



Minutes of a Meeting of the Community Services Committee
Held on Monday 12th March 2018 at 6:00 pm at the Memorial Hall Newmarket

Attendance:

Councillor P Winter (Chairman)
 Councillor J Berry
 Councillor J Clarke
 Councillor A Drummond
 Councillor W Hirst

Councillor R Hood
 Councillor P Hulbert
 Councillor M Jefferys
 Councillor J Morrey (6:15pm)
 Councillor R Nobbs
 Councillor C O'Neill

Also Present: Bobby Bennett – Town Council Manager (TCM), Julie Ashton – Minute Assistant,
 1 Member of the Public

Minute	Action by
<p>C/18/03/1 <u>CHAIRMAN TO READ FIRE SAFETY NOTICE AND ANNOUNCE THAT PROCEEDINGS MAY BE FILMED OR RECORDED</u></p> <p>The Chairman opened the meeting and read out the Fire Safety Notice and announced that the meeting may be filmed or recorded.</p>	
<p>C/18/03/2 <u>APOLOGIES FOR ABSENCE</u></p> <p>Apologies were received from Cllrs Anderson, Lay, Starkey, Wadham, and Wright. Cllr Appleby was absent.</p>	
<p>C/18/03/3 <u>DECLARATION OF MEMBER’S INTERESTS AND TO REMIND COUNCILLORS OF THE NEED TO KEEP UP TO DATE THEIR REGISTER OF MEMBER’S INTERESTS AND TO CONSIDER ANY REQUESTS RECEIVED FOR MEMBERS DISPENSATION</u></p> <p>None noted.</p>	
<p>C/18/03/4 <u>TO RECEIVE AND CONFIRM FOR ACCURACY THE MINUTES OF THE MEETING HELD ON MONDAY 15TH JANUARY 2018 AND ANY MATTERS ARISING</u></p> <p>Members received the minutes of the Community Services Committee meeting held on 12th February 2018 and the following amendment was made:</p> <p>Page 3 – C/18/02/12 typo corrected to read “the”.</p> <p>Subject to the amendment being made, the following was agreed:</p> <p><u>C/18/03/4.01 Resolved</u> That the minutes of the Community Services Committee meeting held on 12th February 2018 be adopted and signed as a true record</p>	

by the Chairman of the Community Services Committee.

Matters arising:

Page 4 – C/18/02/17 – Verge at the Queen’s Statue – the following proposal was made:

C/18/03/4.02 Recommendation

That a letter of thanks be sent to SCC Highways for the kerbing that was installed and to inform them that the damaged verge would be repaired. To request that they consider installing further kerbing.

C/18/03/5 PUBLIC PARTICIPATION AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION. NO RESOLUTIONS CAN BE MADE BUT COUNCILLORS ARE VERY HAPPY FOR MATTERS TO BE BROUGHT TO THEIR ATTENTION

None noted.

C/18/03/6 TO RECEIVE THE YEAR TO DATE ACCOUNTS

The accounts were received and noted.

C/18/03/7 TO RECEIVE AN UPDATE ON THE WEATHERBY RAILWAY CROSSING

Members were advised that a hearing would take place on 13th and 14th March 2018 in the Memorial Hall. Different start times had been published and TCM was asked to confirm this.

Cllr Morrey joined the meeting

C/18/03/8 TO RECEIVE QUOTES FOR TREE WORK AT THE CEMETERY

Three quotes were considered and the following was agreed:

C/18/03/8.01 Recommendation

That the quote from SP Landscapes for £1,275 + VAT be accepted.

C/18/03/9 ONGOING MAINTENANCE OF THE CEMETERY WALL

The Chairman advised that a contract for the ongoing maintenance of the wall had been received and the following was agreed:

C/18/03/9.01 Recommendation

That more details of what the contract for the maintenance of the Cemetery wall entails are obtained.

C/18/03/10 GRADE II LISTING OF THE WAR MEMORIAL

The Chairman advised that the War Memorial had now been added to the list for architectural and historical interest. TCM was asked to provide the link to the website.

C/18/03/11 UPDATE FOLLOWING A VISIT TO THE FIELD TERRACE

ALLOTMENTS

The Chairman advised that the visit had gone well and that they had requested a dog bin which had been ordered.

C/18/03/12 UPDATE ON THE HANGING BASKETS FOR 2018

The Chairman advised that the baskets had been ordered.

C/18/03/13 TO CONSIDER ISSUES RELATING TO THE RAYES LANE/WATERCOURSE

Members considered the issues of parked cars raised by residents and the damage they were making to Rayes Lane and other areas of the Town and the following was agreed:

C/18/03/13.01 Recommendation

That a map of the Town highlighting the parking issues be sent to the Vision Transport and Highways Group.

C/18/03/14 CORRESPONDENCE

Email regarding the vehicle activated sign was noted and the following was agreed.

C/18/03/14.01 Recommendation

That an additional vehicle activated sign be purchased.

C/18/03/15 DATE OF NEXT MEETING

Monday 16th April 2018 at the Memorial Hall

C/18/03/16 ITEMS FOR NEXT AGENDA

- Cemetery Entrance
- Christmas Lights
- Revised Community Services Terms and Conditions
- Cemetery Wall
- Defibrillator training

Meeting closed at 6:50pm

Signed _____ Date _____