



# Newmarket

## TOWN COUNCIL

**Minutes of a Meeting of the Newmarket Town Council**  
**held on Monday, 28<sup>th</sup> April 2008 at 7.00 pm**  
**at the Memorial Hall, High Street, Newmarket, Suffolk, CB8 8JP**

**Attendance :**

Councillor W Burch, Town Mayor  
Councillor Mrs J Bailey  
Councillor K Bovill  
Councillor G Cole  
Councillor D Cross  
Councillor R Fletcher  
Councillor M Jefferys  
Councillor W Sadler

Councillor A Drummond  
Councillor P Hulbert  
Councillor D Hudson  
Councillor W Hirst  
Councillor G Jaggard  
Councillor J Richer  
Councillor Mrs J Uney.

Also Present: Isabelle Barrett – Town Clerk, Rosemary Foreman – Minute Assistant, 1 Member of the Police, 2 Members of the Press

<b>Minute</b>	<b>Action by</b>
<i>Councillor Burch welcomed everyone to the meeting and thanked them for all their support during his term as Town Mayor.</i>	
<b>08/04/9</b> <b><u>APOLOGIES FOR ABSENCE</u></b> Apologies were received from Councillors C Turner and R Millar.	
<b>08/04/10</b> <b><u>ABSENT</u></b> Councillor Mrs C Brighty was absent.	
<b>08/04/11</b> <b><u>DECLARATION OF MEMBERS INTERESTS &amp; CONSIDER UPDATE OF REGISTER OF INTEREST</u></b> None noted.	
<b>08/04/12</b> <b><u>TO CONFIRM MINUTES OF THE TOWN COUNCIL MEETING HELD ON SATURDAY, 5<sup>th</sup> APRIL 08</u></b> The Town Mayor signed the minutes of the Town Council meeting held on Saturday, 5 <sup>th</sup> April 08, as a correct record.	
<b>08/04/13</b> <b><u>MATTERS ARISING FROM MINUTES OF 5<sup>th</sup> APRIL 08</u></b> None noted.	
<b>08/04/14</b> <b><u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY</u></b> There were no members of the public present.	

**08/04/15**      **TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor's announced that he had attended the following events:

Kesgrave to meet with the Boundary Committee  
FHDC Special Parish Forum meeting regarding Local Reorganisation  
200<sup>th</sup> Anniversary of the 2000 Guineas Reception and Luncheon  
Station Commander's Reception at Lakenheath Airbase  
SCC Chairman's Reception

**08/04/16**      **REPORT FROM NEWMARKET POLICE REPRESENTATIVE**

A representative from Newmarket Police attended on behalf of Sgt Garrard, who had been unavoidably detained.

In reply to a question from Councillor Bailey, he advised that the Police were aware of children cycling in The Guineas but as it was private property they were unable to prosecute. He would, however, speak to any offenders and advise them that it was illegal to cycle there.

**08/04/17**      **REPORT FROM DISTRICT COUNCILLORS**

Councillor Jaggard reported that FHDC were handing over their Leisure Services to Anglia Community Leisure Trust on 1<sup>st</sup> May 08.

He also advised that the latest Parish Briefing gave information regarding FHDC's preferred Unitary option, a new on-line search facility on the FHDC website and a statement on the Bury Road planning decision. FHDC were also holding a meeting regarding the NATS proposals for plane stacking over the Newmarket area and protests against the proposals could be lodged via petitions in Palace House and FHDC's Newmarket office. In reply to a suggestion from Councillor Drummond that petition forms should also be held at the NTC offices, Councillor Jaggard agreed to raise this at the next FHDC meeting.

**Petition  
documentation  
received in TC  
offices on 30.04.08**

**08/04/18**      **REPORT FROM COUNTY COUNCILLORS**

Councillor Chambers' written report was noted as follows:

**Schools Organisation Review** – proposals had been drawn up for the first phase in the SOR, which involved a period of consultation for schools in Haverhill and Lowestoft. 53 schools were consulted and the results were approved by the Cabinet in March 2008, the process having been supported with great co-operation between parents, teachers and governors. FHDC had now started their locality meetings to discuss and develop ideas for the district which would then be presented for public consultation. The group Chairman, Cllr. Colin Noble, would be happy to attend an NTC meeting to discuss the process.

