



Newmarket

TOWN COUNCIL

Minutes of the Meeting of the Newmarket Town Council
held on Monday, 28th September 2009 at 7.00 pm
at the Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP

Attendance :

Councillor Mrs J Bailey, Town Mayor	Councillor A Drummond
Councillor C Turner	Councillor P Hulbert
Councillor W Burch	Councillor W Hirst
Councillor Mrs C Brighty	Councillor M Jefferys
Councillor G Cole	Councillor W Sadler
Councillor G Edge	Councillor Mrs J Uney
Councillor R Fletcher	

Also Present: Isabelle Barrett –Town Clerk, Vicky Bright – Assistant to the Town Clerk, Rosemary Foreman – Minute Assistant, Sgt Mark Shipton – Newmarket Police, Mr Leigh Jenkins – Business Liaison Manager Suffolk Constabulary, 2 Members of the Press, Mr W Gittus – Jockey Club, 6 Members of the Public

	Minute	Action by
09/09/1	<u>APOLOGIES FOR ABSENCE – LGA 1972, Section 85(1) & (2)</u> Apologies were received from Councillors K Bovill, D Hudson, G Jaggard and R Millar	
09/09/2	<u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST – LGA 2000 Part III (Order 2001)</u> None noted.	
09/09/3	<u>TO CONFIRM MINUTES OF THE TOWN COUNCIL MEETING HELD ON 27th JULY 09 – LGA 1972, Schedule 12, para 41(2)</u> The Town Mayor signed the minutes of the Town Council meeting held on 27 th July 09 as a correct record.	
09/09/4	<u>MATTERS ARISING FROM MINUTES OF 27th JULY 09</u> 09/07/11.05 – Town Clerk advised that the sum requested had been recovered.	
09/09/5	<u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY – LGA 1972, Section 100(1)</u> None noted.	

09/09/6

MATCH FUNDED PCSOs

Mr Leigh Jenkins, Business Liaison Manager for Suffolk Constabulary, outlined the role of PCSOs, which was to contribute to the policing of neighbourhoods, primarily through highly visible patrols, with the purpose of reassuring the public, reducing crime and disorder in public places and being accessible to communities and partner agencies working at local level.

Match funded PCSOs were funded by the Constabulary and another organisation such as a parish council or business association, with salary costs being split 50/50. These PCSOs were in addition to the current establishment of local SNTs and did not replace existing PCSOs or any other SNT member. They would help strengthen the SNTs and partnerships which exist between other organisations and the police, operating in the area where the partner agency/business was based. They would have a specific duty to meet the requirements of the partner agency/business, for example patrolling certain areas or problem-solving specific issues. In each case, a service level agreement would be agreed to define how and where the PCSOs would be deployed.

Funds were being made available to invest in additional PCSOs and the Constabulary was keen to maximise the impact of this money by doubling the amount of PCSOs it could fund from 10 to 20 through match funding. Initially, match funded PCSOs would be employed on a fixed-term contract of two years.

The Constabulary currently had 18 partners, including West Suffolk Hospital, Suffolk University, parish councils, etc.

Sgt Shipton emphasised that the PCSOs could not be taken out of the town, as could happen with Police officers. NTC was represented on the SNT, which met every 4 weeks, where priorities could be set for the PCSOs to target. Any urgent issues could be reported to the Police for action.

The cost to NTC for 50% of a full-time PCSO's salary would be £14,365 pa – all other costs being met by the Police. Match funded PCSOs would be identified by a badge stating 'in partnership with ... '.

After further discussion, the following resolution was agreed:

09/09/6.01 Resolved

That in accordance with the Crime and Disorder Act 1998, s17, NTC express an interest in principle in a match funded PCSO and the matter be referred to the next meeting of the Community Services Committee for discussion.

