



Newmarket

TOWN COUNCIL

Minutes of the Meeting of the Newmarket Town Council
held on Monday, 28th July 2008 at 7.00 pm
at the Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP

Attendance :

Councillor C Turner, Town Mayor	Councillor A Drummond (7.05pm)
Councillor W Burch	Councillor W Hirst
Councillor Mrs J Bailey	Councillor P Hulbert
Councillor K Bovill	Councillor D Hudson
Councillor C Brighty	Councillor M Jefferys
Councillor G Cole	Councillor J Richer
Councillor R Fletcher	Councillor W Sadler
Councillor G Jaggard	Councillor Mrs J Uney
Councillor D Cross	Councillor R Millar (7.17pm)

Also Present: Isabelle Barrett – Town Clerk, PC Green – Newmarket Police, 1 Member of the Press

Minute	Action by
08/07/1 <u>APOLOGIES FOR ABSENCE</u> None noted.	
08/07/2 <u>ABSENT</u> None noted.	
08/07/3 <u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST</u> Cllr Hirst declared a prejudicial interest in F&P Minute item F/08/07/9.	
08/07/4 <u>TO CONFIRM MINUTES OF THE TOWN COUNCIL MEETING HELD ON 30th JUNE 08</u> The Town Mayor signed the minutes of the Town Council meeting held on 30 th June 08 as a correct record.	
08/07/5 <u>MATTERS ARISING FROM MINUTES OF 30th JUNE 08</u> Cllr Sadler enquired as to the total expenditure incurred on the Lexington Link Reception. Cllr Hirst advised that the reception had totalled £350 and that the Lexington Link had been responsible for the costs incurred.	
08/07/6 <u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY</u> There were no members of the public present.	

08/07/7

TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor advised that he had attend the following:

NTC Chamber – Planning Session 1
Newmarket College – Prize-giving evening
Newmarket Race Course – Carnival
NTC Chamber – Planning Session 2
Newmarket Race Course – Lunch and afternoon at the races
Lexington Link reception – Meeting American students and chaperones
St Felix School – Valediction for Year 8 pupils
Newmarket Police Station – Meeting with Inspector Larner
Wetherspoons – Meeting with NTC Officers
RAF Mildenhall – BBQ with Base Commander and her officers

08/07/8

REPORT FROM NEWMARKET POLICE REPRESENTATIVE

PC Green advised of the Crime Statistics as released 17th July for the whole of Suffolk. He further advised of January to June 08 figures for the last four years.

Crime Statistics over a period of 1 Year

Violent Crime went up by 9 crimes
Vehicle Crime Theft to Damage Vehicle Interference – fell by 39 crimes
Criminal damage & vandalism – rose by 4 crimes
Burglary dwelling and none dwelling – exactly the same

Cycling on footpaths

Offence under Highways Act. SNT meeting under new management and opportunity to change taskings. Suggested that issues raised by Councillors should be forwarded to SNT. Police had been advised that SCC Environment & Transport were proposing a footway conversation of shared space between cyclist and footpath along all of Exning Road. Might affect ability of prosecuting cyclists on footpaths.

Detection Rates

Suffolk – 30.2%
Newmarket improved by 33% Newmarket
National 28%

Cllr Fletcher enquired about shop lifting in The Guinness Centre. PC Green advised that shop lifting was not one of their highest priorities and reports were graded by urgency by civilians on call.

Cllr Burch expressed his concern about children cycling on the Fordham Road footpath and felt that the children should not be prosecuted as their safety must come first.

PC Green advised that he agreed with Cllr Burch but that they do have a licence to issue penalties as they see fit.

Cllr Richer – violent crime up by 9 – enquired what the overall figure of violent crime was. PC Green advised that he did not have detailed figures on him at this stage.

Cllr Bailey enquired about taxi drivers in the town. Taxi drivers were continuously disregarding the law by being stationary on double yellow lines. Cllr Bailey advised of incident of two weeks ago, when she had to request 6 taxis to move of the yellow lines. One taxi driver refused to move his taxi and instead locked the taxi and walked away. Cllr Bailey advised that she had to call Crystal Taxis to report the driver. Perhaps Police should be able to issue penalty tickets when parked on double yellow lines. PC Green advised that he totally agreed with Cllr Bailey and advised that in future they should call the Police instead of the taxi company.

Councillor Turner thanked PC Green for his report and attendance at the meeting.

08/07/9

TO DISCUSS CURRENT FORMAT OF AGENDA ITEM 7

Councillor Turner advised that he and the Town Clerk had met briefly with Chief Inspector Holdsworth followed by a meeting with Inspector Larnier. The aim of the meeting had been to discuss a number of items as well as the current format of Police Representation at Town Council meetings. The question raised was whether the current format of Police Statistics gave enough insight to Cllrs. An alternative option would be to move the Police Representative agenda item under the Public and Press Exempt part of the meeting to enable Cllrs to receive more detailed information which could be of a sensitive nature.

