



Newmarket

TOWN COUNCIL

Minutes of the Meeting of the Newmarket Town Council
held on Monday 30th April 2018 at 6.00 pm
at the Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP

Attendance:

Councillor A Drummond (Town Mayor)
Councillor A Appleby
Councillor J Berry
Councillor J Clarke
Councillor W Hirst
Councillor R Hood
Councillor D Hudson
Councillor P Hulbert

Councillor M Jefferys
Councillor J Lay
Councillor J Morrey
Councillor R Nobbs
Councillor C O'Neill
Councillor A Starkey
Councillor J Wadham
Councillor P Winter

Also Present: Roberta Bennett – TCM, Julie Ashton – Minute Assistant, Gillian Padbury – Admin Officer, Nick Froy – Lexington Exchange, 1 Member of the Press and 1 Member of the Public.

Minute

18/04/1 FIRE SAFETY BRIEFING AND ANNOUNCEMENT THAT PROCEEDINGS MAY BE FILMED OR RECORDED

The Mayor opened the meeting and read out the Fire Safety Briefing and the announcement that the meeting may be filmed or recorded.

18/04/2 APOLOGIES FOR ABSENCE – LGA 1972, Section 85(1) & (2)

Apologies were received from Cllrs Anderson and Wright.

The Mayor proposed that item 6 be brought forward and the following was agreed:

18/04/2.01 Resolved

That item 6 to invite Mr N Froy to discuss the Lexington Exchange plans be brought forward.

18/04/3 TO INVITE MR N FROY TO DISCUSS THE LEXINGTON EXCHANGE PLANS

Mr Froy advised that he was delighted that the exchange was back in business and that it would allow disadvantaged students the opportunity to travel abroad. A programme had been established for the American students about Newmarket and the surrounding area including Cambridge and London. Newmarket students would be going to Lexington in October and a request was made for NTC to host a reception 16th July 2018. The following was agreed:

18/04/01 Resolved

That NTC host a reception for Lexington students on 16th July 2018 at 5:00pm.

Mr Froy thanked the Council and left the meeting

18/04/4 DECLARATION OF MEMBER'S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER'S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION

The Mayor registered an interest.

18/04/5 TO RECEIVE AND CONFIRM THE MINUTES OF THE PUBLIC PART OF THE TOWN COUNCIL MEETING HELD ON MONDAY 26TH MARCH 2018 AND ANY MATTERS ARISING

The Town Mayor presented the minutes of the Town Council meeting held on Monday 26th March 2018 and the following amendment was made:

Page 4 – 18/03/13 – Leisure Services was changed to read Community Services.

Subject to the amendment being made, the following was agreed:

18/04/4.01 Resolved

That the minutes of the Town Council meeting held on Monday 26th March 2018 be adopted and signed as a correct record by the Town Mayor.

Matters arising:

Page 2 – 18/03/5 – TCM advised that FHDC preferred option L and that they had not accepted the NTC resolution to keep historic names. TCM would write to FHDC requesting that option K be selected and to keep the historic names.

18/04/6 TO RECEIVE A REPORT FROM THE MAYOR

The Mayor reported that this would be his last meeting as the Mayor and it had been an honour and a privilege to serve two terms of office. Highlights of the period included the Queen's visit, a new team of staff, the SLAs for the Cemetery and grounds work along with the resulting savings made. He would not be accepting any nominations for Mayor or Deputy Mayor and he thanked Cllrs for their votes. The Council was now in a better place than it was 2 years ago.

The Mayor was given a round of applause.

18/04/7 PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS RELATING TO THE TOWN TO BE BROUGHT TO THEIR ATTENTION

A resident pointed out that item 8 suggested that the report was from NTC and that the title should have made it clear that it was a report form SCC. The Mayor noted the observation and that titles of future reports would be checked.

18/04/8 REPORT FROM COUNTY COUNCILLORS

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Cllr Hood had emailed her report to Cllrs prior to the meeting.

The report from Cllr Millar - March 2018 Newmarket Town Council was received and noted. Page 7 – Funding for transport schemes – the funding for the East Ipswich junction improvements to the A12 corridor to A14 and A1214 along with the Bury St Edmunds improvements to the A14, A43 and A44 were noted. A request was made to lobby SCC for funding to improve the congested A142 junction and Cllr Hood agreed to take this forward.

18/04/9 REPORT FROM DISTRICT COUNCILLORS

None noted.

18/04/10 TO RECEIVE THE TOWN MAYOR'S AND DEPUTY MAYOR'S ANNOUNCEMENTS

The Mayor reported the following:

27th March – Attended the Newmarket Neighbourhood Plan steering group meeting

27th March – Attended the opening of the new Police Station

28th March – Greeted the Princess Royal at the Bedford Lodge Hotel AHT Event

29th March – Judged a competition at the funeral parlour in Wellington Street

13th April – Attended a civic reception at the Bedford Lodge Hotel with the Chairman of FHDC, Ruth Bowman.

