



Newmarket

TOWN COUNCIL

Minutes of the Meeting of the Newmarket Town Council
held on Monday, 27th July 2009 at 7.00 pm
at the Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP

Attendance :

| | |
|-------------------------------------|-----------------------|
| Councillor Mrs J Bailey, Town Mayor | Councillor D Hudson |
| Councillor C Turner | Councillor P Hulbert |
| Councillor W Burch | Councillor W Hirst |
| Councillor K Bovill | Councillor G Jaggard |
| Councillor G Cole | Councillor R Millar |
| Councillor G Edge | Councillor W Sadler |
| Councillor R Fletcher | Councillor Mrs J Uney |
| Councillor A Drummond | |

Also Present: Isabelle Barrett –Town Clerk, Rosemary Foreman – Minute Assistant, PC Lee Sampher – Newmarket Police, 2 Members of the Press, 1 Member of the Public, Mr Ian Norris – St Nicholas Hospice

| | Minute | Action by |
|---------|---|------------------|
| | <i>Prior to the meeting, Councillor Bailey presented a cheque for £592.90 to Mr Ian Norris, being proceeds from the Newmarket Carnival. Mr Norris thanked the Council on behalf of the St Nicholas Hospice and then left the meeting.</i> | |
| 09/07/1 | <u>APOLOGIES FOR ABSENCE – LGA 1972, Section 85(1) & (2)</u> Apologies were received from Councillors C Brighty and M Jefferys. | |
| 09/07/2 | <u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST – LGA 2000 Part III (Order 2001)</u> None noted. | |
| 09/07/3 | <u>TO CONFIRM MINUTES OF THE TOWN COUNCIL MEETING HELD ON 22nd JUNE 09 – LGA 1972, Schedule 12, para 41(2)</u> The Town Mayor signed the minutes of the Town Council meeting held on 22 nd June 09 as a correct record. | |
| 09/07/4 | <u>MATTERS ARISING FROM MINUTES OF 22nd JUNE 09</u> None noted. | |
| 09/07/5 | <u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY – LGA 1972, Section 100(1)</u> None noted. | |

09/07/6

TOWN MAYOR'S ANNOUNCEMENTS

Councillors noted that the Town Mayor had attended the following:

- 30 June Meeting with Inspector Clifton
- 02 July Newmarket College Awards night
- 04 July Newmarket Carnival
- 10 July British Racing Art Trust Preview, Vesty Gallery
- 14 July Meeting with Joanne Rogers, FHDC Town Manager
- 16 July Ipswich Mayor's Reception, University Waterfront Campus
- 17 July FHDC Chairman's Dinner, Mildenhall
- 23 July FHDC: Business in Recession, Palace House
- 23 July SCC – Rod Sore – Clock Tower
- 25 July Joined Police on Market Square – Public interaction scheme

09/07/7

REPORT FROM NEWMARKET POLICE REPRESENTATIVE

PC Sampher reported that crime was down compared with previous years and hoped the situation would continue. The first Police surgery had been held on the Market Square and there had been a good flow of people raising various issues (mainly parking). It had been good to meet the public and also to talk to people from out of the town. The Police Survey recently carried out showed that the majority of people who completed it had confidence in the Police.

Councillor Turner advised that he had been pleased to receive a copy of the SNT Newsletter and asked why crime statistics were going down. PC Sampher believed it was in a large part due to the more visible Police presence in the town, with the public making them aware of various issues. He agreed that it was important to engage young people too.

Councillor Cole highlighted issues at Studlands regarding lorries parking in Studlands Park Avenue and disturbing residents, speeding in Brickfields Avenue and young people racing cars in the Homebase car park. PC Sampher agreed to take action on each of these concerns.

Councillor Fletcher suggested that the Police should attend meetings of the Newmarket Youth Council and PC Sampher advised that Newmarket College had been asked if their school councillors could be represented at SNT meetings. Officers from the Police Education Partnership visited local schools. Councillor Turner agreed to follow up the suggestion that the Police attend Newmarket Youth Council meetings.

Cllr Turner

Councillor Bailey thanked PC Sampher for his report and he left the meeting.

09/07/8

REPORTS FROM DISTRICT COUNCILLORS

None noted.

09/07/9

REPORTS FROM COUNTY COUNCILLORS

Councillor Sadler reported that two FHDC Councillors – Councillors Chambers and Noble – had been elected to Cabinet and advised that finances would be difficult over the next two years, with less contribution from central government.

Councillors Drummond, Jaggard and Hirst declared an interest in the following item and left the meeting. Councillor Millar declared an interest but remained in the meeting.

09/07/10

TO RECEIVE A REPORT FROM THE DEVELOPMENT & PLANNING COMMITTEE MEETINGS HELD ON 6th & 20th JULY 09

Councillor Fletcher presented the minutes of the Development & Planning Committee meetings held on 6th and 20th July 09.