**University of Suffolk** – The new University of Suffolk would admit its first students in September this year, and arrangements were well underway for the development of Higher Education facilities in Lowestoft and Bury. In Mildenhall the LSC (Learning and Skills Council) with West Suffolk College had just opened a LEAP centre which would enable people from our area greater access to learning and a wide range of training courses.

**Customer Journey** – launched in September 2007, the Customer Journey changes the way SCC interacts with residents seeking Adult Care services. Offering people more choice when they get in touch with the Council, they can now access care faster as specialists are available as a first point of contact, allowing quick assessment of need. This is part of a whole raft of packages designed to improve the quality of the care service provided by SCC.

**Energy from Waste** – in October 2007, the Cabinet voted to press ahead with the development of a facility to deal with residual waste that cannot be recycled. A suitable site had been found at Great Blakenham and Energy from Waste was the preferred option – it had been tested, proven and the most cost-effective. However, if a better site / technological solution was proposed, it would be considered.

**Suffolk Green Fund** – As part of the work to make Suffolk the Greenest County, the Suffolk Green Fund had been launched. SCC had put in £100,000 and this had been matched by EEDA. This money was available to any community wishing to develop a ‘green’ project in their area.

**3.75% Council Tax increase** – SCC received a disappointing 3-year grant settlement from the government (6.8% this year, and then 4.9% in 2008/09 and 4.4% in 2009/10). Given the predicted rate of inflation over the next two years, the council was facing a virtual freeze in its government grant.

However, despite this SCC was able to announce a below-inflation Council Tax increase (also below the rate of pension increase, which was 3.9%). Nowhere in the East of England was there a lower increase.

**4-Star Council** - the Audit Commission had this year graded SCC as a 4-star, ‘excellent’ Council (the best possible rating) that was improving well. SCC was the only County Council in the East of England with this rating.

08/04/19

**TO RECEIVE A REPORT FROM THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 7<sup>th</sup> APRIL 08**

Councillor Sadler presented the minutes of the Community Services Committee held on 7<sup>th</sup> April 08. It was noted that due to the Bank Holiday the date of the next meeting would be Tuesday, 7<sup>th</sup> May.

C/08/04/7 - Town Clerk advised that the District Valuer had quoted £300 to value the land in Field Terrace Road with outline planning permission and would visit the site on 29<sup>th</sup> April.

**08/04/19.01 Resolved**

**That NTC apply for planning permission for the land adjacent to 41 and 45 Field Terrace Road prior to having it valued and sold.**

**08/04/19.02 Resolved**

**That the Town Keeper inspect the wall adjacent to Field Terrace Road allotments from time to time and remove any loose bricks.**

Advised TK on 30.04.08

**08/04/19.03 Resolved**

**That Town Clerk write to Mr Goodyear expressing NTC's thanks and supporting the option contained in Paragraph 26, hoping this would be taken into consideration when redevelopment of the bus station takes place.**

Letter mailed on 30.04.08

**08/04/19.04 Resolved**

**That Town Clerk writes to Post Office Limited expressing NTC's concern at the closure of Exning Road Post Office and seeking assurance that service in the remaining Post Office in the town would be improved and take account of the increased usage.**

Letter mailed on 30.04.08

**08/04/19.05 Resolved**

**That no objections be voiced to the proposed application for an advisory disabled parking bay at 17 Lisburn Road Newmarket.**

E-mailed SCC on 01.05.08

08/04/20

**TO RECEIVE A REPORT FROM THE E&S COMMITTEE MEETING HELD ON 14<sup>th</sup> APRIL 08**

Councillor Burch presented the minutes of the Employment & Staffing Committee held on 14<sup>th</sup> April 08.

