



Newmarket

TOWN COUNCIL

Minutes of the Meeting of the Newmarket Town Council
held on Monday, 25th January 2010 at 7.00 pm
at the Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP

Attendance :

Councillor Mrs J Bailey, Town Mayor
Councillor K Bovill
Councillor C Brighty
Councillor W Burch
Councillor G Cole
Councillor A Drummond
Councillor R Fletcher
Councillor D Hudson

Councillor W Hirst
Councillor G Jaggard
Councillor M Jefferys
Councillor R Millar
Councillor W Sadler
Councillor C Turner
Councillor J Uney
Councillor P Hulbert

Also Present: Isabelle Barrett –Town Clerk, Rosemary Foreman – Minute Assistant, Inspector Neil Ireland - Newmarket Police, FHDC Councillor A Appleby, 1 Member of the Press, 1 Member of the Public

	Minute	Action by
10/01/1	<u>APOLOGIES FOR ABSENCE – LGA 1972, Section 85(1) & (2)</u> Apologies were received from Councillor G Edge	
10/01/2	<u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST – LGA 2000 Part III (Order 2001)</u> Councillor Jefferys declared an interest in Item 18 on the Agenda.	
10/01/3	<u>TO CONFIRM MINUTES OF THE TOWN COUNCIL MEETING HELD ON 14th DECEMBER 09 – LGA 1972, Schedule 12, para 41(2)</u> The Town Mayor signed the minutes of the Town Council meeting held on 14 th December 09 as a correct record.	
10/01/4	<u>MATTERS ARISING FROM MINUTES OF 14th DECEMBER 09</u> None noted.	
10/01/5	<u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY – LGA 1972, Section 100(1)</u> None noted.	

10/01/6 **TOWN MAYOR'S ANNOUNCEMENTS**

Councillors noted that the Town Mayor had attended/would be attending the following:

05 Jan Visit to St Nicholas Hospice
14 Jan Meeting with NTC Solicitor
15 Jan Meet Auditor
18 Jan Visit Severals Pavilion
20 Jan Lexington Link Meeting
22 Jan Neighbourhood Surgery in Valley Way
26 Jan VAT Training Course

10/01/7 **REPORT FROM NEWMARKET POLICE REPRESENTATIVE**

Councillors received the Crime Statistics and noted that there had been a reduction in cases of Violence Against the Person. Inspector Ireland advised that to continue the good work being done with the night-time economy, Impact Days would shortly be held when drug dogs and covert patrols would be used. There had been an increase in shoplifting and theft from motor vehicles but so far in January there had been 40 less recorded crimes and he hoped this trend would continue.

Councillor Bailey thanked Inspector Ireland for his report and he left the meeting.

10/01/8 **REPORTS FROM DISTRICT COUNCILLORS**

Councillor Millar advised that the Examination in Public had concluded and a report was expected in March.

In reply to a question from Councillor Bovill, Councillor Jaggard advised that he would ascertain when the Parking Strategy Report would be available and report back to the Council.

Cllr Jaggard

10/01/9 **REPORTS FROM COUNTY COUNCILLORS**

Councillors received and noted information regarding the SCC Council Tax and Budget for 2010/11, which showed a proposed council tax increase of 2.4%, together with information regarding savings made by the Council, adult care in Suffolk and statistics regarding gritting of roads.

Councillors Drummond, Hirst and Jaggard declared an interest in the following item and left the meeting.

10/01/10 **TO RECEIVE A REPORT FROM THE DEVELOPMENT & PLANNING COMMITTEE MEETINGS HELD ON 21st DECEMBER 2009, 4th & 18th JANUARY 2010**

Councillor Fletcher presented the minutes of the Development & Planning Committee meetings held on 21st December 2009, 4th and 18th January 2010. There were no recommendations.

D/10/01/28 Paragraph 1 - Councillor Millar asked for clarification of the final sentence – to be amended at the next D&P meeting.

Cllr Fletcher

Councillors Drummond, Hirst and Jaggard returned to the meeting.

10/01/11 TO RECEIVE A REPORT FROM THE COMMUNITY SERVICES COMMITTEE HELD ON 4th JANUARY 2010

Councillor Hirst presented the minutes of the Community Services Committee held on 4th January 2010.

10/01/11.01 Resolved

That NTC staff provide administrative support in setting up the Retailers Association.

Noted

10/01/11.02 Resolved

That £2,000 be included in the 2010/11 Budget to promote the town, progress to be reviewed monthly at the Community Services Committee.

Done

10/01/11.03 Resolved

That the final draft budget for 2010/11 for the Community Services Committee be approved subject to the following amendments:

4037 Memorials R&M Grounds – Increase to £1,300 to include refurbishment works to the Cooper Memorial. Town Clerk to obtain quotes for cleaning the memorial and refurbishing the fountain.

