



# Newmarket

## TOWN COUNCIL

**Minutes of a Meeting of the Newmarket Town Council**  
**held on Monday 25<sup>th</sup> February 2008 at 6.00pm**  
**at the Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP**

**Attendance :**

Councillor W Burch, Town Mayor	Councillor P Hulbert
Councillor C Turner, Deputy Town Mayor	Councillor D Hudson
Councillor Mrs J Bailey	Councillor W Hirst
Councillor K Bovill	Councillor M Jefferys
Councillor Mrs C Brighty	Councillor G Jaggard
Councillor A Drummond	Councillor J Richer
Councillor G Cole	Councillor Mrs J Uney
Councillor R Millar (19.04)	Councillor W Sadler (18.30)

Also Present: Isabelle Barrett – Town Clerk, Newmarket Police

	<b>Minute</b>	<b>Action by</b>
08/02/1	<b><u>APOLOGIES FOR ABSENCE</u></b> There were no apologies.	
08/02/2	<b><u>ABSENCE</u></b> Councillor D Cross was absent.	
08/02/3	<b><u>DECLARATION OF MEMBERS INTERESTS &amp; CONSIDER UPDATE OF REGISTER OF INTEREST</u></b> None noted.	
08/02/4	<b><u>TO CONFIRM MINUTES OF THE TOWN COUNCIL MEETING HELD ON MONDAY 28<sup>th</sup> JANUARY 08</u></b> The Town Mayor presented the minutes of the Town Council meeting held on Monday, 28 <sup>th</sup> January 08.  Cllr Jaggard requested an amendment to page 3, item 08/01/10 point 3 to read ‘The Audit Commission Inspection would commence on 14 <sup>th</sup> May 08 for Public Realm Services’.  The Town Mayor signed the minutes of the Town Council meeting held on 28 <sup>th</sup> January 08 as a correct record.	
08/02/5	<b><u>MATTERS ARISING FROM MINUTES OF 28<sup>th</sup> JANUARY 08</u></b> There were no matters arising from the minutes of the meeting held on 28 <sup>th</sup> January 08.	

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**08/02/6**      **AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY**

No members of the public were present at the meeting at this stage of the proceedings. Members agreed that should any residents join the meeting at a later stage, that they be permitted to ask questions of not more than 3 minutes duration relating to items listed in the Public Part of the Agenda only.

**08/02/7**      **TOWN MAYORS ANNOUNCEMENTS**

Members acknowledged the Town Mayors announcements.

**08/02/8**      **CO-OPTION INTERVIEWS**

Three candidates had applied and were interviewed for the position of Town Councillors.

**08/02/9**      **CO-OPTION OF COUNCILLOR FOR SEVERALS WARD**

The voting took place in accordance with the Local Government Act 1972, Schedule 12, para 39.

**08/02/9.01 Resolved**

**That Mr Richard Fletcher is co-opted as Town Councillors to represent the Severals Ward.**

**08/02/10**      **REPORT FROM CHIEF INSPECTOR HOULDSWORTH, SECOTR COMMANDER FOR FOREST HEATH**

Chief Inspector Houldsworth reported the latest crime figures for Newmarket. He invited Cllrs to contact him directly with any concerns related to Newmarket.

Chief Inspector Houldsworth distributed the latest chart figures related to recorded offences in the Newmarket Sector and advised of the following:-

Drug offences – dogs had been used in the town and had led to a number of arrests for Class A drugs. Search warrants had also been used in Newmarket and a cannabis factory had been closed last week.

Criminal Damage - decrease in criminal damage figures and covert cameras had been of great use.

Burglary – this was a particular problem on Studlands Park.

Police horses - had now been successfully introduced to the town and would be in use again over the Easter period.

Direct Service - the service had not been as successful as was hoped.

Parking Harassment – was currently not a priority as the focus was very much directed at reducing crime figures in other areas.