15th April – Started and took part in the Great Run Local.

20th April – Attended the ECDC reception at the Granary Barns Woodditton

27th April – Attended the launch of the “Love Newmarket” free Wi-Fi service.

28th April – Read the Grace at the Guineas Ball.

30th April – Attended the Newmarket Vision meeting.

The Deputy Mayor had no announcements.

18/04/11 TO RECEIVE AN UPDATE ON THE NEWMARKET VISION

The Mayor reported that he had attended the Vision steering group meeting held today and that the priorities had been reviewed 5 years on from when they were set.

It was agreed that the High Street redesign scheduled to be launched 28th May would be launched at the Annual meeting of the Town 29th May at 5:30pm with displays on information boards.

Concerns regarding policing were discussed and how the PCSO might be engaged.

Nick Froy had advised that a gift had been given to the Library and that the 6th form provision would be at Abbeygate 6th Form College in Bury St Edmunds from 2019 and a free bus route would be created.

A summary of the priorities of the Vision group was circulated and a request was made to look at the information in more detail and to bring comments at

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the next meeting.

A further request was made to hold a conference for all of the Vision groups and TCM confirmed that one was scheduled to be held in September.

18/04/12 TO RECEIVE THE MINUTES AND CONSIDER ANY RECOMMENDATIONS FROM THE D&P COMMITTEE MEETINGS HELD ON 9TH AND 23RD APRIL 2018

The Chairman of the Development & Planning Committee presented the report and recommendations from the Development & Planning Committee meetings held on 9th and 23rd April 2018. There were no recommendations.

18/04/13 TO RECEIVE THE MINUTES AND ANY RECOMMENDATIONS FROM THE LEISURE SERVICES COMMITTEE MEETINGS HELD ON 9TH APRIL 2018

The Chairman of the Leisure Services Committee presented the report and recommendations from the Leisure Services Committee meetings held on 9th April 2018.

18/04/13/01 Resolved (L/18/04/8.01 Recommendation)

That the Memorial Gardens project be transferred to the Community Services Committee.

18/04/13.02 Resolved (L/18/04/9.01 Recommendation)

That a working group be set up comprising of the Chairman, TCM, Cllrs Jefferys and Winter to look at securing a Public Works Loan for the provision of a kiosk and toilets in the Memorial Gardens.

18/04/13.03 Resolved (L/18/04/11.01 Recommendation)

That a budget of £10,000.00 be set up to fund the Market Celebration event from funds carried forward from the 2017-2018 budget underspend.

18/04/13.04 Resolved (L/18/04/14/01 Recommendation)

That subject to amendments being made, the Policy for the Bill Tutte area be received and adopted.

18/04/13.05 Resolved (L/18/04/15.01 Recommendation)

That the budgeted amounts be transferred to the EMRs, that £10,000 be allocated for the market celebration event in 2018 and any remaining underspend from the Committee be transferred to the F&P Committee to offset the against the PWLB which had been budgeted on both Committees but only take out of F&P.

18/04/14 TO RECEIVE THE MINUTES AND ANY RECOMMENDATIONS FROM THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 16TH APRIL 2018

The Chairman of the Community Services Committee presented the report and recommendations from the Leisure Services Committee meetings held on 16th April 2018. There were no recommendations.

18/04/14.01 Resolved (C/18/04/6.01 Recommendation)

That £10,618 be transferred to Cemetery EMR, £24,309 be transferred to Town Centre Regeneration and £15,000 to the Memorial Gardens Masterplan.

18/04/14.02 Resolved (C/18/04/6.02 Recommendation)

That the provision of toilets be moved from the High Street to the Memorial Gardens and be included in the Memorial Gardens Masterplan.

18/04/14.03 Resolved (C/18/04/6.03 Recommendation)

That a vote of thanks be given to the Chairman and Vice Chairman for the positive achievements on costs.

18/04/14.04 Resolved (C/18/04/9.01 Recommendation)

That the work to clear the Cemetery path be done as additional work as part of the SLA with West Suffolk for £1,506.94 + VAT.

18/04/14.05 Resolved (C/18/04/10.01 Recommendation)

That the Cemetery Regulations be revised and that non-compliance be enforced.

18/04/14.06 Resolved (C/18/04/11.01 Recommendation)

That the TCM be given delegated powers to select the most appropriate quote to clean the bus shelters.

18/04/14.07 Resolved (C/18/04/13.01 Recommendation)

That the original resolution to install a stand pipe on the Severals be reinstated and actioned.