09/07/10.01 Resolved

That no objections be made to planning application F/2009/0322/FUL subject to the following:

- i) Section 106 Agreement to be drawn up between FHDC and the developers**
 - ii) Old grave stones leaning against existing wall should be removed before the demolition and placed in an acceptable position**
 - iii) Consideration should be given to felling the undistinguished conifers**
- Note: The developer offered to undertake removal of conifers and repositioning of headstones**
- iv) The new wall between the development and the churchyard should use existing footings as far as possible to avoid disturbing old graves.**

(Erection of 14 dwellings following demolition of existing buildings including creation of new vehicular access and parking – Major Development/Development affecting the setting of a Listed Building – Former Snooker Club, All Saints Road Newmarket)

Councillors Drummond, Jaggard and Hirst returned to the meeting.

09/07/11

TO RECEIVE A REPORT FROM THE COMMUNITY SERVICES COMMITTEE HELD ON 6th JULY 09

Councillor Hirst presented the minutes of the Community Services Committee held on 6th July 09.

C/09/07/11 – Councillors Hirst and Fletcher outlined the current situation regarding owners and trainers parking on Bury Road and the solution proposed by the Jockey Club. After discussion, the following resolution was agreed:

E-mailed over to
R Almond on
28.07.09

09/07/11.01 Resolved

That NTC accept the proposal to create a trainers and owners car park (13m x 34m) on the corner of the Severals adjacent to the Bury Road crossing. All the costs associated with the car park would be carried by the Jockey Club. The car park would be opened from 6.00 am to 1.00 pm seven days a week by the Jockey Club Estates staff. The Jockey Club to be asked to erect a sign restricting the use of the car park to owners and trainers and a vehicle height restrictor installed. It was suggested that legal advice be sought and that the agreement be for five years, with six-monthly assessments. As the Council would be in recess during August, the Town Clerk and Councillors Hirst and Fletcher to be authorised to continue discussions with the Jockey Club.

Cllrs
Hirst/Fletcher/&
TC

09/07/11.02 Resolved

That in accordance with LGA 1972 s124 (1) (3), NTC agree in principle to take over the lease of the land at Studlands Park, with the sole purpose of using the area for allotment space. In addition, that the Allotment Association is to manage the new allotment site.

Town Clerk to
liaise with FHDC

09/07/11.03 Resolved

That the Town Clerk write to all independent traders to invite them to an informal meeting at the Town Hall in September 09 to discuss their current needs.

Awaiting date
from JB.

09/07/11.04 Resolved

That the Ely Town Centre Manager and FHDC Town Centre Manager be invited to the September meeting of the Community Services Committee.

Invited FHDC
TCM via e-mail
on 30.07.09.
Awaiting contact
details for Ely
TCM from WH

09/07/11.05 Resolved

That in accordance with Local Authorities Cemetery Order (SI 1977/204) 14, NTC settle the sum requested plus VAT and take steps to recover the same sum of money from the responsible person.

Cheque mailed on
28.07.09.

09/07/11.06 Resolved

That the procedures be amended to reflect that the countersignature of the indemnity form is to be verified by a legal person to confirm that the person signing the indemnity form is the legal owner of the plot. In addition that this wording be validated by the NTC Solicitor.

Indemnity Form
has been amended
to reflect legal
changes

C/09/07/13 – Councillor Hirst advised that a report would be made to the next meeting of the Community Services Committee regarding the land for the proposed Community Garden on Studlands Park.

Town Clerk advised that she would need to obtain quotes related to turning the piece of land into allotment land and once all the costs had been obtained and information collated a report would be presented to the Community Services Committee. Councillor Cole advised that smaller, more manageable plots were being considered.

09/07/12

TO RECEIVE A REPORT FROM THE EMPLOYMENT & STAFFING COMMITTEE HELD ON 13th JULY 09

Councillor Bailey presented the minutes of the Employment & Staffing Committee held on 13th July 09. There were no recommendations.

09/07/13

TO RECEIVE A REPORT FROM THE LEISURE SERVICES COMMITTEE HELD ON 13th JULY 09

Councillor Bovill presented the minutes of the Leisure Services Committee held on 13th July 09.

09/07/13.01 Resolved

That no grant be made to the Newmarket Retirement Club towards the hire of a coach for a seaside trip.

LP to write letter

09/07/13.02 Resolved

That in accordance with Local Government (Miscellaneous Provisions) Act 1976 s19 (3) (a), a grant of £250 be made to the 1st Newmarket Brownies towards annual rental costs of the Scouts hut.

Cheque mailed on 31.07.09

09/07/13.03 Resolved

That no grant be made to the Newmarket & District Gardening Society for sharing guest speakers and ideas with a forum of local clubs and societies in the Newmarket district.