Members thanked Chief Inspector Houldsworth for his report.

*Inspector Houldsworth left the meeting.*

One Member of the Public and 2 Members of the Press joined the meeting.

**08/02/11**      **UPDATE FROM SCC OFFICER ROD SORE ON THE PROPOSED CLOCK TOWER JUNCTION ROUNDABOUT**

SCC Officers Rod Sore and Peter Ingram gave a presentation on the proposed Clock Tower Junction road changes. Mr Sore explained that the preferred third option had been refined since first shown at the exhibition. Mr Sore advised of injury accident related figures highlighting the worst problem areas since 1991, including the Fred Archer Way and Exeter Road junction.

Mr Sore advised that Option 3 consisted of the following:-

- minor changes to the signals at the Fred Archer Way/ Exeter Road/ Waitrose access to improve the flow of traffic especially for those trying to exit Waitrose superstore
- Making Exeter road two-way between Fred Archer Way and Clocktower Mews. This will allow vehicles to access the Rookery service road, Crown walk, the service road beside the Conservative club and Technical Institute, and Clocktower Mews from Fred Archer way. Right turns from the Rookery service road will not be permitted for safety reasons.
- Right turn movements will be banned from the Waitrose access. This will greatly improve the efficiency of the traffic signals and reduce the time taken to get out of the supermarket car park.
- an over-run area to surround the central island area of the roundabout which will accommodate very large vehicles (by allowing them to cross the over-run area whilst turning) but due to its surface texture, will not encourage cars and smaller vehicles to use it
- Subtle improvements to the design shown at the exhibition mean that there is no longer a need to have a slip road from Old Station Road into High Street.
- Allowing for a greatly improved pedestrian precinct adjacent to the Clocktower itself
- traffic will no longer have to pass both sides of the Clocktower
- As part of the improvements up-lighting of the Clocktower will also be introduced.
- Street furniture such as benches will be sourced via local Social Enterprise companies.

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Cllr Burch expressed that aesthetically the plaza looked very pleasing but felt that heavy goods vehicles would be unable to manoeuvre the clock tower junction coming from Old Station Road as well as Exeter Road junction leading up to the Clock Tower Mews.

Cllr Jefferys thanked Mr Sore for his presentation and felt that the minimisation of directional and road signage would enhance the look of Clock Tower junction. However, Cllr Jefferys expressed concerns that the Waitrose exit had been restricted to a left hand turn only as this would increase traffic at Clock Tower junction. Mr Sore advised that traffic could be diverted down Fordham Road and through Noel Murless Drive or via Hamilton Road or simply back up to the Clock Tower roundabout and down Fordham Road/Fred Archer Way.

Cllr Drummond expressed the same concerns and felt that the mini roundabout at the Rookery Car Park exit sorted a lot of problems and could there not be a mini roundabout to exit Waitrose. Mr Sore advised that traffic lights were already in place and felt that the improvement to the existing lights would permit a left turn exit out of Waitrose only. Compromise was essential in connecting all the relevant junctions.

Cllr Drummond asked whether Waitrose could have had a secondary exit. Mr Sore advised that this could have been a possibility but that Waitrose were not in ownership of the land needed for the secondary exit.

Cllr Turner felt that the restrictions stopping Old Station Road traffic going down Exeter Road would result in Rous Road being used as a rat run. Mr Sore assured members that this would not happen and that the traffic at the roundabout would be flowing due to the size of the roundabout. Enough publicity should inform residents of best routes to take.

Cllr Hirst advised that no consideration had been given to pedestrians or cyclists as there was a distinct lack of pedestrian crossings leading to the roundabout from all directions and the pavements would be left too narrow. Cllr Hirst wished to know whether this scheme was a fait accompli. Mr Sore advised that option 3 should make it easier and safer for pedestrian crossing and that the layout had been modelled on existing European schemes which left pedestrians free to cross the junction where they wished. He advised that option 3 would be the best solution achievable and confirmed that option 3 in its entirety was a fait accompli.