18/04/15 TO RECEIVE THE PUBLIC PART OF THE MINUTES AND ANY RECOMMENDATIONS FROM THE HUMAN RESOURCES COMMITTEE MEETING HELD ON 16TH APRIL 2018

The Chairman of the Human Resources Committee presented the report and recommendations from the public part of the Human Resources Committee meeting held on 16th April 2018.

18/04/15.01 Resolved (H/18/04/07.01 Recommendation)

That £14,000 be transferred to the Finance and Policy Budget and £818 be transferred to the Uniform/Workwear EMR.

18/04/15.02 Resolved (H/18/04/09.01 Recommendation)

That the salary recommendations be received and adopted.

18/04/15.03 Resolved (H/18/04/09.02 Recommendation)

That the increase to salaries recommendation be received and adopted.

18/04/16 TO RECEIVE THE MINUTES AND ANY RECOMMENDATIONS FROM THE FINANCE & POLICY COMMITTEE MEETING HELD ON 23RD APRIL 2018

The Mayor presented the report and recommendations from the Finance &

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Policy Committee meeting held on 23rd April 2018.

18/04/16.01 Resolved (F/18/04/6.01 Recommendation)

That the ratification of the schedules of payments for the period 01/03/2018 – 31/03/2018 (Cash Book 1, 2 and 4) be received and adopted.

18/04/16.02 Resolved (F/18/04/9.01 Recommendation)

That the format of the meeting be changed and all Councillors be seated at the top table.

18/04/16.03 Resolved (F/18/04/9.02 Recommendation)

That the start time be changed to 5:30 and refreshments be served to residents.

18/04/16.04 Resolved (F/18/04/9.03 Recommendation)

That the TCM produce draft reports for each Committee and to display achievements and plans on boards.

18/04/16.05 Resolved (F/18/04/9.04 Recommendation)

That the Mayor's Allowance be increased to £1,500 and that £500 be used for a budget for the Annual Meeting of the Town.

18/04/17 TO CONSIDER TWO ITEMS FROM THE D&P COMMITTEE

Licence Application – Innocence, High Street Newmarket – a current joint licence was held for both Innocence and Heaven Awaits and the application for a separate licence for Innocence was noted. TCM was asked to seek clarification on the reason for a separate application

SCC Car Parking Consultation – TCM advised that her report had been well received and that the frustrations of NTC were shared. A request was made for residents to be consulted on any new parking schemes. TCM advised that she had inspected all of the car parks and that the TK Max and St Mary's car parks were in a better condition. However she had taken photos of the Grosvenor Yard car park and had sent them to SCC Highways.

18/04/18 TO CONSIDER QUOTES FOR TEMPORARY TOILETS IN THE MEMORIAL GARDENS

TCM advised that temporary toilets could be plumbed into the Memorial Gardens for £150 per week and the following was agreed:

18/04/18.01 Resolved

That the quote to install temporary toilets in the Memorial Gardens for £150 per week be accepted and be funded by the Community Services budget.

18/04/19 TO CONSIDER THREE ITEMS FROM THE COMMUNITY SERVICES COMMITTEE

Cemetery Entrance – Members were advised that the quote from Mead to install kerbing and gravel was the preferred option and the following was agreed:

18/04/19.01 Resolved

That the quote from Mead for works to improve the Cemetery entrance be accepted.

Cemetery Wall Options – Members were advised that it would be cheaper to replace the side wall with a hedge instead of flint and would be easier to maintain. The following was agreed:

18/04/19.02 Resolved

That the side wall of the Cemetery be replaced with a hedge.

Update on Market proposals - TCM advised that work was continuing and it was hoped that the Market would be moved in September. FHDC and SCC were looking at the options to supply electricity and that the design of the gazebos would include the NTC logo. The Chairman of the Community Services would look at the colours for the gazebo coverings.

18/04/20 TO REVIEW COMMITTEE MEMBERSHIP

A proposal was made to change the membership arrangements for Committees to open up the HR and F&P Committees to all Cllrs and to address low attendance rates.

The Mayor proposed that the proposal not be supported and a debate followed with further amendments being made and a recorded vote was requested.

With votes for being 10, votes against being 4 and abstentions being 2, the following was agreed:

18/04/20.01 Resolved

That subject to confirmation, Chairmen and Vice Chairmen be permitted to attend F&P and HR Committee meetings, that when both are in attendance they are only entitled to one vote, not two.

That the fall-back position being that Vice Chairmen may substitute for their Chairman (and vote) in the event that the Chairman is unable to attend the meeting.