LP to write letter

09/07/13.04 Resolved

That no grant be made to Songs of Praise to purchase refreshments and provide transport to and from their meetings.

LP to write letter

09/07/13.05 Resolved

That no grant be made to Cat-a-holics to furbish a new cat pen to provide a source of heating.

LP to write letter

09/07/13.06 Resolved

That in accordance with Local Government (Miscellaneous Provisions) Act 1976 s19 (3) (a), a grant of £250 be made to Newmarket & District Explorer Scouts to form and set up a Young Leader Unit to fulfil a need and requirement for Scouting provision within Newmarket and the surrounding area.

Cheque mailed 31.07.09

09/07/13.07 Resolved

That no grant be made to Go Wild in Newmarket to purchase Children's Gardening Tools to enable the planting of seeds, trees and shrubs.

LP to write letter

09/07/13.08 Resolved

That in accordance with Local Government (Miscellaneous Provisions) Act 1976 s19 (3) (a), a grant of £163.25 be made to Newmarket & District Girl Guides, 4th Newmarket Rainbows, to purchase sports equipment for use by the 4th Newmarket Rainbows in weekly meetings.

Cheque mailed
31.07.09

09/07/13.09 Resolved

That in accordance with Local Government (Miscellaneous Provisions) Act 1976 s19 (3) (a), a grant of £250 be made to Newmarket Town Pastors to purchase town-Link radios, base costs, consumables and training costs.

Cheque mailed
31.07.09

09/07/13.10 Resolved

That no grant be made to Newmarket College on behalf of the July Festival to organise a TeenFest at the College fields.

LP to write letter

09/07/13.11 Resolved

That in accordance with Local Government (Miscellaneous Provisions) Act 1976 s 19 (1), the Town Council accepts in principle the quotation from Playworld for play equipment in the Memorial Gardens and subject to the necessary funding being secured. Councillors noted the revised scheme would cost £61,250 and agreed that the funding application should go ahead.

Advised EJ

09/07/13.12 Resolved

That in accordance with LGA 1972 s145 (d), NTC actively support the Urban Art Project and assist in identifying suitable sites where the completed artwork could be displayed.

Cllr Bovill

09/07/13.13 Resolved

That in accordance with Local Government (Miscellaneous Provision) Act 1976 s19 (1), the quotation of £105 from Dyno-Rod to put a camera down the drainage pipe to ascertain the cause of the obstruction should be accepted.

IB Authorised
DynoRod

09/07/13.14 Resolved

That in accordance with LGA 1972 s145 (1) (a), a further 5,000 posters advertising Big Hair be obtained and Town Clerk reimbursed with the total cost of the 10,000 posters.

Advised KD

09/07/13.15 Resolved

That the quote of £250 +VAT from SP Landscapes to crown lift a tree to approximately 5m and cut back branches overhanging De Niro's car park be accepted.

IB authorised SP
Landscapes

L/09/07/14 – Councillor Uney asked that the first paragraph be deleted and the following added:

Councillor Uney advised that she had asked that the banner and reception related to the Barclay Bicentenary Walk be added to the agenda for the Committee to discuss what the Town Council could do to show their support of such a wonderful inspired challenge in the Town and all the planning and running of this event. When first approached by Ron Wallwork, she felt no-one realised how the walk would promote Newmarket, daily news reports, bringing such good will to the town, with all the folks who walked with Richard Dunwoody and the charities that benefited. She congratulated Councillors Bailey and Fletcher for all the hard work they had done towards the CleanUp Newmarket campaign but each request should be taken on its merit and discussed if a banner was suitable or try to offer an alternative.

Councillor Uney understood that Ron Wallwork had enquired if NTC would host a reception. Staff and Councillors were over-worked with the Carnival, which was such a success, but perhaps NTC could have offered the hall at another time, as with the British Legion's Blackadder Show. It would have been an opportunity to show off the wonderful way the Events Manager and Town Clerk could decorate and present the hall and how willing the staff were to promote the Council with their catering skills.

Councillor Uney felt disappointed that the Town Council could not have found a way of showing support for this tremendous event. She was aware the Council did not have the finances but they should have the will.

09/07/14 **TO RECEIVE A REPORT FROM THE MEMORIAL HALL REGENERATION COMMITTEE HELD ON 14th JULY 09**

Councillor Burch presented the minutes of the Memorial Hall Regeneration Committee held on 14th July 09. There were no recommendations.

09/07/15 **TO RECEIVE A REPORT FROM THE FINANCE & POLICY COMMITTEE HELD ON 20th JULY 09**

Councillor Turner presented the minutes of the Finance & Policy Committee held on 20th July 09.

