



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Newmarket Town Council
held on Monday 28th January 2008 at 7.00pm
at the Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP

Attendance :

Councillor W Burch, Town Mayor	Councillor P Hulbert
Councillor C Turner, Deputy Town Mayor	Councillor D Hudson
Councillor Mrs J Bailey	Councillor W Hirst
Councillor K Bovill	Councillor M Jefferys
Councillor Mrs C Brighty	Councillor G Jaggard
Councillor A Drummond	Councillor J Richer
Councillor G Cole	Councillor Mrs J Uney
Councillor R Millar	Councillor W Sadler

Also Present: Isabelle Barrett – Town Clerk, Rosemary Foreman – Minute Assistant, Sergeant J Garrard– Newmarket Police, 1 member of the Press, 4 Members of the Public

	Minute	Action by
08/01/1	<u>APOLOGIES FOR ABSENCE</u> There were no apologies.	
08/01/2	<u>ABSENCE</u> Councillor D Cross was absent.	
08/01/3	<u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST</u> Councillor Bailey declared an interest in planning applications F/2007/1055/FUL and F/2008/0006/CAC.	
08/01/4	<u>TO CONFIRM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON MONDAY 10th DECEMBER 07</u> The Town Mayor signed the minutes of the Town Council meeting held on Monday 10 th December 07, as a correct record.	
08/01/5	<u>MATTERS ARISING FROM MINUTES OF 10th DECEMBER 07</u> There were no matters arising from the minutes of the meeting held on 10 th December 07.	
08/01/6	<u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY</u> Two members of the public spoke regarding planning applications F/2007/1055/FUL and F/2008/0006/CAC – proposed development at Tattersalls.	

Mr D Taylor of 18 The Avenue voiced his disappointment that his letter objecting to this development had not been read out at the D&P meeting held on 21st January and the lack of debate before a decision was made. He advised that, following the D&P meeting, FHDC Officer Rachel Almond had visited the site and raised concerns:

- 1 The plans submitted by Tattersalls did not clearly indicate the position of the thatched annexe on his property, which was just 6 metres from the proposed lunging ring
- 2 The ground level would be raised by 6 metres to accommodate the rows of horse boxes, which would cause drainage issues
- 3 Lighting and increased noise levels would be intrusive

Mr Taylor advised that Ms Almond had requested that revised plans be drawn up to give a fair and true indication of the effect that the development would have on residents. Agents had visited to carry out surveys of the effect the raising of the land would have on the annexe and garden. He believed it was Ms Almond's view that no decision should be made regarding this planning proposal until further work had been carried out and he asked that the Council defer their decision on this proposal.

Mr S Hodgkins of 18a The Avenue advised that the model shown at the Planning meeting did not give a true indication of the intrusion into his dwelling as the model was flat. He reported that Ms Almond had asked for revised plans as the Tattersalls model stopped at the boundary and gave no clear indication of the drop on to neighbouring land.

In reply to a question from Councillor Jefferys, Councillor Burch confirmed that no further information had been received from FHDC. Councillor Drummond, however, advised that Ms Almond had visited the site and had concerns regarding the proposed development.

Following a suggestion by Councillor Burch, it was agreed to bring forward discussion on planning applications F/2007/1055/FUL and F/2008/006/CAC. Councillors Bailey, Drummond, Hirst and Jaggard declared an interest in this item and left the meeting.

08/01/7 PLANNING APPLICATIONS F/2007/1055/FUL & F/2008/006/CAC – Reconfiguration of bloodstock sale yard – Park Paddocks Tattersalls The Avenue Newmarket (D&P Minute D/08/01/23.01)

Councillor Bovill advised that Mr Taylor's letter had been received in the office on the day of the D&P meeting and had been circulated to D&P Committee members prior to their meeting but Mr Hodgkins' letter had been received at the meeting and it was therefore too late to be distributed and considered. After discussion, the following resolution was agreed:

08/01/7.01 Resolved

That no further action be taken regarding planning applications F/2007/1055/FUL and F/2008/006/CAC until the additional comments made by Ms Almond and revised plans had been received from FHDC Planning Department.

E-mailed R Almond to request her comments and revised plans on 31.01.08

Councillors Bailey, Drummond, Hirst and Jaggard rejoined the meeting.

08/01/8 TOWN MAYORS ANNOUNCEMENTS

None noted.

