



Newmarket

TOWN COUNCIL

Minutes the Meeting of the Newmarket Town Council
held on Monday, 2nd June 2008 at 7.00 pm
at the Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP

Attendance :

Councillor C Turner, Town Mayor

Councillor Mrs J Bailey, Deputy Mayor

Councillor W Burch

Councillor Mrs J Uney (7.10pm)

Councillor K Bovill

Councillor C Brighty

Councillor G Cole

Councillor D Cross

Councillor R Fletcher

Councillor A Drummond

Councillor W Hirst

Councillor P Hulbert

Councillor D Hudson

Councillor M Jefferys

Councillor R Millar

Councillor J Richer

Councillor W Sadler

Also Present: Isabelle Barrett – Town Clerk, Rosemary Foreman – Minute Assistant, 2 Members of the Press

	Minute	Action by
08/06/1	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Councillor G Jaggard.	
08/06/2	<u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST</u> None noted.	
08/06/3	<u>TO CONFIRM MINUTES OF THE TOWN COUNCIL MEETINGS HELD ON 28th APRIL 08 & 27th MAY 08</u> The Town Mayor signed the minutes of the Town Council meetings held on 28 th April 08 and 27 th May 08 as correct records.	
08/06/4	<u>MATTERS ARISING FROM MINUTES OF 28th APRIL 08 & 27th MAY 08</u> 08/04/27 – Councillor Hirst advised that FHDC had met with representatives from O ₂ and suggested the mast be moved to the Field Terrace Road allotments. Their reply was awaited.	
08/06/5	<u>TO APPOINT COMMITTEES AND SUB-COMMITTEES AND TO CONFIRM DELEGATED POWERS IN RESPECT OF THE DEVELOPMENT & PLANNING COMMITTEE</u> It was noted that the Town Mayor and Deputy Town Mayor were ex officio members of all Committees.	

The list of the existing membership of Committees had been distributed and the Council agreed to the following Committee memberships as resolved below:

1 Development & Planning Committee

08/06/5.01 Resolved

- i) That Councillors Bailey, Bovill, Burch, Cross, Fletcher, Hudson, Jefferys, Richer and Uney be members of the Development & Planning Committee for the year 2008/09.**
- ii) To confirm that the D & P Committee has delegated powers related to planning applications for Newmarket within the Forest Heath District Council area, except on Major Planning applications.**

2 Community Services Committee

08/06/5.02 Resolved

That Councillors Bovill, Burch, Cole, Drummond, Fletcher, Hudson, Hulbert, Hirst, Jaggard, Sadler and Uney be members of the Community Services Committee for the year 2008/09.

3 Leisure Services Committee

08/06/5.03 Resolved

That Councillors Bovill, Brighty, Burch, Cole, Drummond, Fletcher, Hirst, Hudson, Hulbert, Jefferys, Richer and Uney be members of the Leisure Services Committee for the year 2008/09.

4 Memorial Hall Regeneration Committee

08/06/5.04 Resolved

That Councillors Bovill, Burch, Hirst, Jaggard and Jefferys be members of the Memorial Hall Regeneration Committee for the year 2008/09.

5 Finance & Policy Committee

08/06/5.05 Resolved

That the Town Mayor, Deputy Town Mayor, immediately preceding Town Mayor and Chairmen of Committees (to be decided in June) be members of the Finance & Policy Committee for the year 2008/09.

6 Employment & Staffing Committee

08/06/5.06 Resolved

That the Town Mayor, Deputy Town Mayor, immediately preceding Town Mayor and Councillors Cole and Millar be members of the Employment & Staffing Committee for the year 2008/09.

7 Disciplinary Committee

08/06/5.07 Resolved

That the Town Mayor, Deputy Town Mayor, immediately preceding Town Mayor and Councillors Cole and Millar be members of the Disciplinary Committee for the year 2008/09.

8 Disciplinary Appeal Panel

(As resolved by Council 05/13333/02 – must not include members of the E & S Committee)

08/06/5.08 Resolved

That Councillors Drummond, Jaggard and Sadler be members of the Disciplinary Appeal Panel for the year 2008/09.