Done

4005 Match Funded PCSO – Remove £15,000

Done

4206 Allotments R&M Grounds Reserve – Decrease to £3,700

Done

10/01/12 TO RECEIVE A REPORT FROM THE EMPLOYMENT & STAFFING COMMITTEE HELD ON 11th JANUARY 2010

Councillor Bailey presented the minutes of the Employment & Staffing Committee held on 11th January 2010. There were no recommendations.

10/01/13 TO RECEIVE A REPORT FROM THE LEISURE SERVICES COMMITTEE HELD ON 11th JANUARY 2010

Councillor Bovill presented the minutes of the Leisure Services Committee held on 11th January 2010.

L/10/01/7 – Councillor Jefferys advised that the Rugby Club were holding an activity day at Scaltback playing fields on 31st January and invited Councillors to attend. Councillor Cole advised that he would be there.

L/10/01/7 – Final paragraph – delete the words *and report back to the next LS meeting in February 2010*.

10/01/13.01 Resolved

That Newmarket Town Council support the Newmarket RUFC with their aspirations to find a suitable site in Newmarket.

Noted

10/01/13.02 Resolved

That the Breast Cancer Support Group be awarded a grant of £250.

Done

10/01/13.03 Resolved

That The Friendly Club be awarded a grant of £250.

Done

10/01/13.04 Resolved

That The Thursday Club be awarded a grant of £250.

Done

10/01/13.05 Resolved

That the remaining balance as noted under the Small Budget Grant budget heading of £377 be transferred to next year's Small Budget Grant heading.

Noted

10/01/13.06 Resolved

That the 3rd draft budget as submitted at the meeting of the Leisure Services Committee for 2010/2011 be accepted subject to the following amendments:

Noted

That the Battle of the Bands Account be closed down and the balance of £4,178.28 be transferred in the Town Council accounts and attributed as follows in the budget:

In progress

Create a new budget heading titled 'Youth Music' and include the sum of £2,000

Done

Create a new budget heading titled 'Events Cash Flow' and include the sum of £2,178.28

Done

4178 – 301 Battle of the Bands – remove £1,500

Done

10/01/14

TO RECEIVE A REPORT FROM THE MEMORIAL HALL REGENERATION COMMITTEE HELD ON 12th JANUARY 2010

Councillor Bailey presented the minutes of the Memorial Hall Regeneration Committee held on 12th January 2010.

10/01/14.01 Resolved

That the final draft budget for the Memorial Hall Regeneration Committee for 2010/2011 be accepted subject to the following amendment:

Noted

4080 PWLB Loan Charges (CAP + INT) – increase to £48,998

Done

	<p><u>10/01/14.02 Resolved</u> That delegated powers be granted to Councillor Hirst and the Town Clerk to explore further funding opportunities.</p>	Noted
	<p><u>10/01/14.03 Resolved</u> That delegated powers be granted to a working group comprising Town Clerk and Councillors Bailey, Burch, Hirst and Jefferys in the initial design stages of the project. The working group to report back to the Memorial Hall Regeneration Committee.</p>	Noted
10/01/15	<p><u>TO RECEIVE A REPORT FROM THE FINANCE & POLICY COMMITTEE HELD ON 18th JANUARY 2010</u> Councillor Jefferys presented the minutes of the Finance & Policy Committee held on 18th January 2010.</p>	
	<p><u>10/01/15.01 Resolved</u> That the schedules for payments relating to the periods 1.11.09-30.11.09 and 1.12.09-31.12.09 (Cash Books 1 & 2) be received and adopted.</p>	Noted
	<p><u>10/01/15.02 Resolved</u> That a letter be sent from the Chairman to Councillor Mrs L Chambers thanking her for her support and generous contributions towards the Memorial Gardens Play Equipment and the Christmas Lights.</p>	Done
	<p><u>10/01/15.03 Resolved</u> That the quote of £5,597.62 + VAT, plus £600 pa for the service contract from JA Computer Solutions Ltd for the supply and installation of a new server be accepted.</p>	Accepted quote. IT system to be installed 08.03.10
	<p><u>10/01/15.04 Resolved</u> That the third draft budget for 2010/11 for the Finance & Policy Committee be accepted subject to the following amendments:</p>	Noted
	<p>4995 – 306 – Remove £6,000 4019 – 101 – New IT System – increase to £6,200 4995 – 101 – Transfer to Earmarked Reserves – insert £800 for IT Reserve</p>	Noted Noted Noted
	<p><u>10/01/15.05 Resolved</u> That work be carried out on pollarding trees in the Memorial Gardens at a cost of £4,200.</p>	In working progress
	<p>F/10/01/11 – Councillor Millar expressed concern at the proposed 22.14% annual increase in the Precept and said he would be voting against it. Councillor Jefferys explained that Councillors felt it was the right time to improve the Memorial Hall and eventually increase its use and income from lettings. The increase equated to just 29p per week</p>	

for a band D property and the Precept compared favourably with those set by Mildenhall and Brandon.

