to agree event team and budget
12. **TWINNING** - Welcoming reception
13. **PLAY GROUND INSPECTION REPORT:** To discuss the report
14. **BILL TUTTE** – To receive policy
15. **FINANCE** – To review the Income and Expenditure (Enc)
16. Correspondence
17. Items for next Agenda
18. **DATE OF NEXT MEETING: TUESDAY 8th May 2018**

Signed  3rd April 2018

Roberta Bennett, Town Council Manager

Distribute to the following for information: County & District Councillors, The Press, Newmarket Town Council Notice Boards & the Web-site

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Use of the Bill Tutte Memorial For Events

The booking of the Bill Tutte Memorial is managed by Newmarket Town Council.

Any person, group or entity wishing to use the area for an event or function, must contact Newmarket Town Council in writing.

A charge will not be made for non-commercial use of the area.

Priority will be given to community events and local groups.

Local groups may be limited to two bookings per calendar year at the discretion of the town council.

Copies of insurance documents and risk assessments will be required from each group prior to booking.

Any displays that could damage the memorial are will not be permitted.