



Minutes of a Meeting of the Leisure Services Committee
Held on Monday 5th March 2018 at 7.15 pm at the Memorial Hall Newmarket

Attendance:

Councillor R Nobbs (Chairman)
Councillor J Clarke
Councillor A Drummond
Councillor W Hirst
Councillor R Hood

Councillor D Hudson
Councillor P Hulbert
Councillor M Jefferys
Councillor J Wadham

Also Present: Bobby Bennett – TCM, Christy Argyroudi – Events Manager, Julie Ashton – Minute Assistant, Cllr Winter and 1 Member of the Press

Minute	Action by
<p>L/18/03/1 <u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u> The Chairman opened the meeting and read out the Fire Safety briefing and the announcement that the meeting may be filmed or recorded.</p>	
<p>L/18/03/2 <u>APOLOGIES</u> Apologies were received from Cllrs Anderson, Berry, Lay, Morrey, O'Neill and Wright.</p>	
<p>L/18/03/3 <u>DECLARATION OF MEMBERS INTERESTS & TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBER'S DISPENSATION</u> None noted.</p>	
<p>L/18/03/4 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY 7TH FEBRUARY 2018</u> Members received the minutes of the Leisure Services Committee meeting held on 7th February 2018 and the following amendment was made: Page 1 – L/18/02/4.01 was changed to read L/18/02/4.02. Subject to the amendment being made, the following was agreed: <u>L/18/03/4.01 Resolved</u> That the minutes of the Leisure Services Committee meeting held on 7th February 2017 be adopted and signed as a true record by the Chairman of the Leisure Services Committee.</p>	
Matters arising:	

Page 3 – L/18/02/11.01 Recommendation – TCM advised that the sponsorship contract for the Carnival was in progress.

L/18/03/5 PUBLIC PARTICIPATION ‘AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS RELATING TO THE TOWN TO BE BROUGHT TO THEIR ATTENTION

Joy Uney, representing the Newmarket Music Festival Committee advised that the 2007 event had been a huge success and thanked NTC, FHDC and SCC for their support. The event was improving year on year and NTC were asked to consider funding a press advert and use of the Memorial Hall for a free showing of a BBC film for children.

The Chairman proposed to bring forward item 9 Newmarket Music Festival and the following was agreed:

L/18/03/5.01 Resolved

That item 9 Newmarket Festival be brought forward.

L/18/03/6 NEWMARKET MUSIC FESTIVAL

The Committee agreed that the Festival had continued to grow and would commit to the principle of supporting the event subject to budget funds being available and the following was agreed:

L/18/03/6.01 Recommendation

That subject to available funds, NTC support the Newmarket Music Festival and place an advert in the press and promote the event on social media. That the Memorial Hall be used to screen a free BBC music film 27th July 2018 free of charge.

L/18/03/7 TO REVIEW BOOKINGS FOR FEBRUARY 2018

The Events manager advised that bookings were improving and income was up £5,720.77 on last year. The Cricket Club would not be entering a team in the league next year and had cancelled all future bookings at the Pavilion.

The inclement weather last week resulted in cancellations and these would be moved to future dates free of charge.

A new company providing children’s activities including drama games and mini dance classes would be booking the Pavilion twice a week from September. They had also committed three days of activities for the Summer Programme in the Memorial Gardens and had showed an interest in the Winter Wonderland event and a performing art school and would submit proposals. They had been asked to provide CV’s and DBS checks.

The bookings had been increased by using an agency who were making

referrals and good feedback had been received on the service provided and the venues. The Committee noted the successful efforts of the team to increase both income and bookings and commended the enthusiasm of the Events Manager.

Joy Uney left the meeting.

The Chairman proposed that item 8 Memorial Hall be brought forward and the following was agreed:

L/18/03/6.01 Recommendation

That Item 8 Memorial Hall be brought forward.

L/18/03/8 MEMORIAL HALL CO² AND ENERGY AUDIT

TCM advised that the electricity meter for the Memorial Hall had been read last week and that all meters would be read on a quarterly basis. The report was received and the recommendations considered. The following was agreed:

L/18/03/8.01 Recommendation

That destratification fans be installed in the Memorial Hall to improve heating and that funding be sought from SCC.

L/18/03/8.02 Recommendation

That optimum start heating controls be installed in the Memorial Hall office and meeting rooms and that funding be sought from SCC.

L/18/03/08.03 Recommendation

That delegated powers be given to the Chairman and TCM to investigate an upgrade to LED lighting and to produce a programme.

TCM was asked to contact FHDC regarding funding/schemes for installing solar panels.

L/18/03/9 TO DISCUSS EVENT STAFFING LEVELS AND REQUIREMENTS

TCM advised that the Network Rail hearing would be held next week and tea and coffee would be provided. A press release would be issued tomorrow and on social media to encourage maximum attendance.

L/18/03/10 TO RECEIVE AN UPDATE ON THE YUMMY HUT

TCM advised that the hut had been a victim of the recent severe weather and had experienced a burst pipe. This had now been fixed and a frost heater should be considered for next winter which would automatically come on when the temperature drops. The floor was now drying out but this may need to be replaced.

The report from the proprietor was received and the good feedback from users of the gardens and hut were noted. The points raised regarding the provision of toilets and the play equipment were also noted but these issues would be addressed in the project to re-design the gardens. Slabs

would be installed in front of the hut to level the surface. Enquires were being made into transferring a pagoda at the Racecourse to the gardens for teenagers to use for meeting up.

L/18/03/11 TO CONSIDER A DRAFT POLICY FOR THE BILL TUTTE AREA

TCM read out the draft policy and a number of amendments were suggested. These would be added and the policy would be circulated to Members when updated.

L/18/03/12 PLAYGROUND INSPECTION REPORT

This item was deferred to the next meeting.

L/18/03/13 TO REVIEW INCOME & EXPENDITURE

Members reviewed the Income and Expenditure report and TCM agreed to check the figures for Rates, PWBL and Performing Rights.

L/18/03/14 CORRESPONDENCE

None noted

L/18/03/15 TO NOTE ANY ITEMS FOR NEXT MEETING

None noted.

L/18/03/16 DATE OF NEXT MEETING

Monday 9th April 2018 in the Memorial Hall at 7:15pm.

Meeting closed at 8:20pm.

Signed _____ Date _____