10/01/15.06 Resolved

That the Precept for the financial year 2010/2011 be accepted at £461,340. This would be an overall annual increase of 22.14%, which equated to an increase of 29p per week on a present band D property.

Noted

10/01/15.07 Resolved

That Councillors Bailey and Jefferys, together with the Town Clerk, meet with the Press to brief them on the increase in the precept.

Done

10/01/15.08 Resolved

That the schedules of payments for Staff Salaries for the months of November and December 09 (Cashbook 3) be received and adopted.

Noted

10/01/16

REPORT ON THE BOUNDARY COMMITTEE

Councillor Jaggard reported that FHDC Councillors had met with the Minister on 14th January to press the case for three Suffolk Unitaries.

Councillor Hirst advised that the Government expected to make a decision in early February and had published procedures for elections in May 2010 or May 2011.

10/01/17

COUNTER SKILLS COMPETITION FOR NEWMARKET

Councillor Hirst advised that FHDC had funded a Counter Skills competition for hotels and retailers, to be held from 15-26th February. Establishments would nominate an employee, who would be assessed through a questionnaire, performance, and by mystery shoppers. Prizes of £1,000, £500 and £250 were to be awarded and after discussion the following resolution was agreed:

10/01/17.01 Resolved

That NTC sponsor the £250 prize in the Counter Skills competition as part of their commitment to the retailers in the town.

Noted

10/01/18

SALT BINS IN NEWMARKET

Councillors noted the letter from Councillor Lisa Chambers regarding the salt position at SCC, treatment of roads and the potholes arising from the severe weather. Advice received from the Council's Insurers was also noted.

A request had been received for the installation of a salt/grit bin at the end of Sefton Way and after discussion the following resolution was agreed:

<u>10/01/18.01 Resolved</u>	That discussion regarding the supply of salt/grit bins be referred to the next meeting of the Community Services Committee.	Put on CS Feb Agenda - Done
<u>10/01/18.02 Resolved</u>	That Town Clerk be authorised to attend the Big Freeze Workshop to be held at Ipswich on 5th February.	Noted
10/01/19	<u>CAR PARKING STRATEGY MEETING</u> Councillor Bovill reported that he and Councillor Burch had attended the workshop at Palace House on 14 th December, when representatives from a number of local businesses and groups had looked at current parking issues around the town and the impact on local residents, retailers, the horse racing industry, tourists and people coming into Newmarket to work. Feedback from the day would be collated by FHDC's consultants and distributed to participants.	
10/01/20	<u>REIMBURSEMENT OF TOWN CLERK FOR PURCHASE OF EQUIPMENT RELATED TO THE MEMORIAL HALL</u> Town Clerk advised that it had been necessary to purchase a gas cooker for the Memorial Hall following a gas leak and advice from the engineer and the following resolution was agreed:	Cllr Jefferys
	<u>10/01/20.01 Resolved</u> That the Town Clerk be reimbursed the sum of £695 in respect of the purchase of a gas cooker for the Memorial Hall.	Town Clerk
10/01/21	<u>REPORT(S) FROM TOWN COUNCILLORS ELECTED AS REPRESENTATIVES ON OTHER BODIES</u> None noted.	
10/01/22	<u>WARD REPORT(S) FROM TOWN COUNCILLORS</u> Councillor Bailey reported that she and Councillor Sadler had attended a Neighbourhood Surgery on 22 nd January, which had been worthwhile.	
10/01/23	<u>TO CONSIDER CORRESPONDENCE</u> Councillors noted the following correspondence: <p>Suffolk Constabulary – Delivering the Policing Pledge – Agreed that Town Clerk should respond on behalf of the Council.</p> <p>Councillor L Chambers – Visit to Newmarket Fire Station in April – Any Councillor wishing to attend to inform the Town Clerk.</p> <p>Suffolk Highways – Temporary closure Studlands Park/Willie Snaith Road from 25-28 February.</p>	Cllrs Bailey & Jefferys/TC

10/01/24 **TO CONSIDER ANY LICENSING ISSUES RAISED WITH THE COUNCIL**

None noted.

10/01/25 **DATE OF NEXT MEETING**

Monday, 22nd February 2010 at 7.00 pm.

10/01/26 **EXCLUSION OF THE PRESS & PUBLIC**

With the vote being unanimous, it was

10/01/26.01 Resolved

That, under section 100a(4) of the Local Government Act 1972, the press and public should be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12a of the Local Government Act 1972 and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10/01/27 *****TO RECEIVE A REPORT FROM THE EMPLOYMENT & STAFFING COMMITTEE HELD ON 11th JANUARY 2010**

Members discussed the item in great detail, see attached Public Exempt report.

The business of the meeting concluded at 8.20 pm.

Signed : _____

Date : _____