



# Newmarket

T O W N C O U N C I L

**Minutes of a Meeting of the Memorial Hall Regeneration Committee  
held on Tuesday, 11<sup>th</sup> May 2010 at 6.30 pm at the Memorial Hall, Newmarket**

**Attendance :**

Councillor W Burch

Councillor J Bailey

Councillor K Bovill

Councillor C Turner

Mr Mark Hall – Hannah-Reed

Councillor W Hirst

Councillor G Jaggard

Councillor M Jefferys

Also Present: Isabelle Barrett - Town Clerk, Rosemary Foreman – Minute Assistant

Minute	Action by
<p><b>M/10/05/1 <u>APOLOGIES</u></b> There were no apologies.</p>	
<p><b>M/10/05/2 <u>DECLARATION OF MEMBERS INTERESTS &amp; CONSIDER UPDATE OF REGISTER OF INTEREST</u></b> None noted.</p>	
<p><b>M/10/05/3 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON TUESDAY 13<sup>th</sup> APRIL 2010</u></b> Councillor Burch signed the minutes of the Memorial Hall Regeneration Committee meeting held on Tuesday, 13<sup>th</sup> April 2010, as a correct record.</p>	
<p><b>M/10/05/4 <u>MATTERS ARISING</u></b> There were no matters arising.</p>	
<p><b>M/10/05/5 <u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY</u></b> There were no members of the public present.</p>	
<p><b>M/10/05/6 <u>UPDATE ON SECTION 106 RELATED TO NEWMARKET</u></b> Councillor Hirst updated the Committee on the current situation.</p>	
<p><b>M/10/05/7 <u>UPDATE ON FUNDRAISING</u></b> The Committee received the Assistant to the Town Clerk's Funding report and noted action as follows:</p> <p>Corporate Regeneration Fund - application for £30,000 submitted for Capital Expenditure – decision June/July</p>	

Big Lottery Fund – Reaching Communities: England – outline proposal for £57,000 to be submitted by end of May - If eligible, will be sent a formal application form for completion.

Cemex – Expression of Interest Form to be submitted by 12<sup>th</sup> July 2010 (£15,000 to be applied for). If eligible will be sent application form for stage 2 by 13<sup>th</sup> October.

Suffolk Environmental Trust Fund – application for £27,500 to be submitted by 15<sup>th</sup> August 2010 – decision September

Councillor Hirst advised that it was important to make clear to local potential funders that securing funds for the regeneration of the Memorial Hall was the Council's priority as the final decision to go ahead with the project had to be made at the September meeting of the Town Council.

Town Clerk reported that the application for the second £500,000 had been approved.

Town Clerk thanked Mr Hall for his assistance in clarifying the capital and revenue expenditure in readiness for the submission of the Corporate Regeneration Fund.

Town Clerk identified a problem with registering the project for VAT and after discussion the following was agreed:

**M/10/05/7.01 Recommendation**

**That the Town Clerk write to the Council's solicitor and request urgent clarification on the situation regarding VAT registration for the Memorial Hall.**

Town Clerk

**M/10/05/8 REPORT FROM PROJECT MANAGER**

Mr Hall advised that the design team were completing the detailed design and tender documentation and a site inspection of the stage and adjacent floor had been completed. Progress was acceptable and in accordance with the overall programme and remained within the approved budget. Further surveys to be carried out included an asbestos survey, a noise survey and further inspections below the hall floor.

Six contractors had been invited to tender, tenders to be received in early June.

Councillor Bailey submitted a list of comments on room data and it was agreed that Town Clerk should look at the flooring in other buildings such as FHDC, Racing Welfare, Borough Offices etc and report back to the next meeting. Details needed to be finalised by the end of July.

Town Clerk

**M/10/05/9 REPORT ON PUBLIC TOILETS**

Councillor Hirst advised that FHDC had resolved that the Memorial Gardens toilets were scheduled for closure in September 2010. However, they would consider any written proposals from NTC. Councillors were concerned that the toilets should not close in September and after discussion of various options agreed the following recommendation:

**M/10/05/9.01 Recommendation**

**That Town Clerk should meet with FHDC and discuss all options for the provision of toilets at the Memorial Gardens and bring a number of options to the next Memorial Hall Regeneration Committee meeting.**

Town Clerk

**M/10/05/10 ALTERNATIVE ACCOMMODATION DURING REFURBISHMENT OF THE MEMORIAL HALL**

The Committee noted FHDC's letter regarding alternative accommodation during the refurbishment of the Memorial Hall and also discussed other possibilities. Town Clerk agreed to discuss options with FHDC Officer Nigel McCurdy at her meeting with him on 17<sup>th</sup> May and Councillors were asked to bring any suggestions to the next meeting.

Town Clerk/  
All

**M/10/05/11 REPORT FROM THE TOWN KEEPER**

None noted.

**M/10/05/12 DATE OF NEXT MEETING**

Tuesday, 15<sup>th</sup> June 2010 at 6.30 pm.

**M/10/05/13 EXCLUSION OF THE PRESS & PUBLIC**

With the vote being unanimous, it was

**M/10/05/13.01 RESOLVED**

That, under section 100a(4) of the Local Government Act 1972, the press and public should be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12a of the Local Government Act 1972 and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

The meeting closed at 7.25 pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_