08/01/9 REPORT FROM SERGEANT J GARRARD, NEWMARKET POLICE

Sgt Garrard distributed crime statistics for April – December 2007 and advised that the slight increase in burglary was a result of the release of some prisoners last year. Further arrests had been made and she was hopeful that there would be a reduction in the number of these crimes.

Sgt Garrard explained the division of areas covered by the Safer Neighbourhood Teams and, in reply to questions from Councillors, agreed that 50% of violent crimes were alcohol-related and many fixed penalty fines were being issued. The increase in drug offences was a positive step as drugs dogs were now being used with the support of licensed premises to detect possession or use of drugs. There had been encouraging results from Night Club searches.

Sgt Garrard advised that SNT Surgeries were being held at the Day Centre and in Flat 1 at St George, Icewell Hill, which were making the Police accessible to the public and had been very well received. The Police were targeting persistent offenders and Sgt Garrard gave examples of the type of offences being dealt with.

Councillors noted that Inspector Lerner would be returning to Newmarket on 4th February.

Councillor Burch thanked Sgt Garrard for her report.

Sgt Garrard and the members of the public left the meeting,

08/01/10 REPORT FROM DISTRICT COUNCILLORS

Councillor Jaggard advised of the following matters:

- 1 The Newmarket Parish Forum would be held on 13th February at the Memorial Hall from 7 – 9 pm.
- 2 FHDC had been awarded the East of England Charter for Elected Member Development
- 3 The Audit Commission Inspection would commence on 14th May 08 for Public Round Services

- 4 Forest Heath News was now being published more often –
Councillors asked to notify himself or FHDC if copies not received
- 5 FHDC would launch their Corporate Plan on 29th January 08.

All

08/01/11

REPORT FROM COUNTY COUNCILLORS

Councillor Sadler advised that the resurfacing work being carried out in the town was a necessary disturbance. Extra funds were available for the coming year and it was possible further work would be carried out.

He also reported the following:

- 1 Council Tax for 2008/09 would show a 3.75% increase.
- 2 Great Blakenham had been suggested as a site for waste disposal but there was opposition from residents
- 3 The first cycle of the Schools Organisation Review at Lowestoft had been completed and was moving to the next cycle regarding which premises to use

Councillor Turner advised that the resurfacing work in Cheveley Road and Old Station Road had been completed in 5 days with not too much disruption. The Community Services Committee had identified other areas in Newmarket which badly needed resurfacing. Councillor Sadler agreed to pass on the Council's favourable comments regarding the resurfacing work in Cheveley Road and Old Station Road.

Councillor Turner questioned whether a waste paper sorting factory would be required at Great Blakenham if an incinerator was built.

08/01/12

TO RECEIVE A REPORT FROM THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 7th JANUARY 08

Councillor Sadler presented the minutes of the Community Services Committee held on 7th January 08.

08/01/12.01 Resolved

That SCC Officer Rod Sore be invited to the next meeting of the full Council and provide existing and future plans for the Clock Tower junction to clarify the proposed changes. (Town Clerk advised that Mr Sore would attend the NTC meeting on 25th February 08)

Done as noted in
CS Minutes of
07.01.08

08/01/12.02 Resolved

That the Town Clerk should write to SCC and request that the closure of St Philips Road be postponed until work had been completed in Old Station Road and Cheveley Road.