**08/04/20.01 Resolved**

**That interviews for the temporary post to cover the Assistant to the Town Clerk's maternity leave take place on Friday, 18<sup>th</sup> April, with Councillor Burch, Councillor Hirst and the Town Clerk on the interview panel.**

Councillors noted that Mrs Kay Dawson had been appointed with effect from 28<sup>th</sup> April.

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	<p><b><u>08/04/20.02 Resolved</u></b>  <b>That staff salary increments for 2008/09 be awarded to staff as noted in the confidential report.</b></p>	<p>Letters mailed to all staff on 30.04.08</p>
<p>08/04/21</p>	<p><b><u>TO RECEIVE A REPORT FROM THE LEISURE SERVICES COMMITTEE MEETING HELD ON 14<sup>th</sup> APRIL 08</u></b>  Councillor Jefferys presented the minutes of the Leisure Services Committee held on 14<sup>th</sup> April 08.</p> <p>L/08/04/11 – Town Clerk advised that Councillor Hirst, Mr George Lambton and herself would be meeting two representatives from FHDC on 1<sup>st</sup> May to move forward the project to provide cricket facilities on the Severals. Any other Councillors were welcome to attend.</p> <p>Councillor Burch advised that the contractors had commenced erecting the fencing round the Severals.</p>	
	<p><b><u>08/04/21.01 Resolved</u></b>  <b>That the revised end of year figures for the Leisure Services Budget for 2007/08 be accepted.</b></p>	<p>Noted</p>
	<p><b><u>08/04/21.02 Resolved</u></b>  <b>That NTC do not become involved in litter collection at the BMX Park at Studlands Park.</b></p>	<p>Letter mailed on 01.05.08</p>
	<p><b><u>08/04/21.03 Resolved</u></b>  <b>That a bench made from recycled plastic bags and complying with ROSPA standards be installed in the Memorial Gardens, all costs to be borne by ReNew.</b></p>	<p>Bench has now been installed</p>
<p>08/04/22</p>	<p><b><u>TO RECEIVE A REPORT FROM THE MEMORIAL HALL REGENERATION COMMITTEE MEETING HELD ON 15<sup>th</sup> APRIL 08</u></b>  Councillor Jaggard presented the minutes of the Memorial Hall Regeneration Committee held on 15<sup>th</sup> April 08.</p>	
	<p><b><u>08/04/22.01 Resolved</u></b>  <b>That the Income and Expenditure figures for 2007/08 be accepted.</b></p>	<p>Noted</p>
	<p><b><u>08/04/22.02 Resolved</u></b>  <b>That Town Clerk contact alternative architects and invite them to draw up outline plans for the refurbishment.</b>  Councillor Bovill advised that an architect visited on 28<sup>th</sup> April and would forward a quote for costings to be considered at the next meeting of the Memorial Hall Committee.</p>	<p>Architects visited site and agreed to forward quote</p>

**08/04/22.03 Resolved**

**That Town Clerk contact FHDC Officer Simon Phelan regarding a grant of £250,000 towards the cost of the refurbishment.**

**08/04/22.04 Resolved**

**That Town Clerk contact officers at Framlingham and Suffolk ACRE and get further details from Mr Wheeler regarding raising funds from local people.**

**08/04/22.05 Resolved**

**That Town Clerk/Cllr Bovill contact FHDC Officer Simon Phelan regarding their energy spend and the Carbon Trust.**

Cllr Bovill

**08/04/22.06 Resolved**

**That Cllr Turner contact Mr Cyril Brown for advice on funding.**

Cllr Turner

08/04/23

**TO RECEIVE A REPORT FROM THE FINANCE & POLICY COMMITTEE MEETING HELD ON 21<sup>ST</sup> APRIL 08**

Councillor Jefferys presented the minutes of the Finance & Policy Committee held on 21<sup>st</sup> April 08.

F/08/04/12 – Councillor Uney advised that on 1<sup>st</sup> May Waitrose would have a Green Till, the Animal Health Trust would give away free bags at a stall in The Guineas, and Tourist Information had asked for a supply of the free bags. The bench made from recycled bags had been received.