Cllr Sadler felt that not turning right of Waitrose was acceptable as it would only involve driving up to the roundabout and back down Fordham road again.

Cllr Hulbert felt disappointed that no inclusions had been made for resident and visitors with physical impairments.

Cllr Fletcher enquired whether the proposed development on the Technical Institute site had been taken into consideration as the proposed development would have an impact on Exeter Road. Mr Sore replied that the developers of the proposed development would have to accommodate the new road changes. Cllr Fletcher expressed his concern that large articulated vehicles might cause damage to the overflow of roundabout. Mr Sore replied that large articulated vehicles would not damage the surface of the roundabout.

Cllr Millar welcomed the new junction and was grateful to SCC for all the thought they had put into option 3.

Resident John Harvey expressed reservations about the scheme in that traffic would not flow enough as the slip road off Old Station Road would be closed off. Mr Harvey further explained that two lanes leading to the roundabout from the High Street would not be sufficient and he therefore anticipated more build up of traffic on the already highly congested High Street. Mr Harvey also expressed a preference for a roundabout at the Fordham Road junction as opposed to the existing traffic lights as they currently already hold up the traffic coming off the Clock Tower roundabout.

Mr Sore advised that a lot of research and planning had gone into the scheme and based on this gave his assurances that option 3 would work.

Cllr Hirst enquired that in terms of pedestrianisation would SCC need to seek approval in regards of safety. Mr Sore confirmed that the scheme would have to be audited by a safety body. Cllr Hirst enquired whether a copy of the Safety Audit would be available. Mr Sore advised that the safety audit would not be a document in the public domain but could be made available to persons coming to Endeavour House to read the document once the audit had been carried out.

**08/02/11.01 Resolved**

**That the Town Council generally welcome option 3 but would ask SCC to reconsider the Waitrose/Fred Archer Way and Exeter Road junctions.**

Mailed letter to R Sore on 29.02.08

08/02/12

**TO CONSIDER THAT CLLR HUDSON BE A MEMBER OF THE COMMUNITY SERVICES COMMITTEE**

Members agreed to the following resolution:-

**08/03/12.01 Resolved**

**That Cllr Hudson be a member of the Community Services Committee.**

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08/02/13

**REPORT FROM DISTRICT COUNCILLORS**

Councillor Jaggard advised of the following matters:

FHDC confirmed a level of Council Tax 3.6% increase on Band D property.

Cllr Jefferys raised the issue of the installation of a mobile phone mast on Exning Road. The mast had been installed without any consultation with NTC. Cllr Jefferys expressed his concerns related to the health risks involved and requested clarification on why the mast had been installed prior any consultation.

Cllr Jaggard advised that he would raise this issue with FHDC.

08/02/14

**REPORT FROM COUNTY COUNCILLORS**

None noted.

08/02/15

**TO RECEIVE A REPORT FROM THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 4<sup>th</sup> FEBRUARY 08**

Councillor Sadler presented the minutes of the Community Services Committee held on 4<sup>th</sup> February 08.

**08/02/15.01 Resolved**

**That Councillor Turner should attend the public meeting at The Stable on 11th February to discuss the creation of community woodland in Newmarket and report back to the next meeting.**

**08/02/15.02 Resolved**

**That Town Clerk write again to the Studs and Tattersalls asking them to provide more parking for horseboxes.**

**08/02/15.03 Resolved**

**That Town Clerk order 50 posters from the printers and distribute them to local pubs and clubs asking their customers to use the car parks. That the Town Clerk works in partnership with the Police to establish the correct wording for the 50 posters.**

**08/02/15.04 Resolved**

**That the Town Council voice no objections to the prohibition and restriction of waiting one way traffic, counterblow cycling facility and revocation order pertaining to Palace Street.**

**08/02/15.05 Resolved**

**That any Councillor interested in taking part in the Suffolk Hedgerow Survey should contact the Town Clerk.**

Letters mailed on 03.03.08

Awaiting wording from Sergeant Garrard.