Done as noted in
CS Minutes of
07.01.08

	<p><u>08/01/12.03 Resolved</u> That the Town Keeper be asked to spray the weeds in the town and that Town Clerk send a copy of Ms Cohen's letter to the Police and FHDC Officer Mr Keith Marley requesting that FHDC contact the businesses concerned and request them to clear their rubbish. Ms Cohen to be advised of the actions taken.</p>	<p>Done as noted in CS Minutes of 07.01.08</p>
	<p><u>08/01/12.04 Resolved</u> That the quote of £300 received from the Horticultural Contractors for the removal of the 4 dead trees at Birdcage Walk, replanting and mulching, be accepted.</p>	<p>Done trees have been planted on 31.01.08</p>
<p>08/01/13</p>	<p><u>TO RECEIVE A REPORT FROM THE LEISURE SERVICES COMMITTEE MEETING HELD ON 14th JANUARY 08</u> Councillor Jefferys presented the minutes of the Leisure Services Committee held on 14th January 08.</p>	<p>Advised EJ to obtain quote on 30.01.08</p>
	<p><u>08/01/13.01 Resolved</u> That the Town Clerk investigate the cost of repairing the Christmas lights and report back to the Committee.</p>	<p>Advised LP to put Grant Appl. with June 08 grant appl on 29.01.08</p>
	<p><u>08/01/13.02 Resolved</u> That the three applications received for a Small Budget Grant be carried forward for discussion at the June meeting of the Leisure Services Committee,</p>	<p>Booked on 29.01.08</p>
	<p><u>08/01/13.03 Resolved</u> That the Children's Easter Party be held on Thursday, 27th March 2008.</p>	<p>Notice had been displayed and toilets are now mended. Steps have also be mended.</p>
	<p><u>08/01/13.04 Resolved</u> That a notice be displayed outside the Memorial Gardens toilets advising the Public where alternative toilets could be found and Town Clerk to contact FHDC Officer Keith Marley regarding the broken steps. (Town Clerk advised that the steps had been repaired)</p>	<p>Noted</p>
<p>08/01/14</p>	<p><u>TO RECEIVE A REPORT FROM THE EMPLOYMENT & STAFFING COMMITTEE MEETING HELD ON 14th JANUARY 08</u> Councillor Burch presented the minutes of the Employment & Staffing Committee held on 14th January 08.</p>	
	<p><u>08/01/16.10 Resolved</u> That a person be employed on a temporary basis with effect from 1st May 2008 to cover the Assistant to the Town Clerk's Maternity Leave.</p>	

08/01/15

**TO RECEIVE A REPORT FROM THE MEMORIAL HALL
REGENERATION COMMITTEE MEETING HELD ON 15th
JANUARY 08**

Councillor Turner presented the public part of the minutes of the Memorial Hall Regeneration Committee held on 15th January 08.

M/08/01/8.01 – Town Clerk advised that 2 trolleys were required at a cost of £240.91 each.

08/01/15.01 Resolved

That 20 GoPack tables at £1670 and 2 storage trolleys be purchased at a cost of £240.91 each. (Each trolley stores 14 tables)

Advised EJ to place order on 30.01.08

08/01/16

**TO RECEIVE A REPORT FROM THE FINANCE & POLICY
COMMITTEE MEETING HELD ON 21st JANUARY 08**

Councillor Turner presented the minutes of the Finance & Policy Committee held on 21st January 08.

Councillor Millar proposed that the Town Clerk be asked to prepare a report to enable the Council to develop a corporate plan for the next 2 or 3 years. The Precept for next year had been set, but he asked that in future it should be set against a corporate plan. After discussion, the following resolution was agreed:

08/01/16.01 Resolved

That an item be placed on the next F&P Agenda to discuss specification for a three year corporate plan.

Noted put on next F&P Agenda

08/01/16.02 Resolved

That the schedules for payments relating to the period 1/11/07 – 30/11/07 and 1/12/07 – 31/12/07 (Cashbook 1 and 2) be received and adopted.

Noted

08/01/16.03 Resolved

That the Precept for the financial year 2008/09 be accepted at £301,283. This would be an annual increase of 6.42%, or an increase of as little as 7.5 pence per week for Band D Property. The total Council Tax per Band D household for 2008/09 is £58 a year.

Precept Notice mailed to FHDC on 29.01.08

08/01/16.04 Resolved

That the Council object to the variation of premises licence from 23.00 – 01.00 hrs to serve food at Wimpey, 81 High Street Newmarket.

E-mailed N Vollenhoven on 30.01.08

08/01/16.05 Resolved

That the Council object to the application from Total Garage for a variation of premises licence.

E-Mailed N Vollenhoven on 30.01.08

08/01/16.06 Resolved

That Councillor Hirst be the Town Council representative in respect of the Total Garage hearing pertaining to the variation of premises licence on 13th February 08.

E-mailed N
Vollenhoven on
30.01.08

08/01/16.07 Resolved

That the Town Council adopt the additional Standing Orders 44.2, 70(a) and 70(b) for the year 2008.

Standing Orders
were distributed
at TC meeting on
28.01.08

08/01/16.08 Resolved

That the Council adopt the Financial Standing Orders for the year 2008, subject to 3.8 reading:

F.Standing Order
were distributed
at TC meeting on
28.01.08

The Council should ensure that the level of general reserve is not less than two months of Council expenditure, i.e. £65,000 for 2008.

08/01/16.09 Resolved

That the schedules for payments relating to the period 1/11/07 – 30/11/07 and 1/12/07- 31/12/07 (Cashbook 3) be received and adopted.

