

**Membership from May 2017**

CLr A Drummond – Town Mayor -Chair  
CLr C O'Neill – Deputy Mayor  
CLr P Winter - Chairman Community  
Services  
CLr R Hood -Chairman D&P  
CLr R Nobbs - Chairman Leisure Services  
Immediately preceding Mayor - CLr J  
Berry



# Newmarket

TOWN COUNCIL

**The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP**

You are hereby summoned to attend a meeting of the  
**FINANCE & POLICY COMMITTEE** to be held at  
**Memorial Hall, High Street, NEWMARKET** on  
**Monday 19<sup>th</sup> February 2018 at 7.15pm**

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

## AGENDA

1. Chairman to read fire safety notice and announce that proceedings may be filmed or recorded.
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS & to remind Councillors of the need to keep up to date their Register of Members' Interests and to consider any requests received for Members' Dispensation.
4. MINUTES - To receive and confirm for accuracy the Minutes of the Meeting held on 22<sup>nd</sup> January 2018 and any matters arising. (NOTE – this was a Full Council meeting for budget setting)
5. PUBLIC PARTICIPATION 'An invitation to members of the public to put questions/statements of not more than 3 minutes duration. Resolutions may only be made on items on the agenda, but Councillors are very happy for matters relating to the Town to be brought to their attention.
6. SUBMISSION OF SCHEDULES OF PAYMENTS FOR INFORMATION – to review cashbooks for the previous month
7. To confirm that the Bank Statement balances & related bank reconciliations have been signed by the Chair of the Finance & Policy Committee
8. To receive the income and expenditure for the previous month
9. HEALTH AND SAFETY – To receive an update on H and S issues
10. LEGIONELLA – To receive recommendations from the report
11. ANNUAL TOWN MEETING – To discuss arrangements for the Annual Town Meeting
12. CORRESPONDENCE (no recommendations/resolutions can be made)
13. Date of next meeting **Monday 19<sup>th</sup> March 2018 at 7:15pm**
14. To note items for consideration at the next meeting
  - a. RESOLUTIONS: To receive a list of resolutions for the year to date

Signed..... Roberta Bennett, Town Council Manager, 14<sup>th</sup> February 2018

**To: Chairman and Members of F&P Committee Other Council Members, the press and public**