Cllr Richer advised that perhaps Cllrs could forward questions to the Police in advance of the Council meeting and that way more detailed information could be given to Cllrs at meetings.

Cllr Millar advised that he felt it important that all transactions between Police and the Council should be transparent. However, to enable the Police to discuss sensitive matters a forum should be established where Cllrs and Police could discuss matters in private of a sensitive nature.

After further discussion, members agreed to the following resolution:-

08/07/9.01 Resolved

That the existing forum remains the same with crime statistics being mailed to all Cllrs with the Agenda and that on request of the Police private meetings would be arranged at which all Cllrs could be present.

08/07/9.02 Resolved

That the Town Clerk ask Inspector Larnier whether she be authorised to distribute the SNT minutes to all Cllrs.

Town Clerk advised that she had received a request from PC Green whether the Police could publish an article in each of the Councils quarterly newsletter.

08/07/9/03 Resolved

That the Police may add a quarterly editorial in our newsletter.

08/07/10

TO CONSIDER CLLR TURNER'S PROPOSAL OF ACCOMPANYING THE POLICE ON A WEEKEND SHIFT

Councillor Turner advised that at the meeting with Inspector Lerner, the possibility arose of the Town Mayor accompanying the Police on their weekend shift to enable him to assess what problems the police came across during their weekend shift.

Following further discussions, members resolved the following:-

08/07/10.01 Resolved

That Cllr Turner be authorised to accompany Police on one of their weekend shifts to enable an insight into the night time economy of the town.

08/07/11

REPORT FROM DISTRICT COUNCILLORS

Cllr Jaggard reported on the feasibility study and enquired whether a response had been received from FHDC. Town Clerk advised that a positive response had been received.

08/07/12

REPORT FROM COUNTY COUNCILLORS

Councillor Mrs L Chambers submitted a written report regarding actions she had taken following the Annual Meeting of the Town, including:

- 1 Too many traffic lights along the High Street
- 2 Lack of disabled bays on the High Street
- 3 Bus station at the Rookery
- 4 Improved cycle ways and a cycle map for Newmarket
- 5 Need for a traffic light crossing outside the Leisure Centre/Hospital

Cllr Chambers advised that cabinet had received the Town Councils response expressing concern on the prohibition of the right hand turn out of Waitrose. However, SCC cabinet had resolved that the scheme should go ahead although a number of counts would take place.

Cllr Chambers further advised on the Boundary Committees recommendations.

The Town Mayor thanked Cllr Mrs L Chambers for her detailed report and the actions taken.

08/07/13 **TO RECEIVE A REPORT FROM THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 7th JULY 08**

Councillor Hirst presented the minutes of the Community Services Committee held on 7th July 08.

Cllr Fletcher updated members on progress made on the Field Terrace Road outline planning permission. The total cost for a direct access statement and planning submission fee could exceed £3,000. Cllr Fletcher asked that members consider whether the outline permission should be postponed until next year to enable the Council to budget for the expenditure.

Members discussed the options available and resolved the following:-

08/07/13.01 Resolved

That the proposed outline planning application for Field Terrace Road be revisited in 12 months time.

08/07/13.01 Resolved

That NTC press FHDC and Persimmon Homes regarding the future of the properties at Studlands Park following their vacating by the USAF.

08/07/13.02 Resolved

That future repairs to the Severals fencing be carried out by Jockey Club Estates and NTC be invoiced for 50% of the cost. That the Jockey Club be authorised to carry out repairs to the fencing up to £100 prior to seeking authorisation by the Town Council.

08/07/14 **TO RECEIVE A REPORT FROM THE EMPLOYMENT & STAFFING COMMITTEE MEETING HELD ON 14th JULY 08**

Councillor Turner presented the minutes of the Employment & Staffing Committee held on 14th July 08.

/08/07/8.01 Recommendation

That the report and recommendations on the Town Clerks appraisal be accepted.

E;08/07/9.01 Recommendation

That a full-time Events Administrator be appointed with effect from 1st August 2008.

08/07/15 **TO RECEIVE A REPORT FROM THE LEISURE SERVICES COMMITTEE MEETING HELD ON 14th JULY 08**

Councillor Jefferys presented the minutes of the Leisure Services Committee held on 14th July 08.

08/07/15.01 Resolved

That, although they recognised their good work, no grant be made to the Citizen's Advice Bureau towards the cost of employing an additional member of staff as the Committee felt such a small grant would be of little benefit.