08/01/17

TO RECEIVE A REPORT FROM THE DEVELOPMENT & PLANNING COMMITTEE MEETINGS HELD ON 7th & 21st JANUARY 08

Councillor Bailey presented the minutes of the Development & Planning Committee Meetings held on 7th and 21st January 08.

Councillors Drummond, Hirst and Jaggard declared an interest in the following items and left the meeting,

08/01/17.01 Resolved

That a Working Party comprising Councillors Bailey, Burch, Bovill, Turner and Uney be formed to formulate a directive and brief to consultants regarding the pedestrianisation of Wellington Street based on the needs of residents and traders. Advice to be sought regarding consultants who had been employed on similar projects.

08/01/17.02 Resolved

That the Council support the new local validation requirements.

Councillors Drummond, Hirst and Jaggard rejoined the meeting.

E-mailed R
Plowman on
31.01.08

08/01/18

TO CONSIDER THE FORMATION OF A LICENSING COMMITTEE WITH DELEGATED POWERS

Councillor Drummond suggested that a Licensing Committee with delegated powers should be formed to discuss any licensing applications which affected Newmarket. After discussion and a further suggestion from Councillor Sadler, the following resolution was agreed:

08/01/18.01 Resolved

That the Development & Planning Committee be given delegated powers to make decisions on Licensing applications should there be insufficient time for the applications to be discussed by the full Council.

Noted put on all D&P Agenda

08/01/19

TO RECEIVE A VERBAL UPDATE ON THE CURRENT CO-OPTION VACANCY

Town Clerk advised that there had been four enquiries following the advertisement for a co-opted Councillor and she had received two written applications to date.

08/01/19.01 Resolved

That co-option interviews be held prior to the meeting of the full Council on 25th February, commencing at 6.00 pm.

Noted

08/01/20

REPORT(S) FROM TOWN COUNCILLOR(S) ELECTED AS REPRESENTATIVES ON OTHER BODIES

None noted.

08/01/21

WARD REPORT(S) FROM TOWN COUNCILLORS

None noted.

08/01/22

TO CONSIDER CORRESPONDENCE

None noted.

08/01/23

TO CONSIDER ANY LICENSING ISSUES RAISED WITH THE COUNCIL

None noted.

08/01/24

URGENT BUSINESS – ANY ITEMS THAT THE CHAIRMAN CONSIDERS A MATTER OF URGENT BUSINESS PURSUANT TO SECTION 100(B)(4)(16) OF THE LOCAL GOVERNMENT ACT 1972

Councillor Burch reminded Councillors that, following a request made at the Town Meeting last May, SCC had advised that they would provide a covered seating area at the town Bus Station. Nothing further had been heard from SCC.

08/01/24.01 Resolved

That an item be placed on the next Community Services Committee agenda regarding the provision of a covered seating area at the Bus Station.

Done on 30.01.08

Councillors Hirst, Jagggard and Millar declared an interest in the following item and left the meeting.

08/01/25 **TO RECEIVE SECTION 106 AGREEMENT PERTAINING TO THE PEDESTRIANISATION OF WELLINGTON STREET**

Councillors received the Section 106 agreement drafted by FHDC pertaining to undertaking a feasibility study into the pedestrianisation of Wellington Street and were advised by Councillor Bailey that FHDC wished to add a further clause to the agreement. After discussion, the following resolution was agreed:

08/01/25.01 Resolved

That a representative from FHDC be invited to the next meeting of the Working Party to discuss the way forward.

Spoke to J.Hooley on 31.01.08, agreed to attend next Working Party meeting.

08/01/26 **DATE OF NEXT MEETING**

Monday 25th February 2008 at 6.00pm

EXCLUSION OF THE PRESS & PUBLIC

08/01/27

TO CONSIDER WHETHER UNDER SECTION 100A (4) OF THE LOCAL GOVERNMENT ACT 1972, THE PRESS AND PUBLIC SHOULD BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS OF BUSINESS ON THE GROUNDS THAT THEY INVOLVE THE LIKELY DISCLOSURE OF EXEMPT INFORMATION AS PRESCRIBED IN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND INDICATED AGAINST EACH ITEM ***

Following a vote, it was agreed that the press and public should be excluded from the meeting for the following items of business.

08/01/27.01 Resolved

That the Public and Press be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information.

The member of the press left the meeting.

The business of the meeting concluded at 8.25 pm.

Signed : _____

Date : _____