18/04/21 TO CONFIRM ARRANGEMENTS FOR THE ANNUAL MEETING OF THE TOWN

The Mayor advised that the arrangements had been changed as resolved from the recommendation of the F&P Committee tonight. The meeting will be open from 5:30pm to allow residents to look at the achievements and plans of each Committee displayed on information boards. Information on the High Street redesign would be included and TCM would provide copies of Committee reports at the meeting. Refreshments would be served and all Cllrs would sit at the top table to take questions from residents from 6:00pm.

Cllr Starkey agreed to speak with TRET regarding the consultation and TCM would seek further information on the information to be displayed.

18/04/22 FOREST HEATH CONSULTATION ON LOCAL PLAN

A request was made for this item to be delegated to the D&P Committee to draft a response and the following was agreed:

18/04/22.01 Resolved

That the FHDC Consultation on the Local Plan be delegated to the D&P Committee to draft a response on behalf of NTC.

18/04/23 TO RECEIVE AN UPDATE ON THE ALTERNATIVE GIVING SCHEME

Members were advised that NTC would not have any responsibility regarding collection money and that this would be managed by Wintercomfort. TCM had worked with Newmarket BID to design a poster which would launch the scheme 23rd May 2018. Examples of other schemes had been looked at and the scheme would aim to put out a positive message.

18/04/24 TO RECEIVE AN UPDATE ON WEATHERBY RAILWAY CROSSING

Members were advised that the next hearing would take place on Tuesday and Wednesday this week with questions being put to representatives supporting the objection to the closing of the crossing. It was hoped that it would be well attended and supported by residents.

Thanks were given to all who had supported the campaign.

18/04/25 TO RECEIVE REPORT(S) FROM TOWN COUNCILLORS ELECTED AS REPRESENTATIVES ON OTHER BODIES

Great Run Local - Members were advised that the first Great Run Local event attracted 149 runners. It was a fantastic event and fun to take part in. 3 runs would take place on Warren Hill every Sunday and everyone should be encouraged to take part.

Members were advised that thanks to funding from NTC and SCC, 3 new pavement slabs would be laid on Thursday 3rd May at 10:45am.

18/04/26 WARD REPORT(S) FROM TOWN COUNCILLORS

Members were advised that the plan for a care home at the Queensbury Lodge had been raised at the last Cllr Surgery. Other concerns regarding the increase to Council Tax and a request to raise a fence of a playground were raised and the Mayor agreed to take these issues up and respond to the resident.

Members were advised that numerous concerns had been raised regarding the lack of parking enforcement. TCM advised that the enforcement powers were being devolved from the Police to FHDC and that this could take time to go through. FHDC were planning to produce an explanation of the process.

A newly installed street sign had been misspelled and this would be reported.

Members were advised that the improvements to Snailwell Road had improved safety for all users and the majority of users were satisfied with the solutions.

18/04/27 TO CONSIDER CORRESPONDENCE

The following correspondence was received and noted:

- a. FHDC – Ward Boundary Review
- b. FHDC – Removal of asset from List of Assets of Community Value – the Council voiced no objections
- c. FHDC – Purchase of property in Newmarket.
- d. ECDC – Local Plan Inspection – TCM was asked to register for representatives to attend sessions
- e. SCC – Conservative Group Newsletter
- f. Newmarket BID – Newmarket’s Digital High Street
- g. Resident – Regarding Newmarket Rail Services – MARPA would look into this issue
- h. Resident – Regarding antisocial behaviour at Severals Pavilion – the Town Keeper had been removing litter from the Pavilion however West Suffolk would cover this task in the future.

18/04/28 DATE OF THE NEXT MEETING OF THE TOWN COUNCIL

Tuesday 29th May 2018 at 7:30pm – following the Annual Town Meeting.

18/04/29 ITEMS FOR NEXT AGENDA

- Newmarket Vision
- Weatherby Crossing
- Travellers

18/04/30 *EXCLUSION OF THE PRESS & PUBLIC*****

With the vote being unanimous, it was:

18/04/30.01 Resolved

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

The Press and Public left the meeting

18/04/31 *TO RECEIVE AN UPDATE ON CONFIDENTIAL ITEMS*****

Members were advised that a confidential application had not been successful and that efforts would continue.

18/04/32 * TO RECEIVE THE PUBLIC EXEMPT PART OF THE MINUTES AND ANY RECOMMENDATIONS FROM THE HUMAN RESOURCES COMMITTEE MEETING HELD ON 16TH APRIL 2018*****

The Chairman of the Human Resources Committee presented the report and recommendations from the public exempt part of the Human Resources Committee meeting held on 16th April 2018.

18/04/32.01 Resolved (H/18/04/09.01 Recommendation)

That the salary recommendations be received and adopted.

18/04/32.02 Resolved (H/18/04/09.02 Recommendation)

That the increase to salaries recommendation be received and adopted.

Meeting closed at 8:00pm

Signed : _____

Date : _____