Mailed letter to SCC on 03.03.08

No Cllr has come forward to date.

08/02/16	<p><b><u>TO RECEIVE A REPORT FROM THE LEISURE SERVICES COMMITTEE MEETING HELD ON 11<sup>th</sup> FEBRUARY 08</u></b></p>	Advised EJ to order rubber gaskets 26.02.08
	<p>Councillor Jefferys presented the minutes of the Leisure Services Committee held on 11<sup>th</sup> February 08.</p>	
	<p><b><u>08/02/16.01 Resolved</u></b>  <b>That the quote received from Lamps &amp; Tubes Illumination Ltd in the sum of £472.50 for the purchase of 1,350 rubber gaskets for the Christmas Lights be accepted.</b></p>	
	<p><b><u>08/02/16.02 Resolved</u></b>  <b>That an item be placed on the Agenda for the Town Council meeting to be held on 25<sup>th</sup> February to look at the draft financial agreement with FHDC and receive an update regarding sponsorship.</b></p>	Was noted on Agenda
08/02/17	<p><b><u>TO RECEIVE A REPORT FROM THE EMPLOYMENT &amp; STAFFING COMMITTEE MEETING HELD ON 11<sup>th</sup> FEBRUARY 08</u></b></p>	
	<p>Councillor Burch presented the minutes of the Employment &amp; Staffing Committee held on 11<sup>th</sup> February 08.</p>	
	<p><b><u>08/02/17.01 Resolved</u></b>  <b>That Councillor Burch and the Town Clerk meet with the employee concerned to discuss a way forward.</b></p>	TC to remind Cllr Burch
08/02/18	<p><b><u>TO RECEIVE A REPORT FROM THE MEMORIAL HALL REGENERATION COMMITTEE MEETING HELD ON 12<sup>th</sup> FEBRUARY 08</u></b></p>	
	<p>Councillor Turner presented the minutes of the Memorial Hall Regeneration Committee meeting held on 12<sup>th</sup> February 08.</p>	
	<p>Cllr Turner advised that the Committee was still committed to the refurbishment of the Memorial Hall.</p>	
	<p><b><u>08/02/18.01 Resolved</u></b>  <b>That NTC remain committed to a thorough refurbishment of the Memorial Hall and look at accessing funding from a variety of sources including a Public Works Loan.</b></p>	Obtained information on Public Works Loan. Put on next MHR Agenda
	<p><b><u>08/02/18.02 Resolved</u></b>  <b>That quotes be sought from fire alarm specialists to check the fire system.</b></p>	Advised EJ to deal with this 26.02.08
	<p><b><u>08/02/18.03 Resolved</u></b>  <b>That recommendation M/08/02/9.02 related to keys to the Yale lock on the inside foyer door be provided to all Councillors and office staff should be referred back to the Cttee for further discussion.</b></p>	Put on next MHR Agenda

08/02/19

**TO RECEIVE A REPORT FROM THE FINANCE & POLICY COMMITTEE MEETING HELD ON 18<sup>th</sup> FEBRUARY 08**

Councillor Turner presented the minutes of the Finance & Policy Committee held on 18<sup>th</sup> February 08.