08/07/15.02 Resolved

That the Generation Journey be awarded a grant of £250 towards the cost of running a Community Workshop, the organisation to be requested to provide a report at the end of the year regarding the success of the workshops and the number of people involved in them.

08/07/15.03 Resolved

That the Thursday Club be awarded a grant of £250 towards the cost of activities for senior citizens.

08/07/15.04 Resolved

That Newmarket Pregnancy Support be awarded a grant of £245 to meet web and mobile phone costs and to improve current service delivery.

08/07/15.05 Resolved

That the Friendly Club be awarded a grant of £250 towards the cost of a trip to the Theatre Royal, Norwich.

08/07/15.06 Resolved

That future Small Grant Scheme application forms state that all applicants must agree to provide information on how the grant was used.

08/07/15.07 Resolved

That Councillors Hudson, Hirst, Hulbert and another volunteer form a working party to organise St George's Day celebrations in Newmarket. The Working Group would report to the Leisure Services Committee.

08/07/15.08 Resolved

That Town Clerk obtain quotes for all the work required in the play area in the Memorial Gardens and report to the September meeting of the Leisure Services Committee.

08/07/16

**TO RECEIVE A REPORT FROM THE SPORT FACILITIES
SUB-COMMITTEE HELD ON 15th JULY 08**

Councillor Jefferys reported that the Sub Committee had met on 15th July 08 and good progress was being made. Cllr Jefferys introduced the proposed plans to all members present. Cllr Jefferys advised that all sporting groups would have access to the proposed facilities. Cricket would unfortunately not be able to be played until 2010.

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08/07/17

**TO RECEIVE A REPORT FROM THE MEMORIAL HALL
REGENERATION COMMITTEE MEETING HELD ON 15th
JULY 08**

Councillor Burch presented the minutes of the Memorial Hall Regeneration Committee held on 15th July 08.

08/07/17.01 Resolved

In accordance with Financial Standing Order 12.1, that Hannah-Reed be appointed Project Manager for the refurbishment of the Memorial Hall.

08/07/17.02 Resolved

That a sub-committee with delegated powers be formed to liaise with Hannah-Reed to agree the project details, complete the grant application form and seek planning permission. The sub-committee would comprise Councillors Burch, Turner and Bailey, consulting with the Town Clerk as necessary, the first meeting to be held on 29th July at 4.30 pm.

08/07/18

**TO RECEIVE A REPORT FROM THE FINANCE & POLICY
COMMITTEE MEETING HELD ON 21st JULY 08**

Councillor Bailey presented the minutes of the Finance & Policy Committee held on 21st July 08.

Cllr Hirst declared a prejudicial interest on the CAB item under discussion, answered questions from members and left the meeting for the duration of the discussion and voting.

Members discussed the proposed CAB grant in great detail and resolved the following:-

08/07/18.01 Resolved

That NTC offer the CAB a one-off payment of £2,500 now and review the situation regarding further financial aid in January 2009.

Cllr Hirst returned to the meeting.

08/07/18.02 Resolved

That the schedules for payments relating to the period 1/6/08 – 30/6/08 be received and adopted.

F/08/07/10.01 Recommendation

That the agreed fee of £15,000 be transferred to SCC without delay to enable them to proceed with the feasibility study for the pedestrianisation or shared space of Wellington Street. Town Clerk to request payment of the £15,000 from FHDC to NTC.

Recommendation F/08/07/10.01 above was withdrawn. Cllr Bailey advised that Centinery had postponed the development of the Market Square but FHDC had kindly agreed to fund the feasibility study. A meeting had been scheduled for all parties involved to discuss a way forward.

F/08/07/11.01 Recommendation

That the Town Council adopt the three year plan with the priorities as listed.

The above recommendation F/08/07/11.01 was deferred to the next meeting. Cllrs wished to see the three year plan prior to resolving its adoption. It was agreed that the three year plan should be distributed with the 22nd September 08 Town Council Agenda.

08/07/18.05 Resolved

That NTC dispense with Urgent Business.

08/07/18.06 Resolved

That Town Clerk be authorised to agree the payment of staff salaries, deal with direct debits and place Treasury Deposits.

08/07/18.07 Resolved

That the schedule of payments for Staff Salaries for the month of June 2008 (Cashbook 3) be received and adopted.

08/07/18.08 Resolved

That the temporary member of staff be offered a full-time permanent position with the Town Council. Town Clerk to seek advice from FHDC Human Resources Officer regarding the job description.

Councillors Drummond, Jaggard and Hirst declared an interest in the following item and left the meeting.

08/07/19

TO RECEIVE A REPORT FROM THE DEVELOPMENT & PLANNING COMMITTEE MEETINGS HELD ON 7th & 21st JULY 08

Councillor Fletcher presented the minutes of the Development & Planning Committee Meetings held on 7th and 21st July 08.