F/09/07/12 – Councillor Turner advised that NTC was not currently using the system of signed ballots and the matter would be discussed again at the F&P Committee.

09/07/15.01 Resolved

That the schedules for payments relating to the period 1.5.09-31.5.09 (Cash Book 1) and 1.6.09-30.6.09 (Cash Books 1 & 2) be received and adopted.

09/07/15.02 Resolved

That the NTC Travel Expenses Policy (July 2009) be received and adopted.

Noted

Policy distributed to all Cllrs & admin system in place

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| | <u>09/07/15.03 Resolved</u> That NTC have a Risk Management Policy & Structure and the key objectives and associated risks identified by Committee Chairmen form the basis of this document. | |
| | <u>09/07/15.04 Resolved</u> That the Risk Management Register be formatted as per Councillor Bovill's draft, with the inclusion of a column for Objectives. | Done |
| | <u>09/07/15.05 Resolved</u> That the Risk Management Register be reviewed by each Committee annually in September. | Noted |
| | <u>09/07/15.06 Resolved</u> That the Mayoral chain be repaired and put on a velvet collar at a cost of up to £1,000. (Councillor Fletcher objected to allowing a cost of up to £1,000.) | Chain has been mailed off |
| | <u>09/07/15.07 Resolved</u> That the schedule of payments for Staff Salaries for the month of June 09 (Cashbook 3) be received and adopted. | Noted |
| 09/07/16 | <u>REPORT(S) FROM TOWN COUNCILLORS ELECTED AS REPRESENTATIVES ON OTHER BODIES</u> None noted. | |
| 09/07/17 | <u>WARD REPORT(S) FROM TOWN COUNCILLORS</u> None noted. | |
| 09/07/18 | <u>FORTHCOMING COUNCILLOR SURGERIES</u> Councillor Bailey advised that surgeries would be held on 5 th September, 4 th October and 1 st November from 9.30 – 11.30 in the Council Chamber. Councillors Bailey, Burch, Fletcher, Hirst, Hulbert and Uney agreed to attend the surgery on 1 st September; other Councillors to inform Town Clerk of their availability for the October and November surgeries. | |
| 09/07/19 | <u>REPORT FROM THE FIRST MEETING OF THE YOUTH COUNCIL</u> Councillors received Councillor Turner's report from the first meeting of the Newmarket Youth Council and noted that future meetings would be held on the first Thursday of each month, commencing 1 st October. After discussion, the following resolution was agreed: <u>09/07/19.01 Resolved</u> That the report from the first meeting of the Newmarket Youth Council be adopted. | Noted |

09/07/19.02 Resolved

That in accordance with Local Government (Miscellaneous Provision) Act 1976 s19 (1), a sign be erected in the play area in the Memorial Gardens stating ‘Newmarket Youth Council asks that you do not smoke in this area’.

Advised TR to obtain signs

09/07/20

UPDATE RELATED TO THE BOUNDARY COMMITTEE

Councillors noted that the High Court had ruled against the Boundary Committee, quashing the draft proposals for unitary authorities in Suffolk announced in March. The Boundary Committee had been given leave to appeal the Judge’s decision.

Councillors Drummond, Hirst and Jaggard declared an interest in the following item and left the meeting.

09/07/21

NEWMARKET CONSERVATION AREA APPRAISAL

Councillor Edge advised that Councillors’ comments had been incorporated into the Council’s reply and suggestions made regarding future action. FHDC had been asked to forward the revised document incorporating the street scene enhancements to NTC for further consideration.

Councillor Bailey thanked Councillor Edge for all the work he had done on this project.

Councillors Drummond, Hirst and Jaggard returned to the meeting.

09/07/22

TO CONSIDER CORRESPONDENCE

None noted.

09/07/23

TO CONSIDER ANY LICENSING ISSUES RAISED WITH THE COUNCIL

None noted.

09/07/24

DATE OF NEXT MEETING

Monday, 28th September 2009 at 7.00 pm.

09/07/25

EXCLUSION OF THE PRESS & PUBLIC

With the vote being unanimous, it was

09/07/25.01 Resolved

That, under section 100a(4) of the Local Government Act 1972, the press and public should be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12a of the Local Government Act 1972 and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

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The members of the Press and Public left the meeting.

09/07/26 *CONFIDENTIAL REPORTS FROM THE EMPLOYMENT & STAFFING COMMITTEE HELD ON 16th JUNE 09**

1) Councillors noted the appointment of Mrs V Bright to the post of Assistant to the Town Clerk. Mrs Bright would commence in post on 14th September 09.

Councillors Drummond, Jaggard and Sadler and the Town Clerk left the meeting.

2) Councillor Bailey updated Members of the Council on a further matter as per the attached public exempt report.

The business of the meeting concluded at 8.45 pm.

Signed : _____

Date : _____