**08/02/19.01 Resolved**

**That the schedules for payments relating to the period 1/1/08 – 31/1/08 (Cashbooks 1 and 2) be received and adopted.**

Noted

**08/02/19.02 Resolved**

**That Option 2 be accepted as the way forward for achieving a list of priorities for NTC for the next three years:**

- 1 Organise a Working Party Group to which all Councillors are invited**
- 2 Working Party Group to meet over 2 evening meetings to analyse Health Check report as well as priorities set by Council in 2004**
- 3 Working Party Group to agree on and set priorities for the next 3 years**
- 4 Town Council to approve set priorities**
- 5 Set up smaller working party groups to produce detailed plans and timings including consultations with residents with a view to any expenditure arising from the priorities being incorporated in the budgets for 2009/2010, 2010/ 11 and 2011/2012.**

**All Councillors to be sent a copy of the summary of FHDC's Corporate Plan.**

**08/02/19.03 Resolved**

**That the Town Council do not renew the Investors in People Award.**

Mailed letter on 03.03.08

**08/01/19.04 Resolved**

**That Newmarket Town Council subscribe to the Community Hospital Association.**

Dealt with 29.02.08

**08/02/19.05 Resolved**

**That all Councillors be asked to submit a short article regarding their work as a Councillor for the Annual Review, to be sent to the Town Clerk by 24<sup>th</sup> March.**

This needs further discussion at F&P.

**08/02/19.06 Resolved**

**That a photographer be asked to take photographs of all Councillors prior to the next meeting of the Town Council, the photographs to be included in the Annual Review and on the NTC website.**

Wrote to photographer on 03.03.08

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**08/02/19.07 Resolved**

**That the schedules for payment relating to the period 1/1/08 – 31/1/08 for Cashbook 3 be received and adopted.**

**08/02/20**

**TO RECEIVE A REPORT FROM THE DEVELOPMENT & PLANNING COMMITTEE MEETINGS HELD ON 4<sup>th</sup> & 18<sup>th</sup> FEBRUARY 08**

*Cllr Hirst, Jaggard and Drummond declared an interest and left the meeting.*

Councillor Bailey presented the minutes of the Development & Planning Committee Meetings held on 4<sup>th</sup> and 18<sup>th</sup> February 08.

**08/02/20.01 Resolved**

**That NTC raise no objections to planning application F/2007/0786/FUL – erection of industrial unit on Plot 8 Land off Oaks Drive Newmarket.**

E-mailed resolution to FHDC on 03.03.08

**08/02/20.02 Resolved**

**That, as this development is within a designated area for Racing Yards, is between existing yards and has direct access on to the Heath, the Council voice no objections to planning application F/2008/0083/OUT – new equine thoroughbred trainers yard and dwelling, land adjacent to Chestnut Tree Stables Hamilton Road Newmarket.**

E-mailed resolution to FHDC on 03.03.08

**08/02/20.03 Resolved**

**That NTC accept the new Clause 9.6 and that the documents be signed and returned to FHDC.**

Cllr Bailey spoke on item below and advised that she and Cllr Bovill had met with FHDC Officer, Joanne Hooley. It was agreed that due to the experience and knowledge SCC possess with regards to feasibility studies it was agreed that SCC be briefed under the instructions of the NTC to carry out the feasibility study of Wellington Street.

Section 106 agreement was signed by Cllrs Burch & Bailey at the D&P Cttee meeting on 03.03.08

**08/02/20.03 Resolved**

**That NTC instruct SCC on their behalf and on the NTC brief to carry out the feasibility study for the pedestrianisation of the Wellington Street area.**

Awaiting SCC contact details from Jo Hooley (e-mailed Jo on 29.02.08)

**08/02/20.04 Resolved**

**That NTC write to FHDC expressing dismay at their decision to grant the Total Garage an extended alcohol licence and an item to discuss this be placed on the Agenda for the Town Council meeting on 25<sup>th</sup> February.**

E-mailed N Vollenhoven on 26.02.08. Received reply 05.03.08

**08/02/21**      **REPORT(S) FROM TOWN COUNCILLOR(S) ELECTED AS REPRESENTATIVES ON OTHER BODIES**

Cllr Turner reported on the meeting with Green Light trust to establish a woodland area. A Steering Group had now been established which consisted of six members including Cllrs Turner and Uney as TC Representatives.