Cllr Fletcher advised that an additional meeting of the Development & Planning meeting would take place on 11th August at 6.00pm to enable continuation of planning comments to FHDC during the Councils summer recess.

Members discussed whether the D&P Committee should be given delegated powers on major application during the month of August. After further discussions members defeated Cllr Fletchers proposals.

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Councillors Drummond, Jaggard and Hirst returned to the meeting.

08/07/20 **REPORT(S) FROM TOWN COUNCILLOR(S) ELECTED AS REPRESENTATIVES ON OTHER BODIES**

Cllr Richer advised that a cycle to work date would take place on 1st August. A meeting of the ReNew Group would also take place on 11th August 08 at 5.00pm in the Council Chamber.

Cllr Bailey advised that the Lexington Link visit to Newmarket had been very successful and had been enjoyed by all involved.

08/07/21 **FHDC DRAFT DECISION IN RESPONSE TO BT PROPOSAL TO REMOVE A NUMBER OF PUBLIC PHONE BOXES IN NEWMARKET**

Councillors noted that FHDC had voiced no objections to the removal of public phone boxes in Studlands Park Avenue and Cheveley Road, Newmarket.

08/07/22 **UPDATE ON NATS CONSULTATION**

Councillor Fletcher advised that his report on the NATS response had been mailed out to all Cllrs with the Town Council Agenda. Cllr Fletcher expressed his disappointment on the NATS results that had been published on the NATS website. However, on a positive note the House of Commons Transport Committee had decided to look into the NATS proposals and our local MPS, Richard Spring and Jim Paice, had expressed that they would press for a proper consideration of the bloodstock Industries concerns.

08/07/23 **SPECIAL MEETING OF THE TOWN COUNCIL TO CONSIDER RESPONSE TO BOUNDARY COMMITTEE RECOMMENDATIONS RELATED TO LOCAL GOVERNMENT RE-ORGANISATION**

Councillor Turner suggested that a special meeting of the Town Council be held on Saturday, 13th September 08, at 10.00 am to consider a response to the Boundary Committee recommendations related to the Local Government re-organisation.

After discussion, the following resolution was agreed:

08/07/23.01 Resolved

That a special meeting of the Town Council be held on Saturday, 13th September 08, at 10.00 am to consider a response to the Boundary Committee recommendations related to the Local Government re-organisation as well as consider any major planning applications received during the month of August 08.

08/07/24 **WARD REPORT(S) FROM TOWN COUNCILLORS**

None noted.

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08/07/25

CEMETERY FLINT BOUNDAY WALL

Councillor Hirst advised that part of the flint wall along Dullingham Road had collapsed. Cllr Hirst and the Town Keeper had assessed the damage to the site but the overgrown branches and ivy had not permitted a proper assessment. The site needed to be cleared to establish the scale of the work and the Town Clerk had obtained a quote to carry out the clearing of the site.

08/07/25.01 Resolved

That Town Clerk be authorised to spend £675.00 + VAT to clear the site of any obstructions to enable assessment of the damage to the flint wall.

08/07/26

TO CONSIDER CORRESPONDENCE

The following correspondence was noted:

- 1 Town Clerk advised that she had received confirmation from SCC that they would provide pedestrian crossing facilities along Exning Road. However, SCC could not confirm at this stage what type of pedestrian crossing would be provided as they were still carrying out pedestrian crossing counts.
2. Town Clerk reported that a letter of thanks had been received from the Foley House Children's Centre related to the use of the Severals on 25th June 08.
3. Town Clerk advised that she had received a request from the Foley House Children's Centre requesting whether they could use the Memorial Gardens on 13th August for a Teddy Bears Picnic which would also help to promote the Children's Centre. They were aware that the Memorial Gardens was a public space and had agreed that any members of the public wishing to join in with the Teddy Bears Picnic would be welcome to do so.

08/07/26.01 Resolved

That the Foley House Children's Centre are authorised to use the Memorial Gardens on 13th August 08 for their Teddy Bears Picnic.

08/07/27

TO CONSIDER ANY LICENSING ISSUES RAISED WITH THE COUNCIL

None noted.

08/07/28

URGENT BUSINESS – ANY ITEMS THAT THE CHAIRMAN CONSIDERS A MATTER OF URGENT BUSINESS PURSUANT TO SECTION 100(B)(4)(16) OF THE LOCAL GOVERNMENT ACT 1972

None noted.

08/07/29

DATE OF NEXT MEETING

Saturday 13th September 08 at 10.00am

The business of the meeting concluded at 9.10pm

Signed : _____

Date : _____