Town Clerk

09/09/7

TOWN MAYOR'S ANNOUNCEMENTS

Councillors noted that the Town Mayor had attended the following:

- 04 Aug Staff Meeting
- 06 Aug Feasibility Study Committee
- 10 Aug Mayor's Summer Drinks – Bedford Lodge
- 12 Aug Press Meeting on the Severals
- 25 Aug Opening of QD Store
- 05 Sept NTC Councillor's Surgery
- 09 Sept Lexington Link Meeting
Present Awards for Art & Writing competition
- 10 Sept CS Retail Traders Meeting
- 10 Sept Meeting with Leigh Jenkins – Police
- 14 Sept Meeting with Kery Bird FHDC
- 15 Sept CleanUp Committee Meeting
- 19 Sept Mildenhall USA Base – Reception & Sports Event
- 20 Sept Battle of Britain Service – St Mary's Church
- 23 Sept Haverhill Mayor's Reception

Councillor Bailey advised that she would be attending a Memorial Service for Mr Kenneth Kemp-Turner at St Mary's Church, Newmarket, at 3.00 pm on 7th October. Any Councillor attending was invited to a private reception afterwards at the Rutland Hotel.

All

09/09/8

REPORT FROM NEWMARKET POLICE REPRESENTATIVE

Sgt Shipton reported that total crimes were down slightly and the public satisfaction survey showed that confidence in the Police was excellent, the highest level in Suffolk. At their yearly SNT inspection, Newmarket was the best rated at 96%.

Sgt Shipton highlighted various issues in the town, including some racial incidents and an increase in criminal damage in The Guineas. The Police were working with FHDC, targeting patrols, and the graffiti had been removed. The SOS bus would be put to use for the first time on 17th October, which was Champions Day.

Councillor Bailey thanked Sgt Shipton and Mr Jenkins for attending and they left the meeting.

09/09/9

REPORTS FROM DISTRICT COUNCILLORS

None noted.

09/09/10

REPORTS FROM COUNTY COUNCILLORS

Councillor Sadler advised that Suffolk had attracted 3 gymnastic teams to practice for the 2012 Olympics and the Council Chairman had raised £1,000 in a sponsored swim.

He also reported that SCC would have to contract 20%-30% over the next few years, which could mean outsourcing some of its services.

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Councillors Drummond and Hirst declared an interest in the following item and left the meeting.

09/09/11 **TO RECEIVE A REPORT FROM THE DEVELOPMENT & PLANNING COMMITTEE MEETINGS HELD ON 10th AUGUST, 7th & 21st SEPTEMBER 09**

Councillor Fletcher presented the minutes of the Development & Planning Committee meetings held on 10th August, 7th and 21st September 09.

D/09/09/28 – Following a suggestion by Councillor Sadler, it was agreed that any Councillor wishing to have an input in NTC’s representations at the Public Examination of the Core Strategy should attend the relevant meeting of the D&P Committee.

All

09/09/11.01 Resolved

That NTC register to address the Public Examination of the draft Core Strategy.

Done by Cllr Fletcher

09/09/11.02 Resolved

That no objections be voiced to planning application F/2009/0306/VAR – Variation of condition 6 of planning permission F/87/532 to allow for the sub-division of retail unit including external alterations – Homebase Ltd Oaks Drive Newmarket.

E-Mailed FHDC 29.09.09

09/09/11.03 Resolved

That NTC support the application to use part of the Severals as a private car park (up to 12 spaces) for trainers and owners.

E-Mailed FHDC on 29.09.09

09/09/11.04 Resolved

That properties on the former Maltings site in Fordham Road Newmarket be named and numbered as follows:

E-Mailed FHDC 29.09.09

**Numbers: 1 – 15 odd and 2 – 16 even
Brewers Lane Newmarket**

Councillors Drummond and Hirst returned to the meeting. Mr Gittus and 3 members of the public left the meeting.

09/09/12 **TO RECEIVE A REPORT FROM THE COMMUNITY SERVICES COMMITTEE HELD ON 7th SEPTEMBER 09**

Councillor Hirst presented the minutes of the Community Services Committee held on 7th September 09.

09/09/12.01 Resolved

That in accordance with LGA 1972 s124 (1) (b) & (3) NTC support in principle the proposal that FHDC transfer land at Studlands Park to NTC for development as a Community Garden, provided there was no cost to NTC.