08/06/6

TO ELECT/CONFIRM TOWN COUNCILLORS AS REPRESENTATIVES ON OTHER BODIES

08/06/6.01 Resolved

That members be elected as representatives on other bodies for 2008/09 as listed below:

Group	Representative
War Memorial Gardens Refurbishment Appeal	Cllrs Millar & Sadler
Newmarket Community Partnership	Cllrs Bovill & Richer
Twinning Association – Maisons Laffitte	Cllr Millar
Forest Heath Health Forum	Cllr Hirst
Suffolk Preservation Society	Cllr Hirst
Battle of the Bands Committee (BOB)	Cllrs Jefferys, Bovill, Cole & Richer
Newmarket Carnival Committee	Cllrs Jefferys, Hirst & Uney
Newmarket in Bloom	Cllr Hirst
Suffolk Association of Local Councils	Cllrs Hirst & Sadler
Safer Neighbourhood Team	Cllrs Hirst & Bovill
West Suffolk Crime &	Cllr Burch

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Disorder Partnership	
Planning Services User Group	Cllrs Fletcher & Richer
Lexington Link	Cllrs Bailey & Hirst
Newmarket Youth Project	Cllr Jefferys
Newmarket Health Forum	Cllrs Burch & Hirst
Town Guide Working Group	Cllr Brighty
Sport Newmarket	Cllrs Hirst & Jefferys
World Heritage Status Group	Cllr Fletcher
ReNew Group	Cllrs Turner, Cross, Richer & Uney

08/06/7 **AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY**

There were no members of the public present.

08/06/8 **FORMER TOWN MAYOR'S ANNOUNCEMENTS**

The former Town Mayor announced that he had attended the opening of the Kingfisher House Gardens.

08/06/9 **REPORT FROM THE ANNUAL MEETING OF THE TOWN HELD ON 27th MAY 2008**

Councillor Turner reported that, following the Annual Meeting of the Town, he and Councillor Bailey had met with the Town Clerk to discuss frequency of future town meetings. After discussion, the following resolution was agreed:

08/06/9.01 Resolved

That Annual Meetings of the Town be held twice-yearly but not on the same night as a Town Council meeting. Representatives from FHDC and SCC be invited to attend.

Noted

08/06/10 **REPORT FROM NEWMARKET POLICE REPRESENTATIVE**

No representative from Newmarket Police was present.

08/06/11 **REPORT FROM DISTRICT COUNCILLORS**

None noted.

08/06/12 **REPORT FROM COUNTY COUNCILLORS**

None noted.

08/06/13 **TO RECEIVE A REPORT FROM THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 6th MAY 08**

Councillor Sadler presented the minutes of the Community Services Committee Meeting held on 6th May 08.

08/06/13.01 Resolved

That NTC support SCC's proposal to introduce a 20's Plenty School Safety Zone outside Paddocks Primary School.

Letter mailed
03.06.08

08/06/13.02 Resolved

That Town Clerk advise SCC that July was a busy time in Newmarket, particularly during the July Festival in the week commencing 7th July.

E-mailed R. Sore
(reply still
awaited)

08/06/14

TO RECEIVE A REPORT FROM THE LEISURE SERVICES COMMITTEE MEETING HELD ON 12th MAY 08

Councillor Jefferys presented the minutes of the Leisure Services Committee held on 12th May 08.

08/06/14.01 Resolved

That Councillors Bovill and Fletcher join the working group to provide sporting facilities including a cricket pitch on the Severals.

Noted

L/08/05/9.02 – Councillor Jefferys advised that the working group needed delegated powers to ensure as little delay as possible in completing the project. Councillors Hirst, Bovill, Fletcher and himself were part of the working group, together with representatives from FHDC and Sport Newmarket. NTC would incur no costs.

Discussion took place regarding the suspension of Standing Orders to enable the necessary appointments to be made and after a vote the following resolution was agreed:

08/06/14.02 Resolved

That Standing Orders be suspended to enable the appointments of a Project Manager, Architect and Quantity Surveyor to deliver the proposed pavilion and pitches on the Severals.

Noted

(Councillors Millar, Bailey and Richer voted against the Resolution)

08/06/14.03 Resolved

That delegated powers be given to the Sports Facilities for the Severals Working Group as follows:

Noted

1 Procurements:

To appoint a Project Manager, Architect and Quantity Surveyor

2 Terms of Contract:

To draft and agree all the necessary terms of contract related to the project

3 Day-to-day Management of Project:

To liaise with FHDC, Sport Newmarket, Project Manager, Architect, Quantity Surveyor and any other partners as needed.

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To take day-to-day decisions in order to deliver the pavilion and pitches

- 4 Monthly Update Report:
To deliver monthly update reports to the Leisure Services Committee for discussion.**

(Councillors Millar, Bailey and Richer voted against the Resolution)

08/06/14.04 Resolved

That Town Clerk locate a suitable site for the relocation of the planters and report her findings at the Town Council meeting.