**08/04/23.01 Resolved**

**That the schedules for payments relating to the period 1/3/08 – 31/3/08 be received and adopted.**

Noted

**08/04/23.02 Resolved**

**That the Council's fidelity guarantee insurance cover be increased to the level of the Precept for 2008/09.**

Letter mailed to Zurich on 02.05.08

**08/04/23.03 Resolved**

**That the External Auditor's Reports on the Annual returns for 2004/05, 2005/06 and 2006/07 be received and accepted.**

Noted

**08/04/23.04 Resolved**

**That NTC accept Town Clerk's report on Risk Assessments of Key Risks facing the Town Council 2008.**

Noted

**08/04/23.05 Resolved**

**That the following expenditure and income in the financial year 2007/08 be raised under Section 137 and that the items be transferred from Tourism to Section 137:**

Noted

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**Expenditure**

**War Memorial Wreath - £67**

**Donation to ReNew Campaign - £1,000**

**Income**

**Donations received for ReNew Campaign - £4850**

**08/04/23.06 Resolved**

**That the following transfers be made:**

**Miscellaneous Earmarked Reserve - £5969 – offset against Legal Fees Budget**

**Mayor's Civic Function Budget – carry forward to 2008/09**

**08/04/23.07 Resolved**

**That the final end of year accounts and associated balance sheet as at 31/3/08 be received and adopted.**

**Noted**

**08/04/23.08 Resolved**

**That the Annual Return Section 1 Statement of Accounts be accepted.**

**Noted**

**08/04/23.09 Resolved**

**That the Annual Return Section 2 Annual Governance Statement be accepted.**

**Noted**

**08/04/23.10 Resolved**

**That the Intermediate Audit Questionnaire related to the Annual Return 2007/08 be accepted.**

**Noted**

**08/04/23.11 Resolved**

**That on the advice of the Accountant, NTC reach 25% of the Precept in the General Reserve by 2011.**

**Noted**

**08/04/23.12 Resolved**

**That the quote received from the Moreton Hall Press in the sum of £1513 for a 6-page Annual Report be accepted.**

**E-mailed  
Moreton on  
01.05.08**

**08/04/23.13 Resolved**

**That a grant of £1000 be made from the existing Twinning Budget to Lexington Link towards the cost of student exchanges in July and October 2008.**

**Done 02.05.08**

**08/04/23.14 Resolved**

**That the schedule of payments for staff salaries for the month of March 2008 (Cashbook 3) be received and adopted.**

**Noted**

08/04/24

**TO RECEIVE A REPORT FROM THE DEVELOPMENT & PLANNING COMMITTEE MEETINGS HELD ON 7<sup>th</sup> and 21<sup>st</sup> APRIL 08**

Councillor Bailey presented the minutes of the Development & Planning Committee Meetings held on 7<sup>th</sup> and 21<sup>st</sup> April 08.

F/08/04/34 – In reply to Councillor Richer’s question why the minutes did not reflect the full discussion which took place. Town Clerk explained that the information had been misread by the Committee – it was a Notice of Hearing, not an item for discussion. The Council had already discussed the licence at their meeting held on 25<sup>th</sup> March 08 (Minute 08/03/22) and resolved to strongly object to the application by Mortimer’s for a variation of premises licence to extend their hours from 0040 to 0200 hours.

However, after a vote it was agreed that the D&P Minutes should fully reflect the discussion and Minute D/08/04/34 was amended to read as follows:

*The Committee noted that the Notice of Hearing for the variation of premises licence for Mortimers would be on 29<sup>th</sup> April.*

*Councillor Bailey advised that Mortimers was within the Cumulative Impact Area and felt NTC should object to extending their licensing hours. However, Councillor Richer advised that there had been no increase in crime in that area since the introduction of the CIP policy. Councillors Jeffery and Turner felt that as other premises were licensed until 2 am there would be no grounds for objecting to this application.*

*Following a vote, it was agreed that the Development & Planning Committee should voice no objections to the variation of premises licence application by Mortimers.*

*The Committee were subsequently advised by the Town Clerk that the Notice of Hearing was for information only and not for discussion and therefore the recommendation forwarded from the D&P Committee on 21<sup>st</sup> April 08 could not be considered as the application had already been resolved at the 25<sup>th</sup> March Town Council Meeting.*

08/04/25

**REPORT(S) FROM TOWN COUNCILLOR(S) ELECTED AS REPRESENTATIVES ON OTHER BODIES**

None noted.