Town Clerk, currently in discussion with FHDC

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09/09/12.02 Resolved

That in accordance with LGA 1972 s124 (1) (b) & (3) the Town Clerk write to FHDC to request the release of the asset of the land on Studlands Park for the purpose of turning the piece of land in allotments.

Town Clerk currently in discussion with FHDC

C/09/09/8 – Councillor Fletcher advised that the sub-committee charged with negotiating with the Jockey Club had decided to lease the land to them rather than gift it in order that the Council could retain ownership and control of the land and could terminate the agreement in the future should it be considered necessary. Although the Jockey Club had kindly offered to pay the Council's legal fees, an issue had since arisen with underground gas and water mains and further legal costs could be incurred. After discussion, the following resolution was agreed:

09/09/12.03 Resolved

That the sub-committee (Councillors Hirst, Fletcher and Bailey and the Town Clerk) be given delegated powers to complete and agree the terms of the lease and to resolve any outstanding issues, which may include incurring some residual costs not exceeding £200 + VAT.

Cllrs Fletcher/Hirst/Bailey & TC

C/09/09/9 – Councillor Turner expressed concern at the number of projects being considered which were not on the 3-year plan or budgeted for and which involved the office staff in a much increased workload. Councillor Bailey advised that a member of staff would be working an extra two months part-time to complete some of the projects.

09/09/12.04 Resolved

That in accordance with section 30.2 of the Local Council Administration, the Town Clerk write to FHDC and express an interest in their proposal that NTC take over responsibility for the public conveniences adjacent to the Memorial Hall and in The Guineas Centre and request detailed costs of expenditure from the last two financial years and any capital expenditure envisaged in the future.

Town Clerk

09/09/12.05 Resolved

That the Town Clerk obtain 2 further quotes for the installation of a water pipe and tap at the PDK section of the Cemetery and be authorised to accept the most suitable one.

Done WH and Town Clerk

C/09/09/16 – Councillor Sadler reported that the Royal British Legion were unable to contribute towards the cost of war memorials but advised that the Friends of the RBL funds could be used for this purpose.

09/09/13 **TO RECEIVE A REPORT FROM THE EMPLOYMENT & STAFFING COMMITTEE HELD ON 15th SEPTEMBER 09**
Councillor Bailey presented the minutes of the Employment & Staffing Committee held on 15th September 09.

09/09/13.01 Resolved

That in accordance with LGA 1972 s 112 (1) (2), the existing Assistant to the Town Clerk to be employed on part-time basis (20 hours per week) from 1st October 2009 – 27th November 2009 to allow a sufficient take over period for the new Assistant to the Town Clerk.

Noted and
advised EJ
29.09.09

09/09/14 **TO RECEIVE A REPORT FROM THE LEISURE SERVICES COMMITTEE HELD ON 14th SEPTEMBER 09**

Councillor Bailey presented the minutes of the Leisure Services Committee held on 14th September 09. There were no recommendations.

L/09/09/7 – Councillor Bailey advised that a Playfinder grant of £50,000 had been received for play equipment in the Memorial Gardens and further funding was being sought. Councillor Burch congratulated the Assistant to the Town Clerk for her work in securing the Playfinder grant.

L/09/09/9 – Councillor Sadler advised that the developers of the Technical Institute site had agreed that the Urban Art could be incorporated on the fencing they would be erecting round the site.

09/09/15 **TO RECEIVE A REPORT FROM THE MEMORIAL HALL REGENERATION COMMITTEE HELD ON 15th SEPTEMBER 09**

Councillor Burch presented the minutes of the Memorial Hall Regeneration Committee held on 15th September 09. There were no recommendations.

09/09/16 **TO RECEIVE A REPORT FROM THE FINANCE & POLICY COMMITTEE HELD ON 21st SEPTEMBER 09**

Councillor Jefferys presented the minutes of the Finance & Policy Committee held on 21st September 09.