Shall report at CS Meeting 09.06.08

08/06/14.05 Resolved

That Town Clerk investigate the possibility of holding a music hall type show in the Memorial Hall in October for citizens of Newmarket.

Booked Music Event – sponsored by Cllrs Chambers and Sadler

08/06/14.06 Resolved

That Town Clerk write to FHDC and offer the Memorial Hall free of charge as a venue for the Food Festival 2008.

Phoned Emma Commey to advise of free hall

08/06/15

TO RECEIVE A REPORT FROM THE MEMORIAL HALL REGENERATION COMMITTEE MEETING HELD ON 13th MAY 08

Councillor Turner presented the minutes of the Memorial Hall Regeneration Committee held on 13th May 08.

08/06/15.01 Resolved

That NTC commit to spend £20,000 for the first phase costs of the project.

Noted

08/06/15.02 Resolved

That Town Clerk purchase a further trolley for stacking tables.

Ordered on 03.06.09

08/06/16

TO RECEIVE A REPORT FROM THE FINANCE & POLICY COMMITTEE MEETING HELD ON 19th MAY 08

Councillor Turner presented the minutes of the Finance & Policy Committee held on 19th May 08.

F/08/05/11 – Councillor Turner expressed his thanks to Councillor Uney for organising the No Plastic Bag day on 1st June and the 9 Councillors who helped distribute nearly 6,000 free bags to shoppers during the campaign.

08/06/16.01 Resolved

That the schedules for payments relating to the period 1/4/08 – 30/4/08 be received and adopted.

Noted

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08/06/16.02 Resolved

That Standing Orders be amended to reflect the following changes:

- 1 That the Town Mayor should be Chairman of the Employment & Staffing Committee and no other Committee.**
- 2 That the Deputy Mayor should be Chairman of the Finance & Policy Committee and no other Committee**
- 3 That any other Councillor should be Chairman of only one Committee.**

Added to STO on
03.06.08

08/06/16.03 Resolved

That the quote from The Ideal Group in the sum of £86.23 per month for the lease of a photocopier and up to 3500 copies per quarter be accepted.

Dealt with on
03.06.09

08/06/16.04 Resolved

That Town Clerk obtain costs of installing a CCTV camera in the parking area to the side of the Memorial Hall and report to the next meeting of the Memorial Hall Committee.

E-mailed Cllr
Jaggard for
contact details,
awaiting reply

08/06/16.05 Resolved

That the schedule of payments for staff salaries for the month of April 2008 (Cashbook 3) be received and adopted

Noted

Councillors Drummond and Hirst declared an interest in the following item and left the meeting.

08/06/17

TO RECEIVE A REPORT FROM THE DEVELOPMENT & PLANNING COMMITTEE MEETINGS HELD ON 6th and 19th May 08

Councillor Bailey presented the minutes of the Development & Planning Committee Meetings held on 6th and 19th May 08.

08/06/17.01 Resolved

That NTC ask FHDC to draw up a plan for Newmarket similar to the Ely Masterplan.

08/06/17.02 Resolved

That FHDC be informed that NTC had not changed its views on the development on Plot 8, Land off Oaks Drive, Newmarket, and therefore put the highest priority on the landscaping being completed as agreed.

E-mailed FHDC
Officer on
03.06.09

Town Clerk reported that Contractor had advised of the immediate removal of a tree near the bus shelter in The Avenue as it was badly diseased. This had been approved by FHDC Tree Officer.

Councillors Drummond and Hirst returned to the meeting.

- 08/06/18** **REPORT(S) FROM TOWN COUNCILLOR(S) ELECTED AS REPRESENTATIVES ON OTHER BODIES**
None noted.
- 08/06/19** **WARD REPORT(S) FROM TOWN COUNCILLORS**
Councillor Bailey reported that 2 residents in Lowther Street had complained about the weeds and rubbish there and in the surrounding area.

Councillor Richer reported dog fouling on the grass behind Lowther Street and in the Memorial Gardens.

Town Clerk advised that she had contacted FHDC and asked them to take appropriate action.
- 08/06/20** **FINAL INTERNAL AUDITOR'S REPORT**
The Council received the Final Internal Audit Report for 2007/08 and was pleased to note that there were no recommendations arising as a result of the review. The Town Clerk was congratulated on this excellent result.
- 08/06/21** **PROPOSAL FROM THE SPORT FACILITIES FOR THE SEVERALS WORKING GROUP**
See minute 08/06/14 above.
- 08/06/22** **NATS TERMINAL CONTROL NORTH AIRSPACE CHANGE PROPOSALS**
Councillors noted the contents of the letter sent to NATS by FHDC Environmental Health Officer Keith Mumford, setting out FHDC's objections to the proposed changes to airspace.

