

Membership from May 2017

Cllr A Drummond – Town Mayor -Chair
Cllr C O'Neill – Deputy Mayor
Cllr P Winter - Chairman Community
Services
Cllr R Hood -Chairman D&P
Cllr R Nobbs - Chairman Leisure Services
Immediately preceding Mayor - Cllr J
Berry



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
FINANCE & POLICY COMMITTEE to be held at
Memorial Hall, High Street, NEWMARKET on
Monday 21st May 2018 at 7.15pm

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

AGENDA

1. Chairman to read fire safety notice and announce that proceedings may be filmed or recorded.
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS & to remind Councillors of the need to keep up to date their Register of Members' Interests and to consider any requests received for Members' Dispensation.
4. MINUTES - To receive and confirm for accuracy the Minutes of the Meeting held on 23rd April 2018 and any matters arising.
5. PUBLIC PARTICIPATION 'An invitation to members of the public to put questions/statements of not more than 3 minutes duration. Resolutions may only be made on items on the agenda, but Councillors are very happy for matters relating to the Town to be brought to their attention.
6. FINAL ACCOUNTS – To receive the final accounts for the Town Council (available from 18/5/2018)
7. BAD DEBT – To consider writing off bad debt from 2016/17
8. ANNUAL TOWN MEETING – To review the preparation for the Annual Town Meeting
9. ANNUAL REPORT – To review the report to the Annual Town Meeting
10. SUBMISSION OF SCHEDULES OF PAYMENTS FOR INFORMATION – to review cashbooks for the previous month
11. To confirm that the Bank Statement balances & related bank reconciliations have been signed by the Chair of the Finance & Policy Committee
12. To receive the income and expenditure for the previous month
13. GDPR – To receive an update on work towards compliance
14. GOVERNANCE – To review the Standing Orders and Financial Standing Orders
15. RISK MANAGEMENT POLICY – to review the risk management policy
16. HEALTH AND SAFETY – To receive an update on H and S issues
17. CORRESPONDENCE (no recommendations/resolutions can be made)
18. Date of next meeting Monday **21st May 2018 at 7:15pm**
19. To note items for consideration at the next meeting

Signed *Roberta Bennett*

Roberta Bennett, Town Council Manager, 16th May 2018

To: Chairman and Members of F&P Committee Other Council Members, the press and public