09/09/16.01 Resolved

That in accordance with Financial Standing Order 3.3 & 5.3, the schedules for payments relating to the periods 1.7.09-31.7.09 (Cash Books 1 and 2) and 1.8.09-31.8.09 (Cash Books 1 & 2) be received and adopted.

Noted

<u>09/09/16.02 Resolved</u>	That in accordance with Financial Standing Order 5.4, Councillors Millar and Turner be removed from the current list of signatories and Councillor Bailey become one of the four mandatory signatories of the Town Council.	Noted
<u>09/09/16.03 Resolved</u>	That the current contractor be paid and future deliveries be carried out by the previous contractor. Copies for gated communities and any other residents not receiving the newsletter to be mailed by post.	Town Clerk
<u>09/09/16.04 Resolved</u>	That in accordance with Financial Standing Orders 8.1 & 8.2, the schedule of payments for Staff Salaries for the months of July and August 09 (Cashbook 3) be received and adopted.	Noted
09/09/17	<u>REPORT(S) FROM TOWN COUNCILLORS ELECTED AS REPRESENTATIVES ON OTHER BODIES</u>	
	None noted.	
09/09/18	<u>WARD REPORT(S) FROM TOWN COUNCILLORS</u>	
	Councillor Hirst advised that a discussion would be held at Newmarket College on 8 th October from 6.00 – 7.30 pm on the reorganisation of schools in the Newmarket area.	
09/09/19	<u>FEASIBILITY STUDY REPORT</u>	
	Councillor Bailey’s report on the Feasibility Study meeting held on 6 th August was noted.	
09/09/20	<u>REPORT FROM THE CLEANUP CAMPAIGN</u>	
	Councillor Bailey’s report on the CleanUp sub-committee meeting held on 16 th September was noted.	
	Councillor Bailey advised that an Autumn Litter Pick would be held on Saturday, 24 th October. It would follow the same format as the Spring event, starting from the Memorial Hall at 10.00 am for the briefing and collection of equipment. Councillor Fletcher would organise and brief the groups. Domino Pizza had agreed to sponsor the event and provide pizzas for volunteers returning to the Hall at 11.30.	
	Councillors Fletcher, Edge, Cole, Uney and Hirst agreed to join the Litter Pick and Councillor Bailey asked the Press for their help in publicising the event to Newmarket residents.	

09/09/21

LETTER TO THE TOWN MAYOR AND RESIDENTS OF WOOTTON BASSETT

Councillor Bailey suggested that she should write to the Mayor and residents of Wootton Bassett on behalf of the Council to express the Council's gratitude and support of their continuing recognition of the soldiers returning home to RAF Lyneham who had been killed in action as a number of these soldiers came from regiments in East Anglia.

09/09/21.01 Resolved

That Councillor Bailey should write to the Mayor of Wootton Bassett expressing the Council's gratitude and support of the town's continuing recognition of the soldiers returning home to RAF Lyneham who had been killed in action, as a number of these soldiers came from regiments in East Anglia.

Cllr Bailey –
letter mailed

09/09/22

TO CONSIDER CORRESPONDENCE

Councillors noted the following correspondence:

- 1 Racing Welfare – Letter of thanks for £100 given by QD Stores to Councillor Bailey to donate to a charity of her choice
- 2 FHDC – Overview and Scrutiny Committee Annual Report 2008/09

09/09/23

TO CONSIDER ANY LICENSING ISSUES RAISED WITH THE COUNCIL

None noted.

09/09/24

DATE OF NEXT MEETING

Monday, 26th October 2009 at 7.00 pm.

09/09/25

EXCLUSION OF THE PRESS & PUBLIC

With the vote being unanimous, it was

09/09/25.01 Resolved

That, under section 100a(4) of the Local Government Act 1972, the press and public should be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12a of the Local Government Act 1972 and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

The members of the Press and Public left the meeting.

09/09/26

*****SPORTS PAVILION AND MEMORIAL HALL
REFURBISHMENT**

Councillor Hirst gave an update on funding for the Memorial Hall.

The business of the meeting concluded at 8.30 pm.

Signed : _____

Date : _____