Councillor Fletcher advised that a letter had also been sent to NATS on behalf of NTC objecting to the proposals. He had attended a meeting of representatives of some 32 local parish councils which had been addressed by Jim Paice MP, Mathew Shuter (CCC), Jane Midwood (SCC), district councillors from East Cambs and St Edmundsbury and the Stop Stansted Expansion campaign. He understood that the Jockey Club had engaged an eminent QC to question the consultation process and the period of consultation had been extended to 19th June.
- 08/06/23** **WORLD HERITAGE STATUS FOR NEWMARKET**
Councillor Fletcher advised that there was little activity at present, pending an announcement from the Government (DCMS) about the world heritage policy review and the costs/benefits analysis. This would be followed by a 12 week public consultation exercise. Assuming the review was favourably received and ministers gave their approval, DCMS was likely to issue invitations for expressions of interest from potential new candidate sites toward the end of the year.

Graham Snelling, Curator of the National Horseracing Museum, was currently taking the lead but a more formal committee structure was likely to be introduced to take the project forward.

Councillor Fletcher would continue to represent NTC on the committee, reporting back to the Community Services Committee.

08/06/24

PROPOSAL TO INVITE STAGECOACH TO THE NEXT COMMUNITY SERVICES MEETING TO DISCUSS BUS ROUTES IN NEWMARKET

Councillor Hulbert advised that he sought clarity regarding issues including bus passes, the extension of the bus route to include West Suffolk Hospital and Stagecoach's future plans when local surgeries relocated to Newmarket Hospital. After discussion, the following resolution was agreed:

08/06/24.01 Resolved

That an item be placed on the Agenda for the next Community Services meeting to prepare a list of questions to be sent to Stagecoach and that Stagecoach to be invited to the July meeting of the Community Services Committee.

Done

08/06/25

SAFETY AUDIT RELATED TO THE PROPOSED CLOCK TOWER JUNCTION ROAD ALTERATIONS

Councillor Hirst reported that SCC had agreed to bring the Safety Audit to a meeting at NTC offices on 19th June at 10.30 am, when Councillors would be able to read the document and discuss any issues with the SCC representatives.

All Cllrs welcome to attend

08/06/26

TO CONSIDER CORRESPONDENCE

The following correspondence was noted:

- 1 Hadleigh Town Council – Election of Town Mayor and Deputy Town Mayor
- 2 SCC – Rural Deprivation Report
- 3 Foley House Children's Group – Request to use the Severals on 25th June 08 from 12.00 – 3.15 pm for a Child Safety Week event.
Request approved by full Council.
- 4 SCC – Election of Chairman and Vice-Chairman and notice of Annual Reception at Endeavour House on 10th October. Councillor Sadler advised of the ill-health of the Chairman and it was agreed that the Council should send her their good wishes.
Councillor Millar proposed a vote of thanks to Councillor Sadler for his year as Chairman of SCC, during which he had worked hard to raise the profile of Newmarket across the County.
- 5 Mayor's Office, Ipswich – Notification of Officers
- 6 Mrs M Conran – Objection to O₂ mast
- 7 Jockey Club Estates – Meeting regarding Horse Traffic Safety Proposals

All Cllrs welcome to attend but must confirm with Jockey Club

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08/06/27 **TO CONSIDER ANY LICENSING ISSUES RAISED WITH THE COUNCIL**

None noted.

08/06/28 **URGENT BUSINESS – ANY ITEMS THAT THE CHAIRMAN CONSIDERS A MATTER OF URGENT BUSINESS PURSUANT TO SECTION 100(B)(4)(16) OF THE LOCAL GOVERNMENT ACT 1972**

Councillor Turner advised that he and Councillor Bailey had met with the Town Clerk and agreed that meetings should be held on 1st and 8th July from 7.00 – 9.00 pm to discuss the priorities for Newmarket for the 3-year plan.

Town Clerk

Councillor Millar stressed the importance of setting priorities and advised that the outcome of these meetings would be fed into the Local Development Framework.

Note to Cllr Millar

08/06/29 **DATE OF NEXT MEETING**

Monday, 30th June at 7.00 pm

The business of the meeting concluded at 8.15 pm

Signed : _____

Date : _____