08/04/26

**WARD REPORT(S) FROM TOWN COUNCILLORS**

None noted.

08/04/27

**DEBRIEF FROM FHDC MEETING RELATED TO 02 TELECOMMUNICATION MAST ON EXNING ROAD**

Councillor Hirst advised that FHDC had agreed to write to Newmarket College supporting them in their bid to have the mast removed and to SCC asking them to find an alternative site. FHDC were also meeting with O<sub>2</sub> to try and find an acceptable solution.

08/04/28

**NEW CLOCK TOWER JUNCTIONS TRAFFIC SYSTEM**

Councillors noted SCC's reply to the concerns expressed in NTC's letter regarding the proposed banned right turn for traffic exiting the Waitrose site.

08/04/29

**UPDATE ON PROPOSED WORLD HERITAGE STATUS FOR NEWMARKET**

Councillor Fletcher reported that the process of applying for World Heritage Status was long and costly, but the benefits were significant if successful. He suggested that NTC should support the idea in principle, monitor the requirements and identify specific benefits. There was to be a Government Review in the summer and additional applications may be sought.

Councillor Sadler thanked Councillor Fletcher for his report and it was agreed that he should continue to represent NTC on this project.

**08/04/29.01 Resolved**

**That Cllr Fletcher be the Town Council Representative on the World Heritage Status Group for Newmarket.**

Cllr Fletcher

08/04/30

**NATS TERMINAL CONTROL NORTH AIRSPACE CHANGE PROPOSALS**

Councillor Fletcher submitted a written report and maps showing the changes proposed by NATS, which would result in aircraft stacking over the Newmarket area. He suggested the additional noise in such a tranquil environment could drive racehorse owners away from the area and felt that NTC should advise NATS of their grave concerns at the proposals.

Councillor Jefferys expressed concern regarding possible danger from military traffic in the area and Councillor Bailey was concerned at the effect of any pollution – noise or fuel emissions - on horses.

Councillor Richer asked whether there was scientific evidence to support the effects of pollution on horses and questioned NTC's involvement as there was no proposal to stack aircraft immediately over Newmarket.

Councillor Fletcher advised that they would be stacked to the south of Newmarket and this would affect many trainers and breeders. Other Parish Councils were opposing the proposals.

Councillor Hulbert was also concerned at possible dangers from aircraft using the other three local airports.

After further discussion, the following resolution was agreed:

**08/04/30.01 Resolved**

**That NTC write to National Air Traffic Services expressing great concern at their proposals to establish a holding orbit over the Newmarket area.**

Letter mailed on  
29.04.08

**08/04/31 TO CONSIDER CORRESPONDENCE**

The following correspondence was noted:

- 1 SCC – Local Government Review in Suffolk
- 2 Newmarket Twinning Association – Quiz Evening

**08/04/32 TO CONSIDER ANY LICENSING ISSUES RAISED WITH THE COUNCIL**

None noted.

**08/04/33 URGENT BUSINESS – ANY ITEMS THAT THE CHAIRMAN CONSIDERS A MATTER OF URGENT BUSINESS PURSUANT TO SECTION 100(B)(4)(16) OF THE LOCAL GOVERNMENT ACT 1972**

None noted.

**08/04/34 DATE OF NEXT MEETING**

Annual Meeting of the Town – Tuesday, 27<sup>th</sup> May 2008 at 6.30pm  
Annual Meeting of the Town Council – Tuesday, 27<sup>th</sup> May at 7.30 pm

The business of the meeting concluded at 7.45 pm

Signed : \_\_\_\_\_

Date : \_\_\_\_\_