**08/02/22**      **WARD REPORT(S) FROM TOWN COUNCILLORS**

Cllr Mrs Brighty advised that she had held her first ward surgery. One of the points raised had been the proposed removal of the trees in The Avenue. The current planning application had been withdrawn and Cllr Brighty wished the D&P Committee to give careful consideration towards the application should the application be re-submitted.

Wrote to Vicky Smy at SCC to request a meeting with D&P Members 06.03.08

Cllr Burch advised that there is a current restriction that no trees should be planted within 3 metres of cables.

Cllr Millar advised that he did not have sufficient enough information on this scheme. SCC do not need tree authorisation for the felling of these trees. NTC to approach SCC to ask for a consultation on removal of SCC.

**08/02/23**      **TO RECEIVE A REPORT PERTAINING TO THE TOTAL GARAGE LICENCE APPLICATION**

Councillor Hirst advised that the 24 hour licence for the Total Garage had been granted. Cllr Hirst advised that the FHDC Licensing Committee consisted of three Cllrs with one of the Cllrs being a licence holder themselves. This had appeared to residents that he had a prejudicial interest and should therefore not be a member of the Licensing Committee. The additional opening hours for Wimpey had also been approved yet the extended opening hours request by the Take Away outlet near the Memorial Hall had been refused. Cllr Hirst felt that the FHDC Cumulative Policy should be reviewed again by FHDC.

**08/02/24**      **TO CONSIDER CORRESPONDENCE**

None noted.

**08/02/25**      **TO CONSIDER ANY LICENSING ISSUES RAISED WITH THE COUNCIL**

None noted.

**08/02/26**      **URGENT BUSINESS – ANY ITEMS THAT THE CHAIRMAN CONSIDERS A MATTER OF URGENT BUSINESS PURSUANT TO SECTION 100(B)(4)(16) OF THE LOCAL GOVERNMENT ACT 1972**

None noted.

**08/02/27**      **DATE OF NEXT MEETING**

Tuesday, 25<sup>th</sup> March 2008 at 7.00pm

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***EXCLUSION OF THE PRESS & PUBLIC***

**08/02/28** **TO CONSIDER WHETHER UNDER SECTION 100A (4) OF THE LOCAL GOVERNMENT ACT 1972, THE PRESS AND PUBLIC SHOULD BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS OF BUSINESS ON THE GROUNDS THAT THEY INVOLVE THE LIKELY DISCLOSURE OF EXEMPT INFORMATION AS PRESCRIBED IN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND INDICATED AGAINST EACH ITEM \*\*\***  
Following a vote, it was agreed that the press and public should be excluded from the meeting for the following items of business.

**08/02/28.01 Resolved**  
**That the Public and Press be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information.**

*The member of the press left the meeting.*

**08/02/29** **\*\*\*TO RECEIVE AN UPDATE ON THE PROPOSED CRICKET FACILITIES ON THE SEVERALS**  
Members received a confidential update from Cllrs Jefferys and Hirst on the meeting held with FHDC Officers related to the proposed cricket facilities.

Following discussion by Members, the Council resolved the following:-

**08/02/29.1 Resolved**  
**That the Town Council reconfirms their commitment to the project to deliver Cricket Facilities including a Pavilion on the Severals subject to the agreed funds being made available from the benefactor and subject to the amended head of terms with FHDC as noted in the attached confidential report.**

Wrote to A  
Claydon with  
amended Head of  
Terms. FHDC  
have now agreed  
to amended Head  
of terms on  
07.03.08

**08/02/30** **\*\*\*TO RECEIVE A REPORT FROM THE FINANCE & POLICY COMMITTEE HELD ON 18<sup>th</sup> FEBRUARY 08**  
**08/02/30.01 Resolved**  
**That the schedules for payments relating to the period 1/1/08 – 31/1/08 (Cashbook 3) be received and adopted.**

The business of the meeting concluded at 21.00hrs

Signed : \_\_\_\_\_

Date